

# Notice of meeting and agenda

## City of Edinburgh Council

**10.00 am Thursday, 17th March, 2022**

Virtual Meeting - via Microsoft Teams

This is a public meeting and members of the public are welcome to watch the live webcast on the Council's website.

The law allows the Council to consider some issues in private. Any items under "Private Business" will not be published, although the decisions will be recorded in the minute.

### Contacts

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## **1. Order of business**

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- 1.1 Including any notices of motion and any other items of business submitted as urgent for consideration at the meeting.

## **2. Declaration of interests**

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- 2.1 Members should declare any financial and non-financial interests they have in the items of business for consideration, identifying the relevant agenda item and the nature of their interest.

## **3. Deputations**

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- 3.1 If any

## **4. Minutes**

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| 4.1 | The City of Edinburgh Council of 10 February 2022 – submitted for approval as a correct record | 23 - 90  |
| 4.2 | The City of Edinburgh Council of 24 February 2022 – submitted for approval as a correct record | 91 - 174 |

## **5. Leader's Report**

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| 5.1 | Leader's report | 175 - 176 |
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## **6. Appointments**

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- 6.1 If any

## 7. Reports

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7.1	Performance Update Report - referral from the Policy and Sustainability Committee	177 - 214
7.2	Coalition Commitments Progress Update 2021/22 - referral from the Policy and Sustainability Committee	215 - 310
7.3	Annual Treasury Management Strategy 2022/23 - referral from the Finance and Resources Committee	311 - 348
7.4	Sustainable Capital Strategy 2022-32 – Annual Report - referral from the Finance and Resources Committee	349 - 378
7.5	Office of Lord Provost: Year 5 Final Report 2021/22 – Report by the Interim Executive Director of Corporate Services	379 - 390
7.6	Monitoring Officer Report – Report by the Monitoring Officer	391 - 422

## 8. Motions

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- 8.1 By Councillor McVey – Joint Award of Freedom of the City of Edinburgh on the Mayor of Kyiv and President of Ukraine
- “Council:
- Commends the outstanding leadership of the Mayor of our twin City, Kyiv and the President of Ukraine who has remained in Kyiv to fight against the Russian invasion.
- Commends the heroism of the Ukrainian people, led by their President, members of parliament and Mayors from across the Country in fighting side-by-side to defend their nation.
- Agrees to confer the Freedom of the City of Edinburgh on Kyiv Mayor Vitaliy Klitschko and Ukrainian President Volodymyr Zelenskyy in recognition of their Leadership and heroism.”

## 8.2 By Councillor Day - Russian Invasion of Ukraine

“Council condemns the horrific and illegal attacks on the Independence of Ukraine, its people, and their homes. Council also commends the Ukrainian people for their heroic defence of their land in fighting the illegal invasion. Further acknowledges the protests in Russia of brave citizens opposing this war and those Russians within Edinburgh who have stood with Ukraine in making clear this is not in their name.

Council agrees to withdraw all support and cooperation and will withdraw and decline any future invitations to and from the Russian Consulate with immediate effect.

Council agrees to write to the Russian Ambassador, advising that the Russian Consul is no longer welcome in our city and write to the UK Foreign Office to request the expulsion of Russian diplomatic staff from the City of Edinburgh until Russian troops vacate Ukraine.

Notes the Lord Provost has written to the Mayor of Kyiv, expressing our support and further meetings have taken place between the Council Leader, Deputy Leader and Lord Provost, City partnership members and the Ukrainian acting Consul, along with local Ukrainian community leaders.

Notes the relationship Edinburgh had with St Petersburg expired in October 1998.

Further agrees to:

Ban all Russian Government-supported arts and cultural events and performances in Edinburgh Council-owned venues and encourage other venues in the City to do the same.

Write to the Home Office encouraging unrestricted refugee visas and agrees to work locally to source host families to house refugees, with a focus on those with cultural and language understanding to best support unaccompanied children, families and individuals. This should utilise existing work and organisations like Positive Action on Housing’s “room for refugees” programme.

Agrees to publicise the DEC appeal through Council communication channels and encourage financial donations as

the best way the people of Edinburgh can help.

Agrees to allocate up to £100,000 to help coordinate local efforts of humanitarian aid with the Edinburgh Partnership to maximise supplies to Ukraine and support local infrastructure within Edinburgh to facilitate donations and transport supplies to distribution centres in Poland and other locations.

Agrees to write to the MOD to request access to unused temporary accommodation for those travelling to Edinburgh from Kyiv and wider Ukraine in the knowledge that those people will overwhelmingly want to return to their Country when the war is over.

Agrees officers will continue preparations to make sure that schools are prepared to continue any Ukrainian children's education who are coming to Edinburgh and work to prepare other support services to support those fleeing the conflict."

### 8.3 By Councillor Burgess - Council Response to Latest UN IPCC Report on Climate Change

"Council;

- 1) Recognises the UN Intergovernmental Panel on Climate Change (IPCC) issued a "a dire warning about the consequences of inaction" on Climate Change on 28 Feb 2022. In this latest report the IPCC warned that accelerated action is required to adapt to the climate crisis, as well as rapid, deep cuts in greenhouse gas emissions;
- 2) Notes that although Edinburgh Council has set its own target of Net Zero carbon by 2030 and produced a 2030 Net Zero Strategy for the City, the Council implementation plan and city-wide working are at an early stage and will require significant investment of resources to be successful;
- 3) Notes that the Council revenue budget for 2022/23 sets aside an additional £500k for climate change in the coming year;
- 4) Therefore, requests a report to the next Policy and Sustainability Committee that lays out the most recent IPCC report findings and sets out options for allocation of

council funding and resources to accelerate action on the Climate Emergency in response to the latest UN IPCC report.”

#### **8.4** By Councillor Staniforth - Updating the Taxicard Scheme

“Council notes

That the Edinburgh Taxicard scheme is intended to improve mobility access to those who have difficulty accessing public transport owing to disability.

That the card is valid for up to 104 journeys a year and means that for the first £5 of any journey the holder only pays £2, effectively making it a £3 subsidy on virtually any journey.

That neither number of journeys allowed nor the size of the discount has been updated since the scheme’s instigation. The latter meaning that the card has lost a great deal of value in real terms in the intervening years.

Council therefore:

Resolves that officers will hold a consultation with Taxicard holders (and any other relevant stakeholders) on potential updates to the Taxicard scheme including but not limited to increasing the number of journeys allowed and increasing the discount it grants.

Resolves that a report on potential updates to the scheme should come to Finance and Resources Committee with due time for parties to be able to consider adding such an update to their proposed budget for the year 2023/24.”

#### **8.5** By Councillor Johnston - Homelessness Funding

“Regrets that Council did not receive Homelessness funding on the same basis as Glasgow City Council.

Agrees in principle to seek to bring Council’s Homelessness services under the umbrella of the Edinburgh Integrated Joint Board, this being the only way to get fair funding for Edinburgh from the Scottish Government

Instructs the Chief Executive to prepare the necessary reports for

Committee to implement this change in organisation. Further instructs that the Chief Executive explores how retrospective funding for Edinburgh's Homelessness service could be claimed from the Scottish Government.

Said report should set out the options for increasing elected member democratic oversight, were the EIJB delegated said authority."

#### **8.6** By Councillor Douglas - Review into Stadium Parking

"Council:

Notes that alongside the second phase of the Strategic Review of Parking, council officers were investigating the possibility of introducing controlled parking areas around stadiums in Edinburgh on days when large events were taking place;

Understands that as part of the administration's decision to carry out further engagement on the Strategic Review of Parking until Autumn 2022, plans for a potential stadium permit were unnecessarily delayed in the meantime;

Appreciates that this is a pressing issue for many residents who are adversely affected by the huge influx of parked vehicles around their homes during these events;

Agrees that the stadiums review should be progressed separately as soon as possible so that engagement can begin with communities on the demand for parking restrictions in their area during these events;

Therefore, asks for officers to present a report with their proposals to the first Transport & Environment Committee held after this May's elections."

#### **8.7** By Councillor Douglas - Support for Businesses Affected by CCWEL

"Council:

Asks the Transport Convener to urgently set-up a meeting with the owners and operators of businesses on Roseburn Terrace to discuss the adverse effect the recently started CCWEL works

have had on their income;

Notes that many businesses have seen a sharp decrease in their takings since the work began, with some shops reporting a 70% drop in just a week;

Believes that these businesses are a vital part of the Roseburn community, and that the council should do everything within its powers to make sure they are able to survive the disruption caused by these works;

Understands that measures undertaken to help these businesses so far have proven to be insufficient and that more needs to be done to support them;

As such agrees to look into the possibility of setting up a compensation scheme for those businesses who have been adversely affected by the works to ensure they continue to operate over the coming months that the roadworks are in place.”

#### **8.8** By Councillor Burgess - Endorsement of Plant-Based Treaty

“Council:

- 1) Notes requests by residents for the Council to support the call for negotiation of a Plant Based Treaty by national governments as a companion to the UN Paris Climate Agreement [[www.plantbasedtreaty.org](http://www.plantbasedtreaty.org)];
- 2) Notes the Treaty aims to halt the widespread degradation of critical ecosystems caused by conventional animal agriculture, to promote a shift to more healthy, sustainable plant-based diets and to actively reverse damage done to planetary functions, ecosystem services and biodiversity, with three core principles:
  - a) Relinquish: no land use change, ecosystem degradation or deforestation for conventional animal agriculture
  - b) Redirect: an active transition away from animal-based food systems to plant-based systems
  - c) Restore: actively restore key ecosystems, particularly restoring forests and rewinding landscapes;

- 3) Requests a report on the implications for the council if it were to endorse the call for this treaty and integrate its principles and relevant actions, including for cities and education, into current strategies and action plans.”

## 8.9 By Councillor Main - Barriers to Elected Office

“Council notes that

- 1) In May 2017 only 29% of Councillors elected across Scotland were women, although they make up 50% of the population.
- 2) Subsequently the Convention of Scottish Local Authorities (COSLA) set up a Barriers to Elected Office Special Interest Group (BEO SIG) to look at ways of addressing this issue. The remit was later expanded to include not just women facing to barriers to office but all under represented groups.
- 3) The SIG has taken a long term approach, and although it has had some notable successes, including undertaking research that clearly identified barriers and a commitment from Ben Macpherson, Minister for Social Security and Local Government, to a joint independent review with COSLA of Councillors remuneration to be undertaken at pace this year, there is much still to be achieved before election results reflect the make up of the population.

Therefore

- 1) This Council agrees to continue to work to remove barriers that face women and all under-represented groups in standing as candidates in local Authority elections and carryout the role of an elected councillor.
- 2) Council requests a short report, giving a breakdown of the numbers of candidates and elected councillors by gender and by under-represented groups to Policy and sustainability Committee, (or the relevant Committee) at the first meeting after the 5<sup>th</sup> May election, to inform discussions and further action to be taken.”

### **8.10** By Councillor Booth - Edinburgh Opposes Freeports

“Council:

- 1) Notes the UK government’s aim to establish “freeports” around the UK which would provide duty free import and export of goods, simplified customs procedures and varied economic regulations; further notes the recent announcement that the Scottish Government will cooperate with the UK Government on the establishment of “green freeports” in Scotland;
- 2) Notes that freeports have been associated with tax avoidance, money laundering, organised crime, erosion of workers’ pay and conditions and poor environmental standards and that any attempt to brand them “green freeports” is simply greenwashing;
- 3) Agrees the council will not support the Port of Leith, Edinburgh Airport or any other application or consortium within the Edinburgh council area pursuing “green freeport” status;
- 4) Agrees to write to the relevant Scottish Government and UK Government ministers expressing the council’s opposition to “green freeports” in these terms.”

### **8.11** By Councillor Rose – Whistleblowing

- “1) Notes that at the Council meeting on 10<sup>th</sup> February 2022 in relation to item 7a) Independent Review into Whistleblowing and Organisational Culture – Next Steps there was presentation on the matter from a representative of a group of whistleblowers.
- 2) Notes that assurances were given in various terms from the Leader Councillor McVey, the Lord Provost Councillor Frank Ross and from the Chief Executive Andrew Kerr, that an offer had been made by Susanne Tanner QC to meet with whistleblowers post publication of the Report and that encouragement was given to whistleblowers concerned with the process to take up that offer.
- 3) Notes information suggesting that any such offer was not

available to whistleblowers and that Susanne Tanner has indicated that the statements made at the February Council meeting were incorrect and the Review Team is drawing this to the attention of those who made the statements.

- 4) Notes that this information, apparently incorrect, was given in the context of assuring an openness to the concerns expressed by the deputation.
- 5) Requests that appropriate corrections and apologies be given as soon as possible.”

#### **8.12** By Councillor Kate Campbell - Living Wage Accreditation and ALEOs

“Council:

Notes that Edinburgh is now an accredited Living Wage City.

Notes the action plan being progressed through the Living Wage Action Group, which is focused on engaging with, and encouraging, businesses across the city to sign up to accreditation.

Notes the positive progress our ALEOs are making on the fair work agenda, including becoming accredited Living Wage employers, but notes that not all our ALEOs are accredited Living Wage employers.

Recognises that if we are asking private sector businesses to join the Living Wage movement, we must also look to our own arms-length companies to do the same.

Council therefore instructs the chief executive to write to the chief executives of all ALEOs, on behalf of the council as shareholder, to set out our expectations that all ALEOs should be accredited within one year of this motion being passed.

Further requests officers to work with the ALEOs on how this can be achieved, offering support to help them achieve accreditation and revising SLAs to include these expectations.

Agrees to bring back a report to the August Full Council to report on progress.”

**8.13** By Councillor Day – Edinburgh’s Friendship with Taiwan

“Council Celebrates the positive relationships between Scotland and Taiwan traced back over 150 years, and Scottish Missionary Dr James Laidlaw Maxwell Senior born and educated in Edinburgh established the first hospital in Formosa (Taiwan).

Acknowledges the relations between Scotland and Taiwan have developed in Green and Renewable energy, Smart City exchange, Science & Technology, and many Cultural and Educational exchanges with a Memorandum of understanding between University of Edinburgh and National Taiwan Ocean University on offshore wind, wave and tidal energy, and a long standing relationship with Royal Botanic Gardens Edinburgh.

Royal Society of Edinburgh (RSE) and the Ministry of Science and Technology have a partnership working on joint scientific research projects, and Culture relationships with ‘Taiwan Season’ have been actively involved in Edinburgh’s Festival Fringe winning many cultural awards.

Agrees that the Chief Executive brings back a report on a potential memorandum of understanding to help foster the existing collaborations.”

**8.14** By Councillor Watt - Get Me Home Safely Campaign

Council:

Notes the “Get Me Home Safely Campaign” and that journeys to or from work at night can expose workers to violence, the threat of violence or fears about personal safety and security. Research referenced by the campaign found that women feel particularly vulnerable when travelling to and from work. Waiting at a bus stop in the dark, walking home at night or having to park their car in an isolated spot means being exposed to the risk of harassment and assault.

Notes that East Dunbartonshire Council’s Licensing Board has made safe transport home a requirement of any venue wishing to apply for a new or 1am licence.

Requests a report within two cycles to the Licensing Board,

considering options to require applicants for new or extended licences to outline the provisions for ensuring their staff have safe travel home for any shift that ends after 11pm.”

**8.15** By Councillor Bird - International Women’s Day 2022

“Council:

Recognises International Women's Day on Tuesday 8th March with the 2022 theme #BreakTheBias.

Celebrates the significant social, economic, cultural, and political achievements of women in our city, yet distinct lack of visible recognition of this, such as commemorative statutes.

Notes with concern the estimates by UN Women that the pandemic could wipe out a quarter of a century of increasing gender equality.

Notes with deep regret reports that at least 125 women have been killed in the UK since Sarah Everard was kidnapped and murdered on 3rd March 2021.

Condemns the destructive languages and behaviours that lead to gender-based violence of all kinds.

Reaffirms our role as Edinburgh’s elected leaders to empower our women and girls and do everything we can to make our city the most equal and safe place it can be.

Acknowledges the importance of improving the lives of women and girls in Edinburgh and placing them at the heart of the council’s policy and decision making.

Commits, therefore, to only using languages and behaviours that reflect this and that enshrine positive attitudes towards women and girls at all times.

Instructs the chief executive to strengthen equalities impact reporting to help capture any implications of the council’s work on women and girls and ensure that the relevant training is rolled out to both elected members and officers.”

**8.16** By Councillor Macinnes - Street Names Honouring Gaelic in Edinburgh - Ainmean Sràide a' toirt urram don Ghàidhlig ann an

## Dùn Èideann

### “Council:

Notes that this city and Council are rightly proud of the success of Gaelic Medium Education in Edinburgh, representing as it does, a strong connecting line to the culture, community and language of a significant part of Scotland and to the presence of Gaelic in Scotland’s capital city. But as anyone with a passing knowledge of Gaelic’s history will know, the importance of the Gaelic language and culture was not always recognised so well. There were many years, notably in the middle decades of the 20<sup>th</sup> century, when investment and recognition were thin on the ground.

There were, however, many individuals, who made Edinburgh their home, and who worked extremely hard to keep those links to Gaelic alive and well in Edinburgh. Their efforts, through performance, song, storytelling and discussion, formed the basis for a lively and welcoming Gaelic-speaking community and culture in Edinburgh.

Agrees that recognising the effort of these individuals is appropriate as we continue to build upon their contribution to the cultural life of our city.

Recognises that for the young people currently benefitting from Gaelic education it is important to see their language recognised and supported in this wider sense.

Requests that our choices in the naming of new streets should include some of these key figures as early as possible and that when these names are applied there should be media information provided to explain the reasons and background to this decision. There should be also be an opportunity for additional names to be proposed and added to that list.

### *Comhairle:*

*A’ toirt fa-near gu bheil am baile-mòr seo agus a’ Chomhairle pròiseil à soirbheachas Foghlam tro Mheadhan na Gàidhlig ann an Dùn Èideann, a’ riochdachadh mar a tha e, ceangail làidir ri cultar, coimhearsnachd agus cànan pàirt de dh’Alba agus ri làthaireachd na Gàidhlig ann am prìomh bhaile na h-Alba. Ach, mar a bhios fios agaibhse aig a bheil eòlas air eachdraidh na Gàidhlig, cha robhar an-còmhnaidh ag aithneachadh cho cudromach sa bha cànan is cultar na Gàidhlig. Bha mòran*

*bhliadhnaichean ann, gu sònraichte anns na deicheadan meadhan den 20mh linn, nuair nach robh moran aithne agus tasgadh air a thoirt dhan Ghàidhlig.*

*Bha, ge-tà, mòran dhaoine a rinn an dachaidh ann an Dùn Èideann, agus a dh'obraich gu cruaidh gus na ceanglaichean sin ris a' Ghàidhlig a chumail beò ann an Dùn Èideann. Bha na h-oidhirpean aca, tro chluichd, òrain, seanchas agus deasbaireachd, nam bun-stèidh airson coimhearsnachd agus cultar Gàidhlig a bha beothail agus aoigheil ann an Dùn Èideann.*

*Ag aontachadh gu bheil e iomchaidh a bhith ag aithneachadh oidhirp nan daoine sin agus a' cumail oirnn a' togail air na chur iad ri beatha chultarail ar baile-mòr.*

*Ag aithneachadh gu bheil e cudromach don òigridh a tha an-dràsda a' faighinn buannachd à foghlam Gàidhlig a bhith ag aithneachadh a' chànain aca agus toirt taic dhith mar seo.*

*Iarrtasan gum bu chòir na roghainnean againn ann a bhith ag ainmeachadh shràidean ùra a bhith a' toirt a-steach cuid de na prìomh dhaoine sin cho luath sa 's urrainn dhuinn agus nuair a thèid na h-ainmean sin a chur an sàs gum bu chòir fiosrachadh meadhanan a thoirt seachad gus adhbharan agus cùl-fhiosrachadh a' cho-dhùnaidh seo a mhìneachadh. Bu chòir cothrom a bhith ann cuideachd ainmean a bharrachd a mholadh agus a chur ris an liosta sin.*

*Ceangal gu liosta de eachdraidhean-beatha*

*List of Names:*

*Joan MacKenzie 1929 - 2007 Seonag NicCoinnich*

*Donald MacKinnon 1839-1914 Dòmhnall MacFhionghuin*

*Sorley MacLean (1911 – 1996) Somhairle MacGillEain.”*

## **9. Congratulatory Motions**

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**9.1** By Councillor Webber - Shirley Jamieson School Crossing Patrol on Lanark Road Juniper Green

“Council

Recognises the commitment to the community of Juniper Green

by Shirley Jamieson.

Shirley Jamieson has served the community of Juniper Green at the Lanark Road pedestrian crossing for over fifteen years as the School crossing patrol and is regarded as an unfaltering asset to our local community.

Shirley Jamieson efficiently, cheerfully, and faithfully, assists all members of the community, young and old, able-bodied, and disabled cross safely in all weathers.

Notes that this is a busy road that every resident must cross to access the village shops, services, access public transport and sustainable travel routes.

Commends Shirley Jamieson for going above and beyond her duties as a School Crossing Patrol. For example, when she crosses with young people as they learn to walk to school independently or ensures people with dementia get to the right bus stop to get home.

Notes that despite driving twenty miles daily to get to this crossing point, Shirley Jamieson is known throughout the community of Juniper Green.

Calls on the Lord Provost to write to Shirley Jamieson, acknowledging her long service and extend the appreciation and regard the community has for her and recognising all she does for those living in the area.”

## **9.2 By the Lord Provost - 2022 Beijing Winter Olympic Curling Success**

“Council notes:

That Team GB won two medals at the 2022 Beijing Winter Olympics and these were both won in the Curling competition.

Following a successful season both teams from Scottish performed at the highest level and represented their country and their sport with great distinction over the two weeks of competition.

The Women’s team of Eve Muirhead (Dunkeld)- skip - Vicki Wright (Leswalt) , Jennifer Dodds (Carrington) ,Hailey Duff (Forfar) and Mili Smith (St Martin’s) are Olympic Champions

following their Gold winning performance in the final.

The men's team of Bruce Mouat - skip- (Gogar Park), Grant Hardie (Crocketford), Bobby Lammy (Leswalt), Hammy McMillan (Castle Kennedy) and Ross Whyte (Crocketford) won silver medals following an extra end game against the current world champions.

That Jennifer Dodds and Bruce Mouat also represented Team GB in the Mixed Doubles competition finishing a very credible 4th.

In addition to achieving sporting success at the highest level all the players demonstrated a tremendous sporting ethic and represent great role models for those young people wish to participate in the sport of Curling.

Curl Edinburgh, where Jennifer Dodds and Bruce Mouat are based, is located in Murrayfield and all ward councillors Frank Ross, Scott Douglas and Gillian Gloyer agree that Edinburgh as the Capital of Scotland has a duty to acknowledge this national sporting success and

Council requests that the Lord Provost recognises this success in an appropriate manner.”

## 10. Questions

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- 10.1** By Councillor Webber - Key Critical Services - Covid Absences – 423 - 424  
for answer by the Convener of the Finance and Resources Committee

(Note: This question was asked at the Council meeting on 10 February 2022, however, due to the complexities of the information requested, and after discussion with Councillor Webber it was agreed that a fuller response to this question would be available for the next meeting of Full Council on 17 March 2022.)

- 10.2** By Councillor Lang - Teacher Fixed Term Contracts – for answer 425 - 426  
by the Convener of the Education, Children and Families Committee

<b>10.3</b>	By Councillor Lang - Litter Bins – for answer by the Convener of the Convener of the Transport and Environment Committee	427 - 428
<b>10.4</b>	By Councillor Lang - Davidson's Mains Roundabout – for answer by the Leader of the Council	429 - 430
<b>10.5</b>	By Councillor Lang - Road and Footway Resurfacing Projects – for answer by the Convener of the Transport and Environment Committee	431 - 432
<b>10.6</b>	By Councillor Whyte - Burning of Memorial Benches – for answer by the Vice-Convener of the Transport and Environment Committee	433 - 434
<b>10.7</b>	By Councillor Whyte - Social and Affordable Homes Project - 1 Linksvie House, 26 Tolbooth Wynd and Associated Areas at Kirkgate, Giles Street and Coatfield Lane, Leith – for answer by the Convener of the Housing, Homelessness and Fair Work Committee	435 - 436
<b>10.8</b>	By Councillor Hutchison - Non-compliant Chicanes – for answer by the Convener of the Transport and Environment Committee	437 - 438
<b>10.9</b>	By Councillor Hutchison - Non-compliant Chicanes – for answer by the Convener of the Planning Committee	439 - 440
<b>10.10</b>	By Councillor Webber - Council Vehicle Charging Protocols – for answer by the Convener of the Finance and Resources Committee	441 - 442

<b>10.11</b>	By Councillor Jim Campbell – Affordable Homes – for answer by the Convener of the Housing, Homelessness and Fair Work Committee	443 - 444
<b>10.12</b>	By Councillor Jim Campbell – Short Term Lets – for answer by the Convener of the Planning Committee	445 - 446
<b>10.13</b>	By Councillor Webber – Roll Out of i-pads in Schools – for answer by the Convener of the Education, Children and Families Committee	447 - 448
<b>10.14</b>	By Councillor Whyte – City Deal Projects – for answer by the Leader of the Council	449 - 450
<b>10.15</b>	By Councillor Rust – Provision of 1140 Nursery Hours– for answer by the Convener of the Education, Children and Families Committee	451 - 452
<b>10.16</b>	By Councillor Johnston – Living Wage City Status – for answer by the Convener of the Housing, Homelessness and Fair Work Committee	453 - 454
<b>10.17</b>	By Councillor Jim Campbell – Council’s Carbon Footprint – for answer by the Convener of the Transport and Environment Committee	455 - 456
<b>10.18</b>	By Councillor Bruce – Spending on Roads, Paths, Pavements and Bridges – for answer by the Convener of the Transport and Environment Committee	457 - 458

<b>10.19</b>	By Councillor Rust – Funding for the Dunard Concert Hall – for answer by the Convener of the Culture and Communities Committee	459 - 460
<b>10.20</b>	By Councillor Whyte - Free Face to Face Service to Help EU Citizens Living in Edinburgh – for answer by the Convener of the Finance and Resources Committee	461 - 462
<b>10.21</b>	By Councillor Johnston – Support for Lothian Buses During the Pandemic – for answer by the Convener of the Transport and Environment Committee	463 - 464
<b>10.22</b>	By Councillor Laidlaw - Health and Wellbeing Census – for answer by the Convener of the Education, Children and Families Committee	465 - 470
<b>10.23</b>	By Councillor Mitchell - Active Travel Projects – for answer by the Convener of the Transport and Environment Committee	471 - 472
<b>10.24</b>	By Councillor Douglas - Fixing or Upgrading Roads and Pavements – for answer by the Convener of the Transport and Environment Committee	473 - 474
<b>10.25</b>	By Councillor Douglas - Fly-Tipping – for answer by the Convener of the Transport and Environment Committee	475 - 476
<b>10.26</b>	By Councillor Douglas - Garden Waste – for answer by the Convener of the Transport and Environment Committee	477 - 478

- 10.27** By Councillor Douglas - Monitoring of Congestion & Pollution Levels around Picardy Place – for answer by the Convener of the Transport and Environment Committee 479 - 480

## **11. Resolution to consider in private**

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- 11.1** The Sub-Committee, is requested under Section 50(A)(4) of the Local Government (Scotland) Act 1973, to exclude the public from the meeting for the following items of business on the grounds that they would involve the disclosure of exempt information as defined in Paragraphs 8 and 9 of Part 1 of Schedule 7A of the Act.

## **12. Private Reports**

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- 12.1** Investment - Temporary Accommodation Property - referral from the Finance and Resources Committee 481 - 490

### **Nick Smith**

Service Director, Legal and Assurance

## **Information about the City of Edinburgh Council**

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The City of Edinburgh Council consists of 63 Councillors and is elected under proportional representation. The City of Edinburgh Council usually meets once a month and the Lord Provost is the Convener when it meets.

This meeting of the City of Edinburgh Council is being held virtually by Microsoft Teams.

### **Further information**

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If you have any questions about the agenda or meeting arrangements, please contact Gavin King, Committee Services, City of Edinburgh Council, Business Centre 2.1, Waverley Court, 4 East Market Street, Edinburgh EH8 8BG, Tel 0131 529 4239, email [gavin.king@edinburgh.gov.uk](mailto:gavin.king@edinburgh.gov.uk).

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# Minutes

## The City of Edinburgh Council

Edinburgh, Thursday 10 February 2022

Present:-

### LORD PROVOST

The Right Honourable Frank Ross

### COUNCILLORS

Robert C Aldridge  
Scott Arthur  
Gavin Barrie  
Eleanor Bird  
Chas Booth  
Claire Bridgman  
Mark A Brown  
Graeme Bruce  
Steve Burgess  
Lezley Marion Cameron  
Jim Campbell  
Kate Campbell  
Maureen M Child  
Nick Cook  
Cammy Day  
Alison Dickie  
Denis C Dixon  
Phil Duggart  
Karen Doran  
Scott Douglas  
Catherine Fullerton  
Neil Gardiner  
Gillian Gloyer  
George Gordon  
Ashley Graczyk  
Joan Griffiths  
Ricky Henderson  
Derek Howie  
Graham J Hutchison

Andrew Johnston  
David Key  
Callum Laidlaw  
Kevin Lang  
Lesley Macinnes  
Melanie Main  
John McLellan  
Amy McNeese-Mechan  
Adam McVey  
Claire Miller  
Max Mitchell  
Joanna Mowat  
Rob Munn  
Hal Osler  
Ian Perry  
Susan Rae  
Alasdair Rankin  
Cameron Rose  
Neil Ross  
Jason Rust  
Alex Staniforth  
Mandy Watt  
Susan Webber  
Iain Whyte  
Donald Wilson  
Norman J Work  
Ethan Young  
Louise Young

# 1 Independent Review into Whistleblowing and Organisational Culture

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## a) Deputation – Whistleblowers Group

The deputation welcomed the redress scheme the Council was setting up for the victims in the Sean Bell case, but suggest that the scheme be extended to all victims in cases of abuse identified. They felt that the Council did not adhere to Public Interest Disclosure legislation whilst investigating the whistleblowing claims, that the whistle-blowers were not protected, they experienced traumatic workplace situations to cope with, without support, they feared for their continued employment, their mental and physical health and their financial health and in some cases, the victims and the whistle-blowers were required to sign NDA's

The deputation had expressed concern that the final report was be a whitewash and that the perpetrators including the Senior Managers who helped cover up the alleged malpractice would not be held to account and they felt that their concerns appeared to be correct.

The deputation urged the Council to call for a Public Enquiry and indicated that the citizens of Edinburgh deserved to know that their Council tax was being spent on services that benefitted all sectors and not supporting alleged perpetrators of criminal acts, fraud, corruption, cover ups and perverting the course of justice. They felt strongly that significant parts or a vast range of evidence available to these two reports, had been ignored or overlooked by the investigation and review legal teams which had resulted in a failed opportunity for the victims to receive justice and for the whistle-blowers to achieve vindication.

## b) Report by the Chief Executive

The Council had commissioned an independent Inquiry (“the Inquiry”) into complaints about the conduct of the late Sean Bell, a former senior manager in its Communities and Families directorate, who passed away in August 2020. The outcome of that Inquiry was reported to Council in October 2021.

The Policy and Sustainability Committee agreed in October 2020 that a further independent assessment of the Council's whistleblowing and organisational culture should be undertaken by way of an independent review (“the Review”) which was agreed by full Council on 15 October 2020.

On 16 December 2021, the Council had considered the report which had been produced by the Review team which had identified key issues, findings and recommendations and officers had been working through the implications

of the recommendations from both the Inquiry and Review which when taken together formed a considerable programme of work.

Details were provided on progress in implementing the recommendations which had been grouped together into five themes, together with associated progress with recommendations and actions.

### **Point of Order**

Councillor Jim Campbell raised a point of order in terms of Standing Order 10.1(b), that Standing Order 22.15, the 40 minute rule, not apply to this item.

The Lord Provost ruled that this matter should have been raised under Order of Business at the start of the meeting and that Standing Order 22.15 would apply to this item.

### **Motion**

- 1) To note that the Council recognised that the Independent Inquiry into the conduct of the late Sean Bell (the “Inquiry”) had been a very difficult process for the survivors, as well as for colleagues and others affected. The Council wished to repeat its sincere thanks to those who came forward in these challenging circumstances.
- 2) To note that, whilst the Cultural Review (the “Review”) provided a welcome opportunity for individuals to come forward, this too had been challenging for individuals who approached the Review. Again, the Council wished to thank all of those who came forward.
- 3) The Council had given serious consideration to the findings of both the Inquiry and the Review and reaffirmed its commitment to addressing all recommendations and observations in each.
- 4) To note that, in respect of the Inquiry, formal letters had been sent by the Council to those survivors it was aware of who suffered abuse by Mr Bell offering the Council’s deepest sympathies. The Chief Executive had also met with survivors identified in the report in person.
- 5) To note that the proposed plan and progress to date for the Review also incorporated the recommendations from the Inquiry (the “Inquiry”) in relation to the conduct of the late Sean Bell as reported to Council in October 2021.
- 6) To note that future ability to meaningfully progress the plan would require adequate resource being allocated.
- 7) To note and approve the financial and resourcing implications of the recommendations and observations which were likely to span recurring

budget cycles and would be subject to approval by Council as part of the annual budget setting process.

To note as well as additional resourcing, this would require continued focus of senior management, including but not limited to, the Chief Executive, Executive Director of Corporate Services, Heads of Legal and HR and others tasked with delivery of the recommendations and outcomes as set out in Appendix 1 to the report by the Chief Executive.

- 8) To agree to a proposed six-month reporting cycle with the first update report on progress being reported to Full Council, followed by update reports to an appropriate committee to be agreed in that first report.

- moved by Councillor McVey, seconded by Councillor Day

### **Amendment**

- 1) To note that the Council recognised that the Independent Inquiry into the conduct of the late Sean Bell (the "Inquiry") had been a very difficult process for the survivors, as well as for colleagues and others affected. The Council wished to repeat its sincere thanks to those who came forward in these challenging circumstances.
- 2) To note that, whilst the Cultural Review (the "Review") provided a welcome opportunity for individuals to come forward, this too had been challenging for individuals who approached the Review. Again, the Council wished to thank all of those who came forward.
- 3) The Council had given serious consideration to the findings of both the Inquiry and the Review and reaffirmed its commitment to addressing all recommendations and observations in each.
- 4) To note that, in respect of the Inquiry, formal letters had been sent by the Council to those survivors it was aware of who suffered abuse by Mr Bell offering the Council's deepest sympathies. The Chief Executive had also met with survivors identified in the report in person.
- 5) To note that the proposed plan and progress to date for the Review also incorporated the recommendations from the Inquiry (the "Inquiry") in relation to the conduct of the late Sean Bell as reported to Council in October 2021.
- 6) To note that future ability to meaningfully progress the plan would require adequate resource being allocated.
- 7) To consider that inadequate progress had been made at this stage to address the recommendations of the Tanner Inquiry and Review, such that assurance

could be provided to councillors, Council staff, and the public that the issues identified were being resolved swiftly and effectively. The following issues required to be addressed:

## **1. Policy and Policy Communication**

Council expresses disappointment that:

1. No draft revised Whistleblowing Policy has been provided for initial consideration, despite ample time since the last Council meeting to adapt the current policy to comply with Ms Tanner's Recommendations, at the very least as an initial proposal for consultation.
2. No draft or substantive communications plan has been provided for consideration, despite the urgent need to communicate the current Whistleblowing Policy, including its statutory expectations and commitments to staff as a first step, and adaptable to promote any revised Policy once available as a forward action.
3. There is no plan to reassure staff about confidentiality, given that more than half of respondents to Ms Tanner's survey doubted their anonymity would be protected or their rights not to suffer detriment would be maintained should they make a whistleblowing disclosure.

## **2. Resources**

Outwith the investigations section, Council considers the request for additional resource to implement the recommendations is excessive because:

1. Policy review and development is an ongoing process and is part of Business as Usual.
2. Training resources should, at least in part, be retargeted to these issues as a priority.
3. Existing culture change and leadership training can and must be reviewed for effectiveness, and retargeted in part to the themes in the Review
4. That many of the recommendations represent developmental good practice and should be absorbed within current business through practice change rather than additional work.
5. An external investigations unit should free up internal management time and resource for other purposes.

### **3. Staff Communication**

Council notes the difficulties identified by Ms Tanner in providing information to what the Council describes as “Hard to Reach Colleagues” and is disappointed that:

1. This problem, which has been recognised within the Council for many years, was fully identified in the 2018 Colleague Survey and both the follow up Interim Update and Action Plan, and actions supposed to have been taken to resolve it have not been fully addressed
2. Giving such staff greater access to email and the Orb has not been fully actioned as these communication methods were regarded as two of the top four effective methods of communication by staff in the Survey.
3. The Council is now being told that considerable additional resource will have to be deployed to address this issue, despite the 2019 Action Plan indicating resource was available and was being deployed.

### **4. Recording of allegations/findings**

Council regrets that:

1. No action has been put in place to use manual or bespoke IT arrangements for the urgent tracking of allegations of alleged abuse as recommended in the Inquiry and the Review. This would be an interim step with a view to migrating these to a future compliant HR system.
2. The report fails to provide an initial business case for a fully functioning HR system to be developed either through upgrade or replacement, despite Council’s expressed wish to see these issues addressed by acceptance of the recommendations.

### **5. Redress**

Council expresses disappointment that:

1. Despite the recommendations of the Inquiry being available since September along with specialist legal advice from Pinsent Masons and coordination with the Council’s insurers, no proposal for a redress scheme has yet been put to Council for approval.
2. The report anticipates a further three to six months delay to set this up.
3. Although formal letters have been sent to survivors of Sean Bell’s abuse expressing the Council’s deepest sympathies, some who consider

themselves to have been at the receiving end of abuse have received no such contact and the delay is causing distress.

## **6. Addressing remaining concerns**

Council regrets:

1. The lack of any progress in considering how to reach out to whistle-blowers who contributed to the review but remain dissatisfied.
2. That no action has been proposed to address the issues identified by some participants to the Review that the CLT could be “an intimidating environment” for outsiders.

## **7. Addressing remaining concerns**

Council:

1. Rejects the proposed actions at recommendations 1.7 and 1.8 of the Report as an inadequate response to the recommendations made by the Tanner Inquiry and Review.
2. Considers there is a lack of the necessary urgency and priority to deliver essential administrative and cultural change quickly, efficiently and effectively within the organisation.
3. Calls for a further report within one cycle to resolve the deficiencies identified above, provide assurance that the recommendations can be implemented in full and therefore give Council confidence in the Corporate Leadership Team’s ability to deliver.
4. Instructs that the report should also set out actions to implement any stand-alone recommendations that can be implemented immediately within existing resources.
5. Instructs that the report include a draft redress scheme with clarity about the criteria for inclusion, particularly for those who have made known they consider themselves to have been abused by Sean Bell.
6. Agrees that the Policy and Sustainability and Finance and Resources Committees should meet jointly, in a workshop format to be chaired by the Lord Provost, to review the proposed response to the recommendations in regard to resourcing and integration with Business as Usual in order to
  - a) reduce additional cost pressures

- b) prioritise the resolution of the issues identified in the Inquiry and Review against other work of the Council and implement the Recommendations in full.
  - c) Determine how future monitoring and scrutiny of delivery of the recommendations should be undertaken.
7. Agrees that funding should be set aside in Reserves as part of the Budget Process so that necessary resource can be provided for future delivery once this is fully clarified.

## **8. Monitoring officer role**

In addition to the matters addressed in the Report Council recognises that there have been a number of serious incidents spanning the last 20 years where whistleblowing has not been dealt with satisfactorily, that these point to a structural flaw in the process, and that external supervision is required.

Council accordingly, calls for representation to be made on behalf of the Council to the Scottish Government to consider empowering an external entity to assume such functions of the Monitoring Officer as are necessary to provide an independent and objective view of events as included within the current scope of the monitoring officer duties.

- moved by Councillor Whyte seconded by Councillor Mowat

In accordance with Standing Order 22(12), Paragraphs 7.4 and 7.5 of the amendment were accepted as an addendum to the motion.

## **Voting**

The voting was as follows:

For the motion (as adjusted)	-	39 votes
For the amendment	-	19 votes

(For the motion (as adjusted): The Lord Provost, Councillors Aldridge, Arthur, Bird, Booth, Burgess, Cameron, Kate Campbell, Child, Day, Dixon, Doran, Fullerton, Gardiner, Gloyer, Gordon, Graczyk, Griffiths, Henderson, Howie, Key, Lang, Macinnes, Main, McNeese-Mechan, McVey, Miller, Munn, Osler, Perry, Rae, Rankin, Neil Ross, Staniforth, Watt, Wilson, Work, Ethan Young and Louise Young.

For the amendment: Councillors Barrie, Bridgman, Brown, Bruce, Jim Campbell, Cook, Dickie, Doggart, Douglas, Hutchison, Johnston, Laidlaw, McLellan, Mitchell, Mowat, Rose, Rust, Webber and Whyte.)

## Decision

To approve the following adjusted motion by Councillor McVey:

- 1) To note that the Council recognised that the Independent Inquiry into the conduct of the late Sean Bell (the “Inquiry”) had been a very difficult process for the survivors, as well as for colleagues and others affected. The Council wished to repeat its sincere thanks to those who came forward in these challenging circumstances.
- 2) To note that, whilst the Cultural Review (the “Review”) provided a welcome opportunity for individuals to come forward, this too had been challenging for individuals who approached the Review. Again, the Council wished to thank all of those who came forward.
- 3) The Council had given serious consideration to the findings of both the Inquiry and the Review and reaffirmed its commitment to addressing all recommendations and observations in each.
- 4) To note that, in respect of the Inquiry, formal letters had been sent by the Council to those survivors it was aware of who suffered abuse by Mr Bell offering the Council’s deepest sympathies. The Chief Executive had also met with survivors identified in the report in person.
- 5) To note that the proposed plan and progress to date for the Review also incorporated the recommendations from the Inquiry (the “Inquiry”) in relation to the conduct of the late Sean Bell as reported to Council in October 2021.
- 6) To note that future ability to meaningfully progress the plan would require adequate resource being allocated.
- 7) To note and approve the financial and resourcing implications of the recommendations and observations which were likely to span recurring budget cycles and would be subject to approval by Council as part of the annual budget setting process.

To note as well as additional resourcing, this would require continued focus of senior management, including but not limited to, the Chief Executive, Executive Director of Corporate Services, Heads of Legal and HR and others tasked with delivery of the recommendations and outcomes as set out in Appendix 1 to the report by the Chief Executive.

- 8) To agree to a proposed six-month reporting cycle with the first update report on progress being reported to Full Council, followed by update reports to an appropriate committee to be agreed in that first report.

- 9) To instruct that the report should also set out actions to implement any stand-alone recommendations that could be implemented immediately within existing resources.
- 10) To instruct that the report include a draft redress scheme with clarity about the criteria for inclusion, particularly for those who have made known they consider themselves to have been abused by Sean Bell.

(References – Act of Council No 2 of 28 October 2021; Policy and Sustainability Committee of 6 October 2020 (item 1); Act of Council No 1 of 15 October 2020; report by the Chief Executive, submitted.)

## 2 Minutes

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### Decision

To approve the minute of the Council of 16 December 2022 as a correct record.

## 3 Leader's Report

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The Leader presented his report to the Council. He commented on:

- I-pad roll out in Edinburgh schools
- Meadowbank Sports Centre
- Covid19 update – reshaping of Council services

The following questions/comments were made:

Councillor Whyte	-	Charging levy for paying to park at work
Councillor Miller	-	City centre west-east link cycle project
Councillor Aldridge	-	Leadership – resignation of Group members
Councillor Day	-	New Victoria Primary School
	-	Scottish Government funding – Council services
Councillor Bird	-	Children's Mental Health Week – UK Government policies
Councillor Johnston	-	Pressure on homelessness – update on funding
Councillor Burgess	-	Impact on Edinburgh residents of the increase in energy costs
Councillor Lang	-	Outstanding road safety improvements in Davidsons Mains

- |                          |   |  |
|--------------------------|---|--|
| Councillor Cameron       | - | Transition to incoming Council – planned discussions on the approach for the whistleblowing and organisational culture going forward |
| Councillor Macinnes      | - | Free public transport for under 22 year olds   |
| Councillor Bruce         | - | Future Headquarters for Great British Railways – Council bid   |
| Councillor Cook          | - | Councillor Day’s previous comments - apologies   |
| Councillor Gardiner      | - | Cost of living crisis  |
| Councillor Rae           | - | Leith Chooses Team - congratulations   |
| Councillor Jim Campbell  | - | Service are Whistleblowing Champions   |
| Councillor Kate Campbell | - | Continuation of Council house build programme and small sites programme - thanks to Council officers for their work                  |

#### **4 Appointments to Committees and Outside Organisations etc.**

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Appointments to Outside Bodies for 2017–22 were approved by Council on 29 June 2017 and appointments to the Council’s committees were made at the Council meeting on 27 May 2021.

Councillor Alison Dickie had resigned as a member of the SNP Group, and this had resulted in a replacement requiring to be appointed to the Education Children and Families Committee and the Committee on Pupil Student Support.

#### **Motion**

- 1) To appoint Councillor Bird in place of Councillor Dickie as Vice-Convener of Education, Children and Families Committee and all working groups appointed by the Education, Children and Families Committee with the accompanying Senior Responsibility Allowance of £27,908.
- 2) To replace Councillor Dickie with Councillor Frank Ross as a Member of Education, Children and Families Committee.
- 3) To replace Councillor Dickie with Councillor Frank Ross on the Committee on Pupil Student Support.

- 4) To replace Councillor Bird with Councillor Frank Ross on the Personnel Appeals Committee.
- 5) To replace Councillor Dickie with Councillor Macinnes as Gaelic Champion.
- 6) To replace Councillor Dickie with Councillor Bird as a member of the Edinburgh Area Support Team.
- 7) To replace Councillor Dickie with Councillor Bird as a member of the John Watson's Trust.

- moved by Councillor Fullerton, seconded by Councillor Doran.

### **Amendment**

To note that the appointed role on the Gaelic Implementation Group was covered by the Gaelic Champion.

- moved by Councillor Louise Young, seconded by Councillor Osler

In accordance with Standing Order 22(12), the amendment was accepted as an addendum to the motion.

### **Decision**

To approve the following adjusted motion by Councillor Fullerton:

- 1) To appoint Councillor Bird in place of Councillor Dickie as Vice-Convenor of Education, Children and Families Committee and all working groups appointed by the Education, Children and Families Committee with the accompanying Senior Responsibility Allowance of £27,908.
- 2) To appoint Councillor Frank Ross in place of Councillor Dickie as a Member of Education, Children and Families Committee.
- 3) To appoint Councillor Frank Ross in place of Councillor Dickie on the Committee on Pupil Student Support.
- 4) To appoint Councillor Frank Ross in place of Councillor Bird on the Personnel Appeals Committee.
- 5) To appoint Councillor Macinnes in place of Councillor Dickie as Gaelic Champion.
- 6) To note that the appointed role on the Gaelic Implementation Group was covered by the Gaelic Champion.

- 7) To appoint Councillor Bird in place of Councillor Dickie as a member of the Edinburgh Area Support Team.
- 8) To appoint Councillor Bird in place of Councillor Dickie as a member of the John Watson's Trust

(References – Act of Council No 7 of 27 May 2021; Act of Council No 9 of 28 October 2021; Act of Council No 4 of 25 November 2021; report by the Executive Director of Corporate Services, submitted.)

## 5 Council Diary 2022/23

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The draft Council diary for 2022-2023 was presented together with proposed dates for recess periods and Council meetings from August 2023 to August 2024.

### **Motion**

- 1) To agree the Council Diary for August 2022 to August 2023 as set out in appendix 1 to the report by the Executive Director of Corporate Services, and to authorise the Chief Executive to make minor adjustments, as necessary.
- 2) To note the findings of the Review of Political Management Arrangements, part of the Council's preparations for the May 2022 Local Government elections, would likely impact on the Council diary and a revised version of the diary would be presented to the new Council.
- 3) To agree the recess and Council meeting dates for August 2023 to August 2024 as set out in appendix 2 to the report.
- 4) To agree to cancel the Council meeting on 28 April 2022.

- moved by Councillor McVey, seconded by Councillor Day

### **Amendment**

Council considers that as a number of changes were made to the Council Diary to suit Conveners at the beginning of the 2017 – 2022 Council Term that we should defer consideration of the dates for Executive Committees until after the elections in May 2022 and draft the diary once the new Council Administration has been put in place; only detailing dates for the Full Council meetings at this stage.

- moved by Councillor Mowat, seconded by Councillor Jim Campbell

## Voting

The voting was as follows:

For the motion	-	42 votes
For the amendment	-	15 votes

(For the motion: The Lord Provost, Councillors Aldridge, Arthur, Barrie, Bird, Booth, Bridgman, Burgess, Cameron, Kate Campbell, Child, Day, Dickie, Dixon, Doran, Fullerton, Gardiner, Gloyer, Gordon, Graczyk, Griffiths, Henderson, Howie, Key, Lang, Macinnes, Main, McNeese-Mechan, McVey, Miller, Munn, Osler, Perry, Rae, Rankin, Neil Ross, Staniforth, Watt, Wilson, Work, Ethan Young and Louise Young.

For the amendment: Councillors Brown, Bruce, Jim Campbell, Cook, Doggart, Douglas, Hutchison, Johnston, Laidlaw, McLellan, Mitchell, Mowat, Rose, Rust and Whyte.)

## Decision

To approve the motion by Councillor McVey.

(Reference – report by the Executive Director of Corporate Services, submitted.)

## 6 Operational Governance Review of Grant Standing Orders

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Details were provided on proposed changes to the Council's Grant Standing Orders which provided guidance, controls and regulated the grant application and award process throughout the Council and on behalf of the Edinburgh Integration Joint Board.

## Decision

- 1) To approve the proposed revisions to the existing Grant Standing Orders, as summarised in Appendix 1 to the report by the Executive Director of Corporate Services.
- 2) To agree to adopt the Grant Standing Orders included in Appendix 2 to the report.
- 3) To note that there would continue to be an annual review of the Grant Standing Orders to ensure that they worked effectively in providing guidance, controls and regulation of the grant application and award process throughout the Council and on behalf of the Edinburgh Integration Joint Board (EIJB).

(References – Act of Council No 5 of 13 December 2018; report by the Executive Director of Corporate Services, submitted.)

## 7 Rolling Actions Log

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Details were provided on the outstanding actions arising from decisions taken by the Council from May 2015 to December 2021.

### Decision

- 1) To agree to close the following Actions:

**Action 3** – Public Holidays 2021-2027

**Action 4** - Platinum Jubilee Holiday – June 2022 – Motion by Councillor Laidlaw

**Action 5 (1), (2) and (3)** - Independent Inquiry Report Arising Out of Allegations Concerning the Conduct of the late Sean Bell

**Action 6** - Independent Review into Whistleblowing and Organisational Culture

- 2) To otherwise note the Rolling Actions Log.

(Reference – Rolling Actions Log, submitted)

## 8 Revised Polling Places for the City of Edinburgh Council Election on 5 May 2022 to eliminate the use of schools

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Approval was sought for proposed changes to UK Parliamentary polling places within the City of Edinburgh local government area to eliminate, where possible, the use of primary schools to minimise disruption to education.

### Decision

- 1) To agree to the amendments to current polling arrangements as outlined in Appendix 1 to the report by the Chief Executive, to cease the use of primary schools where possible.
- 2) To note that there were no changes to current polling district boundaries.
- 3) To delegate authority to the Chief Executive to make minor amendments to the polling arrangements for the 2022 City of Edinburgh Council Election should the availability of venues be impacted at short notice by Coronavirus or other issues.

- 4) To note that the Electoral Registration Officer (ERO) would make any necessary amendments to the Register of Electors.

(Reference - report by the Chief Executive, submitted.)

## **9 Lord Provost's Commission: The Strategy for Our Ex Forces Personnel – Summary Report**

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Details were provided on the work of the Lord Provost's Commission "The Strategy for Our Ex Services Personnel" which met from 10 April 2019 to 27 September 2021, together with summary findings from the evidence presented to the Commissioners at a series of workshops, with exemplars of action taken.

### **Decision**

- 1) To recognise the key role of the Lord Provost as Armed Forces and Veterans' Champion for the city.
- 2) To commend the initiative taken in establishing the Lord Provost's Commission: The Strategy for Our Ex Forces Personnel.
- 3) To note the summary findings and exemplar actions as set out in paragraphs 4.14 to 4.41 of the report by the Executive Director of Corporate Services.
- 4) To note the potential body of work for the Lord Provost in the next administration as set out in paragraphs 5.5 and 5.6 of the report.
- 5) To thank the Commissioners and evidence providers for their sterling contribution to this piece of work.
- 6) To agree that this report be shared and disseminated to the relevant bodies, including the Scottish Government.
- 7) To refer the report to Edinburgh Napier University for joint research with Edinburgh University on Service Leavers' aspirations, concerns and support needs.

(References – Corporate Policy and Strategy Committee of 26 February 2019 (item 9); report by the Executive Director of Corporate Services, submitted.)

## **10 Edinburgh Child Protection Committee – Annual Report 2020-21**

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Details were provided on the Edinburgh Child Protection Committee Annual Report 2020-21 (Appendix 1 to the report by the Chief Social Work Officer), which summarised the work of this multi-agency strategic partnership within the past year

and highlighted the core business of the Child Protection Committee as well as areas of strength and good practice, alongside identified priority areas for the coming year.

### **Decision**

- 1) To note that the report by the Chief Social Work Officer had been submitted to the Education, Children and Families Committee on 7 December 2021.
- 2) To note the content of the Edinburgh Child Protection Committee Annual Report 2020-21.
- 3) To note the positive contribution made by services and partners across the City in keeping children safe.

(References - Education, Children and Families Committee, 7 December 2021 (item 13); report by the Chief Social Work Officer, submitted.)

## **11 People's Network and Open Plus – referral from the Culture and Communities Committee**

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The Culture and Communities Committee had referred a report on the People's Network and Open Plus to the Council for approval of the reallocation of £350,000 of capital funding (from Open Plus) to the People's Network, in order to update the hardware for the existing free public access to computing and internet service across the city.

### **Decision**

To approve the reallocation of £350,000 of capital funding (from Open Plus) to the People's Network, in order to update the hardware for the existing free public access to computing and internet service across the city.

(References – Culture and Communities Committee of 1 February 2022; referral from the Culture and Communities Committee, submitted.)

## **12 Edinburgh Slavery and Colonialism Legacy Review - Motion by Councillor Cook**

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The following motion by Councillor Cook was submitted in terms of Standing Order 17;

“Council:

Thanks Professor Sir Geoff Palmer and other members of the Council's Edinburgh Slavery and Colonialism Legacy Review, even though their identities remain unknown to the residents of Edinburgh, for their work thus far.

Notes some concerns that have been raised relating to the conduct of the review, not least by Professor Peter Mathieson, Principle and Vice-Chancellor of the University of Edinburgh in relation to the parallel review of the University's role in the same matter.

Accepts there are many aspects of history about which reasonable people can disagree. Affirms that conducting such debate in a respectful way in the public domain is the foundation of good scholarship and the way to promote a better-balanced collective understanding about events that took place in our past.

Instructs the Chief Executive to write to Sir Geoff and other members of the Council's Review to draw their attention to the Standards Commission of Scotland's Code of Conduct for Councillors and Members of Devolved Public Bodies, in the hope that this might provide helpful guidance as to the behaviour that is expected of and by Councillors and other public servants."

### **Motion**

To approve the motion by Councillor Cook.

- moved by Councillor Cook, seconded by Councillor Jim Campbell

### **Amendment**

To delete all of the motion by Councillor Cook and replace with:

Council:

Thanks Sir Geoff Palmer and the review team, which includes input from Edinburgh world heritage and Edinburgh university, for their work in shaping a public consultation which thousands of people responded to.

Notes these responses will be analysed by the independent review team and they will then make recommendations to Councillors later this year.

Reaffirms the Council's position that we need to understand the honest history of our Capital if we're to understand the impacts on our culture today.

Notes the importance of this understanding specifically in tackling racism.

Notes the Council has a duty of care to Sir Geoff and the review team, as the commissioning body of this independent work.

Condemns in the strongest possible terms the appalling abuse Sir Geoff Palmer has been subjected to by groups who have tried to disrupt this work, unsuccessfully.

Finally notes that historians will continue to disagree with one another on some aspects of history. While welcoming academic debate and input, Council encourages those who wish to contribute to the public debate in Edinburgh to consider whether their comments are based on opinion or established facts and also whether the way they express those viewpoints actively contribute to an anti-racist culture in Edinburgh

- moved by Councillor McVey, seconded by Councillor Day

### **Voting**

The voting was as follows:

For the motion	-	15 votes
For the amendment	-	32 votes
Abstentions	-	8

(For the motion: Councillors Brown, Bruce, Jim Campbell, Cook, Doggart, Douglas, Hutchison, Johnston, Laidlaw, McLellan, Mitchell, Mowat, Rose, Rust and Whyte.

For the amendment: The Lord Provost, Councillors Bird, Booth, Burgess, Cameron, Kate Campbell, Child, Day, Dickie, Dixon, Doran, Fullerton, Gardiner, Gordon, Graczyk, Griffiths, Henderson, Key, Macinnes, Main, McNeese-Mechan, McVey, Miller, Munn, Perry, Rae, Rankin, Staniforth, Watt, Wilson, Work, and Ethan Young.

Abstentions: Councillors Aldridge, Barrie, Bridgman, Gloyer, Lang, Osler, Neil Ross and Louise Young.)

### **Decision**

To approve the amendment by Councillor McVey

### **Declaration of Interests**

Councillor Arthur declared a non-financial interest as as a staff member and trustee at Heriot Watt University and left the meeting during the Council's consideration of the above item.

## **13 1000 Cities - Motion by Councillor Munro**

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The following motion by Councillor Munro was submitted in terms of Standing Order 17:

“Council:

Notes Edinburgh's ongoing commitment to reaching net-zero by 2030.

Notes the Council has signed up to UK100 (with a goal of 100% clean energy by 2050), the Fossil Fuel Non-Proliferation Treaty and the Race to Zero Campaign amongst other national and international initiatives.

Notes the 1,000 Cities campaigning aiming to sign up 1,000 cities to reject fossil fuels and commit to 100% renewable energy by 2040 (onethousandcities.com).

Notes this initiative is consistent with existing Council and City policy and notes that we will work with the UK and Scottish Governments to ensure the rapid decarbonisation of heat, electricity and transport.

Council therefore agrees to join the 1000 Cities Initiative for Carbon Freedom.”

### **Motion**

To approve the motion by Councillor Munro.

- moved by Councillor Doran, seconded by Councillor McVey

### **Amendment**

To delete the last paragraph of the motion by Councillor Munro, and replace with:

Council accepts that joining the 1000 Cities Initiative may be in line with previous decisions of Council.

Council also understands that previous decisions of Council have led to a very large unfunded liability in our capital budget. Council is also aware that the most recent reports from Officers confirm that achieving net carbon neutral buildings is not, as first suggested, likely to be self-funding.

In line with legislation, Council re-affirms that it shall not take decisions regarding resources without Officer reports quantifying and budgeting for any explicit or implicant expenditure, and therefore request the Chief Executive prepares a report on the revenue and capital budget implications of meeting the obligations of the 1000 Cities Initiative that have not already been covered as part of an approved budget before taking a final decision on joining.

- moved by Councillor Jim Campbell, seconded by Councillor McLellan

### **Voting**

The voting was as follows:

For the motion	-	41 votes
For the amendment	-	14 votes

(For the motion: The Lord Provost, Councillors Aldridge, Arthur, Barrie, Bird, Booth, Bridgman, Burgess, Cameron, Kate Campbell, Child, Day, Dickie, Dixon, Doran, Fullerton, Gardiner, Gloyer, Gordon, Griffiths, Henderson, Howie, Key, Lang, Macinnes, Main, McNeese-Mechan, McVey, Miller, Munn, Osler, Perry, Rae, Rankin, Neil Ross, Staniforth, Watt, Wilson, Work, Ethan Young and Louise Young.

For the amendment: Councillors Brown, Bruce, Jim Campbell, Doggart, Douglas, Hutchison, Johnston, Laidlaw, McLellan, Mitchell, Mowat, Rose, Rust and Whyte.)

## **Decision**

To approve the motion by Councillor Munro.

## **14 Diversity Champions and UK Workplace Equality Index - Motion by Councillor Staniforth**

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The following motion by Councillor Staniforth was submitted in terms of Standing Order 17;

“Council notes:

The recent shocking rise in reports of transphobia and homophobia in the UK, Scotland and Edinburgh.

That Stonewall have consistently championed LGBTQ+ rights and have been under increasing attack for doing so over the last three years.

That STRIDE, the CEC’s internal LGBT+ colleague network, believe that for CEC to fully support its LGBT+ staff it is necessary for CEC to both join Stonewall Scotland’s Diversity Champions program and submit information annually to the UK Workplace Equality Index.

Council therefore:

Agrees to approach Stonewall Scotland with the intention of joining their Diversity Champions program.

Agrees to begin submitting annual information to the UK Workplace Equality Index.”

## **Motion**

To approve the motion by Councillor Staniforth.

- moved by Councillor Staniforth, seconded by Councillor Rae

## Amendment

- 1) In paragraph 3 of the motion by Councillor Staniforth to replace the word 'program' with 'programme'
- 2) To replace paragraphs 4 and 5 of the motion to read:

Agrees that the Executive Director of Corporate Services will prepare a report to the Policy and Sustainability Committee within three cycles detailing the criteria, requirements, benefits, implications, and financial commitments of joining the Stonewall Diversity Champions programme and submitting an annual update to the UK Workplace Equality Index. This report will include an assessment of how these would both align to integrate with or replace the Council's existing frameworks and/or action plans relating to diversity, inclusion, and workplace rights.

Further agrees that officers will organise a meeting during this period to engage with the Diversity and Inclusion working group, with invitations extended to STRIDE and relevant Union representatives, to discuss the previous and existing Diversity and Inclusion Action Plans and the forthcoming report.

- moved by Councillor Mitchell, seconded by Councillor Mowat

In accordance with Standing Order 22(12), the amendment was adjusted and accepted as an amendment to the motion.

## Voting

The voting was as follows:

For the motion (as adjusted)	-	39 votes
For the amendment	-	18 votes

(For the motion (as adjusted): The Lord Provost, Councillors Aldridge, Arthur, Bird, Booth, Bridgman, Burgess, Cameron, Kate Campbell, Child, Day, Dixon, Doran, Fullerton, Gardiner, Gloyer, Gordon, Griffiths, Henderson, Howie, Key, Lang, Macinnes, Main, McNeese-Mechan, McVey, Miller, Munn, Osler, Perry, Rae, Rankin, Neil Ross, Staniforth, Watt, Wilson, Work, Ethan Young and Louise Young.

For the amendment: Councillors Barrie, Bridgman, Brown, Bruce, Jim Campbell, Dickie, Doggart, Douglas, Hutchison, Johnston, Laidlaw, McLellan, Mitchell, Mowat, Rose, Rust, Webber and Whyte.)

## Decision

To approve the following adjusted motion by Councillor Staniforth:

- 1) To note the recent shocking rise in reports of transphobia and homophobia in the UK, Scotland and Edinburgh.
- 2) To note that Stonewall had consistently championed LGBTQ+ rights and had been under increasing attack for doing so over the last three years.
- 3) To note that STRIDE, the CEC's internal LGBTQ+ colleague network, believed that for CEC to fully support its LGBTQ+ staff it was necessary for CEC to both join Stonewall Scotland's Diversity Champions programme and submit information annually to the UK Workplace Equality Index.
- 4) To therefore agree to approach Stonewall Scotland with the intention of joining their Diversity Champions program.
- 5) To agree to begin submitting annual information to the UK Workplace Equality Index.

## 15 Capital Credit Union - Motion by Councillor Day

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The following motion by Councillor Day was submitted in terms of Standing Order 17;

“Council notes the financial pressure on many of our citizens, particularly during Covid -19 Pandemic, and that many people have suffered.

Council also notes the important role that credit unions and community banking schemes offer to help many in our city.

Council notes that Capital Credit Union was voted Best Credit Union (North) in the 2021 Consumer Credit Awards run by independent review group, Smart Money People. The awards are decided solely on customer feedback.

Council ask the Lord Provost celebrates this achievement in an appropriate manner.”

- moved by the Lord Provost, seconded by Councillor Griffiths

## Decision

To approve the motion by Councillor Day.

## 16 Questions

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The questions put by members to this meeting, written answers and supplementary questions and answers are contained in Appendix 1 to this minute.

## 17 Valedictory – Stephen Moir

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The Lord Provost paid tribute to Dr Stephen Moir, Executive Director of Corporate Services who was leaving the City of Edinburgh Council to take up the position of Chief Executive Officer of Cambridgeshire County Council. He thanked him for his significant contribution to the City of Edinburgh Council and in particular to his input to enhance and improve the Council's relationship with CGI including the widespread distribution and deployment of over 40 thousand devices to children and young people in schools and his work to improve the quality, diversity and inclusion within the council as an employer enabling the establishment of a range of staff networks.

On behalf of the Council the Lord Provost wished him success in the future and again thanked him for the service he had given to the Council.

## Appendix 1

(As referred to in Act of Council No 16 of 10 February 2022)

### QUESTION NO 1

**By Councillor Osler for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 10 February 2022**

With recent changes to the Highway Code giving pedestrians and cyclists a higher priority at junctions:

**Question** (1) What has the Council done to advertise these changes and inform residents about their effects for the road network?

**Answer** (1) The UK Government (Department for Transport) is responsible for the changes to the Highway Code and has advised the Council that they will be running a campaign to promote the changes widely.

However, the Council has also undertaken the following:

- Scheduled a series social media posts on Twitter, Facebook and LinkedIn, as well as sharing Police Scotland, Which? and Road Safety Scotland social media posts, and linked to UK Government online news items;
- Circulated a Managers' news article, asking them raise awareness of the changes in team meetings, particularly with colleagues who drive as part of their role;
- Prepared an Internal news article outlining the main changes;
- Placed 'adverts' on main council website e.g. on the roads, walking/cycling etc page
- Provided an Edinburgh-wide post on Nextdoor.co.uk (62,000 members across 135 neighbourhoods).

The changes have also been widely reported in UK-wide newspapers and TV news broadcasts.

In the future, the Council will also:

- Continue to share the UK Government's campaign as it is rolled out on our communication channels; and
- Ensure relevant messages are embedded active travel campaigns and communications activity e.g. changes which make it safer for people to cycle, wheel, etc.

**Question** (2) Will signage and road markings be introduced to inform all road users?

**Answer** (2) If there is a legal requirement to reflect the Highway Code changes on signage and road markings, then this will be undertaken.

**If yes:**

**Question** (3) What measures are proposed?

**Answer** (3) There are no measures currently proposed.

**Question** (4) Where across the City's road network will they be introduced?

**Answer** (4) N/A

**Question** (5) When will implementation of such measures be completed?

**Answer** (5) N/A

## QUESTION NO 2

**By Councillor Johnston for answer  
by the Leader of the Council at a  
meeting of the Council on 10  
February 2022**

**Question** (1) The Council Leader may remember making a statement in the May 2019 Corporate Policy & Strategy Committee that 2037 was a hard limit (not a target) to achieve net zero carbon, adding that 2037 would be the year “by which time everyone in the City should be fully compliant.”

In light of his hard limit, how disappointed was the Leader to see that the Officer recommendation 1.1.2 in the Housing Revenue Account (HRA) Budget Strategy (2022-32) noted the outcome of the annual review of the Business Plan and based on a 1.8% rent increase in 2022/23 (2% per annum thereafter) that, amongst other things, net zero carbon could only be achieved by 2038 (eight years later than originally planned) for HRA housing estate?

**Answer** (1) Unfortunately, because of the callous incompetence of the Conservative UK Government, Edinburgh residents, particularly those on low incomes are experiencing a cost of living crisis- the worst in decades. On top of the mismanagement of the economy which has pushed inflation to 7.25% by April (according the UK Central Bank). This is driven in part by the disgraceful mismanagement of the energy market which is seeing crippling increases and in part driven by Brexit (according to the IMF).

While these figures would be bad enough, champions like Jack Munro has outlined that the real inflation felt by those on lower incomes is considerably higher than the CPI rate. It is in this context, and acknowledging the disgraceful withdrawal of the Universal Credit uplift which by the Conservative UK Government, that we are acting to help tackle the “Tory cost of living crisis” as best as we can and this is why we are proposing a rent freeze this year.

The 2030 Climate Strategy lays a clear strategic path for the city to reach net zero however, the Council has always

recognised that funding the transition will be challenging and requires organisations to align public spending and to seek new and innovative approaches to resourcing.

The HRA Strategy agreed by the Council provides a strong financial foundation for investing in affordable net-zero homes across the city and work is underway to pilot approaches to retrofitting Council houses. The report referred to in the question noted that officers will continue to work with Scottish Government to maximise grant funding for both the new build programme and the transition to net zero carbon to support delivery of Council's commitments and to keep rents affordable. The Council is also working with Scottish Government to develop innovative business cases that may offer more sustainable financial models for investing in the net zero transition. We will also have to discuss with Council tenants and other stakeholders how any income and investment shortfalls are made up in future years due to the action we have had to take this year to try and deal with the consequences of the Conservatives pushing thousands more of our tenants into poverty.

**Question** (2) Will the Leader be hoping to present a budget to Council later this month with both a rent freeze for 2022/23 and a costed net zero target for our HRA estate to be implemented before 31 December 2037?

**Answer** (2) As explained above, we feel we have to support our tenants in the face of brutal mismanagement, incompetence and callous decisions made by the Conservative UK Government.

As also explained, in answer 1, we will continue to work with the Scottish Government and others to secure as much investment in the programme as possible to improve our housing stock and drive towards a net-zero Edinburgh by 2030.

**QUESTION NO 3**

**By Councillor Hutchison for answer  
by the Convener of the Transport and  
Environment Committee at a meeting  
of the Council on 10 February 2022**

The introduction of a Workplace Parking Levy (WPL) is included in the City Mobility Plan 2021 – 2030.

**Question** (1) Can the Convener confirm if this proposed levy will apply to all Workplace Parking within the City of Edinburgh?

**Answer** (1) Progressing the local decision to implement workplace parking licensing in Edinburgh can only take place upon parliamentary approval of the regulations that will need to be followed locally.

This regulation was laid before the Scottish Parliament in January 2022 and will come into force in March 2022.

There are no plans to progress the WPL business case this side of the election and timelines for further consideration of the WPL will need to be agreed with the new administration.

As such, an answer cannot yet be provided in respect of a potential scope of application.

**Question** (2) Can the Convener list all exceptions she would support being excluded from a WPL, should there be any?

**Answer** (2) Any exceptions would have to be decided upon during the building of the business case for a WPL, as outlined above, and agreed by committee. It would be inappropriate and premature for me to comment at this stage.

It is however worth pointing out that any proposed WPL would be imposed on employers, not employees.

It is also worth noting that the revenue from any WPL would be used to support further transport infrastructure and a general movement towards increased sustainability and greater options for the individual as we progress towards net zero carbon in Edinburgh.

Scottish Government, “A WPL would see employers pay an annual levy to the council for every parking space they provide for employees, with the revenue raised supporting the local transport strategy, for example to encourage walking, cycling and public transport.” June 2021

Transport Minister, Graeme Day, “It has never been more important to take decisive action to tackle climate change - and Scotland is leading the way by committing to reduce the number of kilometres travelled by car by 20% by 2030.”

“Workplace parking licensing has the potential to be a key tool for local authorities to help us reach this ambitious goal, by encouraging the use of more sustainable travel modes, reducing congestion and tackling harmful emissions.

“As the net revenue generated must be committed to support policies in local transport strategies, this policy is also intended to finance improvements in public or active transport, making it more attractive and thus encouraging individuals to leave their cars at home.

“Providing local authorities with discretionary powers to implement a WPL scheme supports the vision and priorities set out in our National Transport Strategy, to create a fairer, greener transport system for everyone in Scotland to share and benefit from.” June 2021.

NB: City of Edinburgh Council has voted in committee for an augmented target of 30% reduction in car kms, reflecting the greater opportunity that a city like ours can make to an overall national target.

**QUESTION NO 4**

**By Councillor Hutchison for answer  
by the Depute Leader at a meeting of  
the Council on 10 February 2022**

The introduction of a Workplace Parking Levy (WPL) is included in the City Mobility Plan 2021 – 2030 and has been publicly supported by the Depute Leader.

- Question** (1) Given the announcement by his party nationally that Scottish Labour is opposed to a WPL, does the Depute Leader remain supportive of the introduction of a WPL in Edinburgh during the next Council term in contradiction to his party's stance?
- Answer** (1) I remain supportive of the WPL as agreed in our Manifesto.
- Question** (2) For transparency, is this the stance of the Labour Group on the Council?
- Answer** (2) WPL was in our last manifesto and will be considered for inclusion in the manifesto for the forthcoming council elections.

**QUESTION NO 5**

**By Councillor Rust for answer by the  
Convener of the Transport and  
Environment Committee at a meeting  
of the Council on 10 February 2022**

In the "Potential retention of Spaces for People measures" report to Transport and Environment Committee on 24 June 2021, it stated the following:

*4.64 The Road Traffic Regulation Act 1984 provides that the roads authority can make temporary orders (TTROs) to introduce restrictions or prohibitions on a road if the roads authority is satisfied that there is a likelihood of danger to the public. The SfP TTROs were made on the basis that the incidence and transmission of COVID-19 presented a likelihood of danger to the public; this was in line with the Transport Scotland guidance; Coronavirus (COVID-19) Guidance on Temporary Traffic Regulation Orders and Notices (April 2020).*

The justification of the Lanark Road and Longstone scheme when it was installed a year ago was *"to provide a safe, protected cycling route as an alternative to the canal towpath and Water of Leith shared use path."*

**Question** (1) Please can the Convener confirm the "likelihood of danger to the public" this scheme is currently addressing?

**Answer** (1) The advice issued by the Scottish Government in April 2020 is still in place. This advice currently justifies the use of TTROs to introduce restrictions or prohibitions associated with current measures.

In the Lanark Road and Longstone scheme, council data on dates chosen by the council, has shown declines in cycling both actual and real terms when seasonality is taken into account, combined with simultaneous increase in cycling on the Water of Leith of 65%. No signage was ever placed on the Water of Leith or Canal towpath asking cyclists to divert to the on-road scheme to facilitate social distancing in these locations.

Road cycling levels hit a daily maximum in peak summer working weekdays of 137 journeys at the bottom of Lanark Road, 114 at the top and only 86 on Longstone. In comparison, there are around 12,000 bus seats on each route every day.

It is clear the Spaces for People scheme is not being used as an alternative to off-road paths or buses.

Also, a number of collisions have occurred, some clearly not related to driver behaviour. Some may have "poor driver behaviour" as a contributing factor, but these are types of collision that have never been seen on this road before Spaces for People, when statistically, there will have been poor drivers on this road every day. Three of the collisions did cause injury or had the potential to cause serious injury to pedestrians on pavements or traffic islands, or cyclists in "protected" cycle lanes.

Therefore, the scheme seems to be increasing the number and potential severity of the impacts for cyclists and pedestrians that have been caused by "poor driver behaviour".

**Question** (2) Please can the Convener confirm the legal basis and justification for this scheme currently being in place under a TTRO when the council's own data shows the scheme has had the opposite of its intended effect to provide a safer alternative to buses and off-road paths during the pandemic?

**Answer** (2) The legal basis for the TTRO is noted in the opening statement above, which is to mitigate the "likelihood of danger to the public" during the pandemic.

As noted in the answer to question 1 the advice from the Scottish Government remains in place. The justification of this TTRO is *"to provide a safe, protected cycling route as an alternative to the canal towpath and Water of Leith shared use path"*.

This clearly shows that the justification for the TTRO was to provide an alternative route for people cycling in this area, as opposed to a replacement for the canal towpath and

Water of Leith shared use path. The data included in question 2 shows that there is usage of this cycleway. Looking forward the provision of safe segregated cycle infrastructure on arterial routes has been included in the City Mobility Plan, approved by Members on 19 February 2021.

**Question** (3) Could the council be facing avoidable legal risk, either in relation to this use of a TTRO, or personal injury claims relating to any accidents which may happen while the scheme is in place under this TTRO?

**Answer** (3) A TTRO is a mechanism to introduce restrictions or prohibitions, it is not required to alter the road layout. The Roads Authority has the power to “alter” roads under the context of the Road (Scotland) Act 1984. The Lanark Road scheme has been independently checked and the materials used meet the necessary standards.

**Question** (4) As the council failed to signpost the Spaces for People scheme as an alternative to the Water of Leith walkway or Canal Towpath, is the council at risk of a compensation claim from anyone who believes they caught Covid from lack of social distancing in these locations?

**Answer** (4) I would question the basis of this question. The duty of care in terms of maintaining physical distancing in an external public environment lies with the individual. The Council is not responsible for the actions of individuals on a public path.

Notwithstanding that, the Spaces for People schemes were well publicised nationally and locally around the time of installation, including details about the Lanark Road scheme.

**Supplementary Question** I thank the Convener for her answer. In relation to answer (3) of Question 5, can the Convener clarify which specific necessary standards which she refers are met by materials to which she refers in that answer.

**Supplementary  
Answer**

Thank you for the supplementary question Councillor Rust. As you can imagine that's a technical issue so I would bow to the technical knowledge of our officers, I will ask them to provide a response to you around that particular question thank you.

**QUESTION NO 6**

**By Councillor by the Rust for answer  
by the Convener of the Transport and  
Environment Committee at a meeting  
of the Council on 10 February 2022**

Please could the Convener clarify the following:

**Question** (1) Is there any limit on the complexity and length of a scheme under a single ETRO?

**Answer** (1) There is no limit on the complexity or area covered by a single Experimental Traffic Regulation Order (ETRO).

**Question** (2) In point 4.72 in the Spaces for People report brought to Transport and Environment committee on 24 June 2021, it stated that for ETRO schemes "*which, following monitoring, are proposed for retention on a permanent basis, a **report on permanent TROs will need to be brought forward at the same time as the six month review of the ETRO to allow time for this to be considered, the appropriate Orders advertised and any objections dealt with, before the time limitation on the ETRO is reached.***

Therefore, can an ETRO be a genuine experiment if a scheme has already been in situ for a year under a TTRO (more than double the length of time it would have been in under an ETRO before a recommendation to retain is made) and data on effectiveness has already been gathered?

**Answer** (2) The rationale for each ETRO was set out in the report approved by the Council on 24 June 2021.

**Question** (3) If a scheme has already been in situ for a year and no data/insufficient data has been gathered on effectiveness in spite of the opportunities to do so, how could an ETRO be justified?

**Answer** (3) The existing schemes are in place under a TTRO which does not require any monitoring to take place, however there has been some monitoring carried out on some schemes.

While the measures were initially introduced in order to mitigate and reduce the risks associated with COVID-19, the purpose of introducing ETROs is to consider the contribution of these measures towards the Councils longer term strategic objectives and also to understand their impact as travel patterns stabilise and evolve towards a 'new normal'.

- Question** (4) If it is clear at the beginning of a proposed ETRO that changes to roads could have a negative impact on certain groups (including those covered by the Equality Act 2010) what will ensure the ETRO is legally proportionate?
- Answer** (4) Impacts on all relevant groups will be considered as part of the ETRO process. As noted in reports to Transport and Environment Committee there has been and will continue to be consultation with affected groups with the aim of minimising adverse effects.
- Question** (5) Can an ETRO be lawfully implemented as a genuine experiment if there are no funds ringfenced /set aside to remove it?
- Answer** (5) As part of the ETRO process, a decision will be required to be taken by Elected Members as to which schemes remain in place permanently and which schemes have not achieved their aims and objectives. Where schemes are not retained permanently, they will be removed by the Council.
- Supplementary Question** Thank you Lord Provost and thanks again to the Convener for her answer. In relation to answer (5) of Question Number 6, could she provide a good example of what under what circumstances an ETRO would be considered not achieve its aims and objectives?
- Supplementary Answer** I'm very sorry Councillor Rust but I actually couldn't hear your question, you were breaking up slightly, could I ask you to repeat it.
- Councillor Rust** Yes, sorry, sorry Convener, in relation to answer (5) can the Convener give an example of under what circumstances an ETRO would be considered to not achieve its aims and objectives?

**Councillor  
Macinnes**

There are a number of factors that are taken into account when we'll be assessing ETROs that have been applied under this particular system or, sorry not system, this project and any others and those are technical in nature, thank you.

**QUESTION NO 7**

**By Councillor by the Rust for answer  
by the Convener of the Transport and  
Environment Committee at a meeting  
of the Council on 10 February 2022**

In a press article on Fri 21 January the Convener was indirectly quoted: "*She said she sympathised with anyone injured as a result of incidents and she understood it could [take] time for people to adjust to new infrastructure.*"

Link:

<https://www.edinburghnews.scotsman.com/news/politics/council/edinburghs-spaces-for-people-roads-generate-more-personal-injury-claims-than-average-3535885>

- |                 |  |
|-----------------|--|
| <b>Question</b> | <b>(1)</b> How long does it take for people to get used to new infrastructure to overcome any new safety issues that are created?  |
| <b>Answer</b>   | <b>(1)</b> This will, of course, differ for each road user, depending on the frequency on which they use a particular road.  |
| <b>Question</b> | <b>(2)</b> Is the Convener informed by any research on this and if so, what?   |
| <b>Answer</b>   | <b>(2)</b> No, as this is a operational matter that I know is considered by officers.  |
| <b>Question</b> | <b>(3)</b> Should we expect personal injury claims relating to Spaces for People infrastructure to drop in the coming months, and if so why?   |
| <b>Answer</b>   | <b>(3)</b> It can be reasonably assumed that the more familiar that road users become with the new infrastructure, the less likelihood there is for personal injuries to occur. I hope that we will also see continued modification of driver behaviour to the conditions in order to reduce the greatest source of risk on our roads. |

**QUESTION NO 8**

**By Councillor by the Rust for answer  
by the Convener of the Transport and  
Environment Committee at a meeting  
of the Council on 10 February 2022**

**Question** (1) Given that traffic speeds on Lanark Road exceed the threshold needed to justify a safety camera installation, does the Convener consider the speed of traffic on Lanark Road to be acceptable and safe?\*

\*N.B. To justify a safety camera the 85<sup>th</sup> percentile traffic speeds must exceed the speed limit by 10% +2mph, so for 30mph this must be  $30 + 3 + 2 = 35$ mph. Lanark Road was 37mph in the Council's data (14<sup>th</sup> October report)

<https://www.transport.gov.scot/media/44548/scottish-safety-camera-programme-handbook-march-2019.pdf>

**Answer** (1) On an annual basis, Area Safety Camera Managers must lead a two-stage collaborative process on camera site identification, assessment and prioritisation, with involvement from Roads Authorities and Police Scotland. This will include monitoring performance at identified, existing camera sites; based on the last three years performance, if a site is no longer assessed as a priority for enforcement on the short-list of sites, it must be made dormant.

Education and engineering solutions must be considered prior to proposing camera enforcement at any site; therefore, revisions to the road infrastructure at an existing location will also inform the continuing operation of a Safety Camera.

With the reduction in collisions on Lanark Road and the revision to its infrastructure, the collaborative process directed that Safety Cameras located on Lanark Road should be placed into dormancy, pending their annual review over a three year period.

**Question** (2) Will the Convener agree to write to Safety Camera Scotland in support of the reactivation of the decommissioned speed cameras on Lanark Road?

**Answer**

- (2)** No, as this would be contrary to the established national policy (led by Scottish Government) under which the Council actively contributed to the decision to place these Safety Cameras into dormancy, based upon low casualty numbers.

However, the Council will continue to actively contribute to the Annual Review of Safety Cameras, which will encompass the dormant safety cameras in Lanark Road.

**QUESTION NO 9**

**By Councillor by the Jim Campbell  
for answer by the Convener of the  
Transport and Environment  
Committee at a meeting of the  
Council on 10 February 2022**

I thank the Convener for copying me into the answer from Scotrail regarding the emissions profile of their Inter7City fleet.

I have used the reply, and other public sources of data, to construct the table "*Emissions in the Waverley Valley, a Comparison Between Train and Bus between Waverley Station and Haymarket Station*" below.

**Question** (1) Would the convener be surprised to learn that my estimates suggest a single Inter7City train travelling along the Waverley Valley from Waverley Station to Haymarket Station emits up to:

- 200 time more oxides of nitrogen (NOx) & Particulate Matter (PM)
- 50 times more high Hydrocarbons (HC)
- 17 time more Carbon monoxide (CO)

than a Lothian Buses Enviro 400XLB bus making the same journey?

Similarly, on a per seat per hour comparison with a Lothian Enviro 400XLB bus, a Inter7City train emits up to:

- 12 time more CO
- 36 time more HC
- 146 times more NOx
- 147 times more PM.

**Answer** (1) No, I would not be surprised but I am also unclear on the purpose and usefulness of the comparison.

**Question** (2) Would the Convener accept that advances in design, both of legal standards and engine technology, are the most important elements in reducing emissions, as illustrated by the comparison of train design dating back to the 1970's (and an engine standard back to the 2000s) with modern buses from the 2020s?

**Answer** (2) Both the tightening of emission standards and improving engine technology are important elements to reducing emissions.

The Rail Safety and Standards Board (RSSB) Air Quality Strategic Framework 2020\* vision for the rail industry is: "a rail network with a minimal impact on local air quality." It is understood that through the collective effort of the RSSB, train operating companies and Network Rail taking actions that encompass modelling, retrofitting, idling, monitoring and collaboration, this vision can be achieved.

However, measures to ensure uptake of the cleanest emission standards vehicles are also important, where necessary. For example, the implementation of the proposed Low Emission Zone will encourage a faster uptake of cleaner road vehicles, to realise improvements in local air quality.

**Supplementary Question** Thank you Lord Provost and I thank the Convener for her answer. Will the Convener seek to continue the dialogue with Scotrail with regard to pollution along the Waverley valley?

**Supplementary Answer** Thank you for the supplementary Councillor Campbell. Where it's appropriate, yes I would. Clearly this is part of a much bigger picture within Edinburgh, rail we have less locus as a council in that particular discussion but it's clearly one where our continuing relationship with rail operators is important to us, thank you.

NB Table below is supplied by Councillor Jim Campbell and does not form part of the response to questions.

**Emissions in the Waverly Valley, a Comparison Between Train and Bus between Waverley Station and Haymarket Station**

	Inter7City Train				Enviro400XLB Bus			
transit time (minutes) <sup>1</sup>	5				10			
passengers (average seats)	286 <sup>2</sup>				100			
power unit	2 x MTU 16V4000R41				Volvo D8K 350			
total power output (Kw)	4,400 <sup>3</sup>				261			
emission standard & date	UIC II; 01/01/2003				EURO VI heavy-duty; 01/01/2013			
	CO	HC	NOx	PM	CO	HC	NOx	PM

permitted emissions (g/kWh)	3	0.8	9.9 <sup>4</sup>	0.25	1.5	0.13	0.4	0.01
emissions per transit (g) <sup>5</sup>	1,100	293	3630	92	65.3	5.7	17.4	0.4
emissions per seat per hour (g) <sup>5</sup>	46	12.3	152	3.8	3.92	0.34	1.04	0.03

Notes: 1 LRT & Scotrail timetables; 2 weighted average 4 and 5 car trains; 3 combined power of both engines; 4 running at or under 1,000 rpm; 5 estimated from data above in table

**QUESTION NO 10**

**By Councillor Mowat for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 10 February 2022**

The Convener may be aware of the story published 30<sup>th</sup> December by the Edinburgh Evening News covering the flooding of Newhaven Road.

**Question** (1) Would she agree this was an extremely stressful incident for residents fearful that their homes be flooded, while also making walking along the pavement a damp affair, cycling along the road impossible and driving a challenge?

**Answer** (1) Yes, of course. Fear of, and experience of, flooding is very distressing for all involved and flooding is clearly a very disruptive event for anybody trying to move around the city, however they choose to travel.

**Question** (2) The story quotes Scottish Water in these terms: "*Our inspector checked the road gullies which appeared to be choked and not allowing any surface water to drain away.*" Can the Convener confirm if the Place Directorate dispute the analysis of Scottish Water?

**Answer** (2) Yes, Council officers dispute this analysis by Scottish Water. Our records show two gullies in the location of the flooding which is referred to in the article (gullies 42755 and 46202). Both of these gullies were attended and logged as Clean and Working on the 18/11/2021 (1 month before the event in question). Further, these gullies get cleansed twice a year as we have identified them as sensitive gullies.

The designation of these gullies as sensitive would indicate that there is a potential capacity issue with the sewer/system. Subsequent CCTV investigation has shown that the gully tails (while starting to show signs of aging) are clean and working back to what we believe to be the main sewer (which is maintained by Scottish Water). However, our investigation indicates that there appears to be a build up of silt in the sewer. Council officers have brought this to the attention of Scottish Water.

**Question** (3) At the time of this flood, there were outstanding cases of flooding gullies within the flooded area dating back to 4 July 2021. Can the Convener explain why no action would seem to have been recorded to clear the “*gullies which appeared to be choked*” between the beginning of July and the end of December 2021, almost 6 months later?

**Answer** (3) The Roads Operations team have confirmed that the gullies either side of the affected area were inspected in November 2021, as part of their schedule of work. These gullies were confirmed as being clear and working at that time.

**Question** (4) Can the Convener confirm how many other cases relating to gully issues remain open as of 21 January 2022?

**Answer** (4) It is not possible to provide details of the number of open gully cases on 21 January 2022. However, on 2 February 2022, there were 2,719 open enquiries (which would equate to 4.8% of the city’s gullies).

Within this, there will be a number of duplicate enquires (where the same location has been reported in more than one enquiry). The service are currently developing an amended webform which allows all reports for the same gully to be combined. This will reduce the number of enquiries outstanding and will improve responsiveness.

**Question** (5) Can the Convener indicate how long it will take to institute a recovery plan to clear any backlog of gully issues, with the resulting increased risk of flooding, as identified by Scottish Water?

**Answer** (5) As requested by Transport and Environment Committee on 27 January 2022 in an amendment to the Progress Report on the ‘Vision for Water Management’ and Operational Management of Roads Drainage Infrastructure, officers are now working on a recovery programme for gullies.  
<https://democracy.edinburgh.gov.uk/documents/s41886/8.1%20-%20Vision%20for%20Water%20Management.pdf>

**Supplementary  
Question**

Thank you Lord Provost and thank you for your answer Convener. At question (2) we say that the inspector checked road gullies which appeared to be choked and that gullies were checked either side of the flooding locus. Now the flooding unsurprisingly sits at the bottom at the lowest point between, and the land rises on either side gently on one side and quite significantly up over the hill that goes over the Water of Leith yesterday. Now yesterday I did inspect the gullies to have a look but all the gullies at the top of the hill are still choked and have been reported as choked since and are full with filth, they're not just little bit of choked with vegetation, and they were reported as choked in July last year, so do you consider that a significant enough investigation of what would be contributing to this flooding was carried out and will you be asking officers to perhaps investigate those at the top of the hill because obviously water falling on the top of the hill will flow down to that lowest point.

**Supplementary  
Answer**

Thank you for the supplementary Councillor Mowat. It's always disappointing when you hear about choked gullies and on the surface choked gullies because inevitably it sets people on a path of concern that they're not being protected around the use of gullies. I do however have considerable faith in our officers water vision strategy that's been brought forward as you may know through Transport and Environment Committee, it's looking at an entirely new focus around all of this issue, I also have faith in how the officers are going about their current approach to gullies but as has been evidenced many times on these Council questions and in other parts of council business, there are many reasons why a gully might remain choked, for example, where there are issues attached to gaining access, where despite notices going up to the public where cars are still parked and therefore we can't get into them, so there are a number of operational reasons why those specific gullies that you are talking about remain choked on the surface. The issue about choked gullies versus sewer capacity is something which I think bears much greater discussion in the public arena and I do regret the fact that we keep coming back to choked gullies choked gullies choked gullies when in actual fact this is about a partnership working with Scottish Water and it's about each part of us taking the load where we

should, in terms of reducing the flood risk and preserving a sense of security for Edinburgh residents. So what I will say is I will go back and ask about those specific gullies now that you've raised them here, I trust you've already raised them with officers anyway, but I will go back and ask specifically what the reasons were for those specific gullies that you're talking about and whether or not they actually fitted within the prioritisation that we have for certain gullies where there's a known risk of flooding, thank you.

**QUESTION NO 11**

**By Councillor Mitchell for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 10 February 2022**

**Question** (1) Please could the Convener confirm the policy position and actions that ought to be taken should road markings be found to not match an existing Road Order?

**Answer** (1) Any situation where on street restrictions, indicated by road markings and signage, do not match the existing Traffic Regulation Order (TRO) would be investigated. After investigation and if an issue is identified, either the road markings and signage would be changed on-site or a TRO process would be initiated to introduce enforceable restrictions.

**Supplementary Question** Thank you Lord Provost. I do hope this isn't going to be overreaching in terms of a supplementary but do intervene. My question for the Convener, Lord Provost, in the latter part of the paragraph in the answer it says "*After investigation and if an issue is identified, either the road markings and signage would be changed on-site or a TRO process would be initiated to introduce enforceable restrictions*", it's because the road markings, if the road markings do not match, what is in the Order, and that is therefore creating issues, what is the process thereafter if where a TRO is also being raised, so there's already restrictions that are not in place but, the TRO is potentially in 14/15/16 months is going to change that again, in the meantime should that existing Order be implemented.?

Excuse my ramble Lord Provost but hopefully there's a question in there.

**Supplementary Answer** I have to confess that since I could not be expected to have a detailed in-depth knowledge of the TRO process which as you know is something of a black box, I'm going to refer this back to officers to give you a more detailed answer directly Councillor Mitchell. My own feeling is that if the TRO process has been put in place and an order has been

initiated then clearly of course we should be taking action as a council to make sure that what's on the road matches that TRO process but I will ask officers to come back to you the more detailed in response to the question you've just asked, thank you.

**Comments by  
the Lord  
Provost**

Thank you Councillor Macinnes, I think that's something that we may all benefit from receiving, communication on Councillor Macinnes because I think we've all probably come across the same problem.

**Comments by  
Councillor  
Macinnes**

Yes Lord Provost I did intend as usual that it would go to everybody including the Councillor who asked, thank you.

**QUESTION NO 12**

**By Councillor Cook for answer by the  
Depute Leader of the Council at a  
meeting of the Council on 10  
February 2022**

**Question** (1) Has the Depute Leader issued an apology for his comments at Council on 23 September 2021?

**Answer** (1) No member was named.

**Question** (2) If so, to whom was the apology issued?

**Answer** (2) See above.

**Question** (3) If no apology has been issued, will the Depute Leader now take this opportunity to do so?

**Answer** (3) See above.

**Question** (4) Would the Depute Leader accept the impact his comment could have in helping to create an intimidating environment?

**Answer** (4) No, Councillor Cook should look a little closer to home in his own group about intimidating environments with members currently reported to Standards Commission.

**QUESTION NO 13**

**By Councillor Douglas for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 10 February 2022**

**Question** (1) Can the Convener confirm when work is due to commence to reinstate the setts at St. John's Cross on the Royal Mile?

**Answer** (1) The original Setted St. John's Cross was removed in June 2020 due to significant deterioration of the setts. A temporary solution was developed, in agreement with St John's, and this was built into the carriageway in June 2020.

Officers are currently looking at the design and positioning on the High Street of a new St John's Cross, with St John Scotland and Edinburgh World Heritage. It is expected that the new St. John's Cross will be completed in 2022, to coincide with the 75<sup>th</sup> anniversary of St. John Scotland.

**Supplementary Question** Thank you Lord Provost and thank you to the Convener for the answer. It was just to ask if we could find out when in 2022 we could expect work to commence. I simply ask because in August 2020 we were told the work would take place to fix it as soon as possible and we are nearly two years down the line and nothing's happened, so just to see if there is a more accurate timescale we could get?

**Supplementary Answer** Thank you Councillor Douglas for your supplementary. I'll ask officers to come back to you or indeed to come back to everybody with a more detailed response on it, however, I would point out that in those timescales that you're referring to between August 2020 and now we have of course had the backdrop of Covid, it has caused some redirection of resources, it's also caused some staff shortages and it certainly caused some procurement issues as well, so I will leave it to officers to explain to you, both the gap in that time and when we might reasonably expect it, thank you.

**QUESTION NO 14**

**By Councillor Webber for answer by the Convener of the Finance and Resources Committee at a meeting of the Council on 10 February 2022**

**Question**

Delivery of KEY critical services have been impacted by the guidance for individuals with possible coronavirus infection. Can the Convener provide information on the weekly number of absences related to Covid since the emergence of the Omicron variant on 29<sup>th</sup> November 2021.

By department and job category (ie Team Member operational / Team Leader / Manager / Senior Manager) by each week.

A separate table can be provided for each department.

**Answer**

Due to the complexities of the information requested, and after discussion with Councillor Webber it has been agreed that a fuller response to this question will be available for the next meeting of Full Council.

w/c	Department / Service	Job Role	Covid +ve (PCR or LFT)	Close Contact imposed Isolation	1st Absence due to Covid +
29 <sup>th</sup> November 21		TMO			
		TL			
		Man			
		Senior Man			
6 <sup>th</sup> December 21		TMO			
		TL			
		Man			
		Senior Man			
13 <sup>th</sup> December 21		TMO			
		TL			
		Man			
		Senior Man			
20 <sup>th</sup> December 21		TMO			
		TL			
		Man			
		Senior Man			
27 <sup>th</sup> December 21		TMO			
		TL			
		Man			
		Senior Man			
3 <sup>rd</sup> January 22		TMO			
		TL			

		Man			
		Senior Man			
10 <sup>th</sup> January 22		TMO			
		TL			
		Man			
		Senior Man			
17 <sup>th</sup> January 22		TMO			
		TL			
		Man			
		Senior Man			
24 <sup>th</sup> January 22		TMO			
		TL			
		Man			
		Senior Man			
31 <sup>st</sup> January 22		TMO			
		TL			
		Man			
		Senior Man			
7 <sup>th</sup> February 22		TMO			
		TL			
		Man			
		Senior Man			

**QUESTION NO 15**

**By Councillor Lang for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 10 February 2022**

Further to the answers provided to question 13.2 on 28 October 2021;

**Question** (1) Can the Convener list the 11 schools where travel surveys were undertaken?

**Answer** (1) The schools where travel surveys have been undertaken are:

- St Francis/ Niddrie Mill Primary School (PS)
- Murrayburn PS
- Bruntsfield PS
- Sciennes PS
- Brunstane PS
- Corstorphine PS
- Parsons Green PS
- Prestonfield PS
- Carrick Knowe PS
- Juniper Green PS
- Gylemuir PS

**Question** (2) Is the data analysis of the school travel surveys complete?

**Answer** (2) No, analysis is still ongoing.

**Question** (3) Which schools have now had draft travel plans published for consultation?

**Answer** (3) The process of preparing school travel plans involves working closely and collaboratively with schools and school communities but the plans are not published for public consultation. At the moment, engagement is ongoing with school communities on collating additional information and preparing the plans and, in finalising the plans, officers work in collaboration with the school and school communities. While the plans are not published for consultation, the finalised plans will be published on the [Streets Ahead Edinburgh](#) website.

**Question** (4) When does she expect the remaining draft school travel plans to be published for consultation?

**Answer** (4) The process of completing the review of school travel plans for every school cluster in the city is expected to take approximately 24 months.

The process to review the travel plan for a single cluster is expected to take around 13 weeks. However, this could take longer for some clusters, depending on how quickly the engagement process progresses. For example, officers have agreed to requests from several schools for the period for parents to respond to their travel survey to be extended by several weeks.

As set out in Answer 3, preparation of the plans is progressed in collaboration with the school and school community and the final plans are published online, although not for consultation.

**Supplementary Question** Thank you Lord Provost and thank you Convener for what is a very helpful set of answers. In answer (3) she says that draft school travel plans were not published for consultation and I get that but the answers do talk about engagement with school communities and I'm just keen to understand, I appreciate she might want to write separately on this but I am just keen to understand how it is that parents, all parents at a school get the opportunity to comment on a draft school travel plan because I presume that all parents would be considered part of the school community.

**Supplementary  
Answer**

Thank you for the supplementary Councillor Lang. Clearly there is a real need for school communities to comment on those and that's what is the basis of a good quality school travel plan that will emerge from that. I'm not sure if there are differences between schools but I do know that parent councils in certain schools are being approached, clearly the school community itself through the school that school leadership team may have different views on how to reach the school community but I certainly would welcome any views coming in via that route to help us develop the most appropriate and the highest quality of school travel plans. It might be of interest to you to know that beyond the content of this question and the set of the answers, that since October we've undertaken surveys in a further 17 schools and that's testament to the hard work of the Road Safety Team to try to move as quickly as possible through our schools to try and ensure that those school travel plans go in as quickly as we possibly can, thank you.

**QUESTION NO 16**

**By Councillor Webber for answer by  
the Convener of the Housing,  
Homelessness and Fair Work  
Committee at a meeting of the  
Council on 10 February 2022**

The aim of housing standards is to improve houses, not to criminalise homeowners. It is right that the new standard for fire alarms should be built into the tolerable standard as improvement to fire safety should be part of the basic requirements on all tenures to improve fire safety. Most homeowners want to make their homes as safe as possible, and compliance will in time form part of any Home Report when they come to sell their home. As this will be a minimum standard for safe houses, local authorities will be able to use their statutory powers to require owners to carry out work on substandard housing. However, as is the case for other elements of the Tolerable Standard, any intervention must be proportionate, rational and reasonable and where owners are unable to meet the standard, it is not a criminal offence. Local authorities have broad statutory responsibility for tackling substandard housing in their area, and for major defects can require homeowners to carry out work, but any intervention will be proportionate, and we do not expect them to go beyond advising homeowners about fire alarms.

**Question** (1) What resource provisions have the Council made in relation to private home enforcement of the new Legislation on interlinked heat and smoke alarms?

**Answer** (1) The Council has responsibility for ensuring that Houses of Multiple Occupation (HMOs) and private landlords comply with the appropriate legislation in relation to fire safety within their properties.

For HMOs, compliance is assessed in conjunction with the Scottish Fire and Rescue Service (SFRS). SFRS also lead on any enforcement action required.

For private landlords, the standards for fire safety have been superseded to match those required in the revised tolerable standard. Where concerns are raised, either as part of the registration process or by tenants), these are investigated by Council officers.

For owner occupiers, the Council will provide advice if requested. However, there are no plans for the Council to undertake any other activities except in the most extreme cases and in line with the powers which have been provided to the Council.

**Question** (2) Can the Convener confirm what proportion of Council homes are now compliant with the new legislation?

**Answer** (2) As of 8 February 2022, LD2 smoke detection systems have been installed in 13,035 Council homes. This equates to around 65% of the Council's total housing stock (which currently stands at 20,146 homes).

**Supplementary Question** Thank you Lord Provost and I thank the Convener for her answer. Given some of the updates that we were given to Committee, was the Convener surprised that not all Council houses were compliant and ready by the deadline?

**Supplementary  
Answer**

I think I understood the point you were making Councillor Webber and I thank the Councillor for her question. I suppose I am obviously pleased that we're raising standards of safety in council homes, I think that's a good thing, I am very mindful that we have 20,000 council homes so that's probably one of the largest organisations of council homes in one group and I know that there is a lot of work, the contract is very procured, we've had a higher degree of inability to access properties than was anticipated at the start of the programme, there's some work going on to look at how we can deal with that so there's additional communications strategy letters going out to tenants to really emphasised the importance of this, also looking at existing legal and enforcement powers we have how we can link it into where we have gas safety enforcements so if a home hasn't had the interlinked fire alarms that when we go for gas safety that we're making sure that we enforce that too, quite a lot of work happening in the background and I am reassured we're undertaking around 1,200 a month, so we will get there and I am confident there is a lot of work going on also with the locality housing teams as well to ensure that we are reaching as many tenant as possible and installing this very important system.

**QUESTION NO 17**

**By Councillor Bruce for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 10 February 2022**

**Question** (1) Please list the number of potholes recorded per ward for the last 12 months.

**Answer** (1) Table 1 shows the number of potholes recorded per ward in the last 12 months.

**Question** (2) Please list 10 streets with the most potholes along with the total number of potholes for each of those streets in ascending order.

**Answer** (2) Table 2 shows the 10 streets with the most recorded potholes in ascending order

**Table 1**

<b>Ward</b>	<b>Number of Potholes</b>
1 - ALMOND	3,528
2 - PENTLAND HILLS	3,882
3 - DRUM BRAE/GYLE	1,988
4 - FORTH	1,619
5 - INVERLEITH	1,563
6 - CORSTORPHINE/MURRAYFIELD	1,651
7 - SIGHTHILL/GORGIE	2,071
8 - COLINTON/FAIRMILEHEAD	1,343
9 - FOUNTAINBRIDGE/CRAIGLOCKHART	869
10 - MEADOWS/MORNINGSIDE	1,719
11 - CITY CENTRE	1,360
12 - LEITH WALK	276
13 - LEITH	511
14 - CRAIGENTINNY/DUDDINGSTON	995
15 - SOUTHSIDE/NEWINGTON	1,497
16 - LIBERTON/GILMERTON	1,708
17 - PORTOBELLO/CRAIGMILLAR	1,495

**Table 2:**

<b>Road Name</b>	<b>Number of Potholes</b>	<b>Commentary</b>
Deanpark Avenue	158	Resurfaced late 2021
Glasgow Road	175	Large Length Road
Cockburn Crescent	177	Scheme Planned March 2022
Lanark Road West	186	Large Length Road
Maybury Road	189	Scheme Planned March 2022
Ferry Road	204	Large Length Road
Blinkbonny Road - Currie	211	Currently being reviewed for carriageway re-tread in 22/23
Queensferry Road	215	Large Length Road Section between Clermiston Road North to Davidson's Mains Junction - Planned April 2022.
Ravelrig Road	281	Scheme commencing 14 February 2022
Long Dalmahoy Road	416	Scheme in development for 2022/23

As contextual information, the following repairs were carried out in the same period requested in the question:

<b>WARD NAME</b>	<b>POTHOLES REPAIRED</b>
1 - ALMOND	3,515
2 - PENTLAND HILLS	3,854
3 - DRUM BRAE/GYLE	2,021
4 - FORTH	1,612
5 - INVERLEITH	1,573
6 - CORSTORPHINE/MURRAYFIELD	1,651
7 - SIGHTHILL/GORGIE	2,065
8 - COLINTON/FAIRMILEHEAD	1,343
9 - FOUNTAINBRIDGE/CRAIGLOCKHART	868

10 - MEADOWS/MORNINGSIDE	1,711
11 - CITY CENTRE	1,356
12 - LEITH WALK	276
13 - LEITH	511
14 - CRAIGENTINNY/DUDDINGSTON	992
15 - SOUTHSIDE/NEWINGTON	1,507
16 - LIBERTON/GILMERTON	1,708
17 - PORTOBELLO/CRAIGMILLAR	1,495

The repairs are undertaken according to an agreed prioritisation, details of which are below:

Defects are categorised in accordance with CEC's inspection guidance and managed by adopting a risk based approach. Each defect is assessed for likelihood and consequence and the resulting matrix will categorise the defect as Category 1/2/3/4 priority defect (Category 1 being the most serious). Each defect is prioritised based on its response category and there are target times to make safe associated with each category. The approach is based on national guidance issued by Society of Chief Officers of Transportation in Scotland (SCOTS) and agreed by Committee.

Target Response times:

Cat 1 – 24hrs

Cat 2 – 5 working days

Cat 3 – 60 working days

Cat 4 – Programme works (repair or reinspect within 12months)

**QUESTION NO 18**

**By Councillor Neil Ross for answer  
by the Convener of the Transport and  
Environment Committee at a meeting  
of the Council on 10 February 2022**

At the meeting of the full Council on 28 October 2021, my motion on Engine Idling was passed unamended. This asked the Council to engage with NSL to discuss the potential for vehicle emission enforcement by parking attendants including, in particular:

- i) the issue of appropriately worded leaflets to remind drivers whose engines are idling of their legal obligation to switch off the engine when parked; and
- ii) where a driver refuses to co-operate, the issue a Fixed Penalty Notice of £20; and
- iii) to report on the result of the discussions within two cycles to the Transport and Environment Committee.

**Question (1)** Have any discussions taken place and, if so, when?

**Answer (1)** Discussions on this have formed part of the discussion at contract meetings with NSL in November and December 2021.

**Question (2)** What were the results?

**Answer (2)** NSL will investigate the potential for vehicle emission enforcement and will provide a report on their findings and possible options.

In addition, the report will also set out any associated cost implications (e.g. for updating our existing software and hardware to accommodate a new debt type and to configure our current systems to comply with the relevant statutory requirements).

Any change to the work which the Council asks NSL to do will require a variation to the existing contract and any change to the role of Parking Attendants' will require engagement with staff and trade unions

**Question (3)** When will a report be made to the Transport and Environment Committee?

**Answer**

- (3)** A short update will be added to the Business Bulletin for March Committee.

Once NSL have concluded their investigations and officers have considered its conclusions, including associated financial impacts, a report will be submitted to a future meeting of the Committee. It is currently expected that this report will come to Committee in August 2022.

**QUESTION NO 19**

**By Councillor Johnston for answer  
by the Convener of the Finance and  
Resources Committee at a meeting  
of the Council on 10 February 2022**

The Convener will be aware of the recommendation 14 included in the Report into the Review of the Whistleblowing and Organisational Culture of the City of Edinburgh Council by Susanne Tanner QC.

**Question** (1) Can the Convener confirm if an exit interview was offered to Dr Stephen Moir, the departing Executive Director of Corporate Services?

**Answer** (1) An exit interview is arranged for 4pm on 9<sup>th</sup> February and will be conducted by the Chief Executive

**Question** (2) If the offer was made and accepted, can the Convener:  
a) confirm who conducted the Exit Interview?  
b) share the content of that interview with Council?

**Answer** (2) The contents will not be shared with Council as these are management meetings conducted by the Chief Executive and are conducted in trusted environment to maximise the benefit to the Council, our services and the Executive Director departing.

**Supplementary Question** Thank you and I am aware that Councillor Munn may not have had that much to do with this answer, but the message from this is that they've caught the content of the exit interview which took place yesterday, had to take place in a trusted environment but also goes on to say that the reason that it won't be shared with councillors is that it's to maximise the benefit to the Council. I wonder if he can clarify how it maximises the benefit to the Council by not telling the Councillors anything about what that exit interview had to say, we are the ones that set the policy agenda

**Supplementary  
Answer**

I thank Councillor Johnston for his question. The exit interview's necessarily a confidential process that's offered to members of staff as they leave the Council and that's the basis on which it's undertaken. As I said they are confidential although where appropriate any matters raised that are of concern will be escalated through, and obviously in this case it was carried out by the Chief Executive but they will be escalated through the recourse of the senior leadership team of the Council but I think in terms of your original question by making them, by my reading of it was making it public and I can understand why in order to get the best benefit in terms of feedback from somebody leaving the council then it's best left confidential that at that stage.

**QUESTION NO 20**

**By Councillor Jim Campbell for  
answer by the Leader of the Council  
at a meeting of the Council on 10  
February 2022**

The Leader will be aware of the recommendation 14 included in the Report into the Review of the Whistleblowing and Organisational Culture of the City of Edinburgh Council by Susanne Tanner QC.

**Question** (1) Would the Leader agree that offering an Exit Interview to any Councillor who demits a Senior Responsibility would set the right example within Council?

**Answer** (1) Group Leaders have a degree of responsibility for and duty towards Councillors in their groups. As Council Leader my door is also open to any Councillor and I note opposition Councillors have taken advantage of this offer throughout my term- even in instances where they felt uncomfortable raising issues with their own groups or Group Leaders.

**Question** (2) Has the Leader offered Councillor Dickie an Exit Interview?

**Answer** (2) See answer 1.

**Question** (3) If so, can the Leader share with Council the content of this interview in so far as it related to the issues covered in Ms Tanner's Review?

**Answer** (3) See answer 1.

# Minutes

## The City of Edinburgh Council

Edinburgh, Thursday, 24 February 2022

**Present:-**

### **LORD PROVOST**

**The Right Honourable Frank Ross**

### **COUNCILLORS**

Robert C Aldridge  
Scott Arthur  
Gavin Barrie  
Eleanor Bird  
Chas Booth  
Claire Bridgman  
Mark A Brown  
Graeme Bruce  
Steve Burgess  
Lezley Marion Cameron  
Jim Campbell  
Kate Campbell  
Mary Campbell  
Maureen M Child  
Nick Cook  
Cammy Day  
Alison Dickie  
Denis C Dixon  
Phil Doggart  
Karen Doran  
Scott Douglas  
Catherine Fullerton  
Neil Gardiner  
Gillian Gloyer  
George Gordon  
Ashley Graczyk  
Joan Griffiths  
Ricky Henderson  
Derek Howie  
Graham J Hutchison

Andrew Johnston  
David Key  
Callum Laidlaw  
Kevin Lang  
Lesley Macinnes  
Melanie Main  
John McLellan  
Amy McNeese-Mechan  
Adam McVey  
Claire Miller  
Max Mitchell  
Joanna Mowat  
Robb Munn  
Gordon J Munro  
Hal Osler  
Ian Perry  
Susan Rae  
Alasdair Rankin  
Cameron Rose  
Neil Ross  
Jason Rust  
Stephanie Smith  
Alex Staniforth  
Mandy Watt  
Susan Webber  
Iain Whyte  
Donal Wilson  
Norman Work  
Ethan Young  
Louise Young

## 1. Deputations

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### a) Unite CEC Branch

The deputation indicated that they were concerned about the proposed budget cuts. They asked the Council to re-assess how they delivered their services and create a workforce that was equipped and supported to face the challenges that lay ahead and whose wellbeing and rights at work were protected. They felt that there was a need to focus on improving the health of the local economy which in turn would help fight poverty and build up communities and stressed that these measures could be achieved by investing in front line staff and in-housing essential Council services which could address the current staffing crisis which they felt was mainly due to high absence rates.

### b) EIS Edinburgh Local Association

The deputation indicated that they felt that the Council needed to be investing in support for education services which included administrative staff, PSA's, IT support and business support. They felt there was a need to develop career pathways and invest in the front line and support staff. The deputation stressed that the failure to spend on support staff was undermining the Council's spend to save initiatives.

The deputation urged the Council that when they were setting their budget to remember the pressures that schools were under and invest in their front line and support staff within the education service.

### c) Unite Edinburgh Not for Profit Branch

The deputation asked that when the Council set its budget, it considers wages and terms and conditions issues that affected a lot of staff members. They were concerned that the allocation would not allow for any wage review in 2022 and were worried about the rise in the cost of living and energy costs.

The deputation stressed that there was a crisis with the retention of staff within voluntary organisations and that emergency cover was being provided at the expense of appropriate training and quality of support.

### d) UNISON

The deputation urged the Council to reverse the decision from the previous year to remove £15m from the budget that was to provide a 60 bed replacement care home and that any additional money received from the Scottish Government be allocated to a new care home run by the Council for the people of Edinburgh. The deputation also urged the Council to push the Scottish Government for a better funding settlement for the Council.

## 2. Council Budgets

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The Council was invited to consider:

- a) a report on the progress on the Revenue Budget Framework 2022/27 which outlined the projected Council-wide revenue budget position for 2021/22, based on analysis of month eight expenditure and income data together with further updates on the provisional outcome of the Local Government Finance Settlement and the impact of the announcement and other changes in planning assumptions on the Council's incremental savings gap for 2022/23 and subsequent years.
- b) a report which outlined the risks inherent with the revenue and capital budget framework and the range of measures and provisions established to mitigate these.
- c) a report on the provisional outcome of the 2022/23 Scottish Budget Bill's Parliamentary consideration and its resulting impact on existing financial planning assumptions as part of setting the Council's Revenue Budget for 2022/23 and Sustainable Capital Budget Strategy 2022-2032.
- d) a report on the Sustainable Capital Budget Strategy 2022-2032, which set out priorities for £1,459.874m of council capital investment, in alignment with the Council Business Plan, over the medium to long-term.
- e) a report on the Housing Revenue Account (HRA) Budget Strategy (2022-32) which set out its aim to deliver a £2.9 billion investment in new Council homes, existing homes and neighbourhoods by 2027 whilst keeping rents affordable.

### **Motion**

As detailed in Appendix 1 to this minute with the adjustment to remove the Tram Under 22 Concessions and put that £2m into reserves.

- moved by Councillor McVey, seconded by Councillor Child (on behalf of the Coalition).

### **Amendment 1**

As detailed in Appendix 2 to this minute with the following adjustments:

- 1) To agree an accelerated contribution of £5m from the Strategic Housing Investment Fund (SHIF) to support a programme of fabric upgrades to minimum EESSH2 standards, in high and low rise properties, both council-owned and as appropriate in mixed tenure blocks, based on the data that comes back from the stock condition surveys and focusing on the properties where energy efficiency was lowest.

- 2) To agree a further acceleration of £0.25m from the SHIF to facilitate stock condition survey work, prioritising surveys on the buildings known to have a high level of complaints of damp, mould and condensation.

- moved by Councillor Johnston, seconded by Councillor Hutchison (on behalf of the Conservative Group).

### **Amendment 2**

As detailed in Appendix 3 to this minute.

- moved by Councillor Staniforth, seconded by Councillor Booth (on behalf of the Green Group).

### **Amendment 3**

As detailed in Appendix 4 to this minute with the adjustment to remove the Tram Under 22 Concessions and put that £2m into reserves.

- moved by Councillor Neil Ross, seconded by Councillor Aldridge (on behalf of the Liberal Democrat Group).

## **Voting**

### **First Vote**

The voting was as follows:

For the Motion	-	25 votes
For Amendment 1	-	17 votes
For Amendment 2	-	9 votes
For Amendment 3	-	6 votes
Abstentions	-	4

(For the Motion: The Lord Provost, Councillors Arthur, Bird, Cameron, Kate Campbell, Child, Day, Dixon, Doran, Fullerton, Gardiner, Gordon, Griffiths, Henderson, Key, Macinnes, McNeese-Mechan, McVey, Munn, Perry, Rankin, Watt, Wilson, Work and Ethan Young.

For Amendment 1: Councillors Brown, Bruce, Jim Campbell, Cook, Doggart, Douglas, Hutchison, Johnston, Laidlaw, McLellan, Mitchell, Mowat, Rose, Rust, Smith, Webber and Whyte.

For Amendment 2: Councillors Booth, Burgess, Mary Campbell, Graczyk, Howie, Main, Miller, Rae and Staniforth.

For Amendment 3: Councillors Aldridge, Gloyer, Lang, Osler, Neil Ross and Louise Young.

Abstentions: Councillors Barrie, Bridgman, Dickie and Munro.)

There being no overall majority, Amendment 3 fell, and a second vote was taken between the Motion and Amendments 1 and 2.

## **Voting**

### **Second Vote**

The voting was as follows:

For the Motion	-	25 votes
For Amendment 1	-	17 votes
For Amendment 2	-	9 votes
Abstentions	-	10

(For the Motion: The Lord Provost, Councillors Arthur, Bird, Cameron, Kate Campbell, Child, Day, Dixon, Doran, Fullerton, Gardiner, Gordon, Griffiths, Henderson, Key, Macinnes, McNeese-Mechan, McVey, Munn, Perry, Rankin, Watt, Wilson, Work and Ethan Young.

For Amendment 1: Councillors Brown, Bruce, Jim Campbell, Cook, Doggart, Douglas, Hutchison, Johnston, Laidlaw, McLellan, Mitchell, Mowat, Rose, Rust, Smith, Webber and Whyte.

For Amendment 2: Councillors Booth, Burgess, Mary Campbell, Graczyk, Howie, Main, Miller, Rae and Staniforth.

Abstentions: Councillors Aldridge, Barrie, Bridgman, Dickie, Gloyer, Lang, Munro, Osler, Neil Ross and Louise Young.)

There being no overall majority, Amendment 2 fell, and a third vote was taken between the Motion and Amendment 1.

## **Voting**

### **Third Vote**

The voting was as follows:

For the Motion	-	26 votes
For Amendment 1	-	17 votes
Abstentions	-	18

(For the Motion: The Lord Provost, Councillors Arthur, Bird, Cameron, Kate Campbell, Child, Day, Dixon, Doran, Fullerton, Gardiner, Gordon, Graczyk, Griffiths, Henderson, Key, Macinnes, McNeese-Mechan, McVey, Munn, Perry, Rankin, Watt, Wilson, Work and Ethan Young.

For Amendment 1: Councillors Brown, Bruce, Jim Campbell, Cook, Doggart, Douglas, Hutchison, Johnston, Laidlaw, McLellan, Mitchell, Mowat, Rose, Rust, Smith, Webber and Whyte.

Abstentions: Councillors Aldridge, Barrie, Booth, Bridgman, Burgess, Mary Campbell, Dickie, Gloyer, Howie, Lang, Main, Miller, Munro, Osler, Rae, Neil Ross, Staniforth and Louise Young.)

## **Decision**

To approve the motion by Councillor McVey.

(References:

Revenue Budget Framework 2022/27 – progress update – referral from the Finance and Resources Committee

Revenue Budget 2022/23 - Risks and Reserves – referral from the Finance and Resources Committee

Local Government Finance Settlement 2022/23 – Update – report by the Chief Executive

Sustainable Capital Budget Strategy 2022-2032 – referral from the Finance and Resources Committee

Housing Revenue Account (HRA) Budget Strategy (2022-32) – referral from the Finance and Resources Committee

## **Appendix 1**

**(As referred to in Act of Council No 2 of 24 February 2022**

**REVENUE BUDGET 2022/23**

**SUSTAINABLE CAPITAL BUDGET STRATEGY 2022/32**

**HOUSING REVENUE ACCOUNT BUDGET STRATEGY 2022-32**

**CAPITAL COALITION MOTION**

### **1. Introduction**

Once again, we are proud to present a balanced budget for the year ahead. Our position today reflects the strong, sustainable financial management of this city by our coalition administration and as we look to the year ahead, it is perhaps an appropriate time to reflect on the successes and investments that have led us to this point. This administration has:

- Delivered the City Region Deal, which has generated £1.3bn of investment, creating 21,000 well-paid new jobs, supporting new high-tech industries and helping local people access opportunities in technology and construction
- Limited Council Tax increases throughout the full term to an average of less than 3% a year.
- Set and delivered balanced budgets throughout the COVID pandemic
- Provided 1,514 opportunities of employment, training or further education filled through the Edinburgh Guarantee.
- Supported our Business Gateway to handle 18,000 engagements with existing or early stage businesses and helped more than 3,500 businesses start up.
- Created 173 new Modern and Graduate Apprentice positions in the Council.
- Invested nearly £18m to rollout 40,500 1:1 iPads to pupils across the City to improve learning and equalise digital access for all pupils.
- Allocated £4m of additional capital funding in 2021/22 for investment in parks, green spaces and cemeteries.
- Created 154 new allotments and supported new community growing spaces, such as Leith Links Community Croft and urban community growing spaces.
- Created an independent Poverty Commission and adopted its 55 recommended actions to eradicate poverty in Edinburgh by 2030.

- Approved a £850m programme of current council home refurbishment and estate regeneration over the next 10 years.
- Since 2017, resettled 419 refugees (124 households). Since September 2021 we have supported 27 households/138 Afghan refugees in bridging hotels. We have in recent years supported 86 unaccompanied asylum-seeking children and young people to give them a better life here in Edinburgh
- Invested £112m in roads and pavements, resulting in Edinburgh's road condition moving into the top half.

This foundation of resilience, competence and compassion has allowed us to maintain and protect frontline services, to support those who need it most and to invest in the future of our City. At a time when residents are facing a cost of living crisis made worse by the UK Government pursuing policies that promote the interests of the wealthy over the needs of the most vulnerable, this has never been more critical. We have made, and will continue to make, a robust case for fairer and full funding for Edinburgh from the Scottish Government, a case that is ultimately in both the city's and Scotland's interest.

We want Edinburgh to be at the forefront of combatting poverty and its engrained societal effects; environmental sustainability; and to ensure our city remains a caring, welcoming, accessible place for anyone and everyone to live, work and feel a part of the fabric of our city.

## **2.Financial Context**

On 9 December 2021 the Cabinet Secretary for Finance and the Economy, Kate Forbes, announced the Scottish Government Budget for 2022-2023. In the following months of parliamentary debate and scrutiny, our own financial picture has become clearer. It is a testament to the robustness of our forecasting and financial planning that the final settlement we are due to receive is broadly in line with our planning assumptions. Therefore, the budget we present today has been balanced through corporate savings and sound financial planning.

It is important to note that while the settlement was in line with our forecasts, balancing our budget without encroaching on frontline service budgets required skill and diligence. As the national Budget process has progressed we have made, and will always make, a positive case for fair funding of Edinburgh's unique demographic and demand-led pressures. We will continue to push the Scottish Government for both better direct funding and for the financial flexibilities needed to rise to the challenges and circumstances unique to us.

Since the Scottish Budget was first announced, there has been further funding allocated by the Cabinet Secretary. This has included £9.652m in unallocated resources and an estimated £6.435m specifically for businesses and low-income families. These funds are for this year only, and so must be utilised responsibly

without creating additional pressures in future years. Details of how these resources are to be allocated can be found in section 4 of this motion

### **3.Our Future Council, Our Future City**

Budget pressures and the ongoing and residual effects of COVID mean we need to look again at how we deliver services. Today we are laying the foundation for a Council that prioritises:

- ending poverty and preventing adverse outcomes such as homelessness and unemployment;
- becoming a net zero city; and
- ensuring wellbeing and equalities are enhanced for all.

We have set our 15 Outcomes and actions to help us deliver our priorities.

#### **Ending poverty**

- Work to end poverty in Edinburgh by 2030 and meet the targets set by the Edinburgh Poverty Commission
- Deliver new prevention service models
- More residents have access to fair work and receive the living wage
- Support before the point of crisis to prevent homelessness
- Ongoing delivery of our 20,000 affordable homes programme
- Increasing attainment for all and reducing the poverty-related attainment gap
- Promote an economy that supports businesses to thrive

#### **Wellbeing**

- People can access the support they need in the place they live and work
- Improved safety and wellbeing for vulnerable citizens
- Core services are maintained or improved
- Make better use of the Council estate and resources to meet our strategic priorities

#### **Sustainability**

- On track to deliver our 2030 net zero
- Citizens are engaged and empowered to respond to the climate emergency

- Develop key strategic sites and project to meet the needs of a diverse and growing city
- The city has a well-connected and sustainable transport and active travel network

More information can be found at [Our Business Plan priorities – The City of Edinburgh Council](#)

#### **4.Aims and Commitments**

We want to create a more equal and compassionate society in Edinburgh. To do this we are:

- Freezing rents for Council tenants to help offset the rising cost of living
- Continuing the rollout of 40,000 digital devices to school pupils across the city to close the Digital Divide thanks to investment of nearly £18m
- Investing £454m in capital investment for new school facilities across the city over the next ten years. This includes new nurseries and Primary School facilities so every child can make the best possible start to their education journey
- Investing £48m to continue helping children to access 1,140 hours of funded early learning and childcare
- Opening the new Meadowbank Stadium and sports complex
- Accelerating the One Million Tree City programme, having already planted more than 44,000 trees across Edinburgh
- Developing a £2bn programme to build 5,500 sustainable, quality Council homes
- Investing £1.3bn over the next 15 years in a new, green, well-connected neighbourhood at Granton Waterfront

#### **Allocation of one-off resources**

The announcement on 27 January which resulted in £9.652m of additional one-off resources, combined existing Council funds, has resulted in a total of £9.860m of unallocated resources available to Edinburgh in 2022/23.

As this is one-off funding, we want to support community-based projects and improvements so that residents across the city can benefit from the longer-term effect of these one-off investments

We will allocate:

**£1.000m** for further **road and pavement maintenance** to improve movement around the city.

**£1.072m** for **deep cleaning of the city**, graffiti removal, street cleaning, this will resource a City Centre programme of works and also work across every Ward in the City as well as hot washing equipment for city centre closes

**£0.250m** to set up a **Neighbourhood Action Team** to tackle hot spot areas of unkept land, dealing with dumping, vegetation and other issues to improve the look and feel of areas in need of additional attention

**£0.200m** to re-provide **temporary toilets in premier parks**, repeating the arrangements from summer 2021, acknowledging the reduced costs associated with these due to the recent COVID guidance announcements by the First Minister

**£2.000m** invested in **improving HR systems working culture** to implement the Tanner review recommendations

**£1.100m** in easing the **cost of living crisis** for our most vulnerable citizens

**£0.500m** to further support our **Net Zero** ambitions

**£0.130m** to expand provisions for **food growing** across the city

**£0.150m** for regulating and **monitoring short term lets** in Edinburgh, combatting anti-social behaviour and reviewing landlord arrangements

**£0.450m** to **improve Park facilities across the city**, creating better green spaces in every ward

**£0.100m** for **Participatory Budgeting** to support local communities to be involved in the running of the city

**£0.200m** to **support Local Community Festivals** including Diwali celebrations and other community based festivals -such as the Leith Festival.

**£0.180m** of funding to cover potential costs of retaining temporary **Hostile Vehicle Mitigation** arrangements while a long-term solution is agreed to protect our High Street and other areas following the withdrawal of support from the Home Office

**£0.060m** in additional funding to support the re-opening of Libraries £0.060m to provide seasonal improvements and **rangers to Pentland parks**

**£0.160m** invested in **Taxi regulation** and enforcement

**£0.050m** to upgrade and support the **Forever Edinburgh** website to promote and advertise our city

**£0.061m** to complete the restoration of the **Portobello Kilns**

In addition to these community-based projects, we are also allocating;

**£0.200m** investment in **Energy for Edinburgh** through ESCO

**£0.112m** to supply and install **defibrillators in schools**, making sure every school in Edinburgh is covered

**£0.325m** to invest in **playparks**, approximately £19,000 per ward.

**£0.500m** to provide **social care adaptations to people's houses** to allow them to live more independently in their own home

**£1.000m** in investment and support for **Children's Services** to offset COVID-related pressures

The Scottish Government has also announced that Edinburgh will have a £6.435m share of additional funding to support businesses and low-income families.

As a Local Authority, we have already provided £264m in support and grants to local businesses and as such, we have elected to spend the majority of this figure supporting the most vulnerable households through the cost of living crisis.

We are committing to providing a cash grant of £150 to each of the 33,000 low-income households across the city at a total cost of £4.95m. On top of this, we will provide £100 for every child within a low-income home by utilising the free school meals qualification. This could give a family with three children £600 in total support include the Council Tax credit support of a further £150 to offset the cost of living crisis and escalating energy bills.

We will also be providing an additional £450k in crisis grant funding.

## **5. Conclusions**

Council notes the following reports from the Executive Directors of Corporate Services, Place and the Chief Executive:

### Council Budget Reports

- (a) Revenue Budget Framework 2022/27 – Progress Update - referral from the Finance and Resources Committee
- (b) Revenue Budget 2022/23 - Risks and Reserves - referral from the Finance and Resources Committee
- (c) Local Government Finance Settlement 2022/23 – Update – report by the Chief Executive
- (d) Sustainable Capital Budget Strategy 2022-2032 – referral from the Finance and Resources Committee

## Housing Revenue Account

Housing Revenue Account (HRA) Budget Strategy (2022-32) – referral from the Finance and Resources Committee

Council therefore approves:

- The Revenue Budget 2022/23 as set out in the reports appended to this motion, as amended by the changes/allocations included in Appendix 1;
- A band 'D' Council Tax of £1,378.75;
- The Council Tax and Rating resolution set out in Annex 2 to this motion;
- The 2022/32 Sustainable Capital Budget Strategy as set out in the report by the Executive Director of Corporate Services, as amended by the changes shown in Annex 3;
- The Schedule of Fees and Charges for Council services as set out in Annex 4 of this motion;
- The prudential indicators as set out in Annex 5 to this motion
- Notes the impact of the cost of living crisis on tenants with the cut to Universal Credit of £20 a week; the increase in National Insurance contributions which begins 1st April 2022, and which is the most regressive form of taxation, disproportionately affecting those on the lowest incomes; and the increase in energy costs averaging £693 per year and £708 per year for homes with a prepay meter.
- Therefore agrees to a further rent freeze for council tenants for 2022/23
- Notes that within the overall additional financial burden that tenants will be facing from the cost of living crisis, the increase in the cost of energy is likely to cause the most hardship
- Notes the Coalition Budget motion which puts additional resource into supporting people in fuel poverty this year, but agrees the long-term strategy must be to reduce energy costs by accelerating investment to make homes more energy efficient
- Agrees an accelerated contribution of £5m from the Strategic Housing Investment Fund (SHIF) to support a programme of fabric upgrades to minimum EESSH2 standards, in high and low rise properties, both council-owned and as appropriate in mixed tenure blocks, based on the data that comes back from the stock condition surveys and focusing on the properties where energy efficiency is lowest, and;

- Agrees a further acceleration of £0.25m from the SHIF to facilitate stock condition survey work, prioritising surveys on the buildings known to have a high level of complaints of damp, mould and condensation.

**REVENUE BUDGET 2022/23**  
**ANNEX 1 TO THE COALITION MOTION**

	2022/23		2023/24	
	£000	£000	£000	£000
<b>Expenditure to be Funded</b>				
- Resource Allocation Totals	1,139,965			
- Add: Expenditure funded through Specific Grants	56,739			
		1,196,704		
- General Revenue Funding and Non Domestic Rates	(826,193)			
- Ring Fenced Funding	(56,739)			
		(882,932)		
<b>To be Funded by Council Tax</b>		<u>313,772</u>		<u>398,313</u>
<b>Council Tax at Band D</b>		£ 1,378.75		£1,420.11
<b>Increase on Previous Year</b>		£ 40.16		£ 41.36
- Percentage Increase		3.00%		3.00%
<b>Funding Requirement</b>		313,772		398,313
<b>Council Tax Income</b>		<u>323,632</u>		<u>335,718</u>
		<u>323,632</u>		<u>335,718</u>
<b>Funding (Excess) / Shortfall at Council Tax increase above as reported to Council, February 2022</b>		(9,860)		62,595
<b>Service Investment (see Appendix 1)</b>	9,860		-	
<b>Add / Less: Amendments to Draft Revenue Budget Framework (see Appendix 1)</b>	-		-	
<b>Less: Additional Savings (see Appendix 1)</b>	-	<u>9,860</u>	-	
<b>Contributions to / (from) reserves (itemise)</b>				
Contribution to unallocated general reserve		-		-
		-		-
<b>Balance of Available Resources</b>		<u>-</u>		<u>62,595</u>

**REVENUE BUDGET 2022/23**  
**APPENDIX 1 OF THE COALITION MOTION**

	<b>2022/23</b>	<b>2023/24</b>
<b>SERVICE INVESTMENT</b>	<b>£000</b>	<b>£000</b>
Improvements to HR systems	2,000	(2,000)
Easing the cost of living crisis	1,100	(1,100)
Deep cleaning the city, graffiti removal and street cleaning	1,072	(1,072)
Roads and pavements maintenance	1,000	(1,000)
Children's Services - additional investment	1,000	(1,000)
Park facilities improvements	450	(450)
Net-zero	500	(500)
Social care adaptations	500	(500)
Play parks (CFCR)	325	(325)
Neighbourhood Action Team	250	(250)
Local community festivals and events	200	(200)
Energy for Edinburgh	200	(200)
Temporary toilets in premier parks	200	(200)
Hostile vehicle mitigation barriers	180	(180)
Taxi regulation and enforcement	160	(160)
Short-term lets regulation and monitoring	150	(150)
Food growing	130	(130)
Defibrillators in schools	112	(112)
Participatory Budgeting support	100	(100)
Portobello Kilns restoration	61	(61)
Pentland Park rangers	60	(60)
Libraries re-opening support	60	(60)
"Forever Edinburgh" website development	50	(50)
<b>TOTAL SERVICE INVESTMENT</b>	<b>9,860</b>	<b>(9,860)</b>
<b>PROPOSED AMENDMENTS TO DRAFT REVENUE BUDGET FRAMEWORK 2022/23</b>		
None		
<b>TOTAL AMENDMENTS TO DRAFT REVENUE BUDGET FRAMEWORK</b>	<b>0</b>	<b>0</b>
<b>ADDITIONAL SAVINGS</b>	<b>£000</b>	<b>£000</b>
None		
<b>TOTAL ADDITIONAL SAVINGS</b>	<b>0</b>	<b>0</b>

**COUNCIL TAX/RATING  
RESOLUTION  
ANNEX 2 TO CAPITAL  
COALITION MOTION**

To recommend that in respect of the year to 31st March, 2023:

**1. GENERAL FUND**

Revenue Estimates - the Revenue Estimates as presented and adjusted be approved;

Council Tax - estimated expenditure from Council Tax of £323.632m be met and in terms of Sections 70(1) and 74(1) of the Local Government Finance Act 1992 (the 1992 Act) Council Tax be levied in respect of properties in the bands defined in Section 74(2) of the 1992 Act, as amended by The Council Tax (Substitution of Proportion) (Scotland) Order 2016, as follows:

<b>Band</b>	<b>Council Tax</b>	<b>Band</b>	<b>Council Tax</b>
	£		£
A	919.17	E	1,811.52
B	1,072.36	F	2,240.47
C	1,225.56	G	2,700.05
D	1,378.75	H	3,377.94

**2. RATING APPEALS TIMETABLE**

In terms of Part XI of the Local Government (Scotland) Act 1947 the following dates be approved:

**Main Assessment Roll**

Lodging of Appeals with the Executive Director of Corporate Services by	8 July 2022
Hearing of Appeals by the Rating Authority	16 September 2022

**Amendments to Main Assessment Roll made subsequent to its issue**

Lodging of Appeals with the Executive Director of Corporate Services	Within six weeks of issue of Rate Demand or in terms of Section 11 of the Rating and Valuation (Amendment) (Scotland) Act 1984
--	--

Hearing of Appeals by the Rating Authority	Periodically
--	--------------

**3. CAPITAL EXPENDITURE**

Expenditure on Capital projects in progress be met.

**4. BORROWING**

The Council borrows necessary sums to meet the above capital expenditure.

**CAPITAL BUDGET 2019-2024  
ADDITIONS TO REVISED PROGRAMME  
ANNEX 3 TO COALITION MOTION**

	2022-23 £000	2023-24 £000	2024-25 £000	2025-26 £000	2026-27 £000	Total £000
<b>Available Resources for Distribution</b>						
Capital from Current Revenue (CFCR)						325
						<u>325</u>
<b>Changes to recommended Capital Investment Programme</b>						
Play parks	325					325
	<u>325</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>325</u>

**PROPOSED CHARGES 2022/23  
ANNEX 4 TO COALITION MOTION**

Service	Area	Detail	Additional Detail	Unit of Charge	Charge	Charge	Effective From	% Increase
C&F	School Milk	Primary Schools & Special Schools (Primary)			£0.17	£0.22	01 August 2022	29.41%
C&F	Outdoor Centres	Benmore Outdoor Centre	22 August - 27 August - Residential Course	Per Person	£295.00	£305.00	01 August 2022	3.39%
C&F	Outdoor Centres	Benmore Outdoor Centre	29 August - 2 Dec - Residential Course	Per Person	£325.00	£335.00	01 August 2022	3.08%
C&F	Outdoor Centres	Benmore Outdoor Centre	29 August - 2 Dec - Residential Course	Per Person	£320.00	£335.00	01 August 2022	4.69%
C&F	Outdoor Centres	Benmore Outdoor Centre	5 December - 3 February - Residential Course	Per Person	£275.00	£290.00	01 August 2022	5.45%
C&F	Outdoor Centres	Benmore Outdoor Centre	6 February - 3 March - Residential Course	Per Person	£320.00	£335.00	01 August 2022	4.69%
C&F	Outdoor Centres	Benmore Outdoor Centre	6 March to 16 June - Residential Course	Per Person	£325.00	£335.00	01 August 2022	3.08%
C&F	Outdoor Centres	Benmore Outdoor Centre	19 June - 30 June - Residential Course	Per Person		£305.00	01 August 2022	n/a
C&F	Outdoor Centres	Lagganlia Outdoor Centre	22 August - 27 August - Residential Course	Per Person	£295.00	£305.00	01 August 2022	3.39%
C&F	Outdoor Centres	Lagganlia Outdoor Centre	29 August - 2 Dec - Residential Course	Per Person	£325.00	£335.00	01 August 2022	3.08%
C&F	Outdoor Centres	Lagganlia Outdoor Centre	29 August - 2 Dec - Residential Course	Per Person	£320.00	£335.00	01 August 2022	4.69%
C&F	Outdoor Centres	Lagganlia Outdoor Centre	5 December - 3 February - Residential Course	Per Person	£275.00	£290.00	01 August 2022	5.45%
C&F	Outdoor Centres	Lagganlia Outdoor Centre	6 February - 3 March - Residential Course	Per Person	£320.00	£335.00	01 August 2022	4.69%
C&F	Outdoor Centres	Lagganlia Outdoor Centre	6 March to 16 June - Residential Course	Per Person	£325.00	£335.00	01 August 2022	3.08%
C&F	Outdoor Centres	Lagganlia Outdoor Centre	19 June - 30 June - Residential Course	Per Person		£305.00	01 August 2022	n/a
C&F	Outdoor Centres	Lagganlia - Ptarmigan - commercial	2 nights - weekend	6 people	£339.00	£399.00	01 April 2022	17.70%
C&F	Outdoor Centres	Lagganlia - Ptarmigan - commercial	4 nights - weekend	6 people	£514.00	£529.00	01 April 2022	2.92%
C&F	Outdoor Centres	Lagganlia - Ptarmigan - commercial	7 nights - week	6 people	£720.00	£759.00	01 April 2022	5.42%
C&F	Outdoor Centres	Lagganlia - Anderson - commercial	2 nights - weekend	10 people	£442.00	£499.00	01 April 2022	12.90%
C&F	Outdoor Centres	Lagganlia - Anderson - commercial	4 nights - midweek	10 people	£617.00	£629.00	01 April 2022	1.94%
C&F	Outdoor Centres	Lagganlia - Anderson - commercial	7 nights - week	10 people	£926.00	£959.00	01 April 2022	3.56%
C&F	Outdoor Centres	Lagganlia - Sgorans - commercial	2 nights - weekend	16 people	£751.00	£769.00	01 April 2022	2.40%
C&F	Outdoor Centres	Lagganlia - Sgorans - commercial	4 nights - midweek	16 people	£1,132.00	£1,150.00	01 April 2022	1.59%
C&F	Outdoor Centres	Lagganlia - Sgorans - commercial	7 nights - week	16 people	£1,647.00	£1,699.00	01 April 2022	3.16%
C&F	Outdoor Centres	Lagganlia - Caerketton - commercial	2 nights - weekend	17 people	£751.00	£769.00	01 April 2022	2.40%
C&F	Outdoor Centres	Lagganlia - Caerketton - commercial	4 nights - midweek	17 people	£1,132.00	£1,150.00	01 April 2022	1.59%
C&F	Outdoor Centres	Lagganlia - Caerketton - commercial	7 nights - week	17 people	£1,647.00	£1,699.00	01 April 2022	3.16%
C&F	Outdoor Centres	Lagganlia - Hillend - commercial	2 nights - weekend	18 people	£751.00	£769.00	01 April 2022	2.40%
C&F	Outdoor Centres	Lagganlia - Hillend - commercial	4 nights - midweek	18 people	£1,132.00	£1,150.00	01 April 2022	1.59%
C&F	Outdoor Centres	Lagganlia - Hillend - commercial	7 nights - week	18 people	£1,647.00	£1,699.00	01 April 2022	3.16%
C&F	Adult Education	Non-certificated courses (20 hours tuition)			£82.50	£87.00	01 August 2022	5.45%
C&F	Adult Education	Non-certificated courses (20 hours tuition)	Concession Fee (students, 16/17 year olds, over 60s, retired and not in employment, people in receipt of Disability Allowance, PIP or Carer's Allowance)		£41.25	£43.50	01 August 2022	5.45%
C&F	Adult Education	Non-certificated courses (20 hours tuition)	Reduced Fee (in receipt of one of the following benefits: Incapacity Benefit, Income Support, Pension Credit, Housing Benefit, Working Tax Credit, Universal Credit, Income Based JSA, Council Tax Reduction Scheme, Employment Support Allowance, NASS Support)		£16.50	£17.25	01 August 2022	4.55%
C&F	Adult Education	Non-certificated courses (20 hours tuition)	Extra Resourced Courses		£90.75	£95.50	01 August 2022	5.23%
C&F	Community Access to (Secondary) Schools	3G Synthetic Pitch - Full Pitch	Standard	per hour	£112.30	£118.00	01 August 2022	5.08%
C&F	Community Access to (Secondary) Schools	3G Synthetic Pitch - Full Pitch	Concession/Over 60 Retired/Youth Registration	per hour	£56.15	£59.00	01 August 2022	5.08%
C&F	Community Access to (Secondary) Schools	3G Synthetic Pitch - Full Pitch	Commercial	per hour	£140.40	£147.50	01 August 2022	5.06%
C&F	Community Access to (Secondary) Schools	3G Synthetic Pitch - Half Pitch	Standard	per hour	£56.20	£59.00	01 August 2022	4.98%
C&F	Community Access to (Secondary) Schools	3G Synthetic Pitch - Half Pitch	Concession/Over 60 Retired/Youth Registration	per hour	£28.10	£29.50	01 August 2022	4.98%
C&F	Community Access to (Secondary) Schools	3G Synthetic Pitch - Half Pitch	Commercial	per hour	£70.30	£73.90	01 August 2022	5.12%
C&F	Community Access to (Secondary) Schools	3G Synthetic Pitch - Third Pitch	Standard	per hour	£37.40	£39.40	01 August 2022	5.35%
C&F	Community Access to (Secondary) Schools	3G Synthetic Pitch - Third Pitch	Concession/Over 60 Retired/Youth Registration	per hour	£18.70	£19.70	01 August 2022	5.35%
C&F	Community Access to (Secondary) Schools	3G Synthetic Pitch - Third Pitch	Commercial	per hour	£46.80	£49.20	01 August 2022	5.13%
C&F	Community Access to (Secondary) Schools	2G Synthetic Pitch - Full Pitch	Standard	per hour	£75.90	£79.50	01 August 2022	4.74%
C&F	Community Access to (Secondary) Schools	2G Synthetic Pitch - Full Pitch	Concession/Over 60 Retired/Youth Registration	per hour	£37.95	£39.75	01 August 2022	4.74%
C&F	Community Access to (Secondary) Schools	2G Synthetic Pitch - Full Pitch	Commercial	per hour	£94.90	£99.65	01 August 2022	5.01%
C&F	Community Access to (Secondary) Schools	2G Synthetic Pitch - Half Pitch	Standard	per hour	£38.66	£40.00	01 August 2022	3.47%
C&F	Community Access to (Secondary) Schools	2G Synthetic Pitch - Half Pitch	Commercial	per hour	£48.50	£50.95	01 August 2022	5.05%
C&F	Community Access to (Secondary) Schools	2G Synthetic Pitch - Third Pitch	Standard	per hour	£26.00	£26.50	01 August 2022	1.92%
C&F	Community Access to (Secondary) Schools	2G Synthetic Pitch - Third Pitch	Commercial	per hour	£32.50	£34.15	01 August 2022	5.08%
C&F	Community Access to (Secondary) Schools	Sports Hall - 4 x Badminton Court	Standard	per hour	£58.20	£58.50	01 August 2022	0.52%
C&F	Community Access to (Secondary) Schools	Sports Hall - 4 x Badminton Court	Concession/Over 60 Retired/Youth Registration	per hour	£29.10	£29.25	01 August 2022	0.52%
C&F	Community Access to (Secondary) Schools	Sports Hall - 4 x Badminton Court	Commercial	per hour	£72.80	£76.45	01 August 2022	5.01%
C&F	Community Access to (Secondary) Schools	Large Gym - 1 x Badminton Court	Standard	per hour	£26.50	£28.00	01 August 2022	5.66%
C&F	Community Access to (Secondary) Schools	Large Gym - 1 x Badminton Court	Commercial	per hour	£33.10	£34.80	01 August 2022	5.14%
C&F	Community Access to (Secondary) Schools	Dance Studio - as above with mirrors	Standard	per hour	£28.10	£28.50	01 August 2022	1.42%
C&F	Community Access to (Secondary) Schools	Dance Studio - as above with mirrors	Commercial	per hour	£35.10	£36.80	01 August 2022	4.84%
C&F	Community Access to (Secondary) Schools	Dance Studio - Leith Academy	Standard	per hour	£12.80	£13.50	01 August 2022	5.47%
C&F	Community Access to (Secondary) Schools	Dance Studio - Leith Academy	Commercial	per hour	£16.00	£16.80	01 August 2022	5.00%

C&F	Community Access to Schools	Pool Hire - 15m x 4 lanes	Standard	per hour	£36.40	£36.60	01 August 2022	0.55%
C&F	Community Access to Schools	Pool Hire - 15m x 4 lanes	Commercial	per hour	£64.00	£67.20	01 August 2022	5.00%
C&F	Community Access to Schools	Pool Hire - 17m x 4 lanes	Standard	per hour	£41.60	£41.80	01 August 2022	0.48%
C&F	Community Access to Schools	Pool Hire - 17m x 4 lanes	Commercial	per hour	£72.50	£76.10	01 August 2022	4.97%
C&F	Community Access to Schools	Pool Hire - 25m x 4 lanes	Standard	per hour	£45.80	£46.00	01 August 2022	0.44%
C&F	Community Access to Schools	Pool Hire - 25m x 4 lanes	Commercial	per hour	£81.00	£85.00	01 August 2022	4.94%
C&F	Community Access to Schools	Pool Hire - 25m x 6 lanes	Standard	per hour	£68.60	£69.00	01 August 2022	0.58%
C&F	Community Access to Schools	Pool Hire - 25m x 6 lanes	Concession/Over 60 Retired/Youth Registration	per hour	£34.30	£34.50	01 August 2022	0.58%
C&F	Community Access to Schools	Pool Hire - 25m x 6 lanes	Commercial	per hour	£121.50	£127.60	01 August 2022	5.02%
C&F	Community Access to Schools	Pool Hire - 25m x 1 lane	Standard	per hour per lane	£11.40	£11.50	01 August 2022	0.88%
C&F	Community Access to Schools	Pool Hire - 25m x 1 lane	Concession/Over 60 Retired/Youth Registration	per hour per lane	£5.70	£5.75	01 August 2022	0.88%
C&F	Community Access to Schools	Pool Hire - 25m x 1 lane	Commercial	per hour per lane	£20.25	£21.30	01 August 2022	5.19%
C&F	Community Access to (Secondary) Schools	Small room / Classroom - up to 100m2	Standard	per hour	£13.50	£14.20	01 August 2022	5.19%
C&F	Community Access to (Secondary) Schools	Small room / Classroom - up to 100m2	Commercial	per hour	£16.90	£17.75	01 August 2022	5.00%
C&F	Community Access to (Secondary) Schools	Medium room - up to 200m2	Standard	per hour	£26.50	£27.85	01 August 2022	5.09%
C&F	Community Access to (Secondary) Schools	Medium room - up to 200m2	Commercial	per hour	£33.10	£34.80	01 August 2022	5.14%
C&F	Community Access to (Secondary) Schools	Large room - up to 300m2	Standard	per hour	£34.30	£36.00	01 August 2022	4.96%
C&F	Community Access to (Secondary) Schools	Large room - up to 300m2	Commercial	per hour	£42.90	£45.10	01 August 2022	5.13%
C&F	Community Access to (Secondary) Schools	Extra Large room - 300m2 +	Standard	per hour	£43.70	£45.90	01 August 2022	5.03%
C&F	Community Access to (Secondary) Schools	Extra Large room - 300m2 +	Commercial	per hour	£54.60	£57.30	01 August 2022	4.95%
C&F	Community Access to (Secondary) Schools	MUGA Pitch	Commercial	per hour	£39.00	£40.95	01 August 2022	5.00%
C&F	Community Access to (Secondary) Schools	Match Fees 3G Synthetic Pitch - Full Pitch	Club League/Cup Fixtures/Standard	per match	£80.10	£83.50	01 August 2022	4.24%
C&F	Community Access to (Secondary) Schools	Match Fees 3G Synthetic Pitch - Full Pitch	Concession/Over 60 Retired/Youth Registration	per match	£40.05	£41.75	01 August 2022	4.24%
C&F	Community Access to (Secondary) Schools	Match Fees 3G Synthetic Pitch - Full Pitch	Commercial/Others	per match	£100.10	£105.00	01 August 2022	4.90%
C&F	Community Access to (Secondary) Schools	Grass Pitch - per Game	Standard	two hours	£57.20	£59.00	01 August 2022	3.15%
C&F	Community Access to (Secondary) Schools	Grass Pitch - per Game	Concession/Over 60 Retired/Youth Registration	two hours	£28.60	£29.50	01 August 2022	3.15%
C&F	Community Access to (Secondary) Schools	Grass Pitch - per Game	Commercial	two hours	£71.50	£75.10	01 August 2022	5.03%
C&F	Community Access to (Secondary) Schools	Swimming Lessons - Craigroyston	Concession/Over 60 Retired/Youth Registration	per 25 mins	£5.70	£6.00	01 August 2022	5.26%
C&F	Community Access to (Secondary) Schools	Swimming Lessons - (Adult)	Standard	per 50 mins	£8.10	£8.45	01 August 2022	4.32%
C&F	Community Access to (Secondary) Schools	Swimming Lessons - (Junior)	Concession/Over 60 Retired/Youth Registration	per 50 mins	£7.40	£7.70	01 August 2022	4.05%
C&F	Community Access to (Secondary) Schools	Adult Education Classes - Yoga	Standard	per hour	£5.00	£5.20	01 August 2022	4.00%
C&F	Community Access to (Secondary) Schools	Adult Education Classes - Yoga	Concession/Over 60 Retired/Youth Registration	per hour	£2.50	£2.60	01 August 2022	4.00%
C&F	Community Access to (Secondary) Schools	Adult Education Classes - Yoga	Standard	per 1.5 hour	£7.40	£7.80	01 August 2022	5.41%
C&F	Community Access to (Secondary) Schools	Adult Education Classes - Yoga	Concession/Over 60 Retired/Youth Registration	per 1.5 hour	£3.70	£3.90	01 August 2022	5.41%
C&F	Community Access to (Secondary) Schools	Adult Education Classes - Pilates	Standard	per hour	£5.00	£5.20	01 August 2022	4.00%
C&F	Community Access to (Secondary) Schools	Adult Education Classes - Pilates	Concession/Over 60 Retired/Youth Registration	per hour	£2.50	£2.60	01 August 2022	4.00%
C&F	Community Access to (Secondary) Schools	Adult Education Classes - Zumba	Standard	per hour	£5.00	£5.20	01 August 2022	4.00%
C&F	Community Access to (Secondary) Schools	Adult Education Classes - Zumba	Concession/Over 60 Retired/Youth Registration	per hour	£2.50	£2.60	01 August 2022	4.00%
C&F	Community Access to (Secondary) Schools	Grass Pitch for Training	Standard	per hour	£40.00	£42.00	01 August 2022	5.00%
C&F	Community Access to (Secondary) Schools	Grass Pitch for Training	Concession/Over 60 Retired/Youth Registration	per hour	£20.00	£21.00	01 August 2022	5.00%
C&F	Community Access to (Secondary) Schools	Grass Pitch for Training - Forrester HS Rugby Training Area	Standard	per hour	£20.30	£21.30	01 August 2022	4.93%
C&F	Community Access to (Secondary) Schools	Grass Pitch for Training - Forrester HS Rugby Training Area	Concession/Over 60 Retired/Youth Registration	per hour	£10.15	£10.65	01 August 2022	4.93%
C&F	Community Access to (Secondary) Schools	Grass Pitch for Training - Forrester HS Rugby Training Area	Commercial	per hour	£25.40	£26.70	01 August 2022	5.12%
C&F	Community Access to (Secondary) Schools	Public Swimming - Craigroyston	Standard	per hour	£4.90	£5.10	01 August 2022	4.08%
C&F	Community Access to (Secondary) Schools	Public Swimming - Craigroyston	Concession/Over 60 Retired/Youth Registration	per hour	£2.40	£2.50	01 August 2022	4.17%
C&F	Community Access to (Secondary) Schools	Public Swimming - Balerno	Standard	per hour	£4.90	£5.10	01 August 2022	4.08%
C&F	Community Access to (Secondary) Schools	Public Swimming - Balerno	Concession/Over 60 Retired/Youth Registration	per hour	£2.40	£2.50	01 August 2022	4.17%
C&F	Community Access to (Secondary) Schools	Non-core charge	Standard	per hour	£52.50	£55.20	01 August 2022	5.14%
C&F	Community Access to (Secondary) Schools	Gym only membership (schools)	Bangholm- £10 joining fee would apply on top, except when on promotion.	per item/ per month		£26.00	01 August 2022	n/a
C&F	Community Access to (Secondary) Schools	Gym & Swim membership (schools)	Queensferry - £10 joining fee would apply on top, except when on promotion.	per item/ per month		£28.00	01 August 2022	n/a

C&F	Community Access to (Secondary) Schools	£10 Get Active Card	The Get Active Pass is specifically for customers on a very low income, giving off peak (up until 4pm, 7 days per week) access to: <ul style="list-style-type: none"> <li>•the gym</li> <li>•swimming and saunas and steam rooms*</li> <li>•group fitness classes (bookings can be made on day of booking)</li> </ul> The pass costs £10 per month and is valid for one month from date of purchase. It can be purchased in-venue on a rolling basis by showing proof of eligibility. It is not available by Direct Debit. The criteria for this is: <ul style="list-style-type: none"> <li>•Universal Credit</li> <li>•Income support</li> <li>•Job seekers allowance</li> <li>•Guaranteed pension credit</li> <li>•Employment Support Allowance (ESA) – only the Income Based element is accepted as qualifying criteria. Eligibility must be dated within one year of date of purchase.</li> </ul> Key Exclusions are access to the Turkish Baths at Portobello Swim Centre and any other activity not listed above.	per item/ per month		£10.00	01 August 2022	n/a
C&F	Community Access to (Secondary) Schools	Gym Visit (Queensferry)	Standard	per item		£5.20	01 August 2022	n/a
C&F	Community Access to (Secondary) Schools	Gym Visit (Queensferry)	Concession	per item		£2.60	01 August 2022	n/a
C&F	Community Access to (Secondary) Schools	Family Swim Queensferry	Standard	per item		£13.00	01 August 2022	n/a
C&F	Community Access to (Secondary) Schools	Family Swim Queensferry	Concession	per item		£10.00	01 August 2022	n/a
C&F	Community Access to (Secondary) Schools	Fitness classes ( Yoga, Pilates and Zumba)	Standard	1h		£8.80	01 August 2022	n/a
C&F	Community Access to (Secondary) Schools	Fitness classes ( Yoga )	Standard	1.5 h		£13.20	01 August 2022	n/a
C&F	Community Access to (Secondary) Schools	Fitness classes at Balerno	Standard	per item		£5.20	01 August 2022	n/a
C&F	Community Access to (Secondary) Schools	Fitness classes at Balerno	Concession	per item		£2.60	01 August 2022	n/a
C&F	Community Access to (Secondary) Schools	Fitness Suite per hour (*can only be hired by qualified individuals)	Standard		£27.90	£29.30	01 August 2022	5.02%
C&F	Community Access to (Secondary) Schools	Fitness Suite per hour (*can only be hired by qualified individuals)	Concession		£13.90	£14.65	01 August 2022	5.40%
C&F	Letting Charges	3G Synthetic Pitch - Full Pitch	Standard	per hour	£112.30	£118.00	01 August 2022	5.08%
C&F	Letting Charges	3G Synthetic Pitch - Full Pitch	Concession/Over 60 Retired/Youth Registration	per hour	£56.15	£59.00	01 August 2022	5.08%
C&F	Letting Charges	3G Synthetic Pitch - Full Pitch	Commercial	per hour	£140.40	£147.50	01 August 2022	5.06%
C&F	Letting Charges	3G Synthetic Pitch - Two Thirds Pitch	Standard	per hour	£74.80	£78.80	01 August 2022	5.35%
C&F	Letting Charges	3G Synthetic Pitch - Two Thirds Pitch	Concession/Over 60 Retired/Youth Registration	per hour	£37.40	£39.40	01 August 2022	5.35%
C&F	Letting Charges	3G Synthetic Pitch - Two Thirds Pitch	Commercial	per hour	£93.60	£98.40	01 August 2022	5.13%
C&F	Letting Charges	3G Synthetic Pitch - Half Pitch	Standard	per hour	£56.20	£59.00	01 August 2022	4.98%
C&F	Letting Charges	3G Synthetic Pitch - Half Pitch	Concession/Over 60 Retired/Youth Registration	per hour	£28.10	£29.50	01 August 2022	4.98%
C&F	Letting Charges	3G Synthetic Pitch - Half Pitch	Commercial	per hour	£70.30	£73.90	01 August 2022	5.12%
C&F	Letting Charges	3G Synthetic Pitch - Third Pitch	Standard	per hour	£37.40	£39.40	01 August 2022	5.35%
C&F	Letting Charges	3G Synthetic Pitch - Third Pitch	Concession/Over 60 Retired/Youth Registration	per hour	£18.70	£19.70	01 August 2022	5.35%
C&F	Letting Charges	3G Synthetic Pitch - Third Pitch	Commercial	per hour	£46.80	£49.20	01 August 2022	5.13%
C&F	Letting Charges	3G pitches - 7 aside full pitch	Standard	per hour		£47.20	01 August 2022	n/a
C&F	Letting Charges	3G pitches - 7 aside full pitch	Concession	per hour		£23.60	01 August 2022	n/a
C&F	Letting Charges	3G pitches - 7 aside full pitch	Commercial	per hour		£23.60	01 August 2022	n/a
C&F	Letting Charges	2G Synthetic Pitch - Full Pitch	Standard	per hour	£75.90	£79.50	01 August 2022	4.74%
C&F	Letting Charges	2G Synthetic Pitch - Full Pitch	Concession/Over 60 Retired/Youth Registration	per hour	£37.95	£39.75	01 August 2022	4.74%
C&F	Letting Charges	2G Synthetic Pitch - Full Pitch	Commercial	per hour	£94.90	£99.65	01 August 2022	5.01%
C&F	Letting Charges	2G Synthetic Pitch - Half Pitch	Standard	per hour	£38.66	£40.00	01 August 2022	3.47%
C&F	Letting Charges	2G Synthetic Pitch - Half Pitch	Commercial	per hour	£48.50	£50.95	01 August 2022	5.05%
C&F	Letting Charges	2G Synthetic Pitch - Third Pitch	Standard	per hour	£26.00	£26.50	01 August 2022	1.92%
C&F	Letting Charges	2G Synthetic Pitch - Third Pitch	Commercial	per hour	£32.50	£34.15	01 August 2022	5.08%
C&F	Letting Charges	Large Gym - 1 x Badminton Court	Standard	per hour	£26.50	£28.00	01 August 2022	5.66%
C&F	Letting Charges	Large Gym - 1 x Badminton Court	Concession/Over 60 Retired/Youth Registration	per hour	£13.25	£14.00	01 August 2022	5.66%
C&F	Letting Charges	Large Gym - 1 x Badminton Court	Commercial	per hour	£33.10	£34.80	01 August 2022	5.14%
C&F	Letting Charges	Small room / Classroom - up to 100m2	Standard	per hour	£13.50	£14.20	01 August 2022	5.19%

C&F	Letting Charges	Small room / Classroom - up to 100m2	Concession/Over 60 Retired/Youth Registration	per hour	£6.75	£7.10	01 August 2022	5.19%
C&F	Letting Charges	Small room / Classroom - up to 100m2	Commercial	per hour	£16.90	£17.75	01 August 2022	5.03%
C&F	Letting Charges	Medium room - up to 200m2	Standard	per hour	£26.50	£27.85	01 August 2022	5.09%
C&F	Letting Charges	Medium room - up to 200m2	Concession/Over 60 Retired/Youth Registration	per hour	£13.25	£14.00	01 August 2022	5.66%
C&F	Letting Charges	Medium room - up to 200m2	Concession/Over 60 Retired/Youth Registration	up to two hours	£20.50	£21.60	01 August 2022	5.37%
C&F	Letting Charges	Medium room - up to 200m2	Concession/Over 60 Retired/Youth Registration	up to three hours	£27.50	£28.90	01 August 2022	5.09%
C&F	Letting Charges	Medium room - up to 200m2	Commercial	per hour	£33.10	£34.80	01 August 2022	5.14%
C&F	Letting Charges	Match Fees 3G Synthetic Pitch - Full Pitch	Club League/Cup Fixtures/Standard	per match	£80.10	£83.50	01 August 2022	4.24%
C&F	Letting Charges	Match Fees 3G Synthetic Pitch - Full Pitch	Concession/Over 60 Retired/Youth Registration	per match	£40.10	£41.75	01 August 2022	4.11%
C&F	Letting Charges	Match Fees 3G Synthetic Pitch - Full Pitch	Commercial/Others	per match	£100.10	£105.00	01 August 2022	4.90%
C&F	Letting Charges	Grass Pitch - per Game	Standard	two hours	£57.20	£59.00	01 August 2022	3.15%
C&F	Letting Charges	Grass Pitch - per Game	Concession/Over 60 Retired/Youth Registration	two hours	£28.60	£29.50	01 August 2022	3.15%
C&F	Letting Charges	Grass Pitch - per Game	Commercial	two hours	£71.50	£75.10	01 August 2022	5.03%
C&F	Letting Charges	Pool Hire - 12m x 4 lanes	Standard	per hour	£34.70	£36.50	01 August 2022	5.19%
C&F	Letting Charges	Pool Hire - 12m x 4 lanes	Commercial	per hour	£48.00	£50.40	01 August 2022	5.00%
C&F	Letting Charges	WHEC -Swimming - Course	Standard	30 mins	£9.50	£9.80	01 April 2022	3.16%
C&F	Letting Charges	WHEC -Dive - Course	Standard	30 mins	£9.50	£9.80	01 April 2022	3.16%
C&F	Letting Charges	WHEC -Dive Adult - Course	Standard	1 hour	£9.50	£10.00	01 April 2022	5.26%
C&F	Letting Charges	WHEC -Ultimate Abs - Course	Standard	45 mins	£5.80	£6.10	01 April 2022	5.17%
C&F	Letting Charges	WHEC -Aerobic Aqua - Course	Standard	45 mins	£5.80	£6.10	01 April 2022	5.17%
C&F	Letting Charges	WHEC -Fitness 50+ - Course	Standard	55 mins	£5.80	£6.10	01 April 2022	5.17%
C&F	Letting Charges	WHEC -Badminton - Course	Standard	55 mins	£5.80	£6.10	01 April 2022	5.17%
C&F	Letting Charges	WHEC -Aerobic Aqua 50+ - Course	Standard	55 mins	£5.80	£6.10	01 April 2022	5.17%
C&F	Letting Charges	WHEC -Body Conditioning / LBT - Course	Standard	1 hour	£5.80	£6.10	01 April 2022	5.17%
C&F	Letting Charges	WHEC -Zumba - Course	Standard	1 hour	£5.80	£6.10	01 April 2022	5.17%
C&F	Letting Charges	WHEC -Karate - Course	Standard	1 hour	£5.80	£6.10	01 April 2022	5.17%
C&F	Letting Charges	WHEC -Yoga - Course	Standard	1.5 hours	£7.60	£8.00	01 April 2022	5.26%
C&F	Letting Charges	WHEC -Circuits - Course	Standard	1.5 hours	£7.60	£8.00	01 April 2022	5.26%
C&F	Letting Charges	WHEC -Boxfit - Course	Standard	1 hour	£5.90	£6.20	01 April 2022	5.00%
C&F	Letting Charges	WHEC -Kick & Step - Course	Standard	1 hour	£5.80	£6.10	01 April 2022	5.17%
C&F	Letting Charges	WHEC -Pilates - Course	Standard	1 hour	£6.70	£7.10	01 April 2022	5.97%
C&F	Letting Charges	WHEC -Spinning - Course	Standard	45 mins	£6.00	£6.30	01 April 2022	5.00%
C&F	Letting Charges	WHEC -Bounce - Course	Standard	45 mins	£5.80	£6.10	01 April 2022	5.17%
C&F	Letting Charges	WHEC -Core Fitness	Standard	1 hour	£4.10	£4.30	01 April 2022	4.88%
C&F	Letting Charges	WHEC -Swimming - Course	Concession	30 mins	£4.70	£4.90	01 April 2022	4.26%
C&F	Letting Charges	WHEC -Dive - Course	Concession	30 mins	£4.70	£4.90	01 April 2022	4.26%
C&F	Letting Charges	WHEC -Dive - Course	Concession	45 mins	£5.90	£6.20	01 April 2022	5.00%
C&F	Letting Charges	WHEC -Dive - Course	Concession	1.5 hours	£9.50	£9.80	01 April 2022	3.16%
C&F	Letting Charges	WHEC -Gymnastics - Course	Concession	1 hour	£4.30	£4.50	01 April 2022	4.65%
C&F	Letting Charges	WHEC -Badminton and Basketball - Course	Concession	1 hour	£4.30	£4.50	01 April 2022	4.65%
C&F	Letting Charges	WHEC -Trampolining - Course	Concession	1 hour	£4.90	£5.10	01 April 2022	4.08%
C&F	Letting Charges	WHEC -Soccer Skills - Course	Concession	1 hour	£4.30	£4.50	01 April 2022	4.65%
C&F	Letting Charges	WHEC -Core Cardio - Course	Concession	1.5 hours	£3.80	£4.00	01 April 2022	5.26%
C&F	Letting Charges	WHEC -Core Cardio Community Hall - Course	Concession	1 hour	£3.60	£3.80	01 April 2022	5.56%
C&F	Letting Charges	WHEC -Swimming - Casual	Standard	40-60 mins	£4.60	£4.80	01 April 2022	4.35%
C&F	Letting Charges	WHEC -Family Swim - Casual	Standard	per item	£11.90	£12.50	01 April 2022	5.00%
C&F	Letting Charges	WHEC -Discount Swim - Casual	Standard	per item	£2.00	£2.10	01 April 2022	5.00%
C&F	Letting Charges	WHEC -Season Ticket - Casual	Standard	1 month	£38.30	£40.00	01 April 2022	4.44%
C&F	Letting Charges	WHEC -Badminton Court - Casual	Standard	45 mins	£9.90	£10.20	01 April 2022	3.03%
C&F	Letting Charges	WHEC -Badminton Court - Casual	Standard	60 mins	£12.30	£13.00	01 April 2022	5.69%
C&F	Letting Charges	WHEC -Fitness Class - Casual	Standard	90 mins	£7.60	£8.00	01 April 2022	5.26%
C&F	Letting Charges	WHEC -Fitness Class - Casual	Standard	60 mins	£5.90	£6.20	01 April 2022	5.08%

C&F	Letting Charges	WHEC -Fitness Class - Casual	Standard	45 mins	£5.90	£6.20	01 April 2022	5.08%
C&F	Letting Charges	WHEC -Soft Play - Casual	Standard	30/60 mins	£1.50	£1.60	01 April 2022	6.67%
C&F	Letting Charges	WHEC -Squash - Casual	Standard	40 mins	£11.60	£12.20	01 April 2022	5.17%
C&F	Letting Charges	WHEC -Table Tennis - Casual	Standard	60 mins	£6.90	£7.25	01 April 2022	5.07%
C&F	Letting Charges	WHEC -Users Card - Casual	Standard	per item	£14.40	£15.20	01 April 2022	5.56%
C&F	Letting Charges	WHEC -Replacement card - Casual	Standard	per item	£5.90	£6.20	01 April 2022	5.08%
C&F	Letting Charges	WHEC -Swim Aid Ring - Casual	Standard	per item	£1.90	£2.00	01 April 2022	5.26%
C&F	Letting Charges	WHEC -Badminton Racquet - Casual	Standard	per item	£5.90	£6.20	01 April 2022	5.08%
C&F	Letting Charges	WHEC -Squash Racquet - Casual	Standard	per item	£5.90	£6.20	01 April 2022	5.00%
C&F	Letting Charges	WHEC -Armbands - Casual	Standard	per item	£3.60	£3.80	01 April 2022	5.56%
C&F	Letting Charges	WHEC -Table Tennis Bat - Casual	Standard	per item	£3.60	£3.80	01 April 2022	5.56%
C&F	Letting Charges	WHEC -Weekly ticket - Casual	Standard	1 / 2 child	£63.70	£66.90	01 April 2022	5.02%
C&F	Letting Charges	WHEC -Membership 1*	Standard	Monthly D/D	£18.90	£19.90	01 April 2022	5.29%
C&F	Letting Charges	WHEC -Membership 2*	Standard	Monthly D/D	£21.00	£22.10	01 April 2022	5.24%
C&F	Letting Charges	WHEC -Membership 3*	Standard	Monthly D/D	£23.10	£24.30	01 April 2022	5.19%
C&F	Letting Charges	WHEC -Swimming - Casual	Concession	40-60 mins	£2.30	£2.40	01 April 2022	4.35%
C&F	Letting Charges	WHEC -Discount Swim - Casual	Concession	per item	£2.00	£2.10	01 April 2022	5.00%
C&F	Letting Charges	WHEC -Season Ticket - Casual	Concession	1 month	£19.10	£20.00	01 April 2022	4.71%
C&F	Letting Charges	WHEC -Badminton Court - Casual	Concession	45 mins	£4.90	£5.10	01 April 2022	4.08%
C&F	Letting Charges	WHEC -Badminton Court - Casual	Concession	60 mins	£6.20	£6.50	01 April 2022	4.84%
C&F	Letting Charges	WHEC -Soft Play - Casual	Concession	30/60 mins	£2.60	£2.70	01 April 2022	3.85%
C&F	Letting Charges	WHEC -Squash - Casual	Concession	40 mins	£5.80	£6.10	01 April 2022	5.17%
C&F	Letting Charges	WHEC -Users Card - Casual	Concession	per item	£7.30	£7.60	01 April 2022	4.11%
C&F	Letting Charges	WHEC -Replacement card - Casual	Concession	per item	£5.90	£6.20	01 April 2022	5.08%
C&F	Letting Charges	WHEC -Concession - Casual	Concession	per item	£7.30	£7.70	01 April 2022	5.48%
C&F	Letting Charges	WHEC -Deposit - Casual	Concession	per item	£46.20	£48.50	01 April 2022	4.98%
C&F	Letting Charges	WHEC -Activity Session - Casual	Concession	2 hours	£5.20	£5.40	01 April 2022	3.85%
C&F	Letting Charges	WHEC -Supervision Sessions - Casual	Concession	1 or 2 hrs	£2.50	£2.60	01 April 2022	4.00%
C&F	Letting Charges	WHEC -Weekly ticket - Casual	Concession	1 / 2 child	£54.10	£56.80	01 April 2022	4.99%
C&F	Letting Charges	WHEC -Swim / Dive Lesson - Casual	Concession	30 mins	£4.70	£4.90	01 April 2022	4.26%
C&F	Letting Charges	WHEC -Individual Lesson - Casual	Concession	30 mins	£31.00	£31.50	01 April 2022	1.61%
C&F	Letting Charges	WHEC -Birthday Parties - Casual	Concession	120 mins	£104.00	£109.20	01 April 2022	5.00%
C&F	Residential Services	Young People's Centres		Weekly	£2,985.00	£3,074.55	01 April 2022	3.00%
C&F	Residential Services	Close Support Units		Weekly	£4,097.00	£4,219.91	01 April 2022	3.00%
C&F	Residential Services	Edinburgh Secure Services	Secure Units	Weekly	£6,640.00	£6,839.20	01 April 2022	3.00%
C&F	Residential Services	Edinburgh Secure Services	Close Support Units	Weekly	£5,728.00	£5,899.84	01 April 2022	3.00%
C&F	Residential Services	Seaview Special Needs Centre - 4 staff to 7 children	Standard	Daily	£548.00	£564.44	01 April 2022	3.00%
C&F	Residential Services	Seaview Special Needs Centre - 4 staff to 3 children	1:1 for some of the time	Daily	£730.30	£752.21	01 April 2022	3.00%
C&F	Residential Services	Seaview Special Needs Centre - 3 staff to 2 children	2:1 for some of the time	Daily	£822.00	£846.66	01 April 2022	3.00%
C&F	Residential Services	Seaview Special Needs Centre - 1 staff to 1 child	1:1 at all times	Daily	£1,096.00	£1,128.88	01 April 2022	3.00%
C&F	Letting Charges	Cleaning Fee - Can be requested by customer. CEC can also impose cleaning charges where it deems necessary for the let to continue	Standard	Per Hour	£20.85	£22.00	01 April 2022	5.52%
C&F	Letting Charges	Cleaning Fee - Can be requested by customer. CEC can also impose cleaning charges where it deems necessary for the let to continue	Concession	Per Hour	£20.85	£22.00	01 April 2022	5.52%
C&F	Letting Charges	Cleaning Fee - For cleaning that incurs additional FM charges.	Commercial	Per Hour	£20.85	£22.00	01 April 2022	5.52%
C&F	Letting Charges	Facilities Technician Fee - Can be requested by customer.	Standard	Per Hour	£22.40	£23.60	01 April 2022	5.36%
C&F	Letting Charges	Facilities Technician Fee - Can be requested by customer.	Concession	Per Hour	£22.40	£23.60	01 April 2022	5.36%
C&F	Letting Charges	Facilities Technician Fee - For cleaning that incurs additional FT charges.	Commercial	Per Hour	£22.40	£23.60	01 April 2022	5.36%
C&F	Special Schools	Braidburn	Annual Charge	per year	£32,110.00	£33,070.00	01 April 2022	2.99%
C&F	Special Schools	Gorgie Mills	Annual Charge	per year	£28,300.00	£29,300.00	01 April 2022	2.99%
C&F	Special Schools	Kairnes	Annual Charge	per year	£23,990.00	£24,710.00	01 April 2022	3.00%
C&F	Special Schools	Oaklands	Annual Charge	per year	£38,140.00	£39,280.00	01 April 2022	2.99%
C&F	Special Schools	Pilrig Park	Annual Charge	per year	£17,740.00	£18,270.00	01 April 2022	2.99%

C&F	Special Schools	Prospect Bank	Annual Charge	per year	£23,260.00	£23,960.00	01 April 2022	3.01%
C&F	Special Schools	Redhall	Annual Charge	per year	£22,950.00	£23,640.00	01 April 2022	3.01%
C&F	Special Schools	Rowanfield	Annual Charge	per year	£32,410.00	£33,380.00	01 April 2022	2.99%
C&F	Special Schools	St Crispins	Annual Charge	per year	£39,230.00	£40,410.00	01 April 2022	3.01%
C&F	Special Schools	Woodlands	Annual Charge	per year	£19,290.00	£19,870.00	01 April 2022	3.01%
C&F	Special Schools	Language Unit / Class	Annual Charge	per year	£18,960.00	£19,530.00	01 April 2022	3.01%
C&F	Special Schools	Wellbeing Hub / Enhanced Support Base	Annual Charge	per year	£10,600.00	£10,920.00	01 April 2022	3.02%
C&F	Hospital and Outreach Teaching	1-1 Hospital Teaching		per hour	£87.70	£102.96	01 April 2022	17.40%
C&F	Hospital and Outreach Teaching	Small class outreach teaching		per hour	£35.10	£41.18	01 April 2022	17.32%
C&F	Fostering mainstream	Age 0 - 4		per week	£410.47	£422.78	01 April 2022	3.00%
C&F	Fostering mainstream	Age 5 - 10		per week	£438.45	£451.60	01 April 2022	3.00%
C&F	Fostering mainstream	Age 11		per week	£476.70	£491.00	01 April 2022	3.00%
C&F	Fostering mainstream	Age 12 - 13		per week	£549.30	£565.78	01 April 2022	3.00%
C&F	Fostering mainstream	Age 14 - 15		per week	£554.77	£571.41	01 April 2022	3.00%
C&F	Fostering mainstream	Age 16+		per week	£594.79	£612.63	01 April 2022	3.00%
C&F	Fostering specialist	Age 0 - 4		per week	£825.04	£849.79	01 April 2022	3.00%
C&F	Fostering specialist	Age 5 - 10		per week	£853.02	£878.61	01 April 2022	3.00%
C&F	Fostering specialist	Age 11 - 13		per week	£891.28	£918.02	01 April 2022	3.00%
C&F	Fostering specialist	Age 14 - 15		per week	£896.75	£923.65	01 April 2022	3.00%
C&F	Fostering specialist	Age 16+		per week	£936.76	£964.86	01 April 2022	3.00%
C&F	Inter-Country Adoption	Charge to prospective adopters to undertake necessary services			£9,459.52	£9,743.31	01 April 2022	3.00%
C&F	Portobello Town Hall	Conferences / Meetings / Rehearsals - Commercial		per Hour	£71.55 - £81.25	£75.10 - £85.30	01 April 2022	c5%
C&F	Portobello Town Hall	Conferences / Meetings / Rehearsals - Community		per Hour	£37 - £46.75	£38.85- £49.10	01 April 2022	c5%
C&F	Portobello Town Hall	Catered Functions - Commercial		per block	£680.25 -	£714.25 - £778.55	01 April 2022	c5%
C&F	Portobello Town Hall	Catered Functions - Community		per block	£455.70 -	£478.50 - £564.50	01 April 2022	c5%
C&F	Portobello Town Hall	Performances - Commercial		per block	£518.7 - £578.20	£544.65 - £607.10	01 April 2022	c5%
C&F	Portobello Town Hall	Performances - Community		per block	£352.65 - £425.40	£370.30 - £446.70	01 April 2022	c5%
C&F	Portobello Town Hall	Lesser Hall - Commercial		per Hour	£46.1 - £53.95	£48.40- £56.65	01 April 2022	c5%
C&F	Portobello Town Hall	Lesser Hall - Community		per Hour	£21.20 - £27.95	£22.26 - £29.35	01 April 2022	c5%
C&F	Portobello Town Hall	Other Charges - Extra Hours outwith 4pm - 12am period	Before midnight	per Hour	£46.10	£48.40	01 April 2022	4.99%
C&F	Portobello Town Hall	Other Charges - Extra Hours outwith 4pm - 12am period	After midnight	per Hour	£63.00	£66.15	01 April 2022	5.00%
C&F	Portobello Town Hall	Other Charges	Late Fee	per Hour	£81.85 - £134	£85.95 - £140.70	01 April 2022	c5%
C&F	Library Services	Inter-Library Loans	per item (free to household members)		£12.00	£13.00	01 April 2022	8.33%
C&F	Library Services	Audio Music Loans	CD Hire (Concession 50%)	per item	£0.85	£0.90	01 April 2022	5.88%
C&F	Library Services	Audio Music Loans	CD Hire Multiple Set (Concession 50%)	per item	£1.70	£1.80	01 April 2022	5.88%
C&F	Library Services	DVD hire per item (concession 50%) (free to under 16s)		per item	£1.70	£1.80	01 April 2022	5.88%
C&F	Library Services	DVD hire per double set (concession 50%) (free to under 16s)		per item	£3.20	£3.40	01 April 2022	6.25%
C&F	Library Services	Capital Collection	Jpeg 72 dpi	per item	£5.50	£5.80	01 April 2022	5.45%
C&F	Library Services	Capital Collection	Tiff 300 dpi	per item	£28.00	£29.40	01 April 2022	5.00%
C&F	Library Services	Audio Books	Concession	per item	£0.90	£0.95	01 April 2022	5.56%
C&F	Library Services	Replacement library card (free to under 16s)		per card	£2.65	£2.80	01 April 2022	5.66%
C&F	Library Services	Sale of Withdrawn Stock	Adult Hardback	per book	£1.60	£1.70	01 April 2022	6.25%
C&F	Library Services	Sale of Withdrawn Stock	Adult Paperback	per book	£1.05	£1.10	01 April 2022	4.76%
C&F	Library Services	Sale of Withdrawn Stock	Children's Books	per book	£0.55	£0.60	01 April 2022	9.09%
C&F	Library Services	Sale of Withdrawn Stock	Audio item	per item	£1.60	£1.70	01 April 2022	6.25%
C&F	Library Services	Cotton Bags		per bag	£3.70	£3.80	01 April 2022	2.70%
C&F	Library Services	Edinburgh Reads Events	Non Library Members	per event	£9.00	£9.45	01 April 2022	5.00%
C&F	Library Services	Edinburgh Reads Events	Library Members	per event	£6.50	£6.80	01 April 2022	4.62%
C&F	Library Services	Edinburgh Reads Events	Concession	per event	£4.50	£4.75	01 April 2022	5.56%
C&F	Library Services	Non Library Events - Room Hire of Ref Library		Per event	£262.50	£400.00	01 April 2022	52.38%

C&F	Library Services	Community Room Only Hire - Central, McDonald Rd & Stockbridge Libraries, Craigmillar & Drumbrae Library hubs	Community	3 hour block	£50.00	£52.50	01 April 2022	5.00%
C&F	Library Services	Community Room Only Hire - Central, McDonald Rd & Stockbridge Libraries, Craigmillar & Drumbrae Library hubs	Non-Community / Commercial	3 hour block	£150.00	£157.50	01 April 2022	5.00%
C&F	Library Services	Community Room Only Hire - Blackhall, Currie, Fountainbridge, Leith, Morningside, Muirhouse, Oxfgangs, Piershill, Portobello, Westerhailes Libraries	Community	3 hour block	£40.00	£42.00	01 April 2022	5.00%
C&F	Library Services	Community Room Only Hire - Blackhall, Currie, Fountainbridge, Leith, Oxfgangs, Piershill, Portobello, Stockbridge, Libraries	Non-Community / Commercial	3 hour block	£115.00	£120.75	01 April 2022	5.00%
C&F	Library Services	Central Library - Children's Library	Non-Community / Commercial	3 hour block	£150.00	£250.00	01 April 2022	66.67%
C&F	Library Services	Filming	Non-Community / Commercial	first hour	£220.00	£231.00	01 April 2022	5.00%
C&F	Library Services	Filming	Non-Community / Commercial	thereafter	£115.50	£122.00	01 April 2022	5.63%
Resources	School Meals	Nursery Schools			£2.25	£2.35	01 August 2022	4.44%
Resources	School Meals	Nursery Schools	Non CEC funded nursery	per meal		£3.10	01 August 2022	n/a
Resources	School Meals	Non Pupil/Staff Meals	One Course		£2.85	£2.90	01 August 2022	1.75%
Resources	School Meals	Non Pupil/Staff Meals	Two Courses		£3.95	£4.00	01 August 2022	1.27%
Resources	Edinburgh Shared Repairs Service	Call Out Fee (8.30 - 5.00pm)	Emergency Works		£110.25	£115.76	01 April 2022	5.00%
Resources	Edinburgh Shared Repairs Service	Call Out Fee (Out of Hours)	Emergency Works		£152.25	£159.86	01 April 2022	5.00%
Resources	Edinburgh Shared Repairs Service	Provision of debt information for conveyancing purposes. PEC	For property search tasks undertaken by conveyancing solicitors on behalf of property owners	Per request	£50.00	£52.50	01 April 2022	5.00%
Resources	Catering - Property and Facilities Management	City Chambers	Corkage Charges	Wine/Champagne/Prosecco/Cava (per bottle)	£7.00	£7.25	01 August 2022	3.57%
Resources	Catering - Property and Facilities Management	City Chambers	Corkage Charges	Lager/Beer (per bottle/can)	£1.15	£1.20	01 August 2022	4.35%
Resources	Catering - Property and Facilities Management	City Chambers	Beverages	Freshly Brewed Fairtrade Coffee Conscience Coffee and Tea (Decaf Coffee and Fruit, Herbal and Decaf Tea available)	£2.45	£2.50	01 August 2022	2.04%
Resources	Catering - Property and Facilities Management	City Chambers	Beverages	Freshly Brewed Fairtrade Coffee with Borders Biscuits	£3.50	£3.60	01 August 2022	2.86%
Resources	Catering - Property and Facilities Management	City Chambers	Beverages	Pack of Borders Biscuits	£0.85	£0.90	01 August 2022	5.88%
Resources	Catering - Property and Facilities Management	City Chambers	Beverages	1 litre Bottle of in house filtered water	£1.15	£1.20	01 August 2022	4.35%
Resources	Catering - Property and Facilities Management	City Chambers	A Taste of Scotland	Tunnoch's Tea Cakes	£0.85	£0.90	01 August 2022	5.88%
Resources	Catering - Property and Facilities Management	City Chambers	A Taste of Scotland	Tunnoch's Caramel Log	£0.85	£0.90	01 August 2022	5.88%
Resources	Catering - Property and Facilities Management	City Chambers	A Taste of Scotland	Chambers Homemade Shortbread	£0.85	£0.90	01 August 2022	5.88%
Resources	Catering - Property and Facilities Management	City Chambers	A Taste of Scotland	Freshly Baked Scone with Jam/Butter	£1.50	£1.65	01 August 2022	10.00%
Resources	Catering - Property and Facilities Management	City Chambers	A Taste of Scotland	Freshly Baked Danish Pastry	£1.20	£0.90	01 August 2022	-25.00%
Resources	Catering - Property and Facilities Management	City Chambers	A Taste of Scotland	Platter of Prepared Fruit (min. 4 people) (GF)	£2.50	£1.25	01 August 2022	-50.00%
Resources	Catering - Property and Facilities Management	City Chambers	Lunch (All lunches require a minimum of two people, unless stated)	Simple Sandwich Lunch (Choice of Ham, Tuna Mayo, Egg Mayo, Cheese and Tomato, Roast Beef)	£4.00	£5.00	01 August 2022	25.00%
Resources	Catering - Property and Facilities Management	City Chambers	Lunch (All lunches require a minimum of two people, unless stated)	Soup and Crusty Bread (minimum of four people) (GF)	£5.00	£6.00	01 August 2022	20.00%
Resources	Catering - Property and Facilities Management	City Chambers	Lunch Menu 1 (All lunches require a minimum of two people, unless stated)	Selection of Sandwiches Fresh Fruit Platter Tea/Coffee/Fruit Juice	£7.50	£7.95	01 August 2022	6.00%
Resources	Catering - Property and Facilities Management	City Chambers	Afternoon Tea (minimum of eight people)	Selection of Cocktail Sandwiches (GF) Assortment of French Patisserie (GF) / Danish Pastries Mini Scones and Jam and Butter Tea and Coffee	£13.50	£14.20	01 August 2022	5.19%
Resources	Catering - Property and Facilities Management	City Chambers	Afternoon Tea (minimum of eight people)	Selection of Cocktail Sandwiches (GF) Assortment of French Patisserie (GF) / Danish Pastries Mini Scones and Jam and Butter Tea and Coffee	£19.00	£19.95	01 August 2022	5.00%

Resources	Catering - Property and Facilities Management	City Chambers	Finger Buffet Selections (minimum order six guests)	Meat - Buffet Steak Pies	£1.50	£1.80	01 August 2022	20.00%
Resources	Catering - Property and Facilities Management	City Chambers	Finger Buffet Selections (minimum order six guests)	Meat - Buffet Scotch Pies	£1.50	£1.80	01 August 2022	20.00%
Resources	Catering - Property and Facilities Management	City Chambers	Finger Buffet Selections (minimum order six guests)	Meat - Sausage Rolls (GF)	£1.50	£1.80	01 August 2022	20.00%
Resources	Catering - Property and Facilities Management	City Chambers	Finger Buffet Selections (minimum order six guests)	Meat - Haggis Bon Bons (GF)	£1.50	£1.80	01 August 2022	20.00%
Resources	Catering - Property and Facilities Management	City Chambers	Finger Buffet Selections (minimum order six guests)	Meat - Sweet and Sour Chicken Rolls	£1.50	£1.80	01 August 2022	20.00%
Resources	Catering - Property and Facilities Management	City Chambers	Finger Buffet Selections (minimum order six guests)	Meat - Mini Cottage Pies	£1.50	£1.80	01 August 2022	20.00%
Resources	Catering - Property and Facilities Management	City Chambers	Finger Buffet Selections (minimum order six guests)	Meat - Chicken Pakoras	£1.50	£1.80	01 August 2022	20.00%
Resources	Catering - Property and Facilities Management	City Chambers	Finger Buffet Selections (minimum order six guests)	Meat - Chicken and Bacon Pies	£1.50	£1.80	01 August 2022	20.00%
Resources	Catering - Property and Facilities Management	City Chambers	Finger Buffet Selections (minimum order six guests)	Meat - Garlic Chicken Goujons	£2.35	£2.50	01 August 2022	6.38%
Resources	Catering - Property and Facilities Management	City Chambers	Finger Buffet Selections (minimum order six guests)	Meat - Sandwiches (GF)	£2.35	£2.50	01 August 2022	6.38%
Resources	Catering - Property and Facilities Management	City Chambers	Finger Buffet Selections (minimum order six guests)	Vegetarian - Vegetarian Spring Roll	£1.50	£1.80	01 August 2022	20.00%
Resources	Catering - Property and Facilities Management	City Chambers	Finger Buffet Selections (minimum order six guests)	Vegetarian - Vegetarian Samosa	£1.50	£1.80	01 August 2022	20.00%
Resources	Catering - Property and Facilities Management	City Chambers	Finger Buffet Selections (minimum order six guests)	Vegetarian - Carrot and Coriander Goujons	£1.50	£1.80	01 August 2022	20.00%
Resources	Catering - Property and Facilities Management	City Chambers	Finger Buffet Selections (minimum order six guests)	Vegetarian - Vegetable Satay	£1.50	£1.80	01 August 2022	20.00%
Resources	Catering - Property and Facilities Management	City Chambers	Finger Buffet Selections (minimum order six guests)	Vegetarian - Mini Margarita Pizza (GF)	£1.50	£1.80	01 August 2022	20.00%
Resources	Catering - Property and Facilities Management	City Chambers	Finger Buffet Selections (minimum order six guests)	Vegetarian - Cherry Tomato and Mushroom Kebabs (GF)	£1.50	£1.80	01 August 2022	20.00%
Resources	Catering - Property and Facilities Management	City Chambers	Finger Buffet Selections (minimum order six guests)	Vegetarian - Mushroom and Spinach Vol-au-Vents	£1.50	£1.80	01 August 2022	20.00%
Resources	Catering - Property and Facilities Management	City Chambers	Finger Buffet Selections (minimum order six guests)	Vegetarian - Stuffed Sweet Peppers (GF)	£1.50	£1.80	01 August 2022	20.00%
Resources	Catering - Property and Facilities Management	City Chambers	Finger Buffet Selections (minimum order six guests)	Vegetarian - Sweet Potato Wedges/Sour Cream Dip (GF)	£1.50	£1.80	01 August 2022	20.00%
Resources	Catering - Property and Facilities Management	City Chambers	Finger Buffet Selections (minimum order six guests)	Vegetarian - Sandwiches (GF)	£1.50	£1.80	01 August 2022	20.00%
Resources	Catering - Property and Facilities Management	City Chambers	Finger Buffet Selections (minimum order six guests)	Fish - Spicy Tiger Prawns	£1.50	£1.80	01 August 2022	20.00%
Resources	Catering - Property and Facilities Management	City Chambers	Finger Buffet Selections (minimum order six guests)	Fish - Smoked Salmon Bagel	£1.50	£1.80	01 August 2022	20.00%
Resources	Catering - Property and Facilities Management	City Chambers	Finger Buffet Selections (minimum order six guests)	Fish - Seafood Dim Sum	£1.50	£1.80	01 August 2022	20.00%
Resources	Catering - Property and Facilities Management	City Chambers	Finger Buffet Selections (minimum order six guests)	Fish - Oriental Crab Cakes	£1.50	£1.80	01 August 2022	20.00%
Resources	Catering - Property and Facilities Management	City Chambers	Finger Buffet Selections (minimum order six guests)	Fish - Japanese Prawn Rolls	£1.50	£1.80	01 August 2022	20.00%
Resources	Catering - Property and Facilities Management	City Chambers	Finger Buffet Selections (minimum order six guests)	Fish - Thai Ginger and Fish Kebab (GF)	£1.50	£1.80	01 August 2022	20.00%
Resources	Catering - Property and Facilities Management	City Chambers	Finger Buffet Selections (minimum order six guests)	Fish - Smoked Haddock and Cheddar Vol-au-Vent	£1.50	£1.80	01 August 2022	20.00%
Resources	Catering - Property and Facilities Management	City Chambers	Finger Buffet Selections (minimum order six guests)	Fish - Mini Battered Fish and Mushy Peas	£2.50	£2.90	01 August 2022	16.00%
Resources	Catering - Property and Facilities Management	City Chambers	Hot Fork Buffet Suggestions (minimum order 10 people)	Meat Dish Seasonal	£10.50	£11.00	01 August 2022	4.76%

Resources	Catering - Property and Facilities Management	City Chambers	Hot Fork Buffet Suggestions (minimum order 10 people)	Vegetarian Dish Seasonal	£9.00	£9.90	01 August 2022	10.00%
Resources	Catering - Property and Facilities Management	City Chambers	Hot Fork Buffet Suggestions (minimum order 10 people)	Fish Dish Seasonal	£11.50	£11.00	01 August 2022	4.76%
Resources	Catering - Property and Facilities Management	City Chambers	Cold Fork Buffet Suggestions (minimum order 10 people)	Local and Seasonal Meat Dish Selection	£9.00	£9.90	01 August 2022	10.00%
Resources	Catering - Property and Facilities Management	City Chambers	Cold Fork Buffet Suggestions (minimum order 10 people)	Local and Seasonal Vegetarian Dish Selection	£8.00	£9.90	01 August 2022	23.75%
Resources	Catering - Property and Facilities Management	City Chambers	Cold Fork Buffet Suggestions (minimum order 10 people)	Local and Seasonal Fish Dish Selection	£9.00	£9.90	01 August 2022	10.00%
Resources	Catering - Property and Facilities Management	City Chambers	Cold Fork Buffet Suggestions (minimum order 10 people)	Local and Seasonal Sides of the Day	£3.50	£3.75	01 August 2022	7.14%
Resources	Catering - Property and Facilities Management	City Chambers	Cold Fork Buffet Suggestions (minimum order 10 people)	Desserts - Scottish Cheeseboard with Apple Chutney and Oatcakes (GF) (£1.00 supplement)	£9.00	£9.90	01 August 2022	10.00%
Resources	Catering - Property and Facilities Management	City Chambers	City Chambers Bar Price List	Sparkling, Non-Alcoholic - Bottle of Shloer	£6.00	£6.50	01 August 2022	8.33%
Resources	Catering - Property and Facilities Management	City Chambers	City Chambers Bar Price List	Bottled Beers/Drinks - Cider Bottle (Magners)	£4.90	£5.00	01 August 2022	2.04%
Resources	Catering - Property and Facilities Management	City Chambers	City Chambers Bar Price List	Bottled Beers/Drinks - 80" Bottle	£4.50	£4.55	01 August 2022	1.11%
Resources	Catering - Property and Facilities Management	City Chambers	City Chambers Bar Price List	Bottled Beers/Drinks - Peroni	£4.50	£4.55	01 August 2022	1.11%
Resources	Catering - Property and Facilities Management	City Chambers	City Chambers Bar Price List	Bottled Beers/Drinks - Budvar	£4.50	£4.55	01 August 2022	1.11%
Resources	Catering - Property and Facilities Management	City Chambers	City Chambers Bar Price List	Bottled Beers/Drinks - Tiger	£4.50	£4.55	01 August 2022	1.11%
Resources	Catering - Property and Facilities Management	City Chambers	City Chambers Bar Price List	Wines per Glass (250ml) - House White Wine	£4.90	£4.95	01 August 2022	1.02%
Resources	Catering - Property and Facilities Management	City Chambers	City Chambers Bar Price List	Wines per Glass (250ml) - House Red Wine	£4.90	£4.96	01 August 2022	1.22%
Resources	Catering - Property and Facilities Management	City Chambers	City Chambers Bar Price List	Wines per Glass (250ml) - Bottle of House Wine	£16.00	£16.50	01 August 2022	3.13%
Resources	Catering - Property and Facilities Management	City Chambers	City Chambers Bar Price List	Minerals and Soft Drinks - Splits	£2.30	£2.50	01 August 2022	8.70%
Resources	Catering - Property and Facilities Management	City Chambers	City Chambers Bar Price List	Minerals and Soft Drinks - Fruit Juice	£2.30	£2.50	01 August 2022	8.70%
Resources	Catering - Property and Facilities Management	City Chambers	City Chambers Bar Price List	Minerals and Soft Drinks - Can of Coca Cola/Diet	£2.30	£2.50	01 August 2022	8.70%
Resources	Catering - Property and Facilities Management	City Chambers	City Chambers Bar Price List	Minerals and Soft Drinks - Mineral Water	£2.10	£2.25	01 August 2022	7.14%
Resources	Catering - Property and Facilities Management	City Chambers	City Chambers Bar Price List	Minerals and Soft Drinks - Cordials/Dash	£1.15	£1.20	01 August 2022	4.35%
Resources	Catering - Property and Facilities Management	City Chambers	City Chambers Bar Price List	Minerals and Soft Drinks - Can of Im Bru/Diet	£2.25	£2.30	01 August 2022	2.22%
Resources	Catering - Property and Facilities Management	City Chambers	City Chambers Wine List (All wines are subject to change)	Sparkling Wine and Champagne - Baron D'Arignac Brut Sparkling, France	£25.00	£26.50	01 August 2022	6.00%
Resources	Catering - Property and Facilities Management	City Chambers	City Chambers Wine List (All wines are subject to change)	Sparkling Wine and Champagne - La Delfina Prosecco, Italy	£25.00	£26.50	01 August 2022	6.00%
Resources	Catering - Property and Facilities Management	City Chambers	City Chambers Wine List (All wines are subject to change)	Sparkling Wine and Champagne - Samur 1811 Rose Ackerman, France	£29.00	£35.00	01 August 2022	20.69%
Resources	Mixed Tenure Improvement Service	Survey Time Charge	Mixed Tenure Improvement Service	Hourly rate		£60.00	01 April 2022	n/a
H&SC	Day Care for Older People - In Council Day	contribution to meal & transport costs	long term care	per Day	£7.50	£7.88	01 April 2022	5.00%
H&SC	Day Care for Older People - In Council Day	contribution to meal & transport costs	Be Able short-term care	per Day	£3.00	£3.15	01 April 2022	5.00%
H&SC	Day Care for Older People	In funded voluntary sector registered day centres		per Day	£7.50	£7.88	01 April 2022	5.00%
H&SC	Day Care for Older People	In other funded voluntary sector day centres		per Day	up to £7.50	up to £7.88	01 April 2022	0.00%
H&SC	Domiciliary Care	Care at home / home care		per Hour or economic cost if lower	£17.73	£19.34	01 April 2022	9.08%
H&SC	Domiciliary Care	Care and Support		per Hour or economic cost if lower	£17.73	£19.34	01 April 2022	9.08%
H&SC	Day Services for Adults with a learning or physical disability		Day services provided by the Council	per Meal	£3.50	£3.68	01 April 2022	5.00%

H&SC	Community Alarms & Telecare	Standard Alarm - One Pendant	per week or economic cost if lower		£5.80	£6.09	01 April 2022	5.00%	
H&SC	Community Alarms & Telecare	Standard Alarm - Two Pendants	per week or economic cost if lower	per Week	£7.54	£7.92	01 April 2022	5.00%	
H&SC	Community Alarms & Telecare	Enhanced Alarm	per week or economic cost if lower		£8.40	£8.82	01 April 2022	5.00%	
H&SC	Non HRA	Laundrette Charges	Washing machine / dryer (Sheltered)		£1.23	£1.29	01 April 2022	5.00%	
H&SC	Non HRA	Laundrette Charges	Tumble Dryer (Sheltered)		£0.58	£0.61	01 April 2022	5.00%	
H&SC	Non HRA	Guest Rooms - Sheltered Housing	Standard Charge	per night	£12.48	£13.11	01 April 2022	5.00%	
H&SC	Non HRA	Guest Rooms - Sheltered Housing	Persons in receipt of state pension	per night	£12.48	£13.11	01 April 2022	5.00%	
H&SC	Non HRA	Hire of Community Rooms	Full Day Hire		£28.81	£30.25	01 April 2022	5.00%	
H&SC	Non HRA	Hire of Community Rooms	Morning Hire		£11.52	£12.09	01 April 2022	5.00%	
H&SC	Non HRA	Hire of Community Rooms	Afternoon Hire		£11.52	£12.09	01 April 2022	5.00%	
H&SC	Non HRA	Hire of Community Rooms	Evening Hire		£11.52	£12.09	01 April 2022	5.00%	
H&SC	Non HRA	Hire of Community Rooms	Lunchtime Hire		£13.83	£14.52	01 April 2022	5.00%	
Place	Museums and Galleries	Reproduction Image - Jpeg file	Suitable for use in a Powerpoint presentation or web	Per image		£4.26	01 April 2022	n/a	
Place	Museums and Galleries	Reproduction Image - Tiff file	Suitable for commercial publication use	Per image		£21.70	01 April 2022	n/a	
Place	Museums and Galleries	Reproduction PublisherPrint run over 25,000 - Eg book, magazine, poster, postcard		Rights per image		£50.00	01 April 2022	n/a	
Place	Museums and Galleries	Reproduction PublisherPrint run 10,001-25,000 - Eg book, magazine, poster, postcard		Rights per image		£25.00	01 April 2022	n/a	
Place	Museums and Galleries	Reproduction PublisherPrint run 1,000 - 10,000 - Eg book, magazine, poster, postcard		Rights per image		£15.00	01 April 2022	n/a	
Place	Museums and Galleries	Reproduction PublisherPrint run of under 1,000 - Eg book, magazine		Rights per image		£0.00	01 April 2022	n/a	
Place	Museums and Galleries	Reproduction Student - Thesis or academic publication		Rights per image		£0.00	01 April 2022	n/a	
Place	Museums and Galleries	Reproduction Commercial publisher - ebook		Rights per image		£25.00	01 April 2022	n/a	
Place	Museums and Galleries	Reproduction Individual publisher - ebook		Rights per image		£15.00	01 April 2022	n/a	
Place	Museums and Galleries	Reproduction Organisation or individual - exhibition		Rights per image		£0.00	01 April 2022	n/a	
Place	Museums and Galleries	Reproduction Media Production company - Broadcast on national network or more than one country		Rights per image		£50.00	01 April 2022	n/a	
Place	Museums and Galleries	Reproduction Media Production company - Broadcast on national network or more than one country WORLD WIDE		Rights per image		£100.00	01 April 2022	n/a	
Place	Museums and Galleries	Reproduction Not for Profit organisation eg Community groupCharityLocal HiWebsite / video		Rights per image		£0.00	01 April 2022	n/a	
Place	Museums and Galleries	Reproduction Commercial - business start up or small business	Website	Rights per image		£10.00	01 April 2022	n/a	
Place	Museums and Galleries	Reproduction Commercial - website		Rights per image		£25.00	01 April 2022	n/a	
Place	Museums and Galleries	Reproduction App Developer - app usage	Free app	Rights per image		£0.00	01 April 2022	n/a	
Place	Museums and Galleries	Reproduction App Developer - app usage	paid-for app	Rights per image per annum		£50.00	01 April 2022	n/a	
Place	Museums and Galleries	Reproduction Commercial organisation - merchandising		Rights per image			Quote provided based on non-	01 April 2022	n/a
Place	Church Hill Theatre	Theatre Performances	Professional and Commercial Groups	Matinee	£395.00	£415.00	01 April 2022	5.06%	
Place	Church Hill Theatre	Theatre Performances	Professional and Commercial Groups	Evening Performance	£707.00	£743.00	01 April 2022	5.09%	
Place	Church Hill Theatre	Theatre Performances	Professional and Commercial Groups	Matinee - Public Holidays	£504.00	£529.00	01 April 2022	4.96%	
Place	Church Hill Theatre	Theatre Performances	Professional and Commercial Groups	Evening Performance - Public Holidays	£936.00	£983.00	01 April 2022	5.02%	
Place	Church Hill Theatre	Rehearsals Get In / Get Out	Professional and Commercial Groups	per hour	£100.00	£105.00	01 April 2022	5.00%	
Place	Church Hill Theatre	Rehearsals Get In / Get Out	Professional and Commercial Groups	Public Holidays per hour	£130.00	£137.00	01 April 2022	5.38%	
Place	Church Hill Theatre	Theatre Performances	Amateur Groups and Charities	Matinee	£203.00	£213.00	01 April 2022	4.93%	
Place	Church Hill Theatre	Theatre Performances	Amateur Groups and Charities	Evening Performance	£359.00	£377.00	01 April 2022	5.01%	
Place	Church Hill Theatre	Theatre Performances	Amateur Groups and Charities	Matinee - Public Holidays	£296.00	£311.00	01 April 2022	5.07%	
Place	Church Hill Theatre	Theatre Performances	Amateur Groups and Charities	Evening Performance - Public Holidays	£468.00	£491.00	01 April 2022	4.91%	
Place	Church Hill Theatre	Rehearsals Get In / Get Out	Non Professional Groups and Charities	per hour	£49.00	£51.00	01 April 2022	4.08%	
Place	Church Hill Theatre	Rehearsals Get In / Get Out	Non Professional Groups and Charities	Public Holidays per hour	£67.00	£70.00	01 April 2022	4.48%	
Place	Church Hill Theatre	The Studio	Professional and Commercial Groups	per hour	£56.00	£59.00	01 April 2022	5.36%	
Place	Church Hill Theatre	The Studio	Professional and Commercial Groups	Public Holidays per hour	£73.00	£77.00	01 April 2022	5.48%	
Place	Church Hill Theatre	The Studio	Non-Professional Groups & Charities	per hour	£44.00	£46.00	01 April 2022	4.55%	
Place	Church Hill Theatre	The Studio	Non-Professional Groups & Charities	Public Holidays per hour	£57.00	£60.00	01 April 2022	5.26%	
Place	Church Hill Theatre	Additional Charges	Stewards	per person, per hour (min 3.5hrs)	£14.00	£16.00	01 April 2022	14.29%	

Place	Assembly Rooms	Music Hall	Half Day Hire (8am - 1pm), (1pm - 6pm) or (6pm - 10pm)		£1,082.00	£1,136.00	01 April 2022	4.99%
Place	Assembly Rooms	Music Hall	Full Day Hire (8am - 5pm)		£2,163.00	£2,271.00	01 April 2022	4.99%
Place	Assembly Rooms	Music Hall	Full Evening Hire (5pm - 1am)		£2,402.00	£2,522.00	01 April 2022	5.00%
Place	Assembly Rooms	Ballroom	Half Day Hire (8am - 1pm), (1pm - 6pm) or (6pm - 10pm)		£988.00	£1,037.00	01 April 2022	4.96%
Place	Assembly Rooms	Ballroom	Full Day Hire (8am - 5pm)		£1,950.00	£2,048.00	01 April 2022	5.03%
Place	Assembly Rooms	Ballroom	Full Evening Hire (5pm - 1am)		£2,184.00	£2,293.00	01 April 2022	4.99%
Place	Assembly Rooms	West Drawing Room	Half Day Hire		£437.00	£459.00	01 April 2022	5.03%
Place	Assembly Rooms	West Drawing Room	Full Day Hire		£868.00	£911.00	01 April 2022	4.95%
Place	Assembly Rooms	West Drawing Room	Full Evening Hire		£1,092.00	£1,147.00	01 April 2022	5.04%
Place	Assembly Rooms	East Drawing Room	Half Day Hire		£442.00	£459.00	01 April 2022	3.85%
Place	Assembly Rooms	East Drawing Room	Full Day Hire		£868.00	£911.00	01 April 2022	4.95%
Place	Assembly Rooms	East Drawing Room	Full Evening Hire		£1,092.00	£1,147.00	01 April 2022	5.04%
Place	Assembly Rooms	First Floor	Half Day Hire		£2,938.00	£3,085.00	01 April 2022	5.00%
Place	Assembly Rooms	First Floor	Full Day Hire		£5,850.00	£6,143.00	01 April 2022	5.01%
Place	Assembly Rooms	First Floor	Full Evening Hire		£6,750.00	£7,068.00	01 April 2022	5.01%
Place	Assembly Rooms	Oval Room	Half Day Hire		£203.00	£214.00	01 April 2022	5.42%
Place	Assembly Rooms	Oval Room	Full Day Hire		£406.00	£426.00	01 April 2022	4.93%
Place	Assembly Rooms	Oval Room	Full Evening Hire		£520.00	£546.00	01 April 2022	5.00%
Place	Assembly Rooms	Set up rate for bookings of 8 hours or more	Additional Hours		£322.00	£338.00	01 April 2022	4.97%
Place	Assembly Rooms	Additional Charges subject to type of event	Cloakroom staff	per person, per hour (min 3.5hrs)	£15.00	£16.00	01 April 2022	6.67%
Place	Assembly Rooms	Additional Charges subject to type of event	Stewards	per person, per hour (min 3.5hrs)	£15.00	£16.00	01 April 2022	6.67%
Place	Assembly Rooms	Additional Charges subject to type of event	Security staff	per person, per hour (min 5hrs)	£17.00	£18.00	01 April 2022	5.88%
Place	Assembly Rooms	Additional Charges subject to type of event	Technician - fee per full day 8am - 5pm or full evening 5pm - 1am		£374.00	£393.00	01 April 2022	5.08%
Place	Assembly Rooms	Additional Charges subject to type of event	Production technical support	per person, per hour (min 5hrs)	£40.00	£42.00	01 April 2022	5.00%
Place	Ross Theatre	Standard Hire - Event Day	Rental		£4,190.00	£4,399.00	01 April 2022	4.99%
Place	Ross Theatre	Standard Hire - Set up Day	Rental		£541.00	£568.00	01 April 2022	4.99%
Place	Ross Theatre	Standard Hire - Hourly Rate	Rental		£541.00	£568.00	01 April 2022	4.99%
Place	Ross Theatre	Standard Hire	Staffing	per hour	£35.00	£37.00	01 April 2022	5.71%
Place	Ross Theatre	Charity/Amateur Event* - Event Day	Rental		£596.00	£626.00	01 April 2022	5.03%
Place	Ross Theatre	Charity/Amateur Event* - Set up Day	Rental		£185.00	£194.00	01 April 2022	4.86%
Place	Ross Theatre	Charity/Amateur Event* - Hourly Rate	Rental		£104.00	£109.00	01 April 2022	4.81%
Place	Ross Theatre	Charity/Amateur Event*	Staffing	per hour	£35.00	£37.00	01 April 2022	5.71%
Place	Usher Hall - rates set every 2 years	Auditorium concert (seated)	Full day 8am to midnight		£6,656.00	£6,989.00	01 April 2022	5.00%
Place	Usher Hall	Auditorium (recording or rehearsal - only available less than 8 weeks in advance)		per 3 hour session	£811.00	£852.00	01 April 2022	5.06%
Place	Usher Hall	Conference Day	Full day	8am to Midnight	£8,112.00	£8,518.00	01 April 2022	5.00%
Place	Usher Hall	Hospitality Suite 1	per session	AM/PM/Evening	£189.00	£198.00	01 April 2022	4.76%
Place	Usher Hall	Hospitality Suite 2	per session	AM/PM/Evening	£189.00	£198.00	01 April 2022	4.76%
Place	Usher Hall	Hospitality Suites Combined	per session	AM/PM/Evening	£348.00	£365.00	01 April 2022	4.89%
Place	Usher Hall	Hospitality Suite 3	per session	AM/PM/Evening	£120.00	£126.00	01 April 2022	5.00%
Place	Usher Hall	Upper Circle Atrium	per session	AM/PM/Evening	£1,056.00	£1,109.00	01 April 2022	5.02%
Place	Usher Hall	Café/bar	per session	AM/PM/Evening	£972.00	£1,021.00	01 April 2022	5.04%
Place	Usher Hall	Steinway Piano			£177.00	£186.00	01 April 2022	5.08%
Place	Usher Hall	Norman and Beard Organ			£380.00	£399.00	01 April 2022	5.00%
Place	Usher Hall	City Organist			£224.00	£224.00	01 April 2022	5.16%
Place	Usher Hall	Spotlight			£73.00	£77.00	01 April 2022	5.48%
Place	Usher Hall	Merchandise space	(Or 20% of merchandise income, whichever is greatest.)		£208.00	£218.00	01 April 2022	4.81%

Place	Culture Strategy - Public Safety	Inspections & Consultancy	Public safety of events – consultancy service	per hour	£97.00	£101.85	01 April 2022	5.00%
Place	Culture Strategy - Public Safety	Inspections & Consultancy	Inspection of houses in multiple occupation	per hour	£44.00	£46.50	01 April 2022	5.68%
Place	Culture Strategy - Public Safety	Inspections & Consultancy	Other licensing inspections		£44.00	£46.20	01 April 2022	5.00%
Place	Culture Strategy - Public Safety	Inspections & Consultancy	Section 89, Civic Government (Scotland) Act 1982 - raised temporary structures	per application	£299.00	£313.95	01 April 2022	5.00%
Place	Culture Strategy - Public Safety	Inspections & Consultancy	Where final inspection takes place outwith working hours	per application	£354.00	£371.70	01 April 2022	5.00%
Place	Culture Strategy - Public Safety	Hire of infrastructure	1 Hostile Vehicle Mitigation Gate (includes 2 blocks, 2 straps, 1 strap loop, 1 box key)	per week		£400.00	01 April 2022	n/a
Place	Culture Strategy - Film Edinburgh	Film Office Admin	Crew size 40-100	per production		£250.00	01 April 2022	n/a
Place	Culture Strategy - Film Edinburgh	Film Office Admin	Crew size 100-200	per production		£500.00	01 April 2022	n/a
Place	Culture Strategy - Film Edinburgh	Film Office Admin	Crew size 200+	per production		£1,000.00	01 April 2022	n/a
Place	Culture Strategy - Film Edinburgh	Notice of No Objection	Productions of up to 10 people	per notice		£50.00	01 April 2022	n/a
Place	Culture Strategy - Film Edinburgh	Notice of No Objection	Productions of 11-24 people	per notice		£150.00	01 April 2022	n/a
Place	Culture Strategy - Film Edinburgh	Notice of No Objection	Productions of 25-74 people	per notice		£300.00	01 April 2022	n/a
Place	Culture Strategy - Film Edinburgh	Notice of No Objection	Productions of 25+ people per block	per notice		£250.00	01 April 2022	n/a
Place	Culture Strategy - Film Edinburgh	Notice of No Objection	Productions of 75+ people	per notice		£500.00	01 April 2022	n/a
Place	Culture Strategy - Film Edinburgh	Film Crew Accommodation referrals	10% of confirmed room bookings	per room		Per Detail	01 April 2022	n/a
Place	Culture Strategy - Film Edinburgh	Local authority film office service	Film office service	per year		£5,500.00	01 April 2022	n/a
Place	Culture Strategy - Film Edinburgh	Film Edinburgh membership	Location promotion	per year		£550.00	01 April 2022	n/a
Place	Culture Strategy - Hire of display infrastructure	Square or hex concrete block		per week	£87.00	£91.35	01 April 2022	5.00%
Place	Culture Strategy - Hire of display infrastructure	Galvanised pole for use with concrete block		per week	£42.00	£44.10	01 April 2022	5.00%
Place	Culture Strategy - Hire of display infrastructure	Flagpole for use with concrete block		per week	£42.00	£44.10	01 April 2022	5.00%
Place	Culture Strategy - Hire of display infrastructure	Banner arm and fixing		per week	£19.95	£19.95	01 April 2022	5.00%
Place	Culture Strategy - Hire of display infrastructure	Use of flag pole socket		per week	£19.00	£19.95	01 April 2022	5.00%
Place	Culture Strategy - Hire of display infrastructure	Galvanised pole or flagpole to fit socket in High Street		per week	£42.00	£44.10	01 April 2022	5.00%
Place	Culture Strategy - Hire of display infrastructure	Access to electricity distribution box		per box	£61.00	£64.05	01 April 2022	5.00%
Place	Culture Strategy - Hire of display infrastructure	5-pole indoor flagstand with flags and poles to fit		per week	£61.00	£64.05	01 April 2022	5.00%
Place	Culture Strategy - Hire of display infrastructure	3-pole indoor flagstand with flags and poles to fit		per week	£37.00	£38.85	01 April 2022	5.00%
Place	Culture Strategy - Hire of display infrastructure	2-pole indoor flagstand with flags and poles to fit		per week	£25.00	£26.25	01 April 2022	5.00%
Place	Culture Strategy - Hire of display infrastructure	Bunting (per length of 200m)		per week	£13.00	£13.65	01 April 2022	5.00%
Place	Culture Strategy - Hire of display infrastructure	Hire of heraldic banner and clan standards		per week	£37.00	£38.85	01 April 2022	5.00%
Place	Culture Strategy - Hire of display infrastructure	Hire of heraldic banner and clan standards		minimum per week	£37.00	£38.85	01 April 2022	5.00%
Place	Parking Charges - on street parking	George St, St Andrew Square, Charlotte Square, Queen St, Market St, Cockburn St		per Hour	£5.30	£5.60	01 April 2022	5.66%
Place	Parking Charges - on street parking	Stafford St and Melville St area, Morrison St to Shandwick Place, Old Town (including E Market St)		per Hour	£4.60	£4.90	01 April 2022	6.52%
Place	Parking Charges - on street parking	West End (Palmerston Place area), Moray Place, South Side/ Nicholson St, Tollcross/Fountainbridge, Heriot Row		per Hour	£3.90	£4.10	01 April 2022	5.13%
Place	Parking Charges - on street parking	New town – Northumberland St to St Stephen St and Royal Crescent		per Hour	£3.50	£3.70	01 April 2022	5.71%
Place	Parking Charges - on street parking	Bruntsfield, Sciennes, St Leonard's, Dumbiedykes, Stockbridge, Dean		per Hour	£2.90	£3.10	01 April 2022	6.90%
Place	Parking Charges - on street parking	Quality Bus Corridor		per Hour	£2.70	£2.80	01 April 2022	3.70%
Place	Parking Charges - on street parking	South Queensferry		per Hour	£0.80	£0.90	01 April 2022	12.50%
Place	Parking Charges	Extended Controlled Zone		per Hour	£2.50	£2.60	01 April 2022	4.00%
Place	Parking Charges - on street parking	9 hour parking		per Day	£6.50	£7.00	01 April 2022	7.69%
Place	Parking Charges - on street parking	Bus / Coach Parking		per Hour	£5.50	£6.00	01 April 2022	9.09%
Place	Residents Parking Band 1 Engine size 0 - 1000cc	Central Zone 1 - 4	Permit 1	12 month permit	£61.20	£62.90	04 April 2022	2.78%
Place	Residents Parking Band 1	Central Zone 1 - 4	Permit 2	12 month permit	£73.40	£75.50	04 April 2022	2.86%
Place	Residents Parking Band 1	All Other Zones	Permit 1	12 month permit	£30.30	£31.10	04 April 2022	2.64%
Place	Residents Parking Band 1	All Other Zones	Permit 2	12 month permit	£36.30	£37.40	04 April 2022	3.03%
Place	Residents Parking Band 2 Engine size 1001 - 1200cc	Central Zone 1 - 4	Permit 1	3 month permit	£48.10	£49.80	04 April 2022	3.53%
Place	Residents Parking Band 2	Central Zone 1 - 4	Permit 1	6 month permit	£86.80	£89.80	04 April 2022	3.46%
Place	Residents Parking Band 2	Central Zone 1 - 4	Permit 1	12 month permit	£149.70	£149.60	04 April 2022	3.39%
Place	Residents Parking Band 2	Central Zone 1 - 4	Permit 2	3 month permit	£57.80	£59.80	04 April 2022	3.46%
Place	Residents Parking Band 2	Central Zone 1 - 4	Permit 2	6 month permit	£104.10	£107.70	04 April 2022	3.46%
Place	Residents Parking Band 2	Central Zone 1 - 4	Permit 2	12 month permit	£179.60	£179.60	04 April 2022	3.46%
Place	Residents Parking Band 2	All Other Zones	Permit 1	3 month permit	£23.50	£24.30	04 April 2022	3.40%
Place	Residents Parking Band 2	All Other Zones	Permit 1	6 month permit	£43.80	£44.80	04 April 2022	3.30%
Place	Residents Parking Band 2	All Other Zones	Permit 1	12 month permit	£70.70	£73.10	04 April 2022	3.39%
Place	Residents Parking Band 2	All Other Zones	Permit 2	3 month permit	£28.20	£29.20	04 April 2022	3.55%

Place	Residents Parking Band 2	All Other Zones	Permit 2	3 month permit	£28.20	£29.20	04 April 2022	3.55%
Place	Residents Parking Band 2	All Other Zones	Permit 2	6 month permit	£50.80	£52.60	04 April 2022	3.54%
Place	Residents Parking Band 2	All Other Zones	Permit 2	12 month permit	£84.80	£87.70	04 April 2022	3.42%
Place	Residents Parking Band 3 Engine size 1201 - 1800cc	Central Zone 1 - 4	Permit 1	3 month permit	£69.50	£71.90	04 April 2022	3.45%
Place	Residents Parking Band 3	Central Zone 1 - 4	Permit 1	6 month permit	£125.20	£129.60	04 April 2022	3.51%
Place	Residents Parking Band 3	Central Zone 1 - 4	Permit 1	12 month permit	£208.80	£216.00	04 April 2022	3.45%
Place	Residents Parking Band 3	Central Zone 1 - 4	Permit 2	3 month permit	£86.90	£89.90	04 April 2022	3.45%
Place	Residents Parking Band 3	Central Zone 1 - 4	Permit 2	6 month permit	£156.60	£162.00	04 April 2022	3.45%
Place	Residents Parking Band 3	Central Zone 1 - 4	Permit 2	12 month permit	£270.00	£276.00	04 April 2022	3.45%
Place	Residents Parking Band 3	All Other Zones	Permit 1	3 month permit	£33.60	£34.70	04 April 2022	3.27%
Place	Residents Parking Band 3	All Other Zones	Permit 1	6 month permit	£62.60	£66.00	04 April 2022	3.30%
Place	Residents Parking Band 3	All Other Zones	Permit 1	12 month permit	£101.00	£104.40	04 April 2022	3.37%
Place	Residents Parking Band 3	All Other Zones	Permit 2	3 month permit	£43.40	£44.00	04 April 2022	3.33%
Place	Residents Parking Band 3	All Other Zones	Permit 2	6 month permit	£75.70	£78.30	04 April 2022	3.43%
Place	Residents Parking Band 3	All Other Zones	Permit 2	12 month permit	£126.20	£130.50	04 April 2022	3.41%
Place	Residents Parking Band 4 Engine size 1801 - 2000cc	Central Zone 1 - 4	Permit 1	3 month permit	£83.90	£87.20	04 April 2022	3.93%
Place	Residents Parking Band 4	Central Zone 1 - 4	Permit 1	6 month permit	£151.30	£157.20	04 April 2022	3.90%
Place	Residents Parking Band 4	Central Zone 1 - 4	Permit 1	12 month permit	£252.20	£262.10	04 April 2022	3.93%
Place	Residents Parking Band 4	Central Zone 1 - 4	Permit 2	3 month permit	£104.90	£109.10	04 April 2022	4.00%
Place	Residents Parking Band 4	Central Zone 1 - 4	Permit 2	6 month permit	£189.50	£196.50	04 April 2022	3.91%
Place	Residents Parking Band 4	Central Zone 1 - 4	Permit 2	12 month permit	£315.20	£327.60	04 April 2022	3.93%
Place	Residents Parking Band 4	All Other Zones	Permit 1	3 month permit	£40.30	£41.90	04 April 2022	3.97%
Place	Residents Parking Band 4	All Other Zones	Permit 1	6 month permit	£72.70	£75.50	04 April 2022	3.85%
Place	Residents Parking Band 4	All Other Zones	Permit 1	12 month permit	£121.20	£125.90	04 April 2022	3.88%
Place	Residents Parking Band 4	All Other Zones	Permit 2	3 month permit	£50.40	£52.40	04 April 2022	3.97%
Place	Residents Parking Band 4	All Other Zones	Permit 2	6 month permit	£90.90	£94.40	04 April 2022	3.85%
Place	Residents Parking Band 4	All Other Zones	Permit 2	12 month permit	£151.50	£157.40	04 April 2022	3.89%
Place	Residents Parking Band 5 Engine size 2001 - 2500 cc	Central Zone 1 - 4	Permit 1	3 month permit	£98.60	£103.00	04 April 2022	4.46%
Place	Residents Parking Band 5	Central Zone 1 - 4	Permit 1	6 month permit	£177.70	£185.60	04 April 2022	4.45%
Place	Residents Parking Band 5	Central Zone 1 - 4	Permit 1	12 month permit	£296.20	£309.30	04 April 2022	4.42%
Place	Residents Parking Band 5	Central Zone 1 - 4	Permit 2	3 month permit	£128.20	£128.70	04 April 2022	0.39%
Place	Residents Parking Band 5	Central Zone 1 - 4	Permit 2	6 month permit	£222.10	£232.00	04 April 2022	4.46%
Place	Residents Parking Band 5	Central Zone 1 - 4	Permit 2	12 month permit	£370.20	£386.60	04 April 2022	4.43%
Place	Residents Parking Band 5	All Other Zones	Permit 1	3 month permit	£47.00	£49.10	04 April 2022	4.47%
Place	Residents Parking Band 5	All Other Zones	Permit 1	6 month permit	£84.80	£88.50	04 April 2022	4.36%
Place	Residents Parking Band 5	All Other Zones	Permit 1	12 month permit	£141.40	£147.60	04 April 2022	4.38%
Place	Residents Parking Band 5	All Other Zones	Permit 2	3 month permit	£58.80	£61.40	04 April 2022	4.42%
Place	Residents Parking Band 5	All Other Zones	Permit 2	6 month permit	£106.00	£110.70	04 April 2022	4.43%
Place	Residents Parking Band 5	All Other Zones	Permit 2	12 month permit	£176.70	£184.50	04 April 2022	4.41%
Place	Residents Parking Band 6 Engine size 2501 - 3000 cc	Central Zone 1 - 4	Permit 1	3 month permit	£128.40	£134.70	04 April 2022	4.91%
Place	Residents Parking Band 6	Central Zone 1 - 4	Permit 1	6 month permit	£231.40	£242.80	04 April 2022	4.93%
Place	Residents Parking Band 6	Central Zone 1 - 4	Permit 1	12 month permit	£385.70	£404.70	04 April 2022	4.93%
Place	Residents Parking Band 6	Central Zone 1 - 4	Permit 2	3 month permit	£166.90	£175.20	04 April 2022	4.97%
Place	Residents Parking Band 6	Central Zone 1 - 4	Permit 2	6 month permit	£300.80	£315.70	04 April 2022	4.95%
Place	Residents Parking Band 6	Central Zone 1 - 4	Permit 2	12 month permit	£501.40	£526.20	04 April 2022	4.95%
Place	Residents Parking Band 6	All Other Zones	Permit 1	3 month permit	£60.50	£63.50	04 April 2022	4.96%
Place	Residents Parking Band 6	All Other Zones	Permit 1	6 month permit	£109.00	£114.40	04 April 2022	4.95%
Place	Residents Parking Band 6	All Other Zones	Permit 1	12 month permit	£181.80	£190.70	04 April 2022	4.90%
Place	Residents Parking Band 6	All Other Zones	Permit 2	3 month permit	£78.60	£82.50	04 April 2022	4.96%
Place	Residents Parking Band 6	All Other Zones	Permit 2	6 month permit	£141.70	£148.70	04 April 2022	4.94%
Place	Residents Parking Band 6	All Other Zones	Permit 2	12 month permit	£236.30	£247.90	04 April 2022	4.91%
Place	Residents Parking Band 7 Engine size 3001cc+	Central Zone 1 - 4	Permit 1	3 month permit	£182.40	£193.20	04 April 2022	5.92%
Place	Residents Parking Band 7	Central Zone 1 - 4	Permit 1	6 month permit	£328.70	£348.20	04 April 2022	5.93%
Place	Residents Parking Band 7	Central Zone 1 - 4	Permit 1	12 month permit	£547.90	£580.40	04 April 2022	5.93%
Place	Residents Parking Band 7	Central Zone 1 - 4	Permit 2	3 month permit	£237.10	£251.20	04 April 2022	5.95%
Place	Residents Parking Band 7	Central Zone 1 - 4	Permit 2	6 month permit	£427.30	£452.70	04 April 2022	5.94%
Place	Residents Parking Band 7	Central Zone 1 - 4	Permit 2	12 month permit	£712.20	£754.50	04 April 2022	5.94%
Place	Residents Parking Band 7	All Other Zones	Permit 1	3 month permit	£84.00	£89.00	04 April 2022	5.95%
Place	Residents Parking Band 7	All Other Zones	Permit 1	6 month permit	£151.50	£160.40	04 April 2022	5.87%
Place	Residents Parking Band 7	All Other Zones	Permit 1	12 month permit	£252.50	£267.40	04 April 2022	5.90%
Place	Residents Parking Band 7	All Other Zones	Permit 2	3 month permit	£109.20	£115.70	04 April 2022	5.95%

Place	Residents Parking Band 7	All Other Zones	Permit 2	6 month permit	£196.90	£208.60	04 April 2022	5.94%
Place	Residents Parking Band 7	All Other Zones	Permit 2	12 month permit	£328.20	£347.70	04 April 2022	5.94%
Place	Residents Parking - Band 1 Engine size 0 - 1000cc	Zone K	Permit 1	12 month permit	£13.30	£13.70	04 April 2022	3.01%
Place	Residents Parking - Band 1	Zone K	Permit 2	12 month permit	£15.90	£16.40	04 April 2022	3.14%
Place	Residents Parking - Band 2 Engine size 1001 - 1200cc	Zone K	Permit 1	3 month permit	£10.30	£10.70	04 April 2022	3.88%
Place	Residents Parking - Band 2	Zone K	Permit 1	6 month permit	£18.60	£19.30	04 April 2022	3.76%
Place	Residents Parking - Band 2	Zone K	Permit 1	12 month permit	£31.10	£32.10	04 April 2022	3.22%
Place	Residents Parking - Band 2	Zone K	Permit 2	3 month permit	£12.40	£12.80	04 April 2022	3.23%
Place	Residents Parking - Band 2	Zone K	Permit 2	6 month permit	£22.30	£23.10	04 April 2022	3.59%
Place	Residents Parking - Band 2	Zone K	Permit 2	12 month permit	£37.30	£38.60	04 April 2022	3.49%
Place	Residents Parking - Band 3 Engine size 1201 - 1800cc	Zone K	Permit 1	3 month permit	£14.70	£15.30	04 April 2022	4.08%
Place	Residents Parking - Band 3	Zone K	Permit 1	6 month permit	£26.60	£27.50	04 April 2022	3.38%
Place	Residents Parking - Band 3	Zone K	Permit 1	12 month permit	£44.40	£45.90	04 April 2022	3.38%
Place	Residents Parking - Band 3	Zone K	Permit 2	3 month permit	£18.40	£19.10	04 April 2022	3.80%
Place	Residents Parking - Band 3	Zone K	Permit 2	6 month permit	£33.30	£34.40	04 April 2022	3.30%
Place	Residents Parking - Band 3	Zone K	Permit 2	12 month permit	£55.50	£57.40	04 April 2022	3.42%
Place	Residents Parking - Band 4 Engine size 1801 - 2000cc	Zone K	Permit 1	3 month permit	£17.70	£18.40	04 April 2022	3.95%
Place	Residents Parking - Band 4	Zone K	Permit 1	6 month permit	£31.90	£33.20	04 April 2022	4.08%
Place	Residents Parking - Band 4	Zone K	Permit 1	12 month permit	£53.30	£55.40	04 April 2022	3.94%
Place	Residents Parking - Band 4	Zone K	Permit 2	3 month permit	£22.10	£23.00	04 April 2022	4.07%
Place	Residents Parking - Band 4	Zone K	Permit 2	6 month permit	£39.90	£41.50	04 April 2022	4.01%
Place	Residents Parking - Band 4	Zone K	Permit 2	12 month permit	£66.60	£69.20	04 April 2022	3.90%
Place	Residents Parking - Band 5 Engine size 2001 - 2500cc	Zone K	Permit 1	3 month permit	£20.70	£21.60	04 April 2022	4.35%
Place	Residents Parking - Band 5	Zone K	Permit 1	6 month permit	£37.30	£38.90	04 April 2022	4.29%
Place	Residents Parking - Band 5	Zone K	Permit 1	12 month permit	£62.20	£64.90	04 April 2022	4.34%
Place	Residents Parking - Band 5	Zone K	Permit 2	3 month permit	£25.80	£27.00	04 April 2022	4.65%
Place	Residents Parking - Band 5	Zone K	Permit 2	6 month permit	£46.60	£48.70	04 April 2022	4.51%
Place	Residents Parking - Band 5	Zone K	Permit 2	12 month permit	£77.70	£81.20	04 April 2022	4.50%
Place	Residents Parking - Band 6 Engine size 2501 - 3000cc	Zone K	Permit 1	3 month permit	£26.60	£27.90	04 April 2022	4.89%
Place	Residents Parking - Band 6	Zone K	Permit 1	6 month permit	£47.90	£50.30	04 April 2022	5.01%
Place	Residents Parking - Band 6	Zone K	Permit 1	12 month permit	£79.90	£83.90	04 April 2022	5.01%
Place	Residents Parking - Band 6	Zone K	Permit 2	3 month permit	£34.50	£36.30	04 April 2022	5.22%
Place	Residents Parking - Band 6	Zone K	Permit 2	6 month permit	£62.20	£65.40	04 April 2022	5.14%
Place	Residents Parking - Band 6	Zone K	Permit 2	12 month permit	£103.80	£109.10	04 April 2022	5.11%
Place	Residents Parking - Band 7 Engine size 3001cc+	Zone K	Permit 1	3 month permit	£36.90	£39.10	04 April 2022	5.96%
Place	Residents Parking - Band 7	Zone K	Permit 1	6 month permit	£66.60	£70.60	04 April 2022	6.01%
Place	Residents Parking - Band 7	Zone K	Permit 1	12 month permit	£111.10	£117.60	04 April 2022	5.85%
Place	Residents Parking - Band 7	Zone K	Permit 2	3 month permit	£48.00	£50.90	04 April 2022	6.04%
Place	Residents Parking - Band 7	Zone K	Permit 2	6 month permit	£86.60	£91.70	04 April 2022	5.89%
Place	Residents Parking - Band 7	Zone K	Permit 2	12 month permit	£144.40	£152.90	04 April 2022	5.89%
Place	Priority Parking Permits - Band 1 Engine size 0 - 1000cc	All Zones	Permit 1	12 month permit	£10.00	£10.30	04 April 2022	3.00%
Place	Priority Parking Permits - Band 1	All Zones	Permit 2	12 month permit	£11.80	£12.40	04 April 2022	5.08%
Place	Priority Parking Permits - Band 2 Engine size 1001 - 1200cc	All Zones	Permit 1	3 month permit	£7.80	£8.10	04 April 2022	3.85%
Place	Priority Parking Permits - Band 2	All Zones	Permit 1	6 month permit	£14.10	£14.60	04 April 2022	3.55%
Place	Priority Parking Permits - Band 2	All Zones	Permit 1	12 month permit	£23.50	£24.30	04 April 2022	3.40%
Place	Priority Parking Permits - Band 2	All Zones	Permit 2	12 month permit	£29.30	£29.20	04 April 2022	-0.34%
Place	Priority Parking Permits - Band 3 Engine size 1201 - 1800cc	All Zones	Permit 1	3 month permit	£11.10	£11.50	04 April 2022	3.60%
Place	Priority Parking Permits - Band 3	All Zones	Permit 1	6 month permit	£20.10	£20.80	04 April 2022	3.48%
Place	Priority Parking Permits - Band 3	All Zones	Permit 1	12 month permit	£33.60	£34.70	04 April 2022	3.27%
Place	Priority Parking Permits - Band 3	All Zones	Permit 2	3 month permit	£13.90	£14.40	04 April 2022	3.60%

Place	Priority Parking Permits - Band 3	All Zones	Permit 2	6 month permit	£25.20	£26.00	04 April 2022	3.17%
Place	Priority Parking Permits - Band 3	All Zones	Permit 2	12 month permit	£42.00	£43.40	04 April 2022	3.33%
Place	Priority Parking Permits - Band 4 Engine size 1801 - 2000cc	All Zones	Permit 1	3 month permit	£13.40	£13.90	04 April 2022	3.73%
Place	Priority Parking Permits - Band 4	All Zones	Permit 1	6 month permit	£24.10	£25.10	04 April 2022	4.15%
Place	Priority Parking Permits - Band 4	All Zones	Permit 1	12 month permit	£40.30	£41.90	04 April 2022	3.97%
Place	Priority Parking Permits - Band 4	All Zones	Permit 2	3 month permit	£16.70	£17.40	04 April 2022	4.19%
Place	Priority Parking Permits - Band 4	All Zones	Permit 2	6 month permit	£30.10	£31.40	04 April 2022	4.32%
Place	Priority Parking Permits - Band 4	All Zones	Permit 2	12 month permit	£50.30	£52.40	04 April 2022	4.17%
Place	Priority Parking Permits - Band 5 Engine size 2001 - 2500cc	All Zones	Permit 1	3 month permit	£15.60	£16.30	04 April 2022	4.49%
Place	Priority Parking Permits - Band 5	All Zones	Permit 1	6 month permit	£28.20	£29.50	04 April 2022	4.61%
Place	Priority Parking Permits - Band 5	All Zones	Permit 1	12 month permit	£47.00	£49.10	04 April 2022	4.47%
Place	Priority Parking Permits - Band 5	All Zones	Permit 2	3 month permit	£19.50	£20.40	04 April 2022	4.62%
Place	Priority Parking Permits - Band 5	All Zones	Permit 2	6 month permit	£35.20	£36.80	04 April 2022	4.55%
Place	Priority Parking Permits - Band 5	All Zones	Permit 2	12 month permit	£58.70	£61.40	04 April 2022	4.60%
Place	Priority Parking Permits - Band 6 Engine size 2501 - 3000cc	All Zones	Permit 1	3 month permit	£20.10	£21.10	04 April 2022	4.98%
Place	Priority Parking Permits - Band 6	All Zones	Permit 1	6 month permit	£36.30	£38.10	04 April 2022	4.96%
Place	Priority Parking Permits - Band 6	All Zones	Permit 1	12 month permit	£60.50	£63.50	04 April 2022	4.96%
Place	Priority Parking Permits - Band 6	All Zones	Permit 2	3 month permit	£26.10	£27.40	04 April 2022	4.98%
Place	Priority Parking Permits - Band 6	All Zones	Permit 2	6 month permit	£47.10	£49.50	04 April 2022	5.10%
Place	Priority Parking Permits - Band 6	All Zones	Permit 2	12 month permit	£78.60	£82.50	04 April 2022	4.96%
Place	Priority Parking Permits - Band 7 Engine size 3001cc+	All Zones	Permit 1	3 month permit	£27.90	£29.60	04 April 2022	6.09%
Place	Priority Parking Permits - Band 7	All Zones	Permit 1	6 month permit	£50.40	£53.40	04 April 2022	5.95%
Place	Priority Parking Permits - Band 7	All Zones	Permit 1	12 month permit	£84.00	£89.00	04 April 2022	5.95%
Place	Priority Parking Permits - Band 7	All Zones	Permit 2	3 month permit	£36.30	£38.50	04 April 2022	6.06%
Place	Priority Parking Permits - Band 7	All Zones	Permit 2	6 month permit	£65.50	£69.40	04 April 2022	5.95%
Place	Priority Parking Permits - Band 7	All Zones	Permit 2	12 month permit	£109.20	£115.70	04 April 2022	5.95%
Place	Business parking permits	Extended parking zones	Permit 1	12 month permit	£350.00	£363.70	04 April 2022	3.91%
Place	Business parking permits	Extended parking zones	Permit 2	12 month permit	£387.50	£402.70	04 April 2022	3.92%
Place	Business parking permits	Extended parking zones	Diesel surcharge	per permit		£40.00	04 April 2022	n/a
Place	Retail parking permits	Peripheral parking zones	Permit 1	12 month permit	£460.00	£478.00	04 April 2022	3.91%
Place	Retail parking permits	Extended parking zones	Permit 1	12 month permit	£350.00	£363.70	04 April 2022	3.91%
Place	Retail parking permits	Extended parking zones	Permit 2	12 month permit	£387.50	£402.70	04 April 2022	3.92%
Place	Retail parking permits	Extended parking zones	Diesel surcharge	per permit		£40.00	04 April 2022	n/a
Place	Trades parking permit - monthly	All zones		1 month permit	£125.00	£129.90	04 April 2022	3.92%
Place	Trades parking permit - annual	All zones		12 month permit	£1,300.00	£1,351.00	04 April 2022	3.92%
Place	Visitor parking permits	Central(1-4)		90 minutes	£2.57	£2.70	04 April 2022	5.06%
Place	Visitor parking permits	Peripheral(5-8)		90 minutes	£1.91	£2.05	04 April 2022	7.33%
Place	Visitor parking permits	Extended(N1-N5 and S1-S4)		90 minutes	£1.65	£1.72	04 April 2022	4.24%
Place	Visitor parking permits	Priority Parking (B1-10)		90 minutes	£1.00	£1.05	04 April 2022	5.00%
Place	Bus Station	Locker	Medium	up to 12 hours	£8.00	£9.00	01 April 2022	12.50%
Place	Bus Station	Locker	Large	up to 12 hours	£10.00	£11.00	01 April 2022	10.00%
Place	Bus Station	Departure Charges	Code A		£2.60	£2.65	01 April 2022	1.92%
Place	Bus Station	Departure Charges	Code B		£7.25	£7.30	01 April 2022	0.69%
Place	Bus Station	Departure Charges	Code C		£14.50	£14.75	01 April 2022	1.72%
Place	Bus Station	Departure Charges	Code F - per removal		£265.00	£300.00	01 April 2022	13.21%
Place	Bus Station	Departure Charges	Additional bus service less than 4hrs prior departure		£55.00	£55.00	01 April 2022	10.00%
Place	Bus Station	Departure Charges	New or altered services (codes A and B) outwith Traffic Commissioner timescales but within 20		£55.00	£60.00	01 April 2022	9.09%
Place	Bus Parked longer than 10mins allotted time on stance without permission				£20.00	£21.00	01 April 2022	5.00%
Place	Parking / Layover	Codes A, B, C & D		Up to 2hrs 59 mins	£26.00	£28.00	01 April 2022	7.69%
Place	Parking / Layover	Codes A, B, C & D		Up to 3hrs 59 mins	£37.00	£39.00	01 April 2022	5.41%

Place	Parking / Layover	Codes A, B, C & D	Up to 4hrs 59 mins			£48.00	£50.00	01 April 2022	4.17%
Place	Parking / Layover	Codes A, B, C & D	Up to 5hrs 59 mins			£69.00	£61.00	01 April 2022	3.39%
Place	Parking / Layover	Codes A, B, C & D	Up to 6hrs 59 mins			£70.00	£72.00	01 April 2022	2.86%
Place	Parking / Layover	Codes A, B, C & D	Up to 7hrs 59 mins			£81.00	£83.00	01 April 2022	2.47%
Place	Parking / Layover	Codes A, B, C & D	Up to 8hrs 59 mins			£92.00	£94.00	01 April 2022	2.17%
Place	Parking / Layover	Codes A, B, C & D	Up to 9hrs 59 mins			£103.00	£110.00	01 April 2022	6.80%
Place	Parking / Layover	Codes A, B, C & D	Up to 10hrs 59 mins			£114.00	£122.00	01 April 2022	7.02%
Place	Parking / Layover	Codes A, B, C & D	Up to 11hrs 59 mins			£125.00	£134.00	01 April 2022	7.20%
Place	Parking / Layover	Codes A, B, C & D	Each hour over 12hrs			£11.00	£12.00	01 April 2022	9.09%
Place	Parking / Layover	Code A-B	30-59 minutes			£1.95	£1.97	01 April 2022	1.03%
Place	Parking / Layover	Code A-B	Up to 1hr 59 mins			£3.35	£3.50	01 April 2022	4.48%
Place	Parking / Layover	Code C-D	11-30 minutes			£9.00	£10.00	01 April 2022	11.11%
Place	Parking / Layover	Code C-D	30-59 minutes			£9.00	£10.00	01 April 2022	11.11%
Place	Parking / Layover	Code C-D	Up to 1hr 59 mins			£18.00	£20.00	01 April 2022	11.11%
Place	Transport	Electric Vehicle Charging	Standard 7 kW	per KWH			£0.25	01 April 2022	n/a
Place	Transport	Electric Vehicle Charging	Fast 22 kW	per KWH			£0.30	01 April 2022	n/a
Place	Transport	Electric Vehicle Charging	Rapid 50 kW	per KWH			£0.35	01 April 2022	n/a
Place	Hawes Pier	Cruise Passenger Charges		per passenger		£6.50	£6.30	01 April 2022	-3.08%
Place	Road Services	Temporary traffic regulations order - < 5 days		per permit		£520.00	£546.00	01 April 2022	5.00%
Place	Road Services	Temporary traffic regulations order - > 5 days		per permit		£700.00	£734.00	01 April 2022	4.86%
Place	Transport	Traffic Signals Switch off/on	Mon - Fri - 0700-1730			£120.00	£126.00	01 April 2022	5.00%
Place	Transport	Traffic Signals Switch off/on	Mon - Fri - 1900-2000			£240.00	£252.00	01 April 2022	5.00%
Place	Transport	Traffic Signals Switch off/on	Sat-Sun - 0700-1900			£120.00	£126.00	01 April 2022	5.00%
Place	Transport	Traffic Signals Switch off/on	Public Holidays			£240.00	£252.00	01 April 2022	5.00%
Place	Transport	Traffic Signals Switch off/on	Emergency (24hrs a day)			£360.00	£378.00	01 April 2022	5.00%
Place	Transport	Traffic Signals Switch off/on	Additional hour price for delayed switch off/on			£120.00	£126.00	01 April 2022	5.00%
Place	Road Occupation Permits	Access Tower	Initial permit for first day			£76.00	£80.00	01 April 2022	5.26%
Place	Road Occupation Permits	Access Tower	Per additional day applied for			£19.00	£20.00	01 April 2022	5.26%
Place	Road Occupation Permits	Bus Shelter	Initial permit for up to 28 days			£170.00	£178.00	01 April 2022	4.71%
Place	Road Occupation Permits	Bus Shelter	Per additional period up to 28 days			£68.00	£72.00	01 April 2022	5.88%
Place	Road Occupation Permits	Cabin	Initial permit for up to 1 month			£170.00	£179.00	01 April 2022	5.29%
Place	Road Occupation Permits	Cabin	Per additional month applied for			£68.00	£72.00	01 April 2022	5.88%
Place	Road Occupation Permits	Container	Initial permit for up to 1 month			£170.00	£179.00	01 April 2022	5.29%
Place	Road Occupation Permits	Container	Per additional month applied for			£68.00	£72.00	01 April 2022	5.88%
Place	Road Occupation Permits	Crane	Initial permit for first day			£76.00	£80.00	01 April 2022	5.26%
Place	Road Occupation Permits	Crane	Per additional day applied for			£42.00	£44.00	01 April 2022	4.76%
Place	Road Occupation Permits	Crane - for erecting a Crane Tower	Initial permit for first day			£114.00	£120.00	01 April 2022	5.26%
Place	Road Occupation Permits	Crane - for erecting a Crane Tower	Per additional day applied for			£42.00	£44.00	01 April 2022	4.76%
Place	Road Occupation Permits	Excavation	per location			£284.00	£296.00	01 April 2022	4.23%
Place	Road Occupation Permits	Footway Crossing	per location			£128.00	£135.00	01 April 2022	5.47%
Place	Road Occupation Permits	Hoarding	Initial permit for up to 28 days			£260.00	£273.00	01 April 2022	5.00%
Place	Road Occupation Permits	Hoarding	Per additional period up to 28 days applied for			£136.00	£143.00	01 April 2022	5.15%
Place	Road Occupation Permits	Hoist	Initial permit for first day			£76.00	£80.00	01 April 2022	5.26%
Place	Road Occupation Permits	Hoist	Per additional day applied for			£19.00	£20.00	01 April 2022	5.26%
Place	Road Occupation Permits	Materials	Initial permit for up to 28 days			£170.00	£179.00	01 April 2022	5.29%
Place	Road Occupation Permits	Materials	Per additional period up to 28 days applied for			£76.00	£80.00	01 April 2022	5.26%
Place	Road Occupation Permits	Site Hut	Initial permit for up to 28 days			£170.00	£179.00	01 April 2022	5.29%
Place	Road Occupation Permits	Site Hut	Per additional period up to 28 days applied for			£76.00	£80.00	01 April 2022	5.26%
Place	Road Occupation Permits	Skip	Initial permit for up to one week			£32.00	£34.00	01 April 2022	6.25%
Place	Road Occupation Permits	Skip	Per additional week applied for			£26.00	£28.00	01 April 2022	7.69%

Place	Road Occupation Permits	Skip	Per additional week applied for		£26.00	£28.00	01 April 2022	7.69%
Place	Road Occupation Permits	Tables and Chairs	within World Heritage Site	per square metre	£132.00	£140.00	01 April 2022	6.06%
Place	Road Occupation Permits	Tables and Chairs	outwith World Heritage Site	per square metre	£105.00	£112.00	01 April 2022	6.67%
Place	Road Compliance (RCC)	Site or Desktop Meeting Charge		per meeting	£150.00	£160.00	01 April 2022	6.67%
Place	Road Occupation - Scaffolding	Site or Desktop Meeting Charge		per meeting	£150.00	£160.00	01 April 2022	6.67%
Place	Road Occupation - Scaffolding	Initial permit for up to 1 - 28 days		per permit	£162.00	£170.00	01 April 2022	4.94%
Place	Road Occupation - Scaffolding	Per additional 1 - 28 days applied for		per month	£92.00	£98.00	01 April 2022	6.52%
Place	Installation of ducts, pipes and cables in roads and/or pavements (Section 109)	by applicants other than public utilities (e.g. developers or their contractors)		per permit	£330.00	£350.00	01 April 2022	6.06%
Place	Access Protection Markings	New Marking		per marking	£135.00	£142.00	01 April 2022	5.19%
Place	Access Protection Markings	Repainted Marking		per marking	£88.00	£93.00	01 April 2022	5.68%
Place	Use of Street Lighting Columns	Housing Development Signs (temporary directional signs to new housing developments)		per development	£660.00	£693.00	01 April 2022	5.00%
Place	Parks	Film Charges	Filming over four hours or cast / crew of six or more	per hour - from	£147.00	£155.00	01 April 2022	5.44%
Place	Parks	Film Charges	Filming up to four hours or cast / crew of five or less	fee from	£59.00	£62.00	01 April 2022	5.08%
Place	Parks	Film Charges	Student filming and photography over four hours or over 5 crew	fee from	£59.00	£62.00	01 April 2022	5.08%
Place	Parks	Film Charges	Wedding Photography all Parks (Dependent on Numbers and Vehicles) per day - plus £25 per hour for out of hours access	per day - from	£90.00	£95.00	01 April 2022	5.56%
Place	Parks	Film Charges	Filming supervision provision	per hour per person	£60.00	£63.00	01 April 2022	5.00%
Place	Parks	Filming Charges	Drone filming permission in addition to a Public Safety Fee	per hour	£150.00	£158.00	01 April 2022	5.33%
Place	Parks	Film Charges	Filming in City Centre Cemeteries (Greyfriars Kirkyard, Calton Old and New Cemeteries and St Cuthbert's Churchyard)	Per hour - fee from	£275.00	£289.00	01 April 2022	5.09%
Place	Parks	Film Charges	Filming in Cemeteries outside the City Centre	Per hour - fee from	£137.00	£144.00	01 April 2022	5.11%
Place	Parks	Event Charges	Princes Street Gardens - Small Event	per day - from	£1,000.00	£1,050.00	01 April 2022	5.00%
Place	Parks	Event Charges	Princes Street Gardens - Small Event	per half day - from	£498.00	£523.00	01 April 2022	5.02%
Place	Parks	Event Charges	Princes Street Gardens - Standard Event	per day - from	£1,770.00	£1,859.00	01 April 2022	5.03%
Place	Parks	Event Charges	Princes Street Gardens - Standard Event	per half day - from	£882.00	£926.00	01 April 2022	4.99%
Place	Parks	Event Charges	Princes Street Gardens - Large Events	per day - from	£2,820.00	£2,961.00	01 April 2022	5.00%
Place	Parks	Event Charges	Princes Street Gardens - Large Events	per half day - from	£1,407.00	£1,477.00	01 April 2022	4.98%
Place	Parks	Event Charges	Ross Bandstand vehicle access fee	per application	£59.00	£116.55	01 April 2022	97.54%
Place	Parks	Event Charges	The Meadows and Bruntsfield Links - large event	per day - from	£830.00	£872.00	01 April 2022	5.06%
Place	Parks	Event Charges	The Meadows and Bruntsfield Links - small event	per day - from	£494.00	£519.00	01 April 2022	5.06%
Place	Parks	Event Charges	Calton Hill	per day - from	£483.00	£507.00	01 April 2022	4.97%
Place	Parks	Event Charges	Leith Links	per day - from	£441.00	£463.00	01 April 2022	4.99%
Place	Parks	Event Charges	Inverleith Park	per day - from	£580.00	£609.00	01 April 2022	5.00%
Place	Parks	Event Charges	Saughton Park - small event	per half day - from	£248.00	£260.00	01 April 2022	4.84%
Place	Parks	Event Charges	Saughton Park - small event	per day - from	£495.00	£520.00	01 April 2022	5.05%
Place	Parks	Event Charges	Saughton Park - large event	per half day - from	£415.00	£436.00	01 April 2022	5.06%
Place	Parks	Event Charges	Saughton Park - large event	per day - from	£830.00	£872.00	01 April 2022	5.06%
Place	Parks	Event Charges	Saughton Park - wedding ceremony without marquee	per day - from	£180.00	£190.00	01 April 2022	5.56%
Place	Parks	Event Charges	Saughton Park - wedding ceremony with marquee	per day - from	£495.00	£520.00	01 April 2022	5.05%
Place	Parks	Event Charges	Other city parks	per half day - from	£195.00	£205.00	01 April 2022	5.13%
Place	Parks	Event Charges	Other city parks	per day - from	£390.00	£410.00	01 April 2022	5.13%
Place	Parks	Event Charges	Wedding ceremonies in other parks - no marquees - dependent on size - per day	per day - from	£179.00	£188.00	01 April 2022	5.03%
Place	Parks	Event Charges	Lauriston Castle Grounds - small event	per half day - from	£245.00	£257.00	01 April 2022	4.90%
Place	Parks	Event Charges	Lauriston Castle Grounds - small event	per day - from	£495.00	£520.00	01 April 2022	5.05%

Place	Parks	Event Charges	Lauriston Castle Grounds - large event	per half day - from	£415.00	£435.00	01 April 2022	4.82%
Place	Parks	Event Charges	Lauriston Castle Grounds - large event	per day - from	£830.00	£872.00	01 April 2022	5.06%
Place	Parks	Event Charges	Wedding Ceremonies at Lauriston Castle Grounds with Marquee	Full Day	£990.00	£1,040.00	01 April 2022	5.05%
Place	Parks	Event Charges	Wedding Ceremonies at Lauriston Castle Grounds without Marquee	Full Day	£495.00	£520.00	01 April 2022	5.05%
Place	Parks	Event Charges	Calton Hill vehicle access fee from	per application	£111.00	£117.00	01 April 2022	5.41%
Place	Parks	Event Charges	Calton Hill additional out of hours access fee (minimum 1 hour)	per hour	£60.00	£63.00	01 April 2022	5.00%
Place	Parks	Event Charges	Calton Hill	per half day - from	£242.00	£254.00	01 April 2022	4.96%
Place	Parks	Event Charges	Inverleith Park	per half day - from	£290.00	£305.00	01 April 2022	5.17%
Place	Parks	Event Charges	Sighthill Park	per day - from	£441.00	£463.00	01 April 2022	4.99%
Place	Parks	Event Charges	Sighthill Park	per half day - from	£221.00	£232.00	01 April 2022	4.98%
Place	Parks	Event Charges	Leith Links	per half day - from	£221.00	£232.00	01 April 2022	4.98%
Place	Parks	Event charges	The Meadows and Bruntsfield Links - large event	per half day - from	£415.00	£436.00	01 April 2022	5.06%
Place	Parks	Event charges	The Meadows and Bruntsfield Links - small event	per half day - from	£247.00	£259.00	01 April 2022	4.86%
Place	Parks	Event Charges	Estates team lease preparation	per application - from	£80.00	£84.00	01 April 2022	5.00%
Place	Parks	Event Charges	Event supervision provision	per hour per person	£60.00	£63.00	01 April 2022	5.00%
Place	Parks	Room Hire Charges - Saughton Park	McHattie Room	per hour		£36.00	01 April 2022	n/a
Place	Parks	Room Hire Charges - Saughton Park	McHattie Room	half day		£144.00	01 April 2022	n/a
Place	Parks	Room Hire Charges - Saughton Park	McHattie Room	full day		£260.00	01 April 2022	n/a
Place	Parks	Room Hire Charges - Saughton Park	Conservatory	per hour		£21.00	01 April 2022	n/a
Place	Parks	Room Hire Charges - Saughton Park	Conservatory	half day		£74.00	01 April 2022	n/a
Place	Parks	Room Hire Charges - Saughton Park	Conservatory	full day		£152.00	01 April 2022	n/a
Place	Parks	Attendance out-with normal working hours (per officer)	Attendance out-with working hours	per hour	£60.00	£63.00	01 April 2022	5.00%
Place	Allotment Rentals	Full Plot		per Year	£132.00	£138.00	01 April 2022	4.55%
Place	Allotment Rentals	Half Plot		per Year	£66.00	£69.00	01 April 2022	4.55%
Place	Allotment Rentals	Elderly, Students and Unemployed - Full Plot		per Year	£66.00	£69.00	01 April 2022	4.55%
Place	Allotment Rentals	Elderly, Students and Unemployed - Half Plot		per Year	£33.00	£34.00	01 April 2022	3.03%
Place	Garden Aid	Grass cutting up to 50 m2		per Year	£72.00	£76.00	01 April 2022	5.56%
Place	Garden Aid	Grass cutting 51 to 100 m2		per Year	£95.00	£100.00	01 April 2022	5.26%
Place	Garden Aid	Grass cutting 101 - 150 m2		per Year	£119.00	£125.00	01 April 2022	5.04%
Place	Garden Aid	Grass cutting 151 - 200 m2		per Year	£131.00	£138.00	01 April 2022	5.34%
Place	Garden Aid	Grass cutting 201 - 300 m2		per Year	£143.00	£150.00	01 April 2022	4.90%
Place	Garden Aid	Grass cutting 301 - 400 m2		per Year	£155.00	£163.00	01 April 2022	5.16%
Place	Garden Aid	Grass cutting 401 - 500 m2		per Year	£168.00	£176.00	01 April 2022	4.76%
Place	Garden Aid	Grass cutting 501 - 600 m2		per Year	£179.00	£188.00	01 April 2022	5.03%
Place	Garden Aid	Grass cutting 701 - 800 m2		per Year	£190.00	£200.00	01 April 2022	5.26%
Place	Garden Aid	Grass cutting 701 - 800 m2		per Year	£200.00	£210.00	01 April 2022	5.00%
Place	Garden Aid	Grass cutting 801 - 900 m2		per Year	£220.00	£220.00	01 April 2022	4.76%
Place	Garden Aid	Grass cutting 901 - 1000 m2		per Year	£220.00	£231.00	01 April 2022	5.00%
Place	Garden Aid	Hedge trimming up to 50 m2 (max 1.8m high)		per Year	£53.00	£56.00	01 April 2022	5.66%
Place	Garden Aid	Hedge trimming 51 - 100 m2 (max 1.8m high)		per Year	£65.00	£68.00	01 April 2022	4.62%
Place	Garden Aid	Hedge trimming 101 - 150 m2 (max 1.8m high)		per Year	£77.00	£81.00	01 April 2022	5.19%
Place	Garden Aid	Hedge trimming 151 - 200 m2 (max 1.8m high)		per Year	£77.00	£81.00	01 April 2022	5.19%
Place	Garden Aid	Hedge trimming 201 - 300 m2 (max 1.8m high)		per Year	£86.00	£90.00	01 April 2022	4.65%
Place	Garden Aid	Hedge trimming 301 - 400 m2 (max 1.8m high)		per Year	£96.00	£101.00	01 April 2022	5.21%
Place	Garden Aid	Hedge trimming 401 - 500m2 (max 1.8m high)		per Year	£145.00	£152.00	01 April 2022	4.83%
Place	Garden Aid	Hedge trimming 501 - 600m2 (max 1.8m high)		per Year	£155.00	£163.00	01 April 2022	5.16%
Place	Pest Control Charges	Wasps	Standard one level house, Rhone height or attic - Nc 1 Visit		£50.50	£52.50	01 April 2022	3.96%
Place	Pest Control Charges	Wasps	Standard one level house, Rhone height or attic - Nc 2nd nest on site		£25.70	£26.70	01 April 2022	3.89%
Place	Pest Control Charges	Wasps	Difficult access or time consuming nest treatments	1 Visit	£89.10	£92.60	01 April 2022	3.93%
Place	Pest Control Charges	Wasps	High ladder nest treatment charge (2 person visit)	1 Visit	£119.40	£124.20	01 April 2022	4.02%
Place	Pest Control Charges	Rats and Mice	Poison laid with advice	3 Programmed visits	£105.60	£109.80	01 April 2022	3.98%

Place	Pest Control Charges	Rats and Mice	Advice or poison being left in situ	Singular after 3 visits	£34.00	£35.40	01 April 2022	4.12%
Place	Pest Control Charges	Fleas	Floor spray with advice	1 Visit	£97.40	£101.30	01 April 2022	4.00%
Place	Pest Control Charges	Fleas	Soft furnishing treatment, at time of floor spraying	1 Visit	£35.80	£37.20	01 April 2022	3.91%
Place	Pest Control Charges	Bed Bugs	Survey prior, 1st visit full treatment 2nd visit floor tre	2 Visits	£142.40	£148.10	01 April 2022	4.00%
Place	Pest Control Charges	Hide Beetles, Woodlice, Silverfish	Floor spray with advice. Dust at some locations.	1 Visit	£90.00	£93.60	01 April 2022	4.00%
Place	Pest Control Charges	Ants (Internal)	Internal spray only, include door entries	1 Visit	£51.40	£53.50	01 April 2022	4.09%
Place	Pest Control Charges	Ants (External)	External get treatment & dust vents	2 Visits	£77.20	£80.30	01 April 2022	4.02%
Place	Pest Control Charges	Cockroaches	Floor/Furnishing & service ducts, spray & dust. Beh	1 Visit	£142.40	£148.10	01 April 2022	4.00%
Place	Pest Control Charges	Cockroaches	Gel Treatments	2 Visits	£119.40	£124.20	01 April 2022	4.02%
Place	Pest Control Charges	Squirrels	Internal trapping only	5 Days	£178.20	£185.30	01 April 2022	3.98%
Place	Pest Control Charges	Moths, Carpet Beetles	Survey prior, 1st visit full treatment 2nd visit floor tre	2 Visits	£142.40	£148.10	01 April 2022	4.00%
Place	Pest Control Charges	Pest Control Survey - Advice Only	All pest control Issues, Insect & Rodents	1 Visit	£33.00	£34.30	01 April 2022	3.94%
Place	Pest Control Charges	Moles - Trapping			£174.50	£181.50	01 April 2022	4.01%
Place	Burial Charges	Burial Ground Fees	Purchase of Exclusive Right of Burial (incl certificate of Right of Burial)		£1,470.00	£1,515.00	01 April 2022	3.06%
Place	Burial Charges	Burial Ground Fees	Duplicate Certificate of Right of Burial		£96.30	£99.20	01 April 2022	3.01%
Place	Burial Charges	Burial Ground Fees	Transfer of Certificate of Right of Burial		£96.30	£99.20	01 April 2022	3.01%
Place	Burial Charges	Burial Ground Fees	Adult Interment		£1,284.00	£1,322.00	01 April 2022	2.96%
Place	Burial Charges	Burial Ground Fees	Adult Interment - Saturday	Saturday	£1,616.00	£1,664.00	01 April 2022	2.97%
Place	Burial Charges	Burial Ground Fees	Adult Interment - Sunday	Sunday / Public Holiday	£1,799.00	£1,853.00	01 April 2022	3.00%
Place	Burial Charges	Burial Ground Fees	Purchase of exclusive Right of Woodland Burial (including certificate)		£1,562.00	£1,609.00	01 April 2022	3.01%
Place	Burial Charges	Burial Ground Fees	Double Adult Interment	Monday to Friday	£1,936.00	£1,994.00	01 April 2022	3.00%
Place	Burial Charges	Burial Ground Fees	Double Adult Interment - Saturday	Saturday	£2,193.00	£2,259.00	01 April 2022	3.01%
Place	Burial Charges	Burial Ground Fees	Double Adult Interment - Sunday	Sunday	£2,480.00	£2,554.00	01 April 2022	2.98%
Place	Burial Charges	Burial Ground Fees	Test dig a grave for depth		£412.00	£424.00	01 April 2022	2.91%
Place	Burial Charges	Burial Ground Fees	Board for grave		£178.00	£183.00	01 April 2022	2.81%
Place	Burial Charges	Burial Ground Fees	Exhumation including Screening		£4,170.00	£4,295.00	01 April 2022	3.00%
Place	Burial Charges	Cremated Remains Charges	Purchase of Exclusive Right of Burial (incl certificate)		£866.00	£892.00	01 April 2022	3.00%
Place	Burial Charges	Cremated Remains Charges	Adult Interment		£273.00	£281.00	01 April 2022	2.93%
Place	Burial Charges	Cremated Remains Charges	Adult Interment - Saturday	Saturday	£390.00	£402.00	01 April 2022	3.08%
Place	Burial Charges	Cremated Remains Charges	Adult Interment - Sunday	Sunday / Public Holiday	£434.00	£447.00	01 April 2022	3.00%
Place	Burial Charges	Cremated Remains Charges	Double Adult Interment	Monday to Friday	£412.00	£424.00	01 April 2022	2.91%
Place	Burial Charges	Cremated Remains Charges	Double Adult Interment - Saturday	Saturday	£490.00	£505.00	01 April 2022	3.06%
Place	Burial Charges	Cremated Remains Charges	Double Adult Interment - Sunday	Sunday	£570.00	£587.00	01 April 2022	2.98%
Place	Burial Charges	Cremated Remains Charges	Exhumation		£554.00	£571.00	01 April 2022	3.07%
Place	Burial Charges	Monuments and Memorials	Burials - Provision of concrete foundation		£376.00	£387.00	01 April 2022	2.93%
Place	Burial Charges	Monuments and Memorials	Burials - Preparation where memorials require no foundation		£101.00	£104.00	01 April 2022	2.97%
Place	Burial Charges	Monuments and Memorials	Erecting a standard headstone		£135.00	£139.00	01 April 2022	2.96%
Place	Burial Charges	Monuments and Memorials	Rose Garden - Memorial Plaque for Babies		£62.00	£63.80	01 April 2022	2.90%
Place	Burial Charges	Monuments and Memorials	Refix Dowels		£140.00	£144.00	01 April 2022	2.86%
Place	Burial Charges	Monuments and Memorials	Refix Dowels and new foundation		£213.00	£219.00	01 April 2022	2.82%
Place	Cremation Charges	Mortonhall Crematorium	Adult Cremation		£834.00	£859.00	01 April 2022	3.00%
Place	Cremation Charges	Mortonhall Crematorium	Adult Cremation - No Service - Courtyard		£364.00	£374.00	01 April 2022	2.75%
Place	Cremation Charges	Mortonhall Crematorium	Adult Cremation Saturday		£988.00	£1,017.00	01 April 2022	2.94%
Place	Cremation Charges	Mortonhall Crematorium	Adult Cremation Sunday		£1,090.00	£1,122.00	01 April 2022	2.94%
Place	Cremation Charges	Mortonhall Crematorium	Adult Cremation - Early weekday service 9am / 9.30am		£659.00	£678.00	01 April 2022	2.88%
Place	Cremation Charges	Mortonhall Crematorium	Adult Cremation - Simple Service		£568.00	£585.00	01 April 2022	2.99%
Place	Cremation Charges	Mortonhall Crematorium	Memorial service only (1hr)		£399.00	£411.00	01 April 2022	3.01%
Place	Cremation Charges	Mortonhall Crematorium	Additional service time		£278.00	£286.00	01 April 2022	2.88%
Place	Cremation Charges	Mortonhall Crematorium	Burial of cremated remains within the Garden of Remembrance with family in attendance	Monday to Friday	£238.00	£245.00	01 April 2022	2.94%
Place	Cremation Charges	Mortonhall Crematorium	Burial of cremated remains within the Garden of Remembrance with family in attendance	Double	£358.00	£369.00	01 April 2022	3.07%
Place	Cremation Charges	Mortonhall Crematorium	Burial of cremated remains within the Garden of Remembrance with family in attendance	Saturday	£279.00	£287.00	01 April 2022	2.87%

Place	Cremation Charges	Mortonhall Crematorium	Burial of cremated remains within the Garden of Remembrance specific area - no attendance		£80.00	£82.40	01 April 2022	3.00%
Place	Cremation Charges	Mortonhall Crematorium	Council Civil Celebrant		£96.00	£98.80	01 April 2022	2.92%
Place	Cremation Charges	Mortonhall Crematorium	Organist hire per service including organ repair levy		£49.00	£50.50	01 April 2022	3.06%
Place	Cremation Charges	Mortonhall Crematorium	Webcast of service plus 28 day playback		£63.72	£65.60	01 April 2022	2.95%
Place	Cremation Charges	Mortonhall Crematorium	Photo tribute - single		£13.64	£14.00	01 April 2022	2.65%
Place	Cremation Charges	Mortonhall Crematorium	Photo tribute - up to 25		£40.97	£42.20	01 April 2022	3.00%
Place	Cremation Charges	Mortonhall Crematorium	Photo tribute - up to 25 with music		£68.25	£70.30	01 April 2022	3.01%
Place	Cremation Charges	Mortonhall Crematorium	Webcast of service (plus VAT)		£50.08	£51.60	01 April 2022	3.04%
Place	Cremation Charges	Mortonhall Crematorium	DVD of service (each) (plus VAT)		£47.31	£48.70	01 April 2022	2.94%
Place	Cremation Charges	Mortonhall Crematorium	Family supplied video checking		£19.60	£20.20	01 April 2022	3.06%
Place	Cremation Charges	Book of Remembrance	2 line entry		£80.80	£83.20	01 April 2022	2.97%
Place	Cremation Charges	Book of Remembrance	5 line entry		£122.55	£126.20	01 April 2022	2.98%
Place	Cremation Charges	Book of Remembrance	8 line entry		£164.25	£169.20	01 April 2022	3.01%
Place	Cremation Charges	Book of Remembrance	Badges/ Motifs		£85.25	£87.80	01 April 2022	2.99%
Place	Cremation Charges	Remembrance Cards	maximum 8 lines Card		£37.50	£37.50	01 April 2022	3.02%
Place	Cremation Charges	Miniature Book of Remembrance	maximum 8 lines miniature book		£101.25	£104.30	01 April 2022	3.01%
Place	Cremation Charges	Baby Book of Remembrance	5 line entry Baby Book		£32.85	£33.80	01 April 2022	2.89%
Place	Cremation Charges	Baby Book of Remembrance	Motif Baby Book		£42.03	£43.30	01 April 2022	3.02%
Place	Cremation Charges	Memorial Walkway Plaque	Memorial plaque with lettering	5 Year Lease	£320.00	£329.00	01 April 2022	2.81%
Place	Cremation Charges	Memorial Walkway Plaque	Memorial plaque with lettering	10 Year Lease	£479.00	£493.00	01 April 2022	2.92%
Place	Cremation Charges	Memorial Walkway Plaque	Renewal of Plaque lease		£224.00	£231.00	01 April 2022	3.13%
Place	Cremation Charges	Columbarium	Columbarium with lettering	5 Year Lease	£426.00	£439.00	01 April 2022	3.05%
Place	Cremation Charges	Columbarium	Columbarium with lettering	10 Year Lease	£639.00	£658.00	01 April 2022	2.97%
Place	Cremation Charges	Columbarium	Renewal of Columbarium lease		£298.00	£307.00	01 April 2022	3.02%
Place	Cremation Charges	Niche Wall	Niche Wall with lettering	5 Year Lease	£479.00	£493.00	01 April 2022	2.92%
Place	Cremation Charges	Niche Wall	Niche Wall with lettering	10 Year Lease	£719.00	£740.00	01 April 2022	2.92%
Place	Cremation Charges	Niche Wall	Renewal of Niche Wall lease		£336.00	£346.00	01 April 2022	2.98%
Place	Cremation Charges	Standard Rose	Standard Rose with lettering	5 Year Lease	£666.00	£686.00	01 April 2022	3.00%
Place	Cremation Charges	Standard Rose	Standard Rose with lettering	10 Year Lease	£932.00	£960.00	01 April 2022	3.00%
Place	Cremation Charges	Standard Rose	Standard Rose with lettering	20 Year Lease	£1,172.00	£1,207.00	01 April 2022	2.99%
Place	Cremation Charges	Standard Rose	Standard Rose with lettering	Renewal of plaque lease	£320.00	£329.00	01 April 2022	2.81%
Place	Cremation Charges	Woodland Walkway	Woodland Walkway with lettering	5 Year Lease	£625.00	£644.00	01 April 2022	3.04%
Place	Cremation Charges	Woodland Walkway	Woodland Walkway with lettering	10 Year Lease	£1,031.00	£1,062.00	01 April 2022	3.01%
Place	Cremation Charges	Woodland Walkway	Woodland Walkway with lettering	20 Year Lease	£1,492.00	£1,537.00	01 April 2022	3.02%
Place	Cremation Charges	Woodland Walkway	Woodland Walkway with lettering	Renewal of plaque lease	£495.00	£510.00	01 April 2022	3.03%
Place	Cremation Charges	Woodland Walkway	New plaque with inscription		£245.00	£252.00	01 April 2022	2.86%
Place	Cremation Charges	Tree Memorial	Tree Memorial with lettering	5 Year Lease	£195.00	£201.00	01 April 2022	3.08%
Place	Cremation Charges	Tree Memorial	Tree Memorial with lettering	10 Year Lease	£293.00	£302.00	01 April 2022	3.07%
Place	Cremation Charges	Shared Granite Bench	Shared Granite Bench with lettering	5 Year Lease	£178.00	£183.00	01 April 2022	2.81%
Place	Cremation Charges	Shared Granite Bench	Shared Granite Bench with lettering	10 Year Lease	£266.00	£274.00	01 April 2022	3.01%
Place	Cremation Charges	Genealogy Search	Genealogy Search	Hourly Rate	£21.50	£22.15	01 April 2022	3.02%
Place	Mortuary	Defence Post Mortems			£630.00	£650.00	01 April 2022	3.17%
Place	Trade Waste Charges	Charge for delivering bins to new developments		Per hour	£36.00	£38.00	01 April 2022	5.56%
Place	Special Uplifts	Domestic Garden Waste		up to 28 bags	£39.00	£41.00	01 April 2022	5.13%
Place	Special Uplifts	Domestic rubble/building materials		up to 15 bags	£39.00	£41.00	01 April 2022	5.13%
Place	HRA	Stair Cleaning Charge	Tenants and Occupiers	per fortnight	£4.38	£4.04	01 April 2022	-7.76%
Place	Stair Cleaning Charge	Owner/Occupiers mixed tenure	Owner/Occupiers mixed tenure	per fortnight	£4.38	£4.04	01 April 2022	-7.76%
Place	Planning & Building Standards	Plan Store Fees	Plans (up to 3 on same address)	e.g. If 3 warrants for same address	£70.00	£74.00	01 April 2022	5.71%
Place	Planning & Building Standards	Plan Store Fees	Plans (4-6 Properties)	If 3 warrants for different address	£76.00	£80.00	01 April 2022	5.26%
Place	Planning & Building Standards	Plan Store Fees	Plans (7-9 Properties)		£90.00	£95.00	01 April 2022	5.56%
Place	Planning & Building Standards	Plan Store Fees	Plans (10-12 Properties)		£110.00	£116.00	01 April 2022	5.45%

Place	Planning & Building Standards	Plan Store Fees	Plans (13-15 Properties)		£132.00	£139.00	01 April 2022	5.30%
Place	Planning & Building Standards	Plan Store Fees	Plans (16-18 Properties)		£172.00	£181.00	01 April 2022	5.23%
Place	Planning & Building Standards	Plan Store Fees	Plans (19-21 Properties)		£200.00	£210.00	01 April 2022	5.00%
Place	Planning & Building Standards	Plan Store Fees	Plans (22-24 Properties)		£298.00	£313.00	01 April 2022	5.03%
Place	Planning & Building Standards	Plan Store Fees	Plans (25+ Properties)		£404.00	£424.00	01 April 2022	4.95%
Place	Planning & Building Standards	Plan Store Fees	Completion Certificate & Warrant		£70.00	£74.00	01 April 2022	5.71%
Place	Planning & Building Standards	Plan Store Fees	Copy Property Inspection Letter		£70.00	£74.00	01 April 2022	5.71%
Place	Planning & Building Standards	Plan Store Fees	Microfiche Records		£67.00	£70.00	01 April 2022	4.48%
Place	Planning & Building Standards	Plan Copy Charges	A4		£0.70	£0.73	01 April 2022	4.29%
Place	Planning & Building Standards	Plan Copy Charges	A3		£1.40	£1.45	01 April 2022	3.57%
Place	Planning & Building Standards	Plan Copy Charges	A2		£3.00	£3.15	01 April 2022	5.00%
Place	Planning & Building Standards	Plan Copy Charges	A1		£4.00	£4.20	01 April 2022	5.00%
Place	Planning & Building Standards	Plan Copy Charges	A0		£7.00	£7.30	01 April 2022	4.29%
Place	Planning & Building Standards	Street Naming	Naming a New Street		£273.00	£285.00	01 April 2022	4.40%
Place	Planning & Building Standards	Numbering of New Properties	1 Property		£61.00	£64.00	01 April 2022	4.92%
Place	Planning & Building Standards		2 - 5 Properties		£127.00	£133.00	01 April 2022	4.72%
Place	Planning & Building Standards		6 - 10 Properties		£175.00	£184.00	01 April 2022	5.14%
Place	Planning & Building Standards		11 - 25 Properties		£231.00	£243.00	01 April 2022	5.19%
Place	Planning & Building Standards		26 - 50 Properties		£376.00	£395.00	01 April 2022	5.05%
Place	Planning & Building Standards		51 - 100 Properties		£577.00	£605.00	01 April 2022	4.85%
Place	Planning & Building Standards		101 - 150 properties		£1,069.00	£1,125.00	01 April 2022	5.24%
Place	Planning & Building Standards		151 - 200 properties		£1,285.00	£1,350.00	01 April 2022	5.06%
Place	Planning & Building Standards		201+ properties		£1,426.00	£1,500.00	01 April 2022	5.19%
Place	Planning & Building Standards	Renumbering of application subsequent to issue of Statutory Notices			£158.00	£166.00	01 April 2022	5.06%
Place	Planning & Building Standards	Confirmation of single address to Solicitors / Occupiers or Owners (including copy statutory notice if available)			£43.00	£45.00	01 April 2022	4.65%
Place	Planning & Building Standards	Confirmation of development addresses (Map and schedule of development addresses where available)			£87.00	£91.00	01 April 2022	4.60%
Place	Planning & Building Standards	Street Signs	Wall Fixing		£271.00	£285.00	01 April 2022	5.17%
Place	Planning & Building Standards	Street Signs	Freestanding		£271.00	£285.00	01 April 2022	5.17%
Place	Planning & Building Standards	Street Signs	No Through Road - Wall Fixing		£271.00	£285.00	01 April 2022	5.17%
Place	Planning & Building Standards	Street Signs	No Through Road - Freestanding		£271.00	£285.00	01 April 2022	5.17%
Place	Planning & Building Standards	Street Signs	Advert in local press		£289.00	£304.00	01 April 2022	5.19%
Place	Planning & Building Standards	Property Inspections (PI) Domestic	Site visits to provide confirmation of compliance (work value up to £5k)	Per visit (up to 2)	£413.00	£434.00	01 April 2022	5.08%
Place	Planning & Building Standards	Property Inspections (PI)	Site visits to provide confirmation of compliance	Per additional visit	£110.00	£115.00	01 April 2022	4.55%
Place	Planning & Building Standards	Confirmation of Completion - Commercial (CONFC)	Estimated work cost up to £10k		£550.00	£575.00	01 April 2022	4.55%
Place	Planning & Building Standards	Confirmation of Completion - Commercial (CONFC)	Estimated work cost up to £30k		£1,015.00	£1,065.00	01 April 2022	4.93%
Place	Planning & Building Standards	Confirmation of Completion - Commercial (CONFC)	Estimated work cost up to £50k		£1,280.00	£1,345.00	01 April 2022	5.08%
Place	Planning & Building Standards	Confirmation of Completion - Commercial (CONFC)	Estimated work cost up to £80k		£1,675.00	£1,750.00	01 April 2022	4.48%
Place	Planning & Building Standards	Confirmation of Completion - Commercial (CONFC)	Estimated work cost up to £100k		£1,940.00	£2,050.00	01 April 2022	5.67%
Place	Planning & Building Standards	Confirmation of Completion - Commercial (CONFC)	Estimated work cost up to £200k		£3,045.00	£3,200.00	01 April 2022	5.09%
Place	Planning & Building Standards	Confirmation of Completion - Commercial (CONFC)	Estimated work cost up to £300k		£4,145.00	£4,350.00	01 April 2022	4.95%
Place	Planning & Building Standards	Confirmation of Completion - Commercial (CONFC)	Estimated work cost up to £400k		£5,250.00	£5,525.00	01 April 2022	5.24%
Place	Planning & Building Standards	Confirmation of Completion - Commercial (CONFC)	Estimated work cost up to £500k		£6,355.00	£6,670.00	01 April 2022	4.96%
Place	Planning & Building Standards	Confirmation of Completion - Commercial (CONFC)	Estimated work cost up to £600k		£8,280.00	£8,700.00	01 April 2022	5.07%
Place	Planning & Building Standards	Confirmation of Completion - Commercial (CONFC)	Estimated work cost up to £750k		£10,210.00	£10,720.00	01 April 2022	5.00%
Place	Planning & Building Standards	Confirmation of Completion - Domestic (CONFD)	Site Visit	Per visit (up to 2)	£415.00	£436.00	01 April 2022	5.06%
Place	Planning & Building Standards	Confirmation of Completion - Domestic (CONFD)	Site Visit	Per additional visit	£110.00	£116.00	01 April 2022	5.45%
Place	Licences	Animal Boarding - Commercial Kennels (plus any vet inspection)	new fee structure approved Nov 2018	1 Year	£361.00	£371.83	01 April 2022	3.00%
Place	Licences	Animal Boarding - Home Boarding or Dog Day Care (1-10 Animals) (plus any vet inspection)	new fee structure approved Nov 2018	1 Year	£168.00	£173.04	01 April 2022	3.00%
Place	Licences	Animal Boarding - Home Boarding or Dog Day Care (>10 animals) (plus any vet inspection)	new fee structure approved Nov 2018	1 Year	£361.00	£371.83	01 April 2022	3.00%
Place	Licences	Boat Hire - New / Renewal		1 Year	£646.00	£665.38	01 April 2022	3.00%
Place	Licences	Boat Hire - Temporary	(6 Weeks prior to 2015/16)	up to 28 days	£216.00	£222.48	01 April 2022	3.00%

Place	Licences	Boat Hire incl late fee @ 20%	Temporary	up to 28 days	£260.00	£267.80	01 April 2022	3.00%
Place	Licences	Dangerous Wild Animals (plus any vet inspection)		1 Year	£371.00	£371.83	01 April 2022	3.00%
Place	Licences	Dog Breeding (plus any vet inspection)		1 Year	£361.00	£371.83	01 April 2022	3.00%
Place	Licences	Indoor Sports	New / Renewal	1 Year	£1,078.00	£1,110.34	01 April 2022	3.00%
Place	Licences	Indoor Sports - temporary		up to 28 days	£752.00	£774.56	01 April 2022	3.00%
Place	Licences	Indoor Sports incl late fee @ 20%	Temporary	up to 28 days	£902.00	£929.06	01 April 2022	3.00%
Place	Licences	Indoor Sports - Community or Charitable events	non commercial	up to 6 weeks	£131.00	£134.93	01 April 2022	3.00%
Place	Licences	Knife Dealers	New	1 Year	£242.00	£249.26	01 April 2022	3.00%
Place	Licences	Knife Dealers	Renewal	1 Year	£181.00	£186.43	01 April 2022	3.00%
Place	Licences	Late Hours Catering	New	1 Year	£678.00	£698.34	01 April 2022	3.00%
Place	Licences	Late Hours Catering	Renewal	1 Year	£485.00	£499.55	01 April 2022	3.00%
Place	Licences	Late Hours Catering	Exemption	up to 2 Months	£122.00	£125.66	01 April 2022	3.00%
Place	Licences	Market Operators - Annual Indoor Market (within the City centre ward 11)	New/Renewal - per stall	1 Year	£61.00	£62.83	01 April 2022	3.00%
Place	Licences	Market Operators - Annual Outdoor Market (within the city centre ward 11)	New/Renewal - per stall	1 Year	£91.00	£93.73	01 April 2022	3.00%
Place	Licences	Market Operators (outwith ward 11)	per stall - indoor / outdoor	1 Year	£15.00	£15.45	01 April 2022	3.00%
Place	Licences	Market Operators - temporary (outwith ward 11)	per stall - indoor / outdoor	up to 28 days	£6.00	£6.18	01 April 2022	3.00%
Place	Licences	Market Operators - temporary incl late fee @ 20% (outwith ward 11)	per stall - indoor / outdoor	up to 28 days	£7.00	£7.21	01 April 2022	3.00%
Place	Licences	Market Operators - Temporary within City Centre	per stall - indoor / outdoor max fee £1,000	up to 28 days	£61.00	£62.83	01 April 2022	3.00%
Place	Licences	Market Operators - Temporary within City Centre incl late fee @ 20%	per stall - max fee £1,000	up to 28 days	£73.00	£75.19	01 April 2022	3.00%
Place	Licences	Market Operators - Temporary Outdoor Market within City Centre	per stall - max fee £5,000	up to 28 days	£91.00	£93.73	01 April 2022	3.00%
Place	Licences	Market Operators - Temporary Outdoor Market within City Centre incl late fee @ 20%	per stall - max fee £5,000	up to 28 days	£109.00	£112.27	01 April 2022	3.00%
Place	Licences	Market Operators - Community markets or registered charities	20 stall max	up to 7 days per application	£131.00	£134.93	01 April 2022	3.00%
Place	Licences	Market Operators - Community markets or registered charities incl Late fee @ 20%	20 stall max	up to 7 days omm application	£156.00	£160.68	01 April 2022	3.00%
Place	Licences	Metal Dealers	New / Renewal	1 Year	£692.00	£712.76	01 April 2022	3.00%
Place	Licences	Metal Dealers	renewal	3 Years	£1,819.00	£1,873.57	01 April 2022	3.00%
Place	Licences	Performing Animals	1 Year - plus vet inspection	up to 7 days erf application	£644.00	£663.32	01 April 2022	3.00%
Place	Licences	Pet Shops	1 Year - plus vet inspection		£423.00	£435.69	01 April 2022	3.00%
Place	Licences	Public Entertainment - Capacity > 15,000	1 year new or temp up to 28 days		£14,528.00	£14,963.84	01 April 2022	3.00%
Place	Licences	Public Entertainment - Capacity > 15,000 Late Fee @ 20%	1 year new or temp up to 28 days		£17,438.00	£17,961.14	01 April 2022	3.00%
Place	Licences	Public Entertainment - Capacity 10,001 to 15,000	1 year new or temp up to 28 days		£11,233.00	£11,569.99	01 April 2022	3.00%
Place	Licences	Public Entertainment - Capacity 10,001 to 15,000 Late Fee @ 20%	1 year new or temp up to 28 days		£13,474.00	£13,878.22	01 April 2022	3.00%
Place	Licences	Public Entertainment - Capacity 5,001 to 10,000	1 year new or temp up to 28 days		£6,916.00	£7,123.48	01 April 2022	3.00%
Place	Licences	Public Entertainment - Capacity 5,001 to 10,000 Late Fee @ 20%	1 year new or temp up to 28 days		£8,284.00	£8,532.52	01 April 2022	3.00%
Place	Licences	Public Entertainment - Capacity 1,001 to 5,000	1 year new or temp up to 28 days		£3,458.00	£3,561.74	01 April 2022	3.00%
Place	Licences	Public Entertainment - Capacity 1,001 to 5,000 Late Fee @ 20%	1 year new or temp up to 28 days		£4,150.00	£4,274.50	01 April 2022	3.00%
Place	Licences	Public Entertainment - Capacity 201 to 1,000	1 year new or temp up to 28 days		£1,724.00	£1,775.72	01 April 2022	3.00%
Place	Licences	Public Entertainment - Capacity 201 to 1,000 Late Fee @ 20%	1 year new or temp up to 28 days		£2,069.00	£2,131.07	01 April 2022	3.00%
Place	Licences	Public Entertainment - Capacity 1 to 200	1 year new or temp up to 28 days		£1,153.00	£1,187.59	01 April 2022	3.00%
Place	Licences	Public Entertainment - Capacity 1 to 200 Late Fee @ 20%	1 year new or temp up to 28 days		£1,380.00	£1,421.40	01 April 2022	3.00%
Place	Licences	Public Entertainment - Capacity > 15,000	Renewal - 1 year		£10,895.00	£11,221.85	01 April 2022	3.00%
Place	Licences	Public Entertainment - Capacity 10,001 to 15,000	Renewal - 1 year		£8,422.00	£8,674.66	01 April 2022	3.00%
Place	Licences	Public Entertainment - Capacity 5,001 to 10,000	Renewal - 1 year		£4,604.00	£4,742.12	01 April 2022	3.00%
Place	Licences	Public Entertainment - Capacity 1,001 to 5,000	Renewal - 1 year		£2,302.00	£2,371.06	01 April 2022	3.00%
Place	Licences	Public Entertainment - Capacity 201 to 1,000	Renewal - 1 year		£1,153.00	£1,187.59	01 April 2022	3.00%
Place	Licences	Public Entertainment - Capacity 1 to 200	Renewal - 1 year		£933.00	£960.99	01 April 2022	3.00%
Place	Licences	Public Entertainment - Amusement Devices	> 20 -	1 Year or temp up to 28 days	£5,124.00	£5,277.72	01 April 2022	3.00%
Place	Licences	Public Entertainment - Amusement Devices Late Fee @ 20%	> 20	1 Year or temp up to 28 days	£6,149.00	£6,333.47	01 April 2022	3.00%
Place	Licences	Public Entertainment - Amusement Devices	6 to 20	1 Year or temp up to 28 days	£2,587.00	£2,664.61	01 April 2022	3.00%
Place	Licences	Public Entertainment - Amusement Devices Late Fee @ 20%	6 to 20	1 Year or temp up to 28 days	£3,104.00	£3,197.12	01 April 2022	3.00%
Place	Licences	Public Entertainment - Amusement Devices	2 to 5	1 Year or temp up to 28 days	£1,050.00	£1,081.50	01 April 2022	3.00%
Place	Licences	Public Entertainment - Amusement Devices Late Fee @ 20%	2 to 5	1 Year or temp up to 28 days	£1,259.00	£1,296.77	01 April 2022	3.00%

Place	Licences	Public Entertainment - Amusement Devices	1 only	1 Year or temp up to 28 days	£229.00	£235.87	01 April 2022	3.00%
Place	Licences	Public Entertainment - Amusement Devices Late Fee @ 20%	1 only	1 Year or temp up to 28 days	£273.00	£281.19	01 April 2022	3.00%
Place	Licences	Public Entertainment - Sun Beds	per Bed	1 Year	£278.00	£286.34	01 April 2022	3.00%
Place	Licences	Public Entertainment - Hypnotism		per event	£242.00	£249.26	01 April 2022	3.00%
Place	Licences	Public Entertainment - Live Animal Supplement		per event	£242.00	£249.26	01 April 2022	3.00%
Place	Licences	Public Entertainment Variation	Capacity > 15,000	per application	£14,552.00	£14,988.56	01 April 2022	3.00%
Place	Licences	Public Entertainment Variation - Late Fee @ 20%	Capacity > 15,000	per application	£17,461.00	£17,984.83	01 April 2022	3.00%
Place	Licences	Public Entertainment Variation	Capacity 10,001 to 15,000	per application	£11,248.00	£11,585.44	01 April 2022	3.00%
Place	Licences	Public Entertainment Variation - Late Fee @ 20%	Capacity 10,001 to 15,000	per application	£13,496.00	£13,900.88	01 April 2022	3.00%
Place	Licences	Public Entertainment Variation	Capacity 5,001 to 10,000	per application	£6,916.00	£7,123.48	01 April 2022	3.00%
Place	Licences	Public Entertainment Variation - Late Fee @ 20%	Capacity 5,001 to 10,000	per application	£8,300.00	£8,549.00	01 April 2022	3.00%
Place	Licences	Public Entertainment Variation	Capacity 1,001 to 5,000	per application	£3,459.00	£3,562.77	01 April 2022	3.00%
Place	Licences	Public Entertainment Variation - Late Fee @ 20%	Capacity 1,001 to 5,000	per application	£4,150.00	£4,274.50	01 April 2022	3.00%
Place	Licences	Public Entertainment Variation	Capacity 201 to 1,000	per application	£1,740.00	£1,792.20	01 April 2022	3.00%
Place	Licences	Public Entertainment Variation - Late Fee @ 20%	Capacity 201 to 1,000	per application	£2,089.00	£2,151.67	01 April 2022	3.00%
Place	Licences	Public Entertainment Variation	Capacity 1 to 200	per application	£1,153.00	£1,187.59	01 April 2022	3.00%
Place	Licences	Public Entertainment Variation - Late Fee @ 20%	Capacity 1 to 200	per application	£1,382.00	£1,423.46	01 April 2022	3.00%
Place	Licences	Public Entertainment Variation - other than capacity increase		per application	£61.00	£62.83	01 April 2022	3.00%
Place	Licences	Riding Establishments (plus any vet inspection)		1 Year	£690.00	£710.70	01 April 2022	3.00%
Place	Licences	Second-Hand Dealer	New	1 Year	£242.00	£249.26	01 April 2022	3.00%
Place	Licences	Second-Hand Dealer	Renewal	1 Year	£181.00	£186.43	01 April 2022	3.00%
Place	Licences	Second-Hand Dealer	Renewal	3 Years	£439.00	£452.17	01 April 2022	3.00%
Place	Licences	Second-Hand Dealer	Exemption	per application	£110.00	£113.30	01 April 2022	3.00%
Place	Licences	Second-Hand Dealer - Temporary		up to 28 days	£122.00	£125.66	01 April 2022	3.00%
Place	Licences	Second-Hand Dealer incl late fee @ 20% - Temporary		up to 28 days	£146.00	£150.38	01 April 2022	3.00%
Place	Licences	Second-Hand Dealer - Antique Fair Dealers		1 Year	£71.00	£73.13	01 April 2022	3.00%
Place	Licences	Second-Hand Dealer - Stamp & Book Fair Dealers		1 Year	£71.00	£73.13	01 April 2022	3.00%
Place	Licences	Second-Hand Dealer - Record / Transaction Books		per book	£9.00	£9.27	01 April 2022	3.00%
Place	Licences	Sex Shop - New / Renewal		1 Year	£1,701.00	£1,752.03	01 April 2022	3.00%
Place	Licences	Skin Piercing and Tattooing - where Activity Carried out Mainly from Premises	Principal Operator with employees - New	1 Year	£303.00	£312.09	01 April 2022	3.00%
Place	Licences	Skin Piercing and Tattooing - where Activity Carried out Mainly from Premises	Principal Operator with employees Renewal	3 Years	£606.00	£624.18	01 April 2022	3.00%
Place	Licences	Skin Piercing and Tattooing - where Activity Carried out Mainly from Premises	Principal Operator with Employees - Each Additional Employee	up to 7 days an application	£91.00	£93.73	01 April 2022	3.00%
Place	Licences	Skin Piercing and Tattooing - where Activity Carried out Mainly from Premises	Self Employed Operator - New	1 Year	£303.00	£312.09	01 April 2022	3.00%
Place	Licences	Skin Piercing and Tattooing - where Activity Carried out Mainly from Premises	Self Employed Operator - Renewal	3 Years	£606.00	£624.18	01 April 2022	3.00%
Place	Licences	Skin Piercing and Tattooing - where Activity Not Carried out Mainly from Premises	One Off Events	per application	£290.00	£298.70	01 April 2022	3.00%
Place	Licences	Skin Piercing and Tattooing - where Activity Not Carried out Mainly from Premises	Attending an exhibition or Arts Events	per application up to max of 7 days	£91.00	£93.73	01 April 2022	3.00%
Place	Licences	Street Traders - Food		1 Year	£342.00	£352.26	01 April 2022	3.00%
Place	Licences	Street Traders - non food		1 Year	£233.00	£239.99	01 April 2022	3.00%
Place	Licences	Street Traders - Food - change of vehicle		per application	£181.00	£186.43	01 April 2022	3.00%
Place	Licences	Street Traders - Food hygiene inspection of vehicle	when not part of a licence application	per vehicle	£181.00	£186.43	01 April 2022	3.00%
Place	Licences	Street Traders - Food change of vehicle incl late fee @ 20%		per application	£224.00	£224.54	01 April 2022	3.00%
Place	Licences	Street Traders	Charitable Organisation	6 months	£81.00	£83.43	01 April 2022	3.00%
Place	Licences	Street Traders - Food temporary		per application up to 7 days	£242.00	£249.26	01 April 2022	3.00%
Place	Licences	Street Traders - Food temporary incl late fee @ 20%		per application up to 7 days	£290.00	£298.70	01 April 2022	3.00%

Place	Licences	Street Traders - non food temporary		per application up to 7 days	£181.00	£186.43	01 April 2022	3.00%
Place	Licences	Street Traders - non food temporary incl late fee @ 20%		per application up to 7 days	£218.00	£224.54	01 April 2022	3.00%
Place	Licences	Street Traders - Employees	For the duration of the licence	per person	£61.00	£62.83	01 April 2022	3.00%
Place	Licences	Street Traders - Employees - incl late fee @ 20%	For the duration of the licence	per person	£72.00	£74.16	01 April 2022	3.00%
Place	Licences	Venison Dealer		3 Years	£186.00	£191.58	01 April 2022	3.00%
Place	Licences	Window Cleaners	New or Renewal	1 Year	£122.00	£125.66	01 April 2022	3.00%
Place	Licences	Window Cleaners	New or Renewal	3 Years	£303.00	£312.09	01 April 2022	3.00%
Place	Licences	Zoo (plus any vet inspection)		6 Years	£1,086.00	£1,118.58	01 April 2022	3.00%
Place	Licences	Miscellaneous	variation of any civic licence - other than capacity increases in PE or Theatre		£61.00	£62.83	01 April 2022	3.00%
Place	Licences	Firework sales	all year sale	1 Year	£582.00	£599.46	01 April 2022	3.00%
Place	Licences	Miscellaneous	Certified Copy - Civic		£61.00	£62.83	01 April 2022	3.00%
Place	Licences	Miscellaneous	Duplicate ID Badge		£61.00	£62.83	01 April 2022	3.00%
Place	Licences	Miscellaneous	Change of Manager	per application	£114.00	£117.42	01 April 2022	3.00%
Place	Licences - Cinemas	Multi Screen		1 Year	£618.00	£636.54	01 April 2022	3.00%
Place	Licences - Cinemas	Single Screen		1 Year	£309.00	£318.27	01 April 2022	3.00%
Place	Licences - Cinemas	Temp		1 Month	£206.00	£212.18	01 April 2022	3.00%
Place	Licences - Cinemas	Transfer			£123.00	£126.69	01 April 2022	3.00%
Place	Licences - Cinemas	up to 4 screens		1 Year	£618.00	£636.54	01 April 2022	3.00%
Place	Licences - Cinemas	Change of Manager		per application	£95.00	£97.85	01 April 2022	3.00%
Place	Licences - Taxi and Private Hire	Taxi/PHC Booking Office	New	1 Year	£1,213.00	£1,249.39	01 April 2022	3.00%
Place	Licences - Taxi and Private Hire	Taxi/PHC Booking Office	Renewal	1 Year	£849.00	£874.47	01 April 2022	3.00%
Place	Licences - Taxi and Private Hire	6 month additional compliance check		per check	£59.00	£60.77	01 April 2022	3.00%
Place	Licences - Taxi and Private Hire	Brackets		per application	£30.00	£30.90	01 April 2022	3.00%
Place	Licences - Taxi and Private Hire	Cancellation of Inspection		per cancellation	£114.00	£117.42	01 April 2022	3.00%
Place	Licences - Taxi and Private Hire	Change of manager		per application	£114.00	£117.42	01 April 2022	3.00%
Place	Licences - Taxi and Private Hire	Change of vehicle - other than at annual inspection		per application	£181.00	£186.43	01 April 2022	3.00%
Place	Licences - Taxi and Private Hire	Duplicate ID badge		per badge	£61.00	£62.83	01 April 2022	3.00%
Place	Licences - Taxi and Private Hire	Duplicate Licence		per licence	£61.00	£62.83	01 April 2022	3.00%
Place	Licences - Taxi and Private Hire	Medical Examination not attended	without notice		£114.00	£117.42	01 April 2022	3.00%
Place	Licences - Taxi and Private Hire	Medical Exemption certificate - Dogs	for duration of licence or temporary period as determined		£13.00	£13.39	01 April 2022	3.00%
Place	Licences - Taxi and Private Hire	Further medical assessment not attended	without notice		£225.00	£231.75	01 April 2022	3.00%
Place	Licences - Taxi and Private Hire	Private Hire Car	New Licence	1 Year	£693.00	£713.79	01 April 2022	3.00%
Place	Licences - Taxi and Private Hire	Private Hire Car (existing vehicle)	Renew Licence	1 Year	£376.00	£387.28	01 April 2022	3.00%
Place	Licences - Taxi and Private Hire	Private Hire Car	Renewal licence with variation for new vehicle	1 Year	£437.00	£450.11	01 April 2022	3.00%
Place	Licences - Taxi and Private Hire	Private Hire Car	New Driver	1 Year	£164.00	£206.00	01 April 2022	25.61%
Place	Licences - Taxi and Private Hire	Private Hire Car	Renewal Driver	3 Years	£122.00	£125.66	01 April 2022	3.00%
Place	Licences - Taxi and Private Hire	Private Hire Car	Renewal Driver	1 Year	£187.00	£192.61	01 April 2022	3.00%
Place	Licences - Taxi and Private Hire	Partnership			£707.00	£728.21	01 April 2022	3.00%
Place	Licences - Taxi and Private Hire	Replacement Plate			£95.00	£97.85	01 April 2022	3.00%
Place	Licences - Taxi and Private Hire	Replacement Pre Booked Door Sign		per sticker	£14.00	£14.42	01 April 2022	3.00%
Place	Licences - Taxi and Private Hire	Taxi	New Licence	1 Year	£693.00	£713.79	01 April 2022	3.00%
Place	Licences - Taxi and Private Hire	Taxi - existing vehicle	Renew Licence	1 Year	£376.00	£387.28	01 April 2022	3.00%
Place	Licences - Taxi and Private Hire	Taxi	Renewal licence with variation for new vehicle	1 Year	£437.00	£450.11	01 April 2022	3.00%
Place	Licences - Taxi and Private Hire	Taxi - New Driver including 1 topographical test		1 Year	£200.00	£206.00	01 April 2022	3.00%
Place	Licences - Taxi and Private Hire	Taxi	Renewal Driver	1 Year	£122.00	£125.66	01 April 2022	3.00%
Place	Licences - Taxi and Private Hire	Taxi	Renewal Driver	3 Years	£187.00	£192.61	01 April 2022	3.00%
Place	Licences - Taxi and Private Hire	Taxi - Partnership/Incorporation	New	1 Year	£707.00	£728.21	01 April 2022	3.00%
Place	Licences - Taxi and Private Hire	Taxi topographical assessment		per application	£73.00	£75.19	01 April 2022	3.00%
Place	Licences - Taxi and Private Hire	Vehicle re-test		per application	£59.00	£60.77	01 April 2022	3.00%
Place	Licences - Taxi and Private Hire	Wheelchair Exemption Certificate		per application	£13.00	£13.39	01 April 2022	3.00%
Place	Licences - Taxi and Private Hire	variation to allow installation of Wi-Fi equipment		per application	£62.00	£63.86	01 April 2022	3.00%
Place	Licences - Taxi and Private Hire	variation to allow installation of forward facing cameras		per application	£62.00	£63.86	01 April 2022	3.00%
Place	Licences - Taxi and Private Hire	variation to allow installation of forward safety cameras		per application	£62.00	£63.86	01 April 2022	3.00%
Place	Licences - Taxi and Private Hire	variation to allow installation of rooftop advertising - taxi only		per application	£62.00	£63.86	01 April 2022	3.00%
Place	Licences - Taxi and Private Hire	general variation of licence - other than any of the above		per application	£61.00	£62.83	01 April 2022	3.00%

Place	Licences - Taxi and Private Hire	DSDP - Foundation training course		per course	£86.00	£88.58	01 April 2022	3.00%
Place	City Chambers Events Team	City Chambers Room Hire	Council Chamber	Mon - Fri, 8.30 - 17.00 (Hourly Rate)	£144.00	£150.00	01 April 2022	4.17%
Place	City Chambers Events Team	City Chambers Room Hire	Council Chamber	Mon - Fri, 8.30 - 17.00 (Min. 4hr Rate)	£570.00	£595.00	01 April 2022	4.39%
Place	City Chambers Events Team	City Chambers Room Hire	Council Chamber	Mon - Fri, 8.30 - 17.00 (Full Day Rate)	£1,025.00	£1,070.00	01 April 2022	4.39%
Place	City Chambers Events Team	City Chambers Room Hire	Council Chamber	Mon - Thurs, 17.00 - 01.00 (Evening Rates)	£850.00	£890.00	01 April 2022	4.71%
Place	City Chambers Events Team	City Chambers Room Hire	Council Chamber	Sat - Sun, 08.30 - 17.00 (Weekend Day Rate)	£1,140.00	£1,195.00	01 April 2022	4.82%
Place	City Chambers Events Team	City Chambers Room Hire	Council Chamber	Fri - Sun Evening , 17.00 - 01.00 (Evening Rate)	£1,170.00	£1,225.00	01 April 2022	4.70%
Place	City Chambers Events Team	City Chambers Room Hire	Council Chamber	Sunday Special Offer , 08.30 - 01.00 (Day/Evening Rate)	£880.00	£925.00	01 April 2022	5.11%
Place	City Chambers Events Team	City Chambers Room Hire	European Room	Mon - Fri, 8.30 - 17.00 (Hourly Rate)	£136.00	£140.00	01 April 2022	2.94%
Place	City Chambers Events Team	City Chambers Room Hire	European Room	Mon - Fri, 8.30 - 17.00 (Min. 4hr Rate)	£540.00	£565.00	01 April 2022	4.63%
Place	City Chambers Events Team	City Chambers Room Hire	European Room	Mon - Fri, 8.30 - 17.00 (Full Day Rate)	£973.00	£1,020.00	01 April 2022	4.83%
Place	City Chambers Events Team	City Chambers Room Hire	European Room	Mon - Thurs, 17.00 - 01.00 (Evening Rates)	£813.00	£855.00	01 April 2022	5.17%
Place	City Chambers Events Team	City Chambers Room Hire	European Room	Sat - Sun, 08.30 - 17.00 (Weekend Day Rate)	£1,080.00	£1,130.00	01 April 2022	4.63%
Place	City Chambers Events Team	City Chambers Room Hire	European Room	Fri - Sun Evening , 17.00 - 01.00 (Evening Rate)	£1,109.00	£1,165.00	01 April 2022	5.05%
Place	City Chambers Events Team	City Chambers Room Hire	European Room	Sunday Special Offer , 08.30 - 01.00 (Day/Evening Rate)	£830.00	£870.00	01 April 2022	4.82%
Place	City Chambers Events Team	City Chambers Room Hire	Councillors' Lounge	Mon - Thurs, 17.00 - 01.00 (Evening Rates)	£396.00	£415.00	01 April 2022	4.80%
Place	City Chambers Events Team	City Chambers Room Hire	Councillors' Lounge	Sat - Sun, 08.30 - 17.00 (Weekend Day Rate)	£530.00	£560.00	01 April 2022	5.66%
Place	City Chambers Events Team	City Chambers Room Hire	Councillors' Lounge	Fri - Sun Evening , 17.00 - 01.00 (Evening Rate)	£530.00	£560.00	01 April 2022	5.66%
Place	City Chambers Events Team	City Chambers Room Hire	Councillors' Lounge	Sunday Special Offer , 08.30 - 01.00 (Day/Evening Rate)	£407.00	£430.00	01 April 2022	5.65%
Place	City Chambers Events Team	City Chambers Room Hire	Dunedin Room	Mon - Fri, 8.30 - 17.00 (Hourly Rate)	£65.00	£70.00	01 April 2022	7.69%
Place	City Chambers Events Team	City Chambers Room Hire	Dunedin Room	Mon - Fri, 8.30 - 17.00 (Min. 4hr Rate)	£264.00	£275.00	01 April 2022	4.17%
Place	City Chambers Events Team	City Chambers Room Hire	Dunedin Room	Mon - Fri, 8.30 - 17.00 (Full Day Rate)	£477.00	£500.00	01 April 2022	4.82%
Place	City Chambers Events Team	City Chambers Room Hire	Dunedin Room	Mon - Thurs, 17.00 - 01.00 (Evening Rates)	£395.00	£415.00	01 April 2022	5.06%
Place	City Chambers Events Team	City Chambers Room Hire	Dunedin Room	Sat - Sun, 08.30 - 17.00 (Weekend Day Rate)	£530.00	£555.00	01 April 2022	4.72%
Place	City Chambers Events Team	City Chambers Room Hire	Dunedin Room	Fri - Sun Evening , 17.00 - 01.00 (Evening Rate)	£530.00	£555.00	01 April 2022	4.72%
Place	City Chambers Events Team	City Chambers Room Hire	Dunedin Room	Sunday Special Offer , 08.30 - 01.00 (Day/Evening Rate)	£407.00	£430.00	01 April 2022	5.65%
Place	City Chambers Events Team	City Chambers Room Hire	Diamond Jubilee Room	Mon - Fri, 8.30 - 17.00 (Hourly Rate)	£65.00	£70.00	01 April 2022	7.69%
Place	City Chambers Events Team	City Chambers Room Hire	Diamond Jubilee Room	Mon - Fri, 8.30 - 17.00 (Min. 4hr Rate)	£264.00	£275.00	01 April 2022	4.17%
Place	City Chambers Events Team	City Chambers Room Hire	Diamond Jubilee Room	Mon - Fri, 8.30 - 17.00 (Full Day Rate)	£477.00	£500.00	01 April 2022	4.82%
Place	City Chambers Events Team	City Chambers Room Hire	Diamond Jubilee Room	Mon - Thurs, 17.00 - 01.00 (Evening Rates)	£395.00	£415.00	01 April 2022	5.06%

Place	City Chambers Events Team	City Chambers Room Hire	Diamond Jubilee Room	Sat - Sun, 08.30 - 17.00 (Weekend Day Rate)	£530.00	£555.00	01 April 2022	4.72%
Place	City Chambers Events Team	City Chambers Room Hire	Diamond Jubilee Room	Fri - Sun Evening , 17.00 - 01.00 (Evening Rate)	£530.00	£555.00	01 April 2022	4.72%
Place	City Chambers Events Team	City Chambers Room Hire	Diamond Jubilee Room	Sunday Special Offer , 08.30 - 01.00 (Day/Evening Rate)	£407.00	£430.00	01 April 2022	5.65%
Place	City Chambers Events Team	City Chambers Room Hire	Mandela Room	Mon - Fri, 8.30 - 17.00 (Hourly Rate)	£65.00	£70.00	01 April 2022	7.69%
Place	City Chambers Events Team	City Chambers Room Hire	Mandela Room	Mon - Fri, 8.30 - 17.00 (Min. 4hr Rate)	£264.00	£275.00	01 April 2022	4.17%
Place	City Chambers Events Team	City Chambers Room Hire	Mandela Room	Mon - Fri, 8.30 - 17.00 (Full Day Rate)	£477.00	£500.00	01 April 2022	4.82%
Place	City Chambers Events Team	City Chambers Room Hire	Mandela Room	Mon - Thurs, 17.00 - 01.00 (Evening Rates)	£395.00	£415.00	01 April 2022	5.06%
Place	City Chambers Events Team	City Chambers Room Hire	Mandela Room	Sat - Sun, 08.30 - 17.00 (Weekend Day Rate)	£530.00	£555.00	01 April 2022	4.72%
Place	City Chambers Events Team	City Chambers Room Hire	Mandela Room	Fri - Sun Evening , 17.00 - 01.00 (Evening Rate)	£530.00	£555.00	01 April 2022	4.72%
Place	City Chambers Events Team	City Chambers Room Hire	Mandela Room	Sunday Special Offer , 08.30 - 01.00 (Day/Evening Rate)	£407.00	£430.00	01 April 2022	5.65%
Place	City Chambers Events Team	City Chambers Room Hire	Dean of Guild Waiting Room	Mon - Fri, 8.30 - 17.00 (Hourly Rate)	£34.00	£35.00	01 April 2022	2.94%
Place	City Chambers Events Team	City Chambers Room Hire	Dean of Guild Waiting Room	Mon - Fri, 8.30 - 17.00 (Min. 4hr Rate)	£139.00	£145.00	01 April 2022	4.32%
Place	City Chambers Events Team	City Chambers Room Hire	Dean of Guild Waiting Room	Mon - Fri, 8.30 - 17.00 (Full Day Rate)	£250.00	£260.00	01 April 2022	4.00%
Place	City Chambers Events Team	City Chambers Room Hire	Dean of Guild Waiting Room	Mon - Thurs, 17.00 - 01.00 (Evening Rates)	£205.00	£215.00	01 April 2022	4.88%
Place	City Chambers Events Team	City Chambers Room Hire	Dean of Guild Waiting Room	Sat - Sun, 08.30 - 17.00 (Weekend Day Rate)	£277.00	£290.00	01 April 2022	4.69%
Place	City Chambers Events Team	City Chambers Room Hire	Dean of Guild Waiting Room	Fri - Sun Evening , 17.00 - 01.00 (Evening Rate)	£280.00	£290.00	01 April 2022	3.57%
Place	City Chambers Events Team	City Chambers Room Hire	Dean of Guild Waiting Room	Sunday Special Offer , 08.30 - 01.00 (Day/Evening Rate)	£213.00	£225.00	01 April 2022	5.63%
Place	City Chambers Events Team	City Chambers Room Hire	Business Centre	Mon - Fri, 8.30 - 17.00 (Hourly Rate)	£143.00	£150.00	01 April 2022	4.90%
Place	City Chambers Events Team	City Chambers Room Hire	Business Centre	Mon - Fri, 8.30 - 17.00 (Min. 4hr Rate)	£570.00	£600.00	01 April 2022	5.26%
Place	City Chambers Events Team	City Chambers Room Hire	Business Centre	Mon - Fri, 8.30 - 17.00 (Full Day Rate)	£1,025.00	£1,070.00	01 April 2022	4.39%
Place	City Chambers Events Team	City Chambers Room Hire	Business Centre	Mon - Thurs, 17.00 - 01.00 (Evening Rates)	£850.00	£890.00	01 April 2022	4.71%
Place	City Chambers Events Team	City Chambers Room Hire	Business Centre	Sat - Sun, 08.30 - 17.00 (Weekend Day Rate)	£1,143.00	£1,200.00	01 April 2022	4.99%
Place	City Chambers Events Team	City Chambers Room Hire	Business Centre	Fri - Sun Evening , 17.00 - 01.00 (Evening Rate)	£1,170.00	£1,225.00	01 April 2022	4.70%
Place	City Chambers Events Team	City Chambers Room Hire	Business Centre	Sunday Special Offer , 08.30 - 01.00 (Day/Evening Rate)	£880.00	£925.00	01 April 2022	5.11%
Place	City Chambers Events Team	City Chambers Room Hire	Business Centre Auditorium	Mon - Fri, 8.30 - 17.00 (Hourly Rate)	£135.00	£140.00	01 April 2022	3.70%
Place	City Chambers Events Team	City Chambers Room Hire	Business Centre Auditorium	Mon - Fri, 8.30 - 17.00 (Min. 4hr Rate)	£540.00	£565.00	01 April 2022	4.63%
Place	City Chambers Events Team	City Chambers Room Hire	Business Centre Auditorium	Mon - Fri, 8.30 - 17.00 (Full Day Rate)	£970.00	£1,015.00	01 April 2022	4.64%
Place	City Chambers Events Team	City Chambers Room Hire	Business Centre Auditorium	Mon - Thurs, 17.00 - 01.00 (Evening Rates)	£810.00	£850.00	01 April 2022	4.94%
Place	City Chambers Events Team	City Chambers Room Hire	Business Centre Auditorium	Sat - Sun, 08.30 - 17.00 (Weekend Day Rate)	£1,080.00	£1,130.00	01 April 2022	4.63%
Place	City Chambers Events Team	City Chambers Room Hire	Business Centre Auditorium	Fri - Sun Evening , 17.00 - 01.00 (Evening Rate)	£1,109.00	£1,165.00	01 April 2022	5.05%

Place	City Chambers Events Team	City Chambers Room Hire	Business Centre Auditorium	Sunday Special Offer , 08.30 - 01.00 (Day/Evening Rate)	£830.00	£870.00	01 April 2022	4.82%
Place	City Chambers Events Team	City Chambers Room Hire	Pod	Mon - Fri, 8.30 - 17.00 (Hourly Rate)	£25.50	£27.00	01 April 2022	5.88%
Place	City Chambers Events Team	City Chambers Room Hire	Pod	Mon - Fri, 8.30 - 17.00 (Min. 4hr Rate)	£92.00	£95.00	01 April 2022	3.26%
Place	City Chambers Events Team	City Chambers Room Hire	Pod	Mon - Fri, 8.30 - 17.00 (Full Day Rate)	£184.00	£195.00	01 April 2022	5.98%
Place	Planning & Building Standards - Pre-application Advice	Householder Developments / advertising and signage / simple change of use / alterations	Local Development (small) service	up De 7 days ous application	£210.00	£220.00	01 April 2022	4.76%
Place	Planning & Building Standards - Pre-application Advice	Local Development (small) - up to 11 residential units / up to 999m2 commercial / other space	Face to face meeting with case officer	per hour	£105.00	£110.00	01 April 2022	4.76%
Place	Planning & Building Standards - Pre-application Advice	Local Development (medium) - 12 to 49 residential units / 1,000m2 to 10,000m2 commercial / other space	1hr inception meeting, 1hr follow up meeting, with case officer and advice	per review	£900.00	£945.00	01 April 2022	5.00%
Place	Planning & Building Standards - Pre-application Advice	Local Development (medium) - 12 to 49 residential units / 1,000m2 to 10,000m2 commercial / other space	Case officer accompanied site visit	per visit	£210.00	£220.00	01 April 2022	4.76%
Place	Planning & Building Standards - Pre-application Advice	Local Development (medium) - 12 to 49 residential units / 1,000m2 to 10,000m2 commercial / other space	Additional 1 hour meeting with case officer and other service areas	per hour	£525.00	£550.00	01 April 2022	4.76%
Place	Planning & Building Standards - Pre-application Advice	Local Development (medium) - 12 to 49 residential units / 1,000m2 to 10,000m2 commercial / other space	Support compiling information for application	per application	£525.00	£550.00	01 April 2022	4.76%
Place	Planning & Building Standards - Pre-application Advice	Major/National Development - 50+ residential units / 10,000m2 + commercial / other space / 2 hectares + site size / other criteria per Hierarchy of Development Regulations 2009	2hr pre-position meeting with case officer and other relevant officers	per meeting	£1,050.00	£1,100.00	01 April 2022	4.76%
Place	Planning & Building Standards - Pre-application Advice	Major/National Development - 50+ residential units / 10,000m2 + commercial / other space / 2 hectares + site size / other criteria per Hierarchy of Development Regulations 2009	2 hr inception meeting, accompanied site visit, 2hr meeting with case officer and other relevant teams, 2hr follow up meeting, 1hr wrap up meeting and advice	per review	£5,150.00	£5,400.00	01 April 2022	4.85%
Place	Planning & Building Standards - Pre-application Advice	Major/National Development - 50+ residential units / 10,000m2 + commercial / other space / 2 hectares + site size / other criteria per Hierarchy of Development Regulations 2009	Additional 1 hour meeting with case officer and other service areas	per application	£525.00	£550.00	01 April 2022	4.76%
Place	Planning & Building Standards - Pre-application Advice	Major/National Development - 50+ residential units / 10,000m2 + commercial / other space / 2 hectares + site size / other criteria per Hierarchy of Development Regulations 2009	Support compiling information for application	per application	£525.00	£550.00	01 April 2022	4.76%

PRUDENTIAL INDICATORS  
ANNEX 5 TO COALITION MOTION

**PRUDENTIAL INDICATORS**

**Indicator 1 - Estimate of Capital Expenditure**

The actual capital expenditure that was incurred in 2020/21 and the estimates of capital expenditure to be incurred for the current and future years that are recommended for approval are:

	<b>Capital Expenditure - General Services</b>					
	<b>2020/21</b>	<b>2021/22</b>	<b>2022/23</b>	<b>2023/24</b>	<b>2024/25</b>	<b>2025/26</b>
	<b>Actual</b>	<b>Forecast</b>	<b>Estimate</b>	<b>Estimate</b>	<b>Estimate</b>	<b>Estimate</b>
	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>
<b>Rolled Forward Capital Investment Programme</b>						
Education and Children's Services	87,439	76,579	35,338	71,215	103,555	72,646
Place	131,292	165,356	121,577	107,975	76,803	75,726
Place - Lending	19,313	6,995	28,006	62,413	70,500	41,793
Place - Trams to Newhaven	53,071	69,592	42,011	15,090	0	0
Place - Asset Management Works	14,517	22,446	27,392	26,441	33,677	31,484
Corporate Services	478	1,364	4,059	1,091	1,597	669
Edinburgh Health and Social Care Partnership	0	284	0	0	0	0
General (Slippage) / Acceleration in Programme	0	0	-21,694	-18,660	-5,573	4,574
<b>Total General Services Capital Expenditure</b>	<b><u>306,110</u></b>	<b><u>342,616</u></b>	<b><u>236,689</u></b>	<b><u>265,565</u></b>	<b><u>280,559</u></b>	<b><u>226,892</u></b>

The Place - Trams to Newhaven figures include capitalised interest following a change in accounting policy approved by Finance and Resources Committee on 21 January 2021. Note that the 2022-2026 Capital Investment Programme includes slippage / acceleration brought forward based on projected capital expenditure reported at the month eight stage.

	<b>2020/21</b>	<b>2021/22</b>	<b>2022/23</b>	<b>2023/24</b>	<b>2024/25</b>	<b>2025/26</b>
	<b>Actual</b>	<b>Forecast</b>	<b>Estimate</b>	<b>Estimate</b>	<b>Estimate</b>	<b>Estimate</b>
	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>
<b>Rolled Forward Capital Investment Programme</b>						
Housing Revenue Account	41,456	61,980	121,819	174,587	266,705	512,713

## Indicator 2 - Ratio of Financing Costs to Net Revenue Stream

Estimates of the ratio of financing costs to net revenue stream for the current and future years and the actual figures for 2020/21 are:

	Ratio of Financing Costs to Net Revenue Stream					
	2020/21 Actual	2021/22 Forecast	2022/23 Estimate	2023/24 Estimate	2024/25 Estimate	2025/26 Estimate
General Services	6.8%	6.8%	7.8%	7.9%	8.0%	8.0%
Housing Revenue Account (HRA)	32.9%	32.7%	35.7%	37.7%	40.5%	44.2%

Note: Figures for 2023/24 onwards are indicative at this stage as the Council has not set a General Services or HRA budget for these years. The figures for General Services are based on the current long term financial plan. HRA figures are based on the business plan which was reported to Finance and Resources Committee on 3 February 2022 including the impact of the Councillor proposed rent freeze.

The estimates of financing costs include current commitments and the proposals in this budget.

### Indicator 3 - Capital Financing Requirement

Estimates of the end of year capital financing requirement for the authority for the current and future years and the actual capital financing requirement at 31 March 2021 are:

	Capital Financing Requirement					
	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26
	Actual	Forecast	Estimate	Estimate	Estimate	Estimate
	£m	£m	£m	£m	£m	£m
General Services (including Finance Leases)	1,247	1,413	1,470	1,505	1,549	1,574
Housing Revenue Account (HRA)	376	398	468	555	665	814
NHT LLPs	88	56	32	24	15	15
Edinburgh Living LLPs	38	44	72	134	203	244
<b>Total Capital Financing Requirement</b>	<b>1,749</b>	<b>1,911</b>	<b>2,043</b>	<b>2,217</b>	<b>2,432</b>	<b>2,648</b>

The capital financing requirement measures the authority's underlying need to borrow for a capital purpose. The authority has an integrated treasury management strategy and has adopted the CIPFA Code of Practice for Treasury Management in the Public Services. The Council has, at any point in time, a number of cashflows both positive and negative, and manages its treasury position in terms of its borrowings and investments in accordance with its approved treasury management strategy and practices. In day to day cash management, no distinction can be made between revenue cash and capital cash. External borrowing arises as a consequence of all of the financial transactions of the authority and not simply those arising from capital spending. In contrast, the capital financing requirement reflects the authority's underlying need to borrow for a capital purpose.

The capital financing requirement for the NHT LLPs includes an estimate for repayments of advances noting that exit strategies are still to be finalised.

CIPFA's Prudential Code for Capital Finance in Local Authorities includes the following as a key indicator of prudence.

In order to ensure that over the medium term debt will only be for a capital purpose, the local authority should ensure that debt does not, except in the short term, exceed the total of capital financing requirement in the preceding year plus the estimates of any additional capital financing requirement for the current and next two financial years.

	Gross Debt and the Capital Financing Requirement					
	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26
	Actual	Forecast	Estimate	Estimate	Estimate	Estimate
	£m	£m	£m	£m	£m	£m
Gross Debt	1,347	1,433	1,379	1,335	1,292	1,228
Capital Financing Requirements	1,749	1,911	2,043	2,217	2,432	2,648
<b>(Over) / under limit by:</b>	<b>402</b>	<b>478</b>	<b>664</b>	<b>882</b>	<b>1,140</b>	<b>1,420</b>

The authority does not currently envisage borrowing in excess of its capital financing requirement over the next few years. This takes into account current commitments, existing plans and assumptions around cash balances and the proposals in this budget. The figures do not include any expenditure and associated funding requirements, other than projects specifically approved by Council, for the Local Development Plan (LDP) or City Deal.

The introduction of IFRS 16 - Leases within the Accounts could have a significant impact on the balance sheet. Implementation was due from 1 April 2020 but has been pushed back to 1 April 2022. This will subsequently have an impact on the Capital Financing Requirement (CFR) from the 2022/23 financial year.

Therefore, it should be expected to see an increase in the CFR in future years. This will similarly have an impact on the authorised limit and operational boundary for external debt but the full impact is yet to be fully understood within these assumptions. It should also be noted at the time of writing there was a further consultation being undertaken on a potential further delay to implementation.

#### Indicator 4 - Authorised Limit for External Debt

The authorised limit should reflect a level of borrowing which, while not desired, could be afforded, but may not be sustainable. "Credit Arrangements" as defined by Financial Regulations, has been used to calculate the authorised and operational limits requiring both the short and long term liabilities relating to finance leases and PFI assets to be considered. In respect of its external debt, it is recommended that Council approves the following authorised limits for its total external debt gross of investments for the next four financial years. These limits separately identify borrowing under credit arrangements including finance leases and PFI assets. Council is asked to approve these limits and to delegate authority to the Service Director - Finance and Procurement, within the total limit for any individual year, to effect movement between the separately agreed limits for borrowing and credit arrangements, in accordance with option appraisal and best value for money for the authority. Any such changes made will be reported to the Council at its meeting following the change.

	Authorised Limit for External Debt				
	2021/22	2022/23	2023/24	2024/25	2025/26
	£m	£m	£m	£m	£m
Borrowing	1,644	1,980	2,350	2,796	3,247
Credit Arrangements (including leases)	<u>294</u>	<u>286</u>	<u>279</u>	<u>272</u>	<u>264</u>
<b>Authorised Limit for External Debt</b>	<b><u>1,938</u></b>	<b><u>2,266</u></b>	<b><u>2,629</u></b>	<b><u>3,068</u></b>	<b><u>3,511</u></b>

These authorised limits are consistent with the authority's current commitments, existing plans and the proposals in this budget for capital expenditure and financing, and with its approved treasury management policy statement and practices. They are based on the estimate of most likely (but not worst case) scenario with sufficient headroom to allow for operational treasury management. Risk analysis and risk management strategies have been taken into account, as have plans for capital expenditure, estimates of the capital financing requirement and estimates of cashflow requirements for all purposes.

### Indicator 5 - Operational Boundary for External Debt

The Council is also asked to approve the following operational boundary for external debt for the same period. The proposed operational boundary equates to the estimated maximum of external debt. It is based on the same estimates as the authorised limit but reflects directly the estimate of the most likely, prudent but not worst case scenario, without the additional headroom included within the authorised limit to allow for example for unusual cash movements. The operational boundary represents a key management tool for in year monitoring. Within the operational boundary, figures for borrowing and credit arrangements are separately identified. The Council is also asked to delegate authority to the Service Director - Finance and Procurement, within the total operational boundary for any individual year, to effect movement between the separately agreed figures for borrowing and credit arrangements, in a similar fashion to the authorised limit. Any such changes will be reported to the Council at its next meeting following the change.

	<b>Operational Boundary for External Debt</b>				
	<b>2021/22</b>	<b>2022/23</b>	<b>2023/24</b>	<b>2024/25</b>	<b>2025/26</b>
	<b>£m</b>	<b>£m</b>	<b>£m</b>	<b>£m</b>	<b>£m</b>
Borrowing	1,644	1,930	2,300	2,746	3,247
Credit Arrangements (including leases)	<u>294</u>	<u>286</u>	<u>279</u>	<u>272</u>	<u>264</u>
<b>Operational Boundary for External Debt</b>	<b><u>1,938</u></b>	<b><u>2,216</u></b>	<b><u>2,579</u></b>	<b><u>3,018</u></b>	<b><u>3,511</u></b>

The Council's actual external debt at 31 March 2021 was £1,347m of borrowing (including sums repayable within 12 months).

In taking its decisions on this budget, the Council is asked to note that the estimate of capital expenditure determined for 2021/22 will be the statutory limit determined under section 35(1) of the Local Government (Scotland) Act 2003.

### Indicator 6 - Loans Charges Associated with net Capital Investment expenditure plans

Under the changes to the Prudential Code which came into force in December 2017, the requirement to measure and report on the incremental impact on the Council Tax / rents was removed from the Code. The authority can set its own local indicators to measure the affordability of its capital investment plans. The Service Director - Finance and Procurement considers that Council should be advised of the loans charges cost implications which will result from the spending plans being considered for approval. These cost implications have been included in the Council's Revenue and HRA budgets for 2021/22 and in the longer term financial frameworks.

	Loans Charges Liability				
	2021/22	2022/23	2023/24	2024/25	2025/26
	Actual	Estimate	Estimate	Estimate	Estimate
	£000	£000	£000	£000	£000
Loans Fund Pooled Interest Rate at Indicative 4%					
General Services (excluding On-Lending and Tram to Newhaven) - New Loans Fund Advances					
Loans Fund Advances in year	145,004	68,447	76,238	107,149	93,716
Year 1 - Interest Only	2,940	1,388	1,546	2,173	1,900
Year 2 - Interest and Principal Repayment	8,435	3,982	4,435	6,233	5,451
Housing Revenue Account (HRA) - New Loans Fund Advances					
Loans Fund Advances in year (excluding borrowing for LLP programme *)	38,736	87,938	104,216	127,158	167,115
Year 1 - Interest Only	785	1,783	2,113	2,578	3,389
Year 2 - Interest and Principal Repayment	2,253	5,115	6,062	7,397	9,721

\* The loans charges associated with the borrowing required for the house building programme for onward transferred to the LLPs will be met from the LLPs and does therefore not have a net impact on the HRA or General Services revenue budget. Tram repayments are based on the income model and will commence in 2023/24 when the line to Newhaven becomes operational.

### Consideration of options for the capital programme

In considering its programme for capital investment, Council is required within the Prudential Code to have regard to:

- affordability, e.g. implications for Council Tax or house rents;
- prudence and sustainability, e.g. implications for external borrowing;
- value for money, e.g. option appraisal;
- stewardship of assets, e.g. asset management planning;
- service objectives, e.g. strategic planning for the authority;
- practicality, e.g. achievability of the forward plan.

## **Appendix 2**

**(As referred to in Act of Council No 2 of 24 February 2022)**

**REVENUE BUDGET 2022/23**

**SUSTAINABLE CAPITAL BUDGET STRATEGY 2022/32**

**HOUSING REVENUE ACCOUNT BUDGET STRATEGY 2022-32**

**CONSERVATIVE GROUP AMENDMENT**

### **Council:**

Recognises the unprecedented circumstances under which this budget is being set and acknowledges the resilience of our citizens and businesses in the face of the Covid 19 pandemic.

Commends the work of Council employees, many of whom have been on the front line of the fight against the pandemic.

Applauds the world leading work of UK scientists in testing and approving COVID-19 vaccines, placing us on the front foot in the fight against the disease.

Welcomes the interventions of the UK Government in delivering financial support to individuals and businesses hardest hit by the pandemic and in offering financial flexibilities which have enabled this Council to present a balanced budget.

However, notes that the financial challenges facing this Council largely pre-date the outbreak of COVID-19 and regrets the failure of the SNP-Labour Administration to respond to the 2016 and 2020 Best Value audit findings to develop longer-term sustainable service plans to address projected funding gaps.

Continues to regret the Administration's decision of 2019 to approve the Tram Extension business case, with the latest financial projections highlighting serious concerns over the viability of the extension with attendant implications for the delivery of core council services.

Notes the long term failure of the Administration to convince the Scottish Government to provide adequate and equitable funding for Edinburgh and calls on the SNP / Green Administration at Holyrood to build fair funding for core services, homelessness pressures and concessionary travel into future budgets as a starting point to a fair settlement for local government.

Regrets the failure of the Scottish Government to provide fair funding for homelessness.

Considers the appalling condition of the city's roads and many Council houses to be a cause for embarrassment in our Capital city and a direct consequence of neglect and mis-prioritisation by this SNP-Labour coalition and previous Administrations.

Recognises the key role that the city's business community will play in Edinburgh's recovery from COVID-19 and regrets the omission of businesses and the city's economy more broadly from the Council's business plan.

### **Revenue Budget 2022/27**

On specific budgetary proposals Council:

- 1) Notes the failure of the SNP / Labour Administration to honour its commitment to limit Council Tax increases to 3% per annum. Council recognises the challenges facing taxpayers and agrees to limit the Council Tax increase to 1.5% in 2022/23 thereby reducing the financial burden on residents by £4.8m. Further, Council commits to cap future Council Tax increases at no more than 3% per annum.
- 2) Regrets the Administration's recent 40% increase in the garden tax and agrees to end this charge thereby further reducing the financial burden on residents by £1.8m.
- 3) Regrets the Administration's proposals to increase pay and display charges by c. 6% and agrees to limit increases to 3%.
- 4) Allocates a further £250,000 to reject proposed uplifts in fees and charges relating to school milk, health and social care, community access to school sports facilities and burial and cremation charges.
- 5) Council notes the failure of the current and previous Administrations to maximise efficiency and effectiveness of Council services. Council further recognises that it is the quality of service that is important and commits to considering all methods of service delivery to improve quality and reduce cost thus maintaining and improving services in line with Best Value.
- 6) Council agrees to remove the self-imposed political restrictions of the Administration and empowers Chief Officers and senior managers to develop a programme of Value for Money service reviews to deliver significant savings, with options for implementation of a first phase to be brought to Council for approval by September 2022. Market testing and benchmarking should be applied to take an evidenced-based approach to development of savings options.
- 7) Council regrets the failure of the SNP-Green Administration at Holyrood to address the bureaucratic anomaly in funding for Homelessness prevention with Edinburgh facing additional costs of £17.6m in 2022/23 whereas Glasgow has been able to recover costs through Health mobilisation plan

arrangements. The additional cost to Edinburgh is equivalent to £85 per household or over 5% of Council Tax charges in 2022/23. Council agrees to make urgent cross-party representations on this matter.

- 8) Council agrees to undertake a comprehensive Workforce Modernisation programme including recurring investment of £5m to support consolidation of the Living Wage into pay structures alongside reviews of management costs; redeployment arrangements; and reward and recognition to deliver more robust arrangements and ensure value for money. As a priority the review of management arrangements will develop detailed plans to deliver previously approved savings of £2m through the next phase of Directorate reviews.
- 9) Council welcomes record UK Government funding for social care and agrees to allocate an additional £50.2m to the EIJB in 2022/23 in line with funding confirmed to date.
- 10) Acknowledges the many challenges faced by teachers, pupils and parents alike during the COVID-19 pandemic. Agrees investment of £10.4m in additional teachers and support staff affirming the Council's support for education as a key priority in our city's recovery.
- 11) Approves £2.5m of additional expenditure for a programme of environmental initiatives including work to undertake a Spring "deep clean", invest in hot water pressure washers and address key issues including graffiti, litter, choked gullies and drains, road sweeping, and tree maintenance. Further, Council approves £300,000 for continuation of temporary toilets at The Meadows, Inverleith Park and Leith Links.
- 12) Allocates £2.1m in 2022/23 for an integrated programme focussed on preventing poverty and homelessness; supporting access to work and training; and maximising take-up of benefits.
- 13) Rejects the Administration's pledge to ring-fence 10% of the roads and transport budget for cycling. Agrees that these resources should be committed to roads and pavement repairs to improve safety for all road and pavement users. Further approves additional revenue funding of £1m for a programme of road and pavement repairs and investment in dropped kerbs.
- 14) Recognising the significant budgetary pressures faced by the Council during the COVID-19 pandemic, agrees to allocate £500,000 to the residential and secure budgets within Children's Services, noting that financial flexibilities and significant additional COVID-related funding from the UK Government are still being considered and thus could potentially be used to meet further pressures.
- 15) Regrets the undemocratic manner in which the Spaces for People programme has been implemented despite widespread local opposition.

- 16) Recognises that the focus on Spaces for People and the reallocation of resources to support this, has contributed to an intense deterioration in the condition of our roads and pavements.
- 17) Agrees to remove all remaining temporary Spaces for People measures and reinstate original road layouts. Further, agrees to allocate an additional £1m for permanent cycling schemes with development of schemes to be subject to meaningful consultation.
- 18) Agrees to retain Lothian Buses in public ownership and rejects plans to introduce a workplace parking levy.
- 19) Regrets that the Scottish Government's provision of free bus travel for under 22s does not provide compensating funding for Edinburgh Trams. Council does not agree budget provision for this unfunded National policy commitment and continues to work with Edinburgh Trams to seek full funding from Scottish Government. Further, Council instructs Officers to bring forward an update to Transport and Environment Committee in March.
- 20) Council notes the recent announcement of additional funding of £6.435m to support business recovery and address cost of living impacts on low-income households and requests that proposals for investment are brought to Council, including options to support recovery of businesses in the hospitality sector which lost bookings during the recent key trading period.
- 21) Agrees to allocate £180,000 for hostile vehicle mitigation barriers.
- 22) Allocates £300,000 to expand the availability of Electric Vehicle charging infrastructure.
- 23) Commits to prioritising the City of Edinburgh Music School and the instrumental music service.
- 24) Recognises the positive impact on individuals and communities of engagement in exercise and agrees to examine opportunities to expand innovative community-based programmes such as the Craggs and Queensferry Sports Centres to support recovery from COVID-19.
- 25) Agrees to establish a Sports Fund of £170,000 to provide support to programmes which provide positive opportunities to vulnerable individuals and communities through physical activity and sport.
- 26) Council welcomes the completion of a feasibility study confirming the practicality of developing high quality and energy efficient modular accommodation and, subject to a robust business case, commits to pilot this innovative approach within the Homelessness Transformation programme.

- 27) Agrees to terminate the Council's membership of the Convention of Scottish Local Authorities delivering an annual saving of £255,000 from 2023/24.
- 28) Continues to regret the reduced role of Marketing Edinburgh and the part played by senior Councillors in hastening the organisation's closure, including incurring large fines from Companies House which were paid by the taxpayer.
- 29) Rejects the Administration's inadequate response to the Tanner Inquiry and Review. Agrees that funding should be set aside in reserves so that the necessary resource can be provided when deficiencies in the proposed Administration response have been resolved.
- 30) Regrets the Administration's failure to deliver the Asset Management Strategy, with pressures of £2.4m written off. Further, rejects the ineffective 20-minute neighbourhood strategy.
- 31) Notes that in the Edinburgh Health and Social Care Partnership urgent work is needed to develop a strategic approach to financial planning with the EIJB continuing to rely on non-recurring funding to address non-delivery of Partnership savings and shortfalls in funding from the Scottish Government. Further recognises the failure of the Administration and the Edinburgh IJB (EIJB) to deliver transformational change in service delivery.

### **Capital Investment Programme**

Council:

- 32) Agrees proposals for additional capital investment of £16m as detailed in Annex 3.
- 33) Regrets the Administration's decision to approve the Tram Extension business case which, according to the updated business case reported in November 2020, could lead to a future call on Council reserves of up to £93m with a cost allowance of £7m now included in the budget framework for 2023/24 with an annual allowance of £9.25m from 2024/25.
- 34) Approves £5m of additional capital investment in roads and pavements, including drainage improvements. Further, approves additional investment of £5m in a programme of transport schemes, including effective road repairs in heavily trafficked bus lanes and bus stops; and improvements in traffic management at key junctions and on major public transport routes.
- 35) Agrees £6m of investment in unfunded capital pressures and priorities comprising: Parks infrastructure including lighting improvements (£2m); Bridge Structures (£1.8m), Calton Road rockface (£1.2m) and permanent cycling schemes (£1m).

- 36) Agrees that a full business case on the active travel programme should be considered before any commitments are made to allocate resources or reprioritise existing plans.
- 37) Agrees that no material legal property commitments will be entered into pending a review of alignment with the strategic review of the estate and consideration of opportunities for wider consolidation and rationalisation, including through a community hub approach.

## **Risks and Reserves**

Council:

- 38) Notes the report by the Executive Director of Corporate Services setting out the significant risks associated with the Administration's budget proposals.
- 39) Agrees allocation of £2m as an initial contribution to establish a risk contingency given estimated budget gaps from 2023/24. Agrees that establishment of an appropriate risk contingency alongside further investment to support businesses and individuals hardest hit by the pandemic will be priorities should additional revenue funding be confirmed through UK and Scottish Government budget decisions.
- 40) Instructs the Chief Executive to report to Council in March with detail of specific proposals to address assumed service savings, including the longstanding savings targets relating to a Chief Officer and Senior / Middle Management review.

## **Development of a Sustainable Financial Strategy**

Council:

- 41) Recognises that the projected budget deficits largely pre-date the outbreak of COVID-19 with the Council increasingly relying on unplanned corporate savings and reserves.
- 42) Agrees to develop an effective strategy to lobby for a fairer settlement for local government including introduction of PPP-based flexibility arrangements; equitable funding for pressures in homelessness and children's services; proper recognition of pay, demographic and demand pressures; and full funding for National policy commitments.
- 43) Supports the work of Council Heads of Finance as they continue to make the case to the Scottish Government for the PPP-based financial flexibility arrangements which would optimise the level of retrospective benefit whilst delivering savings to the revenue account over the medium term to mitigate ongoing COVID impacts.

- 44) Subject to consideration of more detailed business cases by the Finance and Resources Committee, approves the use of up to £2m from the Spend to Save Fund to develop a comprehensive change plan to address the pressing financial challenges facing the council over the medium term including;
- Establishment of a dedicated cross-Council project team to undertake a programme of Value for Money service reviews.
  - Provision of additional dedicated staff to accelerate a strategic property review and implementation of a community hub model approach to capital investment.
  - Development of service prioritisation and workforce management savings options with a first phase of savings to be implemented by 1st January 2023.

### **Housing Revenue Account Budget Strategy**

Council:

- 45) Recognises that the Council Administration has not provided full service and value for money to tenants during the pandemic and agrees to freeze rent levels in 2022/23.
- 46) Welcomes the necessary investment in external fabric and communal areas of blocks where the Council is a majority owner within the draft HRA five-year Capital Investment Programme.
- 47) Regrets the flawed tenant survey with a rent freeze presumed to be not viable and not included as a direct consultation option. Agrees to develop more meaningful consultation arrangements including development a medium-term rent strategy.
- 48) Agrees to focus on improving the HRA repair service offered to Tenants and to bring all HRA homes up to an acceptable minimum standard without delay.
- 49) Notes that the HRA strategy would enable net zero carbon by 2038/39 (eight years later than originally planned).

### **Conclusions**

Council notes the following reports:

Item 4.1 – Council Budget Reports

- (a) Revenue Budget Framework 2022/27 – referral from the Finance and Resources Committee;
- (b) Revenue Budget 2022/23 – Risks and Reserves - referral from the Finance and Resources Committee;

- (c) Local Government Finance Settlement 2022/23 – Update – report by the Chief Executive; and
- (d) Sustainable Capital Budget Strategy 2022-32 - referral from the Finance and Resources Committee.

Item 4.2 – Housing Revenue Account (HRA) Budget Strategy (2022-2033) – referral from the Finance and Resources Committee

Council approves:

- The Revenue Budget 2022/23 as set out in the reports, subject to the amendments set out in Annex 1 to this motion;
- A band 'D' Council Tax of £1,358.67 for 2022/23;
- The Council Tax and Rating resolution set out in Annex 2 to this motion;
- The 2022/32 Capital Budget Strategy as set out in the report by the Executive Director of Corporate Services, subject to the amendments set out in Annex 3 to this motion;
- A further report to be submitted to seek approval of revised charges for Council services, the outcomes of which are contained in Appendix 1 to this motion;
- The recommendations contained in the Housing Revenue Account by the Executive Director of Place and the outline 10-year HRA capital programme 2022-32, subject to agreement that there be no rent rise in 2022/23 and any revisions needed to the revenue account and / or capital programme as a result;
- Allocations from the Spend to Save Fund as set out in this motion;
- A further report to be submitted to seek approval of the prudential indicators arising from this motion.

Council notes that proposals on the allocation of additional sums anticipated to be received to support (i) business recovery and low-income households and (ii) Health and Social Care Partnerships will be brought to Council in due course

**REVENUE BUDGET 2022/23**  
**ANNEX 1 TO THE CONSERVATIVE GROUP AMENDMENT**

	2022/23		2023/24	
	£000	£000	£000	£000
<b>Expenditure to be Funded</b>				
- Resource Allocation Totals	1,139,965			
- Add: Expenditure funded through Specific Grants	<u>56,739</u>			
		1,196,704		
- General Revenue Funding and Non Domestic Rates	(826,193)			
- Ring Fenced Funding	<u>(56,739)</u>			
		(882,932)		
<b>To be Funded by Council Tax</b>		<u>313,772</u>		<u>398,313</u>
<b>Council Tax at Band D</b>		£ 1,358.67		£ 1,399.43
<b>Increase on Previous Year</b>		£ 20.08		£ 40.76
- Percentage Increase		1.50%		3.00%
<b>Funding Requirement</b>		313,772		398,313
<b>Council Tax Income</b>		<u>318,832</u>		<u>330,774</u>
		<u>318,832</u>		<u>330,774</u>
<b>Funding (Excess) / Shortfall at Council Tax increase above as reported to Council, February 2022</b>		(5,060)		67,539
<b>Service Investment (see Appendix 1)</b>	8,450		1,500	
<b>Add / Less: Amendments to Draft Revenue Budget Framework (see Appendix 1)</b>	(1,115)		(1,205)	
<b>Less: Additional Savings (see Appendix 1)</b>	<u>(2,775)</u>		<u>(11,135)</u>	
		4,560		(10,840)
<b>Contributions to / (from) reserves (itemise)</b>				
Spend to Save Fund	(1,500)		(500)	
Reserves Contribution	<u>2,000</u>			
		500		(500)
<b>Balance of Available Resources</b>		<u>-</u>		<u>56,199</u>

**REVENUE BUDGET 2022/23**  
**APPENDIX 1 TO THE CONSERVATIVE GROUP AMENDMENT**

	<b>2022/23</b>	<b>2023/24</b>
<b>SERVICE INVESTMENT</b>	<b>£000</b>	<b>£000</b>
Strategic Property Review and Value for Money Service Reviews (Spend to Save Fund)	1,000	(500)
Service Prioritisation and Workforce Management Reviews (Spend to Save Fund)	500	(500)
Infrastructure Investment (Prudential Borrowing)	500	500
Environmental Initiatives	2,500	(2,500)
Poverty - Maximising Incomes and Meeting Crisis Needs	1,500	(1,500)
Footpaths and Road Repairs	1,000	(1,000)
Parks and Greenspace	300	(300)
Children's Services	500	(500)
Sports Fund	170	(170)
Electric Vehicle Charging Points	300	(300)
Hostile Vehicle Mitigation	180	(180)
<b>TOTAL SERVICE INVESTMENT</b>	<b><u>8,450</u></b>	<b><u>(6,950)</u></b>
<b>PROPOSED AMENDMENTS TO DRAFT REVENUE BUDGET FRAMEWORK 2022/23</b>		
Parking Pay and Display Charges	225	
Discretionary Fees and Charges	250	
Garden Waste Collection Service	910	910
20 Minute Neighbourhoods	(500)	
Tram Concessions	(2,000)	(1,000)
<b>TOTAL AMENDMENTS TO DRAFT REVENUE BUDGET FRAMEWORK</b>	<b><u>(1,115)</u></b>	<b><u>(90)</u></b>
<b>ADDITIONAL SAVINGS</b>	<b>£000</b>	<b>£000</b>
Service Prioritisation /Workforce Management	(1,250)	(3,750)
Strategic Property Review and Value for Money Service Reviews	(500)	(2,500)
Workforce Modernisation	(525)	(175)
Chief Officers and Senior Management Review	(500)	(1,500)
Calton Road Rockface		(180)
CoSLA		(255)
<b>TOTAL ADDITIONAL SAVINGS</b>	<b><u>(2,775)</u></b>	<b><u>(8,360)</u></b>

## COUNCIL TAX/RATING RESOLUTION ANNEX 2 TO THE CONSERVATIVE GROUP AMENDMENT

To recommend that in respect of the year to 31st March, 2023:

### 1. GENERAL FUND

Revenue Estimates - the Revenue Estimates as presented and adjusted be approved;

Council Tax - estimated expenditure from Council Tax of £318.832m be met and in terms of Sections 70(1) and 74(1) of the Local Government Finance Act 1992 (the 1992 Act) Council Tax be levied in respect of properties in the bands defined in Section 74(2) of the 1992 Act, as amended by The Council Tax (Substitution of Proportion) (Scotland) Order 2016, as follows:

Band	Council Tax £	Band	Council Tax £
A	905.78	E	1,785.14
B	1,056.74	F	2,207.84
C	1,207.71	G	2,660.73
D	1,358.67	H	3,328.74

### 2. RATING APPEALS TIMETABLE

In terms of Part XI of the Local Government (Scotland) Act 1947 the following dates be approved:

#### Main Assessment Roll

Lodging of Appeals with the Executive Director of Corporate Services by	8 July 2022
Hearing of Appeals by the Rating Authority	16 September 2022

#### Amendments to Main Assessment Roll made subsequent to its issue

Lodging of Appeals with the Executive Director of Corporate Services	Within six weeks of issue of Rate Demand or in terms of Section 11 of the Rating and Valuation (Amendment) (Scotland) Act 1984
--	--

Hearing of Appeals by the Rating Authority	Periodically
--	--------------

### 3. CAPITAL EXPENDITURE

Expenditure on Capital projects in progress be met.

### 4. BORROWING

The Council borrows necessary sums to meet the above capital expenditure.

**CAPITAL BUDGET 2022 - 2027**  
**ADDITIONS TO REVISED PROGRAMME**  
**ANNEX 3 TO THE CONSERVATIVE GROUP AMENDMENT**

						<b>Total £000</b>
<b>Available Resources for Distribution</b>						
Prudential Borrowing (funded through additional revenue savings)						16,000
<b>Resources Available for Distribution</b>						<b><u>16,000</u></b>
	<b>2022-23</b>	<b>2023-24</b>	<b>2024-25</b>	<b>2025-26</b>	<b>2026-27</b>	
	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	
<b>Changes to recommended CIP</b>						
Roads and Pavements	5,000					5,000
Transport Schemes	5,000					5,000
Parks and Greenspace Infrastructure	2,000					2,000
Bridge Structures	1,800					1,800
Calton Road Rockface	1,200					1,200
Cycle Schemes	1,000					1,000
	<b><u>16,000</u></b>	<b><u>0</u></b>	<b><u>0</u></b>	<b><u>0</u></b>	<b><u>0</u></b>	<b><u>16,000</u></b>

## **Appendix 3**

**(As referred to in Act of Council No 2 of 24 February 2022)**

**REVENUE BUDGET 2022/23**

**SUSTAINABLE CAPITAL BUDGET STRATEGY 2022/32**

**HOUSING REVENUE ACCOUNT BUDGET STRATEGY 2022-32**

**GREEN GROUP AMENDMENT**

### **A BUDGET FOR CLIMATE AND SOCIAL JUSTICE**

#### **Introduction**

1. The Green Group welcomes the opportunity to contribute to the debate about the city's budget and we pay tribute to the hard work of staff in preparing the budget papers and delivering the Council services funded by the budget.

2. Over this term Greens, at various levels, have sought to secure reforms to local government funding, with greater control over local revenue, additional powers, tax reform and funding framework all being developed. The co-operation agreement in the Scottish Parliament has committed the Scottish Government to a citizens' assembly on reform of funding for local government which will be a necessity in the coming years.

#### **Green Budget : Climate Justice**

3. The city council is one of a growing number of public bodies to declare a climate emergency. Unless cities, regions and nations all act to reduce greenhouse gases dramatically, the United Nations has warned of an increasingly bleak future, with catastrophic consequences for huge numbers of people, especially the poorest, and a devastating impact on habitats and other species. The Council has set a target for the city to be a Zero Carbon City by 2030. But declarations and targets are only meaningful if actions follow. And that includes spending priorities.

4. Greens recognise that, though drastic changes to the climate affect us all, those likely to suffer the most adverse effects are those already struggling owing to poverty and other factors. Therefore addressing the climate emergency is not just urgent but also a matter of justice.

5. That is why we believe the 2022 budget must be a budget for climate. But a climate budget does far more than deliver a reduction in greenhouse gases. It makes for a city which is more equal, more liveable and more attractive: where congestion and air pollution are slashed; where fuel poverty is ended; where community life is

strengthened. It's an Edinburgh which leads the way rather than being left behind; and where, as a result, investment is attractive.

6. While these are budget choices they are also choices large-scale institutions must make. For example the Lothian Pension Fund should seek to divest from volatile fossil fuels and find opportunities to invest in zero-carbon development, renewable energy and forest regeneration.

### **Climate 1 : Dedicated Officers**

7. We believe there are enormous opportunities to bring in additional external funding to support the city on its progress to zero carbon. However these opportunities can only be sought by officers dedicated to the task, which is why we have dedicated funding to both the current sustainability team and to bring in expertise on energy with an energy team.

### **Climate 2 : Transport**

8. Transport accounts for a third of emissions in Edinburgh and though Covid emergency measures reduced that for a time we risk returning to previous levels without taking action. That is why our budget dedicates an extra £27 million for active travel, public transport and safety over the next four years. This incorporates our desire to present a gender budget – a budget which considers the needs of women – in making our cycleways and footpaths safer and friendlier.

9. We also believe the Council must do its own part in reducing pollution from traffic which is why we have set aside £4,300,000 in order to convert the Council's heavy fleet to an electric fleet. As well as reducing the damage we are doing to the climate this will also present savings in the long term as electric vehicles are cheaper to run.

### **Climate 3 : Communities**

10. In addressing the climate emergency we must bring communities along with us. This is why we have included funding for Net-Zero Communities, community engagement and waste re-use hubs. This will allow us to improve quality of life while we decrease our impact on the planet.

### **Climate 4 : Understanding**

11. As well as reaching out to communities we seek to put our own house in order and ensure that addressing climate is led from the top. Therefore as part of our commitment to carbon budgeting we have included accredited carbon literacy training for all elected members.

### **Green Budget : Social Justice**

12. Greens recognise that climate and social justice are intersectional; that the gulf between the richest and poorest both nationally and internationally is a contributing

factor both to climate change itself and to the degree at which people are adversely affected by climate change.

13. Greens also recognise that women are often those who suffer social injustice most and that therefore addressing social justice expresses our desire for a gender budget.

14. Notes that this year has seen a dramatic rise in inflation which has not been matched by an equivalent rise in average income and that the Council must do its part to address this issue.

### **Social Justice 1 : Rent Freeze**

15. Greens have chosen to freeze rents on HRA properties this year, to avoid exacerbating the crisis in energy costs and cost of living more generally.

16. Council notes that proposals on the allocation of additional sums anticipated to be received to support (i) business recovery and low-income households and (ii) Health and Social Care Partnerships will be brought to Council in due course. It is clear, however, that these additional resources should be used to provide further support to those who need it most.

### **Social Justice 2 : Addressing the cost of living**

17. The cost of living crisis cannot be ignored by the Council. Greens have put £1,100,000 towards the cost of living crisis which includes funding for the crisis grants programme and food distribution to those in need.

18. We have also sought to mitigate charges for school milk and freeze charges for at home care and community use of school facilities in order to avoid these essential costs rising and becoming a part of an inflationary economy which is unaffordable for many. In our aim to produce a gender budget we note that the duty of performing and organising at home care falls disproportionately on women.

### **Social Justice 3 : Public Toilets**

19. The Green budget includes funding for temporary public toilets during the spring and summer as well as four new permanent public toilets and the staff to maintain them, as well as potentially opening existing public toilets for longer. Public toilets are crucial in allowing people to swap their car for walking knowing they will have the opportunity for a 'comfort break' as well as allowing people to enjoy the outdoors without worrying about the lack of facilities.

### **Funding : Hope for the Future**

20. This year has seen the best result from the national budget for Edinburgh City Council in several years. However the additional funding granted by the Scottish Parliament is not ongoing which means the Council can largely only spend it on one-off expenses rather than continued investment. Likewise investment in further capital

expenditure has been limited owing to the prospect of budgets becoming unbalanced in future years.

21. Council therefore notes that Council Tax is a regressive tax and that reform of funding for local councils is an urgent necessity. Council urges the Scottish Government to consult on such reform as widely but as quickly as possible and to deliver the changes that have been promised in one form or another since 2007.

22. Council notes that workplace parking levy and transient visitor levy are both welcome future additions to council funding but that the Scottish Government's insistence on restricting where councils may spend the money raised from them restricts our ability to properly address the issues we face this year and in the future. While we fully support the introduction of a workplace parking levy and have assumed some initial use of the associated income generated in 2023/24, once further detail on the agreed scope of the scheme becomes available, we will bring forward proposals for significant further investment in the city's public transport and active travel infrastructure.

## **Conclusions**

Council notes the following reports from the Executive Directors of Corporate Services, Place and the Chief Executive:

## **Council Budget Reports**

(a) Revenue Budget Framework 2022/27 – Progress Update - referral from the Finance and Resources Committee

(b) Revenue Budget 2022/23 - Risks and Reserves - referral from the Finance and Resources Committee

(c) Local Government Finance Settlement 2022/23 – Update – report by the Chief Executive

(d) Sustainable Capital Budget Strategy 2022-2032 – referral from the Finance and Resources Committee

## **Housing Revenue Account**

Housing Revenue Account (HRA) Budget Strategy (2022-32) – referral from the Finance and Resources Committee

Council therefore approves:

- The Revenue Budget 2022/23 as set out in the reports appended to this motion, as amended by the changes/allocations included in Appendix 1;
- A band 'D' Council Tax of £1,378.75;

- The Council Tax and Rating resolution set out in Annex 2 to this motion;
- The 2022/32 Sustainable Capital Budget Strategy as set out in the report by the Executive Director of Corporate Services, as amended by the changes shown in Annex 3;
- A further report to be submitted to seek approval of revised charges for Council services, the financial impact of which is contained in Appendix 1 to this amendment;
- A further report to be submitted to seek approval of the prudential indicators arising from this motion; and
- A rent freeze for all Council tenants to ease the cost of living crisis.

**REVENUE BUDGET 2022/23**  
**ANNEX 1 TO GREEN GROUP AMENDMENT**

	2022/23		2023/24	
	£000	£000	£000	£000
<b>Expenditure to be Funded</b>				
- Resource Allocation Totals	1,139,965			
- Add: Expenditure funded through Specific Grants	<u>56,739</u>			
		1,196,704		
- General Revenue Funding and Non Domestic Rates	(826,193)			
- Ring Fenced Funding	<u>(56,739)</u>			
		<u>(882,932)</u>		
<b>To be Funded by Council Tax</b>		<u>313,772</u>		<u>398,313</u>
<b>Council Tax at Band D</b>		£ 1,378.75		£1,420.11
<b>Increase on Previous Year</b>		£ 40.16		£ 41.36
- Percentage Increase		3.00%		3.00%
<b>Funding Requirement</b>		313,772		398,313
<b>Council Tax Income</b>		<u>323,632</u>		<u>335,718</u>
		<u>323,632</u>		<u>335,718</u>
<b>Funding (Excess) / Shortfall at Council Tax increase above as reported to Council, February 2022</b>		(9,860)		62,595
<b>Service Investment (see Appendix 1)</b>		9,834		650
<b>Add / Less: Amendments to Draft Revenue Budget Framework (see Appendix 1)</b>		326		(424)
<b>Less: Additional Savings (see Appendix 1)</b>		<u>(300)</u>		<u>(350)</u>
		9,860		(124)
<b>Contributions to / (from) reserves (itemise)</b>				
		<u>0</u>		<u>0</u>
<b>Balance of Available Resources</b>		<u>0</u>		<u>62,471</u>

**REVENUE BUDGET 2022/23**  
**APPENDIX 1 TO GREEN GROUP AMENDMENT**

	<b>2022/23</b>	<b>2023/24</b>
<b>SERVICE INVESTMENT</b>	<b>£000</b>	<b>£000</b>
Ash dieback and improvement to green spaces	320	(320)
Essential repairs to Rainbow Bridge, Leith	20	(20)
For pressures on Children's Services	1,514	(1,514)
Shared repairs emergency unit	150	(150)
Private renting support unit	150	0
<b>Quality of Life Improvements</b>		
Addressing the cost of living crisis	1,100	(1,100)
Provision of temporary toilets in premier parks	300	(300)
Lighting improvements in parks	250	(250)
Participatory Budgeting support	100	(100)
Staffing and other operational costs for public toilets	60	60
<b>Green budget for climate emergency</b>		
Net-zero communities	500	(500)
Sustainability team funding	220	0
Energy team staffing	160	0
Refuse collection vehicle EV conversion (CFCR)	4,300	(4,300)
EV chargers (CFCR)	290	(290)
Waste re-use hubs	200	(200)
Community engagement on climate delivery	100	(100)
Accredited carbon literacy training for all elected members	50	(50)
Improvement to housing maintenance service	50	(50)
<b>TOTAL SERVICE INVESTMENT</b>	<b>9,834</b>	<b>(9,184)</b>
<b>PROPOSED AMENDMENTS TO DRAFT REVENUE BUDGET FRAMEWORK 2022/23</b>		
Car parking charges	(500)	(500)
School milk charges	80	0
Homecare charges	66	0
Community access to secondary schools charges	30	0
Edinburgh Leisure	400	0
Revenue borrowing for active travel of £8m (against future WPL)	250	250
Offsetting funding from WPL from 2023/24	0	(500)
<b>TOTAL AMENDMENTS TO DRAFT REVENUE BUDGET FRAMEWORK</b>	<b>326</b>	<b>(750)</b>
<b>ADDITIONAL SAVINGS</b>	<b>£000</b>	<b>£000</b>
Savings from refuse collection vehicle EV conversion	(150)	(50)
Savings in staff travel and parking costs	(150)	0
<b>TOTAL ADDITIONAL SAVINGS</b>	<b>(300)</b>	<b>(50)</b>

## COUNCIL TAX / RATING RESOLUTION ANNEX 2 TO GREEN GROUP AMENDMENT

To recommend that in respect of the year to 31st March, 2023:

### 1. GENERAL FUND

Revenue Estimates - the Revenue Estimates as presented and adjusted be approved;

Council Tax - estimated expenditure from Council Tax of £323.632m be met and in terms of Sections 70(1) and 74(1) of the Local Government Finance Act 1992 (the 1992 Act) Council Tax be levied in respect of properties in the bands defined in Section 74(2) of the 1992 Act, as amended by The Council Tax (Substitution of Proportion) (Scotland) Order 2016, as follows:

Band	Council Tax £	Band	Council Tax £
A	919.17	E	1,811.52
B	1,072.36	F	2,240.47
C	1,225.56	G	2,700.05
D	1,378.75	H	3,377.94

### 2. RATING APPEALS TIMETABLE

In terms of Part XI of the Local Government (Scotland) Act 1947 the following dates be approved:

#### Main Assessment Roll

Lodging of Appeals with the Executive Director of Corporate Services by	8 July 2022
Hearing of Appeals by the Rating Authority	16 September 2022

#### Amendments to Main Assessment Roll made subsequent to its issue

Lodging of Appeals with the Executive Director of Corporate Services	Within six weeks of issue of Rate Demand or in terms of Section 11 of the Rating and Valuation (Amendment) (Scotland) Act 1984
--	--

Hearing of Appeals by the Rating Authority	Periodically
--	--------------

### 3. CAPITAL EXPENDITURE

Expenditure on Capital projects in progress be met.

### 4. BORROWING

The Council borrows necessary sums to meet the above capital expenditure.

**CAPITAL BUDGET 2022-2027**  
**ADDITIONS TO REVISED PROGRAMME**  
**ANNEX 3 TO GREEN GROUP AMENDMENT**

	2022-23 £000	2023-24 £000	2024-25 £000	2025-26 £000	2026-27 £000	Total £000
<b>Available Resources for Distribution</b>						
Capital from Current Revenue (CFCR)						4,590
Prudential Borrowing (funded through additional revenue savings)						8,000
						<u>4,590</u>
<b>Changes to recommended Capital Investment Programme</b>						
Refuse collection vehicle EV conversion (CFCR)	4,300	-	-	-	-	4,300
EV chargers (CFCR)	290	-	-	-	-	290
Roads and Transport infrastructure (including North Bridge)	(5,000)	(5,000)	(5,000)	(5,000)	-	(20,000)
Public Transport, Road Safety and Active Travel (£8m from additional borrowing)	12,000	5,000	5,000	5,000	-	27,000
Permanent additional public toilets	1,000	-	-	-		1,000
	<u>12,590</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>12,590</u>

## Appendix 4

(As referred to in Act of Council No 2 of 24 February 2022)

REVENUE BUDGET 2022/23

SUSTAINABLE CAPITAL BUDGET STRATEGY 2022/32

HOUSING REVENUE ACCOUNT BUDGET STRATEGY 2022-32

LIBERAL DEMOCRAT GROUP AMENDMENT

### 1. Budget Proposals

Council:

1. Regrets the cumulative effect of year upon year of real-terms cuts by the SNP, and now SNP/Green, Scottish Government to Council funding has severely restricted the ability of the Council to respond to the needs of residents and is projected to lead to even more severe cuts in service provision in future.
2. Notes the substantial revenue deficits in later years starting with £62m for 2023/24 and the draconian level of cuts to services that may be needed to bridge these gaps. Notes the lengthy lead in time required to re-design service delivery and regrets the failure of the SNP/Labour Council Administration to start work now on proposals for implementation in 2023/24.
3. Notes that the SNP/Green Scottish Government continues to interfere with the Council's budget setting process by offering additional ring-fenced funding to meet their priorities rather than the priorities determined by the democratically elected representatives of this city. Therefore instructs the Council Leader to write to the Cabinet Secretary for Finance to express these views in the strongest possible terms and to make the case for local democracy and accountability and fair funding of local government.
4. Notes continued failures to meet residents' expectations for performance levels in paths, pavements and road repairs, gully cleaning and waste collection services, despite the efforts of Council staff who are continually expected to do more with less.
5. Notes with concern the continuing structural deficit in EIJB funding and the impact this will have in terms of cuts to service levels and increased delays in care packages and therefore instructs the

Council Leader to write to the Cabinet Secretary for Finance to ask the Scottish Government to provide additional uncommitted funding for the EIJB beyond those sums contained in the Local Government Finance settlement.

6. Supports officers' continued efforts to make the case to the Scottish Government for a PPP-based financial flexibility to be applied on an annuity basis which would optimise the level of retrospective benefit to the Council's finances whilst delivering savings to the revenue account over the medium term of the contractual agreements concerned.
7. Notes and welcomes the desire in the Council's Business Plan to empower communities, to listen to citizens, to provide early help and support to tackle poverty and homelessness and to incorporate recommendations from the Poverty Commission and from the Edinburgh Climate Commission.
8. Notes and welcomes around £6.435m of additional funds to support business recovery and address cost of living impacts on low-income households, through designing and delivering interventions that best meet local needs, and allocates £1.1m of this to address the cost of living crisis.
9. Notes the success of the partnership approach adopted by the Council with voluntary sector organisations to tackle major issues arising from the pandemic and welcomes the Council's proposals for greater partnership working, for empowering Council staff, citizens and voluntary groups to help meet the needs of local communities, and for the development of '20 minute neighbourhoods' to provide enhanced local access to Council services and tackle digital exclusion based in a range of local buildings, such as libraries and community centres.
10. Notes that the Council's first priority is to ensure that services are designed and implemented to meet the needs of residents and provided by a variety of agencies including the Council. Therefore aims to enable the provision of the highest quality services on a best value basis using an evidence-based approach and, at a time of financial constraints, to focus on:
  - getting basic services right for all residents across the city
  - empowering teachers to deliver high quality education
  - implementing the Edinburgh 2030 Climate Strategy
  - helping vulnerable people in their communities.

## **2. Revenue Proposals**

Council:

### **1. Council Tax**

In view of the ongoing negative impact of the cost of living crisis with inflation at 5.5%, agrees to increase council tax at 3%, 2.5% below inflation.

### **2. Funding High Quality Education**

Accepts that schools are facing substantial financial pressures imposed by the SNP/Labour Council Administration and that teachers need additional funds to provide high quality education in their schools and to catch up learning lost during the pandemic. Therefore agrees to allocate £1m extra for schools to not only remove the cut of £600k made last year but to increase Devolved School Budgets by £400k in 2022-23 and to maintain this in future years.

### **3. Tackling Litter and Cleaning our Streets**

Recognises the inadequate provision of litter bins and the proliferation of dirty streets and graffiti. Therefore agrees to allocate £1m to provide new and replacement bins and implement a programme of street cleaning and graffiti removal, along with £250k to fund additional Environmental Wardens.

### **4. Infrastructure for a sustainable future - Gully cleaning, repairs and improvements**

Notes that a functioning network of road gullies will help to manage heavy rain and flash flooding events. Notes the significant backlog of blocked and broken gullies across the city and therefore allocates £1m to fund a programme to clean, repair and improve gullies.

### **5. Infrastructure for a sustainable future - On-street EV charging**

Recognises the significant contribution that could be made to reduce the city's GHG emissions if diesel and petrol vehicles were replaced with electric vehicles. Regrets the lack of effort by the Council's SNP/Labour Administration to promote on-street EV charging for residents and businesses and allocates £250k to fund a project to assess and implement on-street EV charging facilities in areas without off-road access.

### **6. Road safety initiatives incl. safe routes to school & side road zebras**

Recognises the significant backlog of road safety projects and agrees to allocate extra funding of £500k to accelerate delivery of these projects

including improvements to enhance safe routes to school and to install side road zebras.

#### **7. Measures to manage Ash Dieback & support replacement tree planting**

Recognises the loss of many Council trees from Ash Dieback and the need to replace them. Therefore allocates £300k to cover the costs of additional arboreal staff and related expenses and £200k towards the costs of purchasing, planting and maintaining replacement trees.

#### **8. Measures to improve recycling and bulky waste removal**

Notes the steady decrease in rates of recycling and the considerable increase in the incidence of fly tipping and agrees to allocate £525k to fund measures to encourage recycling and to abolish the £5 collection charge for bulky waste items.

#### **9. Police Speed Check Team**

Acknowledges the need for enforcement of speed limits in residential areas and agrees to spend £100k on a Police Speed Check team of two officers.

#### **10. Response to the Whistle Blowing and Organisational Culture Review**

Accepts the independent recommendations of the Whistle Blowing and Organisational Culture Review and agrees to allocate £2m to upgrade the Council's HR system in line with those recommendations, which will make it easier for whistle blowers and ensure proper reporting and investigation.

#### **11. Additional One-off expenditure**

Agrees to provide £0.7m as a contribution towards permanent repairs to stabilise the Calton Hill rockface and £2.5m towards a short-term revenue deficit in the 2022/23 Children's Services budget.

#### **12. Removal of Policy Restrictions**

Agrees to remove the self-imposed policy restrictions of the SNP/Labour Council Administration which require the in-house provision of existing services and an expensive commitment to avoiding compulsory redundancies. Instead agrees to empower senior officers to embark on a programme of Best Value service reviews with a view to delivering significant annual revenue savings.

### **3. The Capital Budget**

Council:

1. Notes the cuts in capital funding to the Council by the SNP Scottish Government over recent years and the need for them to be reversed to allow the Council to invest in the facilities, housing and infrastructure required to support our communities and local economies in their recovery from the pandemic and thereafter.
2. Notes that the Council owns an investment portfolio of commercial property assets in Edinburgh with an indicative pre-pandemic value in excess of £200m and therefore agrees to seek opportunities over the medium term to realise capital proceeds from the disposal of non-sensitive buildings to contribute in part towards funding its future capital programme, for example, where the rental yield falls below the Council's pooled borrowing rate.
3. Welcomes the planned funding over the next ten years of the Wave 4 school building programme for Currie High School, Trinity Academy (Phase 2), Wester Hailes High School (Phase 2) and Liberton High School as well as provision for other new primary and secondary schools.
4. Notes and welcomes the provision in the Capital budget of £60.85m to fund an initial EnerPHit project for 12 operational Council buildings.
5. Notes that the City Centre Transformation project, City Mobility Plan and the infrastructure requirements of City Plan 2030 are unfunded and are therefore not included in this Capital budget.
6. Agrees to fund the following from additional prudential borrowing –

**(1) Improvements to paths, pavements and roads**

Accepts that the SNP/Labour Council Administration has failed to give adequate priority to tackling our deteriorating paths, pavements and roads, particularly as this is a major disincentive to walking, cycling and wheeling. Agrees to allocate an extra £9m to improve the condition of our paths, pavements and roads.

**(2) Infrastructure upgrades to parks and green spaces**

Recognises the value placed on our green and open spaces by residents during the pandemic and agrees to allocate £5m to fund improvements to parks and green spaces including playparks, four new permanent public toilet sites and arboreal equipment, including additional funding to meet the annual tree planting targets required to achieve the one million mark by 2030.

**(3) Infrastructure for a sustainable future - Flood prevention and coastal protection**

Notes the increased incidence of heavy rain and flash flooding events and the damage to coastal areas from severe storms and allocates £1.5m for the provision of flood prevention and coastal protection measures.

**(4) Community safety improvements**

Recognises the risks to women and girls on the first and last mile of journeys and the increased incidence of anti-social behaviour in public spaces. Therefore allocates

£0.5m for community safety improvements such as extra lighting for paths & targeted CCTV.

**4. The Housing Revenue Account Budget**

We propose no changes to the Council's Housing Revenue Account other than, in view of the ongoing negative impact of the cost of living crisis, to agree to freeze council house rents for one more year. We accept that, to restore financial balance to the Housing Revenue Account and mitigate the impact of this year's and last year's rent freeze on future budgets, may require future rent increases higher than 2%.

**Conclusions**

Council notes the following reports from the Executive Directors of Corporate Services, Place and the Chief Executive:

**Council Budget Reports**

- (a) Revenue Budget Framework 2022/27 – Progress Update - referral from the Finance and Resources Committee
- (b) Revenue Budget 2022/23 - Risks and Reserves - referral from the Finance and Resources Committee
- (c) Local Government Finance Settlement 2022/23 – Update – report by the Chief Executive
- (d) Sustainable Capital Budget Strategy 2022-2032 – referral from the Finance and Resources Committee

**Housing Revenue Account**

Housing Revenue Account (HRA) Budget Strategy (2022-32) – referral from the Finance and Resources Committee

Council therefore approves:

- The Revenue Budget 2022/23 as set out in the reports appended to this motion, as amended by the changes/allocations included in Appendix 1;
- A band 'D' Council Tax of £1,378.75;
- The Council Tax and Rating resolution set out in Annex 2 to this motion;
- The 2022/32 Sustainable Capital Budget Strategy as set out in the report by the Executive Director of Corporate Services, as amended by the changes shown in Annex 3;
- A further report to be submitted to seek approval of revised charges for Council services, the financial impact of which is contained in Appendix 1 to this amendment; and
- A rent freeze for all Council tenants to ease the cost of living crisis.
- Council notes that full proposals on the allocation of additional sums anticipated to be received to support (i) business recovery and low-income households and (ii) Health and Social Care Partnerships will be brought to Council in due course.
- A further report to be submitted to seek approval of the prudential indicators arising from this motion.

**REVENUE BUDGET 2022/23**  
**ANNEX 1 TO LIBERAL DEMOCRAT GROUP AMENDMENT**

	2022/23		2023/24	
	£000	£000	£000	£000
<b>Expenditure to be Funded</b>				
- Resource Allocation Totals	1,139,965			
- Add: Expenditure funded through Specific Grants	<u>56,739</u>			
		1,196,704		
- General Revenue Funding and Non Domestic Rates	(826,193)			
- Ring Fenced Funding	<u>(56,739)</u>			
		(882,932)		
<b>To be Funded by Council Tax</b>		<u>313,772</u>		<u>398,313</u>
<b>Council Tax at Band D</b>		£ 1,378.75		£1,420.11
<b>Increase on Previous Year</b>		£ 40.16		£ 41.36
- Percentage Increase		3.00%		3.00%
<b>Funding Requirement</b>		313,772		398,313
<b>Council Tax Income</b>		<u>323,632</u>		<u>335,718</u>
		<u>323,632</u>		<u>335,718</u>
<b>Funding (Excess) / Shortfall at Council Tax increase above as reported to Council, February 2022</b>		(9,860)		62,595
<b>Service Investment (see Appendix 1)</b>	10,885		2,645	
<b>Add / Less: Amendments to Draft Revenue Budget Framework (see Appendix 1)</b>	-		-	
<b>Less: Additional Savings (see Appendix 1)</b>	<u>(1,025)</u>		<u>(3,880)</u>	
		9,860		(1,235)
<b>Contributions to / (from) reserves (itemise)</b>				
		-		-
<b>Balance of Available Resources</b>		<u>-</u>		<u>61,360</u>

**REVENUE BUDGET 2022/23**  
**APPENDIX 1 TO LIBERAL DEMOCRAT GROUP AMENDMENT**

	<b>2022/23</b>	<b>2023/24</b>
<b>SERVICE INVESTMENT</b>	<b>£000</b>	<b>£000</b>
Reversal of school budget cuts	1,000	
Bin replacement, new bins & street cleaning & graffiti removal	1,000	(1,000)
Environmental Wardens	250	(250)
Gully cleaning, repair & improvements	1,000	(1,000)
		(250)
Infrastructure for a sustainable future incl. on-street EV charging project implementation	250	(500)
Road safety initiatives incl. safe routes to school & side road zebras	500	(500)
Ash Dieback tree maintenance & replacement tree planting	500	
Measures to improve recycling incl. scrapping bulky uplift charge	525	
Funding of Police Speed check team	100	(100)
Maintenance of new public toilets	60	60
Response to whistle blowing/organisational culture recommendations	2,000	(2,000)
Stabilise Calton Hill rockface - contribution to permanent repair	700	(700)
Extra funding of Children's Services	2,500	(2,500)
Interest cost & repayments of additional prudential borrowing	500	500
<b>TOTAL SERVICE INVESTMENT</b>	<b><u>10,885</u></b>	<b><u>(8,240)</u></b>
<b>PROPOSED AMENDMENTS TO DRAFT REVENUE BUDGET FRAMEWORK 2022/23</b>		
<b>TOTAL AMENDMENTS TO DRAFT REVENUE BUDGET FRAMEWORK</b>	<b><u>0</u></b>	<b><u>0</u></b>
<b>ADDITIONAL SAVINGS</b>	<b>£000</b>	<b>£000</b>
Changes to Redeployment policy	(525)	(175)
Best Value service reviews	(500)	(2,500)
Calton Hill scaffolding		(180)
<b>TOTAL ADDITIONAL SAVINGS</b>	<b><u>(1,025)</u></b>	<b><u>(2,855)</u></b>

## COUNCIL TAX / RATING RESOLUTION ANNEX 2 TO LIBERAL DEMOCRAT GROUP AMENDMENT

To recommend that in respect of the year to 31st March, 2023:

### 1. GENERAL FUND

Revenue Estimates - the Revenue Estimates as presented and adjusted be approved;

Council Tax - estimated expenditure from Council Tax of £323.632m be met and in terms of Sections 70(1) and 74(1) of the Local Government Finance Act 1992 (the 1992 Act) Council Tax be levied in respect of properties in the bands defined in Section 74(2) of the 1992 Act, as amended by The Council Tax (Substitution of Proportion) (Scotland) Order 2016, as follows:

Band	Council Tax £	Band	Council Tax £
A	919.17	E	1,811.52
B	1,072.36	F	2,240.47
C	1,225.56	G	2,700.05
D	1,378.75	H	3,377.94

### 2. RATING APPEALS TIMETABLE

In terms of Part XI of the Local Government (Scotland) Act 1947 the following dates be approved:

#### **Main Assessment Roll**

Lodging of Appeals with the Executive Director of Corporate Services by	8 July 2022
Hearing of Appeals by the Rating Authority	16 September 2022

#### **Amendments to Main Assessment Roll made subsequent to its issue**

Lodging of Appeals with the Executive Director of Corporate Services	Within six weeks of issue of Rate Demand or in terms of Section 11 of the Rating and Valuation (Amendment) (Scotland) Act 1984
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Hearing of Appeals by the Rating Authority	Periodically
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### 3. CAPITAL EXPENDITURE

Expenditure on Capital projects in progress be met.

### 4. BORROWING

The Council borrows necessary sums to meet the above capital expenditure.

**CAPITAL BUDGET 2022-2027  
ADDITIONS TO REVISED PROGRAMME  
ANNEX 3 TO LIBERAL DEMOCRAT GROUP AMENDMENT**

	2022-23 £000	2023-24 £000	2024-25 £000	2025-26 £000	2026-27 £000	Total £000
<b>Available Resources for Distribution</b>						
Prudential Borrowing (funded through additional revenue savings)						16,000
						<u>16,000</u>
<b>Changes to recommended Capital Investment Programme</b>						
Improvements to paths, pavements & roads	9,000					9,000
Upgrades to parks & greenspace, incl. playparks & 4 new public toilet sites & arboreal equipment & tree planting	5,000					5,000
Flood prevention & coastal protection measures	1,500					1,500
Community safety improvements - extra lighting for paths & targeted CCTV	500					500
	<u>16,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>16,000</u>



### ***We stand in solidarity with Ukraine***

Tragically, we are once again witnessing the horrors of war in Europe. Russia's unprovoked attack on Ukraine hits very close to home. Not just because of the proximity of this war, but because of the family and civic connections between our nations and, in particular, between Edinburgh and our twin city Kyiv.

We have all witnessed the heart-breaking stories of loss and families torn apart; but also of the great bravery and resistance by the people of Ukraine. We have also seen a characteristically caring and generous response from people across Edinburgh, with countless individuals and organisations coming forward with offers of support, donations and solidarity.

Following the [city summit](#) I hosted last week with the Depute Leader, the Acting Consul General for Ukraine and local community leaders, we are today setting out a series of actions that we intend to take. We're standing with all Councillors in condemning Putin's tyranny and plan to award the Freedom of the City of Edinburgh to the President of Ukraine and Mayor of Kyiv.

With members' agreement, we'll also write to the Home Office encouraging unrestricted refugee visas and local working to source host families to house refugees, with a focus on those most able to support unaccompanied children. We also plan to write to the MOD to request access to unused temporary accommodation for those travelling to Edinburgh from Kyiv, and to provide £100,000 in Council funding to help coordinate local humanitarian aid.

We're all democrats standing with our Ukrainian friends and against Putin's regime and, as the Ukrainian flag continues to fly above the City Chambers, I hope our plans receive all-party agreement from Council. But, more than that, I hope that this murderous and illegal war is brought to a swift end.

### ***Making our commitments count***

Throughout the pandemic, we've demonstrated incredible resilience as a Council and as a City, pulling together to support those most in need of our help. As life finally – and thankfully – starts to return to normal, we'll continue to safeguard our frontline services and focus on getting everything back up and running. But the challenges remain: our businesses have suffered with lockdown after lockdown, households are struggling with rising fuel bills and we're still counting the cost of Covid.

That's why the [£1bn Council Budget](#) we set last month was designed to support residents through the cost-of-living crisis while investing in local communities, and why we'll be directing millions of pounds towards shaping a more sustainable, fair and thriving future for Edinburgh.

We've already made real progress towards tackling these challenges. This is clear to see from our [Coalition Commitments progress update](#) and I'm proud that, despite the unforeseen challenges this Council has faced, we're on track to achieve the vast majority of our 52 commitments.

We've opened and are constructing eight new schools, improved access to music, language and STEM skills and increased the number of classroom assistants for children with additional needs.

We've completed the build of the new Meadowbank Sports Centre and delivered fantastic new biking and other facilities at Hunters Hall Park. We're on track to take Trams to Newhaven and have invested more than £112m in our roads and pavements and £25m on enhancing our cycling infrastructure.

We're developing and building thousands of new low-carbon, affordable homes to cope with our housing pressures and, only last week, took another three significant strides towards our ambitious target by agreeing contracts for [Granton](#), [Pennywell and Muirhouse](#) and [Meadowbank](#). And we remain on target to become a Million Tree city, having planted over 50,000 trees, and we boast more Green Flag parks than anywhere else in Scotland.

While Covid has obviously limited our progress in some areas, the improvements delivered over the last five years have not only kept Edinburgh as a successful city, but a fairer, greener and healthier one too.

### ***Painting a picture of a resilient, positive city***

It was refreshing to learn that Capital residents are some of the most content in the UK, according to the 15<sup>th</sup> annual [Edinburgh By Numbers](#) report published earlier this week.

When polled last year, our residents scored higher than average for personal wellbeing – including life satisfaction and feeling happy. Alongside evidence of a highly educated and more active workforce than other major UK cities and above average wages, the latest data also points to Edinburgh being one of the UK's most economically strong cities, despite Covid.

Our city is still growing at a rate of three times the national average, highlighting Edinburgh's popularity as a place to live and work, but also the need for us to keep investing in public transport, more affordable housing, schools and other vital services. Our residential population has increased by more than 10% in a decade and this isn't likely to slow down.

Current issues aside, and despite polls being conducted during the pandemic, these results paint a picture of an extremely resilient and positive city; one well placed to continue its economic and cultural recovery.

## ***A new dawn for Princes Street and our city centre***

If you haven't visited the city centre for a while, you'll notice a great deal of change. A transformation that started before the pandemic to mirror changing shopping habits and how we use our local high streets.

The opening of the new St James Quarter to the East and the Johnnie Walker Experience in the West have made an exciting, and positive contribution to Princes Street's changing landscape. It's testament to the Street's enduring appeal that major landmark projects such as these are coming to fruition.

We're seeing more of the same with some of our most iconic buildings enjoying a new lease of life. Major investment is being made to convert former retail stores Jenners, Debenhams, Gap, Topshop and BHS. These will be followed by the creation of the new Dunard Centre concert hall in St Andrew Square. All this, together with the pre-pandemic openings at New Waverley and St Andrew Square, represents a real vote of confidence by both investors and us, as residents and consumers in our city centre.

There's no question that it's been a difficult time for business – nobody should underestimate that. We've worked closely with local businesses who've felt the brunt of lockdowns and lost income to support them through ongoing financial support, now amounting to over £263million and driving awareness, and footfall through our [ForeverEdinburgh](#) visitor campaigns and [Resident Rewards](#).

## ***Pushing for powers to regulate short term lets***

We're making great headway in our call for greater powers to regulate short term lets (STLs).

Last month, [following committee approval](#), we wrote to the Scottish Government asking for the whole of Edinburgh to become a control area. If the Government agrees, residential property owners letting out their entire property would need to apply for planning permission for a 'change of use'. Generally, renting out a room(s) in your own home or letting it out while you're on holiday would still be permitted.

[The Scottish Parliament has also approved legislation](#) for local authorities to implement a licensing scheme and a report on how this will work here will be considered by Councillors later this month.

These new powers, and the huge amount of work we're putting in to securing them, are hugely important. We know STLs cause many of our residents a lot of issues, such as noise and anti-social behaviour. They also push up rents and house prices and take homes out of the city's housing supply.

## ***Sustaining the success of our Winter Festivals***

The [search for the next producers of our Winter Festivals](#) is underway, with the specifications for future events shaped by the outcomes of the major independent survey we carried out last year.

Overall, it was clear that there was overwhelming support for the continuation of Christmas and Hogmanay celebrations in the Capital, but with a revised format. Key things going forward will be to extend celebrations to other parts of the city, sustainability – including minimising use of greenspace – and improving access for those previously less able to participate.

I'm confident that by acting on residents' feedback, we will remain the home of Hogmanay and ensure our Christmas events, enjoyed by so many across the City, continue in a way that balances residents' needs and aspirations for how they should look and feel in future.

And as we look forward to a new and exciting year of Festivals, I want to congratulate Nicola Benedetti on her appointment as the next Festival Director of Edinburgh International Festival. In taking the role, she will be both the first Scottish and the first female Director since the Festival began in 1947 and I wish her every success in her new post.

## ***Counting down to Council elections***

As we continue the countdown to the next Local Government Election on 5 May, now is the time to think about how you'll be voting and [making sure you're registered to vote](#).

You have a range of options for casting your ballot – in person, by post or by appointing someone you trust to vote in your place, known as a proxy. The deadline to register to vote is midnight on 18 April and to [apply for a postal vote](#), the deadline is 5pm on 19 April. [Further information is available from our website](#).

This is my final Leader's Report of this Council term and, while we may not always agree, I would like to pay tribute to my fellow councillors from across the political divide for their hard work and support over the past five years. Many of us are standing again, but several are leaving the Council and I'd like to thank those who have given dedicated service to their constituents and to their city. They leave with our best wishes.

Thank you for reading.

## ***Get involved***

Keep up to date with all Council news via our [news section online](#). You can watch live Council and committee meetings via our [webcast](#) service and join the debate on Twitter using #edinwebcast. If you wish to unsubscribe, please [email](#) us.

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# The City of Edinburgh Council

10.00am, Thursday, 17 March 2022

## Performance Update Report – referral from the Policy and Sustainability Committee

Executive/routine  
Wards  
Council Commitments

### 1. For Decision/Action

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- 1.1 The Policy and Sustainability Committee has referred a report on the Performance Update to the City of Edinburgh Council for decision.

**Richard Carr**  
Interim Executive Director of Corporate Services

Contact: Louise Williamson, Assistant Committee Officer  
Legal and Assurance Division, Corporate Services  
E-mail: [louise.p.williamson@edinburgh.gov.uk](mailto:louise.p.williamson@edinburgh.gov.uk) | Tel: 0131 529 4264

# Referral Report

## Performance Update Report

### 2. Terms of Referral

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- 2.1 On 22 February 2022 the Policy and Sustainability Committee considered a report by the Chief Executive which provided the second update on Council performance following the initial performance report to Elected Members in November 2021.
- 2.2 The Policy and Sustainability Committee agreed to refer the report by the Chief Executive to the City of Edinburgh Council for decision.

### 3. Background Reading/ External References

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Minute of the Policy and Sustainability Committee of 22 February 2022.

### 4. Appendices

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Appendix 1 – Report by the Chief Executive

# Policy and Sustainability Committee

10:00am, Tuesday, 22 February 2022

## Performance Update Report

Executive  
Wards  
Council Commitments

Executive

### 1. Recommendations

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- 1.1 That members of the Policy and Sustainability Committee note the Performance Update report at Appendix A. This is second update on Council performance following the initial report to Elected Members in November 2021.
- 1.2 That the Committee notes the progress to next steps for implementation of the Council's Planning and Performance Framework as set out in the Cover Report.

**Andrew Kerr**

Chief Executive

Contact: Edel McManus, Change & Delivery Manager

Strategic Change and Delivery Team, Corporate Services Directorate

E-mail: [edel.mcmanus@edinburgh.gov.uk](mailto:edel.mcmanus@edinburgh.gov.uk)

## Performance Update Report

### 2. Executive Summary

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- 2.1 The purpose of this report is to provide information so that Elected Members can scrutinise performance in a structured way. This follows the approach as set out in the [Planning and Performance Framework](#) report which Elected Members approved on 10 June 2021. The first performance report was then presented to the November 2021 Policy and Sustainability Committee as part of the new annual reporting cycle.
- 2.2 This report also provides an update on progress with implementation of the new Planning and Performance Framework (PPF).
- 2.3 The information included in the report is the latest available data and reflects the current position at the time of publication.

### 3. Background

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- 3.1 The Council's [Planning and Performance Framework](#) was approved by the Policy and Sustainability Committee on the 10 June 2021. The framework set out a new approach to planning and performance within the Council. It detailed the Key Performance Indicators (KPIs) and milestones the Council now uses to measure the delivery of the priorities and outcomes in the [Council's Business Plan: Our Future Council, Our Future City](#).
- 3.2 Through the development of the PPF officers aim to:
  - work transparently and be held accountable for the delivery of our priorities and outcomes;
  - identify areas of underperformance and drive improvements;
  - use our performance information including benchmarking data to drive continuous improvement;
  - demonstrate best value;
  - prioritise service delivery within the resources available; and,
  - learn from our past performance in a way which improves our future performance.

- 3.3 Through the PPF officers are embedding an approach based on the Plan, Do, Check, Act methodology. This will help services to effectively use annual planning and performance information to drive service improvement and deliver the outcomes in the Business Plan.

## 4. Main report

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### Performance Update

- 4.1 The Performance report (Appendix A) provides an update on the indicators Elected Members agreed should be used to monitor the Business Plan. The report is divided into 3 sections:

- **(Ai) High level overview (page1):** overview of all measures and their RAG. This includes milestones which are treated separately.
- **(Aii) KPI Scorecard (page 2):** progress overview of the 44 measures that have been updated since the last report to Policy & Sustainability Committee in November and where data is currently available for 2021/22. Each indicator has a link to further information in the dashboard at Aiii.
- **(Aiii) Dashboard (pages 3 - 30):** includes all measures in the PPF with the relevant chart, RAG status and narrative on performance. It also includes milestones which are monitored differently.

### Updates to how performance data is presented

- 4.2 Officers have continued to develop how data is presented in this report based on feedback. Since the November changes include:
- Assigning a direction of travel for each measure in the KPI Scorecard (Aii) based a comparison between current and previous performance:
    - Improving (greater than 2% improvement in performance)
    - Maintaining (within 2% change in performance)
    - Declining (greater than 2% decline in performance)
  - Showing a 6-month average for monthly indicators rather than just a single month (with the 'previous' figure showing the same 6-month period for 2020). This provides a more balanced view of recent performance rather than the monthly fluctuations we see in many of our monthly indicators. The indicators excluded from this change are cumulative totals. This includes indicators that show a rate per thousand population and the sickness absence rate (which were already showing a 12-month rolling average figure).
  - Updating and clarifying some of the KPI's and targets since the last report to Committee in November 2021. Appendix B of this report provides a list of all amended/updated KPIs and targets.
- 4.3 For each indicator there is the following information:
- the latest data available with a Red, Amber or Green (RAG) status.

- a chart showing the trend analysis of data (current year data compared to the two previous years).

4.4 Along with the traditional Red, Amber and Green status, two additional RAG status gradings:

- Grey – this RAG is used for indicators that are for monitoring purposes only and consequently no target has been set for these.
- Blue – this RAG is used for any indicator where a Red/Amber/Green status cannot yet be assigned primarily because the indicator is impacted by Covid-19 and awaiting a new baseline.
- White – this RAG status is used for new measures awaiting the collection of baseline data before a target can be set. This is not due to Covid-19, rather this is a new area of work.
- Purple – this RAG relates to annual measures where data will not be available until the end of this financial/academic year. Where possible interim data has been included. These indicators will be reported in full in the Annual Performance report submitted to Policy and Sustainability in June.

4.5 For milestones, the following statuses have been assigned:

-  Milestone has been completed.
-  Milestone is in progress.
-  Milestone is delayed and/or unlikely to be met.

### **Planning and Performance Framework – Implementation update**

4.6 We continue to work with service teams on the phased implementation of the PPF and embedding a performance and service improvement culture including:

- finalisation of Directorate and Divisional level scorecards and dashboards and the establishment of performance monitoring and continuous improvement regimes at all levels in the organisation.
- further development of the Performance pages of the Council website to improve our performance reporting to the Public.
- Implementation of the year one review and year two planning processes. This includes a review of all KPI's and target setting for 2022/23.
- continuing to evolve and improve our Performance update report based on stakeholder feedback.

## **5. Next Steps**

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5.1 The next performance update will be through the Annual Performance report which include updated KPI targets for 22/23 and will come to the June 2022 Policy and

Sustainability Committee. This will be accompanied by the annual Local Government Benchmarking report.

- 5.2 Continue the implementation of the Planning and Performance framework as noted in section 4.6 of the report.
- 5.3 To enhance public scrutiny, a new quarterly Public Performance Scorecard will be developed and published on the performance section of the Council's website by the end of May 2022. This will be brought to Policy and Sustainability for scrutiny in advance.

## **6. Financial impact**

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- 6.1 The Planning and Performance Framework has been designed within the available capacity and resource of the Strategic Change and Delivery Team and supporting resource available from Directorate Management Teams. There are therefore no further financial implications at this stage.

## **7. Stakeholder/Community Impact**

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- 7.1 The team continue to engage on the development of the PPF and data with key stakeholders including: Elected Members, The Community Planning Partnership (The Edinburgh Partnership), Corporate Leadership Team and Directorate Senior Management Teams, as well as the Edinburgh Health and Social Care Partnership and other agencies.

## **8. Background reading/external references**

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- 8.1 [Council Business Plan](#)
- 8.2 [Planning and Performance Framework](#)

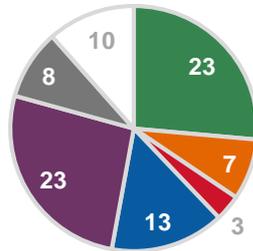
## **9. Appendices**

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- 9.1 Appendix A - Performance Update Report
- 9.2 Appendix B - Updates to Key Performance Indicators and Targets

## (Ai) High Level Overview - All Measures (98)

### Performance by Target



#### RAG Status Key

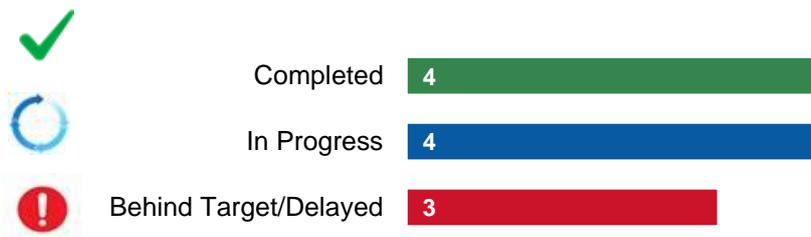
- Performance is on or ahead of target ●
- Performance is behind target by 5% or less ●
- Performance is behind target by more than 5% ●
- Target not yet set ●
- No Data or Partial Data only for 2021-22 ●
- Indicator for Monitoring Only ●
- New Indicator - data collection in progress

### Performance by Priority



### Status of Milestones

#### Milestone Key



## (Aii) February 2022 KPI Scorecard

This covers 44 measures that have been updated since previous report in November 2021 and where data is available for 2021/22.

### Ending Poverty by 2030

**Outcome 1: On track to end poverty in Edinburgh by 2030 by meeting the targets set by the Edinburgh Poverty Commission**

	Current Data/ RAG	* DOT
A new city wide approach to commissioned advice services is agreed with partners	!	
No of people supported with welfare rights queries by the Advice shop	4540	↑

**Outcome 3: More residents experience fair work and receive the living wage**

	Current Data/ RAG	* DOT
Number of new apprenticeships	25	=
Edinburgh City achieves accreditation as a living wage city	✓	
Number of living wage employers	497	↑

**Outcome 4: Intervene before the point of crisis to prevent homelessness**

	Current Data/ RAG	* DOT
No of households assessed as homeless	155	↑
No of households who seek housing advice who do not go on to present as homeless	130	↑
% of households in unsuitable temporary accommodation	25.5%	=

**Outcome 5: Delivery of our 20,000 affordable homes programme (2017-2027)**

	Current Data/ RAG	* DOT
No of affordable homes approved	613	↑
No of affordable homes completed	860	↑

**Outcome 6: Increased attainment for all and in particular for those most disadvantaged**

	Current Data/ RAG	* DOT
% of Primary pupils achieving literacy	73.8%	↓
% of Primary pupils from deprived areas achieving literacy	57.3%	↓
% of Primary pupils looked after achieving literacy	39.5%	=
% of Primary pupils achieving numeracy	80.4%	↓
% of Primary pupils from deprived areas achieving numeracy	65.1%	↓
% of Primary pupils with low attendance	71.7%	↓
% of Secondary students with low attendance	50.9%	↓

**Outcome 7: Edinburgh's economy recovers from recession and supports businesses to thrive**

	Current Data/ RAG	* DOT
Review of Economy strategy completed	✓	
New business births per 10,000 residents	42.4	↓
% of Procurement spend in EH postcode	45.1%	↑

\* Direction of Travel (DOT) Key

Performance is Improving (in comparison to previous year)	↑
Performance is Maintaining (within 2% of previous year)	=
Performance is Declining (in comparison to previous year)	↓
New indicator introduced for first time in 2021/22	New

### Becoming a Sustainable and Net Zero City

**Outcome 8: On track to deliver our 2030 net zero target**

	Current Data/ RAG	* DOT
City's emissions (in MtCO <sub>2</sub> e - Metric tons of CO <sub>2</sub> equivalent)	2.24	↑
Council's emissions (in ktCO <sub>2</sub> e - Kilo tons of CO <sub>2</sub> equivalent)	65.65	↑
% of new builds in delivery to PassivHaus standard with associated Low and Zero Carbon (LZC) Primary Plant or equivalent	17.0%	New

**Outcome 11: The city has a well-connected and sustainable transport and active travel network**

	Current Data/ RAG	* DOT
Total No of Tram passengers	2.594M	↑

### Wellbeing and Equality

**Outcome 13: Improved safety and wellbeing for vulnerable citizens**

	Current Data/ RAG	* DOT
Children on the Child Protection Register as a rate per 1,000 population	1.3	=
Conversion rate between Adult Protection Contacts and 'Duty to Enquire' carried out	73.8%	↑
% of community justice orders successfully completed	76.9%	↑
Looked After Children as a rate per 1,000 population	11.7	=

**Outcome 14: Core services are maintained or improved**

	Current Data/ RAG	* DOT
Individual Domestic Missed Bin Service Requests	1870	↓
Communal Domestic Overflowing and Missed Bin Service Requests	1757	↓
% of domestic waste recycled	43.7%	=
% of Emergency Road Defects made safe within 24 hours	100.0%	=
% of Priority Road Defects repaired within 5 working days	96.4%	=
% of Priority Road Defects repaired within 60 working days	98.4%	=
% of street lighting emergency repairs made safe within 4 hours	94.5%	↓
% of street lighting urgent 24 hour repairs completed in time	93.3%	↑
% of street lighting 5-day repairs completed in time	56.4%	↑

**Outcome 15: Make better use of the Council estate and resources to meet our strategic priorities**

	Current Data/ RAG	* DOT
% of P6 to S6 Pupils issued with an iPad	9.45%	New
Customer Hub satisfaction across all channels	68.0%	↓
Sickness absence	4.90%	↓
% of invoices paid within 30 days	96.7%	=
Proportion of Council Tax Collected	79.3%	↑
Proportion of Business Rates (NDR) Collected	69.0%	=
% of revenue spend placed with contracted suppliers	91.3%	=

Outcome 1: On track to end poverty in Edinburgh by 2030 by meeting the targets set by the Edinburgh Poverty Commission

[Back to Scorecard](#)

KPI	Previous	Latest	Target/ Threshold	RAG	Visual	Comments
Percentage of people living on incomes below the poverty threshold	2018-19 15.0%	2019-20 15.0%	14.0%	●	<p>Bar chart showing Poverty Rate for 2019/20 at 15.0% and 2021/22 target at 14%.</p>	<p><b>Annual figures with a lag time in reporting.</b> <b>Next data available Spring 2022.</b></p> <p>Latest Poverty figures are for 2019/20 and remain static at 15% and do not show the full impact of Covid-19. Annual progress report discussed at the Policy and Sustainability Committee in October 2021 provides a detailed update on all actions being progressed. Interim target of a 3 percentage point reduction in child poverty (from 15% to 12%) by 2024.</p>
Percentage of children living in families on incomes below the poverty threshold	2018-19 19.0%	2019-20 19.0%	17.0%	●	<p>Bar chart showing Child Poverty rate for 2019/20 at 19.0% and 2021/22 target at 17%.</p>	<p><b>Annual figures with a lag time in reporting.</b> <b>Next data available Spring 2022.</b></p> <p>Latest Poverty figures are for 2019/20 and remain static at 19% and do not show the full impact of Covid-19. Annual progress report discussed at the Policy and Sustainability Committee in October 2021 provides a detailed update on all actions being progressed. Interim target of a 5 percentage point reduction in child poverty (from 19% to 14%) by 2024.</p>
Percentage of people living in destitution	2019 Not Applicable	2020 4.0%	4.0%	●	<p>Bar chart showing destitution rate for 2020 at 4.0%.</p>	<p><b>Annual figures with a lag time in reporting.</b> <b>Next data available Spring 2022.</b></p> <p>Refreshed Poverty figures give a new baseline for people in destitution of 4.0%. Annual progress report discussed at the Policy and Sustainability Committee in October 2021 provides a detailed update on all actions being progressed.</p>
A new city wide approach to commissioned advice services is agreed with partners	<p>Milestone</p>		Nov-21	!	<p>This project is being progressed by the Edinburgh Partnership (EP). The first stage is an independent review of current arrangements and a contract is now in place and the funding agreed by the Edinburgh Partnership. The first round of procurement for a contractor was unsuccessful resulting in a delay to the original timeline for this milestone. This work is actively progressing and expected to be completed by June 2022.</p>	

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Outcome 1: On track to end poverty in Edinburgh by 2030 by meeting the targets set by the Edinburgh Poverty Commission

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KPI	Previous	Latest	Target/ Threshold	RAG	Visual	Comments
Number of people supported with welfare rights queries by the Advice Shop	2020-21 3,800	Apr - Nov 21 4,540	4,400	●	<p>2019/20: 4,686 2020/21: 3,800 2021/22: 4,400</p>	<p><b>Annual figure (available at end of financial year - April 22).</b> After a decrease in the number of people provided with advice in 2020/21 due to Covid-19 restrictions, <b>interim figures (Apr - Nov 21)</b> show 4,540 people have been provided with advice this year which is ahead of the target for 2021/22.</p>
Scottish Welfare Fund payments	2020-21 44,226	Apr - Nov 21 30,588	* Data Only	●	<p>2019/20: 21,744 2020/21: 44,226 2021/22: Data Only</p>	<p><b>Annual figure (available at end of financial year - April 22).</b> <b>Interim figures (Apr - Nov 21)</b> of 30,588 applications show that the increase in citizens requiring crisis and community care grants in 2021/22 continues. There had previously been a doubling of applications in 2020/21, as a result of the impact Covid-19. * Data only for monitoring purposes - it provides context on demand for financial support.</p>
Discretionary Housing payments	2020-21 8,205	Apr - Nov 21 6,933	* Data Only	●	<p>2019/20: 7,427 2020/21: 8,205 2021/22: Data Only</p>	<p><b>Annual figure (available at end of financial year - April 22).</b> <b>Interim figures (Apr - Nov 21)</b> of 6,933 show that the increase in the number of discretionary housing payments, seen in 2020/21, continues. * Data only for monitoring purposes - it provides context on demand for financial support.</p>

Outcome 2: On track to deliver new prevention service models

<p>New long term plan for delivery of a prevention based Council service model approved and in implementation</p>	<p>Milestone</p>	<p>Q3 21/22</p>	<p>Council investment of £1.2m for designing and implementing new prevention team was confirmed in Spring 2021. Recruitment underway.</p>
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Outcome 3: More residents experience fair work and receive the living wage

[Back to Scorecard](#)

KPI	Previous	Latest	Target/Threshold	RAG	Visual	Comments
Positive Destinations for School Leavers	2018-19 95.1%	2019-20 92.5%	95.0%	●		<p><b>Annual figure (based on academic year) with one year lag in reporting.</b>  <b>Next data expected to be published in early 2022.</b>                      The percentage of positive destinations for school leavers fell 2.6% from 2018/19 to 2019/20 (latest data). The latest figure refers to leavers in June 20, and so will be impacted by Covid-19. However the long term impact is not yet known so it is not possible to set a target at this stage.</p>
Number of new council apprenticeships	2020-21 25	Apr - Nov 21 25	41	●		<p><b>Annual figure (available at end of financial year - April 22).</b>                      The number of new council apprenticeships has increased in 2020/21. This is a 44% increase over the number of new apprenticeships started in 2019/20. By the end of November, 23 new apprenticeships have started in 2021/22. The Council apprenticeship programme has a target of 41 new apprenticeships by the end of this financial year. 25 apprentices are in post and a further 16 are expected to start before 31 March 2022. The target for modern apprentices has been updated (from 60 to 41) to reflect the impact of Covid-19 on services and the ability to provide appropriate support and learning experiences being able to be provided to apprentices. This situation will improve as services gradually return to normal working arrangements.</p>
Percentage of suppliers committed to paying the living wage	2019-20 70.0%	2020-21 79.0%	72.0%	●		<p><b>Annual figure (available at end of financial year - April 22).</b>                      The % of council suppliers committed to paying real living wage has gone up from 70% to 79% during 2020/21, already ahead of the 2021/22 target.</p>
Edinburgh City achieves accreditation as a living wage city	Milestone		Nov-21	✓	Multi-sector Action Group formed to support Edinburgh to become a Living Wage City; delivery plan submitted to Living Wage Scotland in November. Accreditation achieved in Nov-21.	

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Outcome 3: More residents experience fair work and receive the living wage

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KPI	Previous	Latest	Target/Threshold	RAG	Visual	Comments
Living wage employer accreditation		Yes	Yes	●	Living wage employer accreditation maintained	City of Edinburgh Council continues to have living wage employer accreditation.
Number of living wage employers	Sep-21 470	Dec-21 497	To increase by 100 per annum	●		<p>Quarterly figure. Datasource is now the Scottish Living Wage Foundation (previous report showed UK Living Wage Foundation figure for Edinburgh). This aligns this report to the data being used to monitor the Edinburgh Living Wage City Action Plan going forward. The number of Living Wage employers in Edinburgh continues to gradually increase. As part of the living wage accreditation in November 21, a target was set to increase this number by 100 per annum.</p>

Outcome 4: Intervene before the point of crisis to prevent homelessness

Page 189	Number of households assessed as homeless	Avg Jun-Nov 2020 194	Avg Jun-Nov 2021 155	* Data Only	●		<p>Monthly figure.</p> <p>The number of households assessed as homeless has increased since September 2021 and by November 2021 had reached a similar level to that seen in November 2019. However the average of the last six months continues to be lower than in the two previous years.</p> <p>* This is a demand led service and this indicator allows us to monitor changes over time therefore no target can be set and this indicator is for monitoring only. KPIs and targets will be reviewed in March 2022 and consideration will be given to the most appropriate indicators going forward.</p>
	Number of households who seek housing advice who do not go on to present as homeless.	Avg Jun-Nov 2020 144	Avg Jun-Nov 2021 130	* Data Only	●		<p>Monthly figure.</p> <p>The number of housing advice only presentations is following a similar pattern in 2021/22 as seen in 2020/21, with a drop in figures over the winter months.</p> <p>* This is a demand led service and this indicator allows us to monitor changes over time therefore no target can be set and this indicator is for monitoring only. KPIs and targets will be reviewed in March 2022 and consideration will be given to the most appropriate indicators going forward.</p>

Outcome 4: Intervene before the point of crisis to prevent homelessness

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KPI	Previous	Latest	Target/ Threshold	RAG	Visual	Comments																																
Percentage of households in unsuitable temporary accommodation.	6-months average 24.8%	Nov-21 25.5%	* Data Only	●	<table border="1"> <caption>Monthly Data for Percentage of Households in Unsuitable Temporary Accommodation</caption> <thead> <tr> <th>Month</th> <th>Percentage</th> </tr> </thead> <tbody> <tr><td>Apr 2020/21</td><td>21.7%</td></tr> <tr><td>Dec 2020/21</td><td>25.4%</td></tr> <tr><td>Mar 2020/21</td><td>25.1%</td></tr> <tr><td>Apr 2021/22</td><td>24.9%</td></tr> <tr><td>May 2021/22</td><td>24.3%</td></tr> <tr><td>Jun 2021/22</td><td>24.0%</td></tr> <tr><td>Jul 2021/22</td><td>24.8%</td></tr> <tr><td>Aug 2021/22</td><td>24.6%</td></tr> <tr><td>Sep 2021/22</td><td>24.8%</td></tr> <tr><td>Oct 2021/22</td><td>25.3%</td></tr> <tr><td>Nov 2021/22</td><td>25.5%</td></tr> <tr><td>Dec 2021/22</td><td></td></tr> <tr><td>Jan 2022</td><td></td></tr> <tr><td>Feb 2022</td><td></td></tr> <tr><td>Mar 2022</td><td></td></tr> </tbody> </table>	Month	Percentage	Apr 2020/21	21.7%	Dec 2020/21	25.4%	Mar 2020/21	25.1%	Apr 2021/22	24.9%	May 2021/22	24.3%	Jun 2021/22	24.0%	Jul 2021/22	24.8%	Aug 2021/22	24.6%	Sep 2021/22	24.8%	Oct 2021/22	25.3%	Nov 2021/22	25.5%	Dec 2021/22		Jan 2022		Feb 2022		Mar 2022		<p><i>Monthly figure: figure collected monthly from April 2021.</i></p> <p>The data shows there was a 3% increase in the number of households accommodated in unsuitable accommodation as a direct impact of Covid-19 between March 2020 and December 2020. The Council has continued to accommodate all in temporary accommodation (approximately 25% of all households) due to the public health requirement to accommodate all households, regardless of eligibility, including people who may have No Recourse to Public Funds.</p> <p>The Rapid Rehousing Transition Plan sets out the actions being implemented and an update on progress was provided in a report which went to Committee on 3 June 2021. The Council has also invested £0.994m to transform preventative services and reduce the number of households in temporary accommodation through the recruitment of 28 additional posts. The number of temporary accommodation properties available to the Council, through our new Private Sector Leasing Contract, has increased by over 1,700 by the end of November 2021. A Flexible Purchase System is now in place, agreed by Finance and Resources Committee on 7 October 2021, to allow the supply of suitable temporary accommodation to continue to increase in future.</p> <p>*This is a demand led service and this indicator allows us to monitor changes over time therefore no target can be set and this indicator is for monitoring only. KPIs and targets will be reviewed in March 2022 and consideration will be given to the most appropriate indicators going forward.</p>
Month	Percentage																																					
Apr 2020/21	21.7%																																					
Dec 2020/21	25.4%																																					
Mar 2020/21	25.1%																																					
Apr 2021/22	24.9%																																					
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Jun 2021/22	24.0%																																					
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Dec 2021/22																																						
Jan 2022																																						
Feb 2022																																						
Mar 2022																																						

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Outcome 5: Ongoing delivery of our 20,000 affordable homes programme (2017-2027)

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Number of affordable homes approved	Nov-21	535	Dec-21	613	1,200		<p>Target 21/22: 1,200</p> <p>2019/20: ~1,800</p> <p>2020/21: ~1,200</p> <p>2021/22: ~1,200</p>	<p><b>Annual figure (available at end of financial year - April 22).</b></p> <p>The 20,000 affordable homes programme covers a period of 10 years (2017 - 2027). Monthly cumulative figures for the first half of 2021/22 show a similar pattern to those in 2020/21.</p> <p>November saw a significant increase in approvals by Housing Association partners following the confirmation of increased grant benchmarks by the Scottish Government. There are 25 projects (1,456 approvals) that have been delayed, primarily as a result of the pandemic. Although these projects have slipped they will be progressed in early 2022/23.</p>
Number of affordable homes completed	Nov-21	820	Dec-21	860	1,218		<p>Target 21/22: 1,218</p> <p>2019/20: ~1,500</p> <p>2020/21: ~1,000</p> <p>2021/22: ~1,218</p>	<p><b>Annual figure (available at end of financial year - April 22).</b></p> <p>The 20,000 affordable homes programme covers a period of 10 years (2017 - 2027). The Covid-19 pandemic has impacted on build programmes nationally, as construction work was initially halted and then further health and safety measures (such as physical distancing) remained in place until August 2021. Current guidance seeks to minimise workforce transmission of Covid-19 which is having an impact on overall delivery timescales. The loosening of restrictions does however show in the monthly cumulative figures, with completions above the levels of 2020/21.</p>

Outcome 6: Increased attainment for all and in particular for those most disadvantaged

Percentage of teachers who have met the Teaching, Learning & Assessment "Charter" standard	New	New	20.0%	New	New metric: data collation in progress	New metric, first update will be available at the end of 2021/22 academic year.
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Outcome 6: Increased attainment for all and in particular for those most disadvantaged

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KPI	Previous	Latest	Target/ Threshold	RAG	Visual	Comments								
Percentage of schools that have achieved the Digital Schools Award Scotland	New	New	5.0%	New	New metric: data collation in progress.	New metric, <b>first update will be available at the end of 2021/22 academic year.</b>								
Percentage of Primary pupils achieving literacy	2019-20 n/a	2020-21 73.8%	75.0%	●	<table border="1"> <caption>Percentage of Primary pupils achieving literacy</caption> <thead> <tr> <th>Academic Year</th> <th>Percentage</th> </tr> </thead> <tbody> <tr> <td>2018/19</td> <td>77.1%</td> </tr> <tr> <td>2019/20</td> <td>n/a</td> </tr> <tr> <td>2020/21</td> <td>73.8%</td> </tr> </tbody> </table>	Academic Year	Percentage	2018/19	77.1%	2019/20	n/a	2020/21	73.8%	<p><b>Annual figure (based on academic year).</b> No data has been collected for academic year 2019/20 due to the Covid-19 pandemic. The percentage of primary pupils achieving literacy shows a decline in 2020/21 to 73.8% compared to 2018/19 figures. The 2020/21 figure reflects the impact Covid-19 has had on attainment.</p> <p>Funding has been allocated to recruit additional transition teachers and professional learning rolled out to upskill teachers in meeting learner's needs to support progress in increasing attainment in literacy.</p>
Academic Year	Percentage													
2018/19	77.1%													
2019/20	n/a													
2020/21	73.8%													
Percentage of Primary pupils from deprived areas achieving literacy	2019-20 n/a	2020-21 57.3%	59.0%	●	<table border="1"> <caption>Percentage of Primary pupils from deprived areas achieving literacy</caption> <thead> <tr> <th>Academic Year</th> <th>Percentage</th> </tr> </thead> <tbody> <tr> <td>2018/19</td> <td>61.1%</td> </tr> <tr> <td>2019/20</td> <td>n/a</td> </tr> <tr> <td>2020/21</td> <td>57.3%</td> </tr> </tbody> </table>	Academic Year	Percentage	2018/19	61.1%	2019/20	n/a	2020/21	57.3%	<p><b>Annual figure (based on academic year).</b> No data has been collected for academic year 2019/20 due to the Covid-19 pandemic. The percentage of primary pupils from deprived areas achieving literacy shows a decline in 2020/21 to 57.3% compared to 2018/19 figures. This decline is similar to that seen for all pupils in literacy. The 20/21 figure reflects the impact Covid-19 has had on attainment.</p> <p>Funding has been allocated to recruit additional transition teachers and professional learning rolled out to upskill teachers in meeting learner's needs to support progress in increasing attainment in literacy.</p>
Academic Year	Percentage													
2018/19	61.1%													
2019/20	n/a													
2020/21	57.3%													

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Outcome 6: Increased attainment for all and in particular for those most disadvantaged

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KPI	Previous	Latest	Target/ Threshold	RAG	Visual	Comments								
Percentage of Primary pupils who are Looked After achieving literacy	2019-20 n/a	2020-21 39.5%	To Increase	●	<table border="1"> <caption>Percentage of Primary pupils who are Looked After achieving literacy</caption> <thead> <tr> <th>Year</th> <th>Percentage</th> </tr> </thead> <tbody> <tr> <td>2018/19</td> <td>39.1%</td> </tr> <tr> <td>2019/20</td> <td>-</td> </tr> <tr> <td>2020/21</td> <td>39.5%</td> </tr> </tbody> </table>	Year	Percentage	2018/19	39.1%	2019/20	-	2020/21	39.5%	<p><b>Annual figure (based on academic year).</b> No data has been collected for academic year 2019/20 due to the Covid-19 pandemic. The percentage of primary pupils who are looked after achieving literacy shows a slight increase in 2020/21 to 39.5% compared to 2018/19 figures. This level is significantly below both pupils from deprived areas and the whole year group.</p> <p>In the academic session 2021/22, the Closing the Gap workforce has been allocated to priority schools to support looked after children increase attainment.</p> <p>It is not appropriate to set a specific target for this indicator because the number of individuals in this group is so small such that any positive or negative change can significantly affect the percentage change. Therefore targets are set an individual level rather than scaled up to a group level.</p>
Year	Percentage													
2018/19	39.1%													
2019/20	-													
2020/21	39.5%													
Percentage of Primary pupils achieving numeracy	2019-20 n/a	2020-21 80.4%	82.0%	●	<table border="1"> <caption>Percentage of Primary pupils achieving numeracy</caption> <thead> <tr> <th>Year</th> <th>Percentage</th> </tr> </thead> <tbody> <tr> <td>2018/19</td> <td>83.2%</td> </tr> <tr> <td>2019/20</td> <td>-</td> </tr> <tr> <td>2020/21</td> <td>80.4%</td> </tr> </tbody> </table>	Year	Percentage	2018/19	83.2%	2019/20	-	2020/21	80.4%	<p><b>Annual figure (based on academic year).</b> No data has been collected for academic year 2019/20 due to the Covid-19 pandemic. The percentage of primary pupils achieving numeracy shows a decline in 2020/21 to 80.4% compared to 2018/19 figures. The 2020/21 figure reflects the impact Covid-19 has had on attainment.</p> <p>Funding has been allocated to recruit additional transition teachers and professional learning rolled out to upskill teachers in meeting learner's needs to support progress in increasing attainment in numeracy.</p>
Year	Percentage													
2018/19	83.2%													
2019/20	-													
2020/21	80.4%													

Outcome 6: Increased attainment for all and in particular for those most disadvantaged

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KPI	Previous	Latest	Target/ Threshold	RAG	Visual	Comments								
Percentage of Primary pupils from deprived areas achieving numeracy	2019-20 n/a	2020-21 65.1%	67.0%	●	<table border="1"> <tr><th>Year</th><th>Attainment (%)</th></tr> <tr><td>2018/19</td><td>70.9%</td></tr> <tr><td>2019/20</td><td>n/a</td></tr> <tr><td>2020/21</td><td>65.1%</td></tr> </table>	Year	Attainment (%)	2018/19	70.9%	2019/20	n/a	2020/21	65.1%	<p><b>Annual figure (based on academic year).</b> No data has been collected for academic year 2019/20 due to the Covid-19 pandemic. The percentage of primary pupils from deprived areas achieving literacy shows a decline in 2020/21 to 65.1% compared to 2018/19 figures. The decline is similar to pupils in deprived areas achieving literacy. The 2020/21 figure reflects the impact Covid-19 has had on attainment.</p> <p>Funding has been allocated to recruit additional transition teachers and professional learning rolled out to upskill teachers in meeting learner's needs to support progress in increasing attainment in numeracy.</p>
Year	Attainment (%)													
2018/19	70.9%													
2019/20	n/a													
2020/21	65.1%													
Percentage of leavers with SCQF level 5 in literacy and numeracy	2018-19 67.1%	2019-20 71.7%	73.0%	●	<table border="1"> <tr><th>Year</th><th>Attainment (%)</th></tr> <tr><td>2018/19</td><td>67.1%</td></tr> <tr><td>2019/20</td><td>71.7%</td></tr> <tr><td>2020/21</td><td>n/a</td></tr> </table>	Year	Attainment (%)	2018/19	67.1%	2019/20	71.7%	2020/21	n/a	<p><b>Annual figure (based on academic year).</b> <b>Next data expected to be published in early 2022.</b> The year 2019/20 has shown an increase of 4.6% of leavers with SCQF level 5 in literacy and numeracy in comparison to the previous period.</p>
Year	Attainment (%)													
2018/19	67.1%													
2019/20	71.7%													
2020/21	n/a													
Percentage of leavers from deprived areas with SCQF level 5 in literacy and numeracy	2018-19 43.5%	2019-20 50.9%	52.0%	●	<table border="1"> <tr><th>Year</th><th>Attainment (%)</th></tr> <tr><td>2018/19</td><td>43.5%</td></tr> <tr><td>2019/20</td><td>50.9%</td></tr> <tr><td>2020/21</td><td>n/a</td></tr> </table>	Year	Attainment (%)	2018/19	43.5%	2019/20	50.9%	2020/21	n/a	<p><b>Annual figure (based on academic year).</b> <b>Next data expected to be published in early 2022.</b> There has been an increase of 7.4% of leavers from deprived areas with SCQF level 5 in literacy and numeracy during 2019/20 in comparison to the previous period.</p>
Year	Attainment (%)													
2018/19	43.5%													
2019/20	50.9%													
2020/21	n/a													
Percentage of all leavers achieving 1 or more awards at SCQF Level 6 or higher	2018-19 67.6%	2019-20 71.1%	73.0%	●	<table border="1"> <tr><th>Year</th><th>Attainment (%)</th></tr> <tr><td>2018/19</td><td>67.6%</td></tr> <tr><td>2019/20</td><td>71.1%</td></tr> <tr><td>2020/21</td><td>n/a</td></tr> </table>	Year	Attainment (%)	2018/19	67.6%	2019/20	71.1%	2020/21	n/a	<p><b>Annual figure (based on academic year).</b> <b>Next data expected to be published in early 2022.</b> There has been an increase of 7.4% of leavers from deprived areas with SCQF level 5 in literacy and numeracy during 2019/20 in comparison to the previous period.</p>
Year	Attainment (%)													
2018/19	67.6%													
2019/20	71.1%													
2020/21	n/a													

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Outcome 6: Increased attainment for all and in particular for those most disadvantaged

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KPI	Previous	Latest	Target/ Threshold	RAG	Visual	Comments
Percentage of all leavers from deprived areas achieving 1 or more awards at SCQF Level 6 or higher	2018-19 45.6%	2019-20 51.1%	53.0%	●	<p>A bar chart with a vertical axis from 0% to 100% in 20% increments. The horizontal axis shows three years: 2018/19, 2019/20, and 2020/21. The bars for 2018/19 and 2019/20 are blue and labeled with their respective percentages: 45.6% and 51.1%. The bar for 2020/21 is not visible, indicating 0%.</p>	<p><b>Annual figure (based on academic year).</b>  <b>Next data expected to be published in early 2022.</b>                      An extra 5.5% of leavers from deprived areas achieved 1 or more awards at SCQF level 6 or higher during 2019/20 in comparison to the previous period.</p>
Percentage of parents receiving funded Early Learning and Childcare through their preferred location	New	New	Increase by 5%	New	New metric: data collation in progress.	New metric, first update expected to be early 2022
Percentage of parents receiving funded Early Learning and Childcare through their preferred model of delivery	New	New		New	New metric: data collation in progress.	New metric, first update expected to be early 2022
Capital spend on the Learning Estate new projects	New	Nov-21 £78.0M	£90.73M	●	New metric: data collation in progress.	<p><b>Annual figure - Total spend figure will only available at end of financial year (April 22)</b>                      New Metric: . <b>Interim figures:</b> Spend to date is £78.0M. Going to report and Finance and Resources Committee in February 2022. Spend is on track to meet the target of £90.73M by end of 21/22.</p>

Outcome 6: Increased attainment for all and in particular for those most disadvantaged

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KPI	Previous	Latest	Target/Threshold	RAG	Visual	Comments
Percentage of Primary pupils with low attendance	Nov-21 15.0%	Dec-21 15.4%	Not Applicable	●	<p>2018/19 2020/21 2021/22</p>	<p>Monthly figure (following academic year). No data has been collected from March 2020 to June 2021 due to the Covid-19 pandemic. New attendance policy and procedure implemented and monthly internal scrutiny across all schools in place. Attendance thematic review carried out in November 2021 and service improvement recommendations will be presented to Education, Children and Families Committee in March 2022. Due to the impact of Covid-19 a new baseline is required before a target can be set.</p>
Percentage of secondary students with low attendance	Nov-21 18.5%	Dec-21 19.6%	Not Applicable	●	<p>2018/19 2020/21 2021/22</p>	<p>Monthly figure (following academic year). No data has been collected from March 2020 to June 2021 due to the Covid-19 pandemic. New attendance policy and procedure implemented and monthly internal scrutiny across all schools in place. Attendance thematic review carried out in November 2021 and service improvement recommendations will be presented to Education, Children and Families Committee in March 2022. Due to the impact of Covid-19 a new baseline is required before a target can be set.</p>

Outcome 7: Edinburgh's economy recovers from recession and supports businesses to thrive

Review of Economy strategy completed	Milestone	Nov-21	✓	Refreshed Edinburgh Economy Strategy approved at Policy and Sustainability Committee in November 2021.	
Business births per 10,000 residents	2019 55	2020 42.4	Data Only	●	<p>2019 2020 2021</p> <p>Annual figure (for monitoring only). Figure for 2020 published in December 21. Business births per 10,000 residents shows a decline in 2020 to 44.2, reflecting one impact of Covid-19. * This KPI is for data monitoring only and no target has been set – this is a city wide measure and is useful barometer for the health of the economy</p>

Outcome 7: Edinburgh's economy recovers from recession and supports businesses to thrive

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KPI	Previous	Latest	Target/ Threshold	RAG	Visual	Comments																				
Employed residents as a percentage of all residents	2019-20 77.0%	2020-21 77.9%	Data Only	●	<table border="1"> <tr><th>Year</th><th>Percentage</th></tr> <tr><td>2019/20</td><td>77.0%</td></tr> <tr><td>2020/21</td><td>77.9%</td></tr> <tr><td>2021/22</td><td>-</td></tr> </table>	Year	Percentage	2019/20	77.0%	2020/21	77.9%	2021/22	-	<p><b>Annual figure (for monitoring only).</b> There has been a slight increase in the percentage of employed residents during the year 2020/21. * This KPI is for data monitoring only and no target has been set – this is a city wide measure and is useful barometer for the health of the economy</p>												
Year	Percentage																									
2019/20	77.0%																									
2020/21	77.9%																									
2021/22	-																									
Total number of clients supported by employability and skills services	2019-20 3,719	2020-21 3,761	Not Applicable	●	<table border="1"> <tr><th>Year</th><th>Number of Clients</th></tr> <tr><td>2019/20</td><td>3,719</td></tr> <tr><td>2020/21</td><td>3,761</td></tr> <tr><td>2021/22</td><td>-</td></tr> </table>	Year	Number of Clients	2019/20	3,719	2020/21	3,761	2021/22	-	<p><b>Annual figure (available at end of financial year - April 22).</b> The number of clients supported by employability services had a small increase of 1.1% during 2020/21. The service continues to focus on supporting those individuals already engaging. Due to the ongoing impact of Covid-19 on service delivery, a target can not be set at this time.</p>												
Year	Number of Clients																									
2019/20	3,719																									
2020/21	3,761																									
2021/22	-																									
Number of engagements through business gateway	2020-21 Q2 1,538	2021-22 Q2 1,712	Not Applicable	●	<table border="1"> <tr><th>Quarter</th><th>2019/20</th><th>2020/21</th><th>2021/22</th></tr> <tr><td>Q1</td><td>~1,000</td><td>~500</td><td>~800</td></tr> <tr><td>Q2</td><td>~2,000</td><td>~1,500</td><td>~1,800</td></tr> <tr><td>Q3</td><td>~3,000</td><td>~2,500</td><td>-</td></tr> <tr><td>Q4</td><td>~4,000</td><td>~3,500</td><td>-</td></tr> </table>	Quarter	2019/20	2020/21	2021/22	Q1	~1,000	~500	~800	Q2	~2,000	~1,500	~1,800	Q3	~3,000	~2,500	-	Q4	~4,000	~3,500	-	<p><b>Quarterly figure (cumulative figure).</b> Quarter two of 2021/22 shows a similar number of engagements for the same quarter in 2020/21 and 2019/20. A target has not been set while the National Business Gateway service undergoes significant change.</p>
Quarter	2019/20	2020/21	2021/22																							
Q1	~1,000	~500	~800																							
Q2	~2,000	~1,500	~1,800																							
Q3	~3,000	~2,500	-																							
Q4	~4,000	~3,500	-																							
Percentage of Procurement Spend via SMEs	2019-20 52.0%	2020-21 50.0%	52.0%	●	<table border="1"> <tr><th>Year</th><th>Percentage</th></tr> <tr><td>2019/20</td><td>52.0%</td></tr> <tr><td>2020/21</td><td>50.0%</td></tr> <tr><td>2021/22</td><td>-</td></tr> </table>	Year	Percentage	2019/20	52.0%	2020/21	50.0%	2021/22	-	<p><b>Annual figure</b> The Percentage of Procurement Spend via SMEs will only be <b>available at end of financial year (April 22).</b></p>												
Year	Percentage																									
2019/20	52.0%																									
2020/21	50.0%																									
2021/22	-																									

Outcome 7: Edinburgh's economy recovers from recession and supports businesses to thrive

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KPI	Previous	Latest	Target/ Threshold	RAG	Visual	Comments																				
Percentage of Procurement spend in EH postcode	Apr-Nov 2020 45.7%	Apr-Nov 2021 45.1%	50.0%	●	<table border="1"> <caption>Procurement Spend in EH Postcode (Estimated Values)</caption> <thead> <tr> <th>Year</th> <th>Q1</th> <th>Q2</th> <th>Q3</th> <th>Q4</th> </tr> </thead> <tbody> <tr> <td>2019/20</td> <td>1,200</td> <td>2,200</td> <td>3,000</td> <td>4,200</td> </tr> <tr> <td>2020/21</td> <td>800</td> <td>1,800</td> <td>2,500</td> <td>3,500</td> </tr> <tr> <td>2021/22</td> <td>700</td> <td>1,700</td> <td>2,400</td> <td>3,400</td> </tr> </tbody> </table>	Year	Q1	Q2	Q3	Q4	2019/20	1,200	2,200	3,000	4,200	2020/21	800	1,800	2,500	3,500	2021/22	700	1,700	2,400	3,400	<p><i>Monthly figure.</i></p> <p>There has been fluctuation throughout the year in terms of buying in the EH postcode region. This may have been affected by the lack of goods i.e. PPE in the region which has had to be sourced outwith.</p>
Year	Q1	Q2	Q3	Q4																						
2019/20	1,200	2,200	3,000	4,200																						
2020/21	800	1,800	2,500	3,500																						
2021/22	700	1,700	2,400	3,400																						
Investment in supporting the arts and cultural sector in the city	New	New	£5.6M	New	New metric: data collation in progress.	<p><i>Annual figure.</i></p> <p>New Metric: Total spend figure will only <b>available at end of financial year (April 22)</b>, however all funding has now been fully committed for 2021/22 and second payment instalments have been paid.</p>																				

Outcome 8: On track to deliver our 2030 net zero target

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KPI	Previous	Latest	Target/ Threshold	RAG	Visual	Comments
City's emissions (in MtCO <sub>2</sub> e - Metric tons of CO <sub>2</sub> equivalent)	2018-19 2.428	2019-20 2.243	6% reduction	●		<p><b>Annual figures with a lag time in reporting.</b> The total city emissions (MtCO<sub>2</sub>e - Metric tons of CO<sub>2</sub> equivalent) in 2019/20 was 2.243 MtCO<sub>2</sub>e which is under the target for 2019/20. The annual target for reduction in total emissions is 6%, resulting in a target for 2019/20 of 2.281 MtCO<sub>2</sub>e. Progress report on 2030 net zero target was reported to Policy and Sustainability Committee in November 21.</p>
Council's emissions (in ktCO <sub>2</sub> e - kilo tons of CO <sub>2</sub> equivalent)	2019-20 73.50	2020-21 65.65	Cml 3 year target - 189.6 ktCO <sub>2</sub> e	●		<p><b>Annual figure. Next figures due to be published in Summer 2022.</b> The cumulative 3 year target for the councils total emissions is 189.6 ktCO<sub>2</sub>e (kilo tons of CO<sub>2</sub> equivalent). In 2020/21, the Council emitted 65.65 ktCO<sub>2</sub>e, representing 35% (just over one third) of the three-year cumulated carbon budget. Progress report on Council emissions (Public Bodies Climate Change Duties report) was reported to the Policy and Sustainability Committee in November 21 including performance and data.</p>
Installed Solar Photovoltaic capacity across the Council's operational estate (kWp - kilowatt power)	New	2020-21 2,092	2,342	●		<p><b>Annual figure (available at end of financial year - April 22).</b> New metric. Data available at the end of 2021/22 financial year. Target based on planned project deliverables in 2021/22. Progress report on Council Emissions Reduction Plan was reported to Policy and Sustainability Committee in November 21.</p>
Percentage of new builds in delivery to PassivHaus standard	New	2020-21 17.0%	Data Only	●		<p><b>Annual figure (available at end of financial year - April 22).</b> New metric. It is not possible to set specific annual targets as new build projects can span multiple years. However, we are aiming to apply Passivhaus standards to future new builds and so expect this figure to increase year on year. Currently, eight projects are being delivered to Passivhaus Standard with LZC Primary Plant, equating to 17% of projects.</p>

Outcome 8: On track to deliver our 2030 net zero target

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KPI	Previous	Latest	Target/ Threshold	RAG	Visual	Comments
Annual Council internal floor area agreed to undergo low energy retrofit works	New	New	0m2	●	New metric: data collation will start once retro fit projects commence in 2022/23.	<b>Annual figure.</b> New metric. This year the focus is on developing plans to progress this project and so the target for 2021/22 is 0, cumulative target will be available in year 2 and year 3 reporting.
Number of traffic related Air Quality Management Areas	2019-20 6	2020-21 6	6	●	<p>A bar chart with the y-axis ranging from 0 to 8. The x-axis shows three periods: 2019/20, 2020/21, and 2021/22. Two blue bars represent AQMAs, both with a value of 6. A horizontal dotted orange line represents the 2021/22 target, also at 6.</p>	<b>Annual figure.</b> The latest data for our Air Quality Management Areas shows concentrations of pollutants at most locations are decreasing. Longer term target to reduce to 0 by 2030. A progress report to the Transport and Environment Committee in January 2022 provided an update.
Percentage of homes that meet Energy Efficiency Standard for Social Housing 2 (EESH 2)	New	New		New	New metric: data collation in progress.	New standard being implemented (nationally) during 2021. Data available following first statutory return completions - submission date May 22

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Outcome 9: Citizens are more engaged and empowered

Percentage of Consultation Advisory Panel (CAP) approved consultations with 'you said, we did' published within three months of closing date	New	New	100.0%	New	New metric: data collation in progress.	New Consultation policy launched in August 2021. Between August and December 21, eight consultations have been approved by the CAP, with six of these commenced.
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Outcome 9: Citizens are more engaged and empowered

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KPI	Previous	Latest	Target/ Threshold	RAG	Visual	Comments
Percentage of annual discretionary budget allocated through participatory budgeting	2020-21 0.0%	Estimated 21/22 fig 0.32%	Not Applic	●		<p><b>Annual figure (available at end of financial year - April 22).</b> Details of the progress being made in implementing Participatory Budgeting can be found in a report that went to Finance and Resource Committee in October 2021. Estimated 2021/22 figure is currently 0.32% and work continues to progress. National review of timelines for achieving 1% is in progress.</p>
Percentage of respondents who believe that climate change is an immediate and urgent problem	2017-18 Not Applic	2018-19 72.0%	65.0%	●		<p><b>Annual figure (from Scottish Household Survey).</b> Data from Scottish Household Survey for 2020 still to be published. Previous figures show a higher proportion of respondents in Edinburgh (72%) believe climate change is an immediate and urgent problem compared to the national figure (65%).</p>
Edinburgh Talks Climate engagement levels	New	New		New	New metric: data collation in progress.	<p><b>Annual figure.</b> New Metric: We have been engaging with citizens on our draft Climate Strategy throughout our Climate Talk online forum during 2021.</p>

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Outcome 10: Develop key strategic sites and projects to meet the needs of a diverse and growing city

Formal adoption of City Plan	<p>Milestone</p>	Aug-22		<p>On 29 September 2021 the Planning Committee approved the Proposed City Plan 2030 to be published for its Representation stage. The Representation period of six weeks allows for everyone to make their views known and will be reported back to the Planning Committee along with advice on whether or not any aspect of the Plan should be changed as a result. As of 7 November 2021, it moved into the statutory representation period.</p>
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Outcome 10: Develop key strategic sites and projects to meet the needs of a diverse and growing city

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KPI	Previous	Latest	Target/ Threshold	RAG	Visual	Comments
Outline business case for the new Bio Quarter health innovation district agreed	 Milestone		Q4 21/22	✓		Following publication of the Outline Business Case the next major milestone in the project is to complete procurement for a development partner to help deliver the Bio Quarter project by Q4 2022.
Outline business case for the West Edinburgh Active Travel and Public Transport infrastructure agreed	 Milestone		Sep-21	!		This project is part of the City Region Deal. The project team (comprising Edinburgh Council, West Lothian Council and Transport Scotland) are currently reviewing the draft West Edinburgh Transport Improvements Programme (WETIP) Preliminary Options Report. Once agreed, this will inform the programme going forward and the Outline Business Case is scheduled to be reported to Policy and Sustainability Committee in February 2022.
Completion of Tram line Newhaven	 Milestone		Jun-23	○		Although the project has faced significant challenges due to Covid-19, construction continues to progress and the project is still on track to deliver Trams to Newhaven.

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Outcome 11: The city has a well-connected and sustainable transport and active travel network

Roads annual capital and revenue investment	2019-20	£23.0M	2020-21	£21.3M	£20.0M	●	 <p>£ invested in roads (£M)</p> <table border="1"> <thead> <tr> <th>Year</th> <th>Investment (£M)</th> </tr> </thead> <tbody> <tr> <td>2019/20</td> <td>£23.0M</td> </tr> <tr> <td>2020/21</td> <td>£21.3M</td> </tr> <tr> <td>2021/22</td> <td>-</td> </tr> </tbody> </table>	Year	Investment (£M)	2019/20	£23.0M	2020/21	£21.3M	2021/22	-	<p><b>Annual figure.</b> Total spend figure will only available at end of financial year (April 22)</p>
Year	Investment (£M)															
2019/20	£23.0M															
2020/21	£21.3M															
2021/22	-															
Proportion of people travelling to work by active and sustainable means	2017-18	Not Applic	2018-19	70.0%	To be set in 2022	●	<p>New metric: data collation in progress.</p> <p>City Mobility Plan and implementation plan was approved by Transport and Environment Committee in Feb 2021. A Citywide Mode Share Target to reduce car kms by 30% by 2030 was approved but work continues on setting targets for active and sustainable means of travelling (e.g. walking and cycling). A further report due to go to Transport and Environment Committee by Summer 2022.</p>									

Outcome 11: The city has a well-connected and sustainable transport and active travel network

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KPI	Previous	Latest	Target/ Threshold	RAG	Visual	Comments								
Proportion of people travelling to work by foot and bike for journeys up to 2 miles	2017-18 <b>Not Applicable</b>	2018-19 <b>55.0%</b>	<b>To be set in 2022</b>	●	New metric: data collation in progress.	City Mobility Plan and implementation plan was approved by Transport and Environment Committee in Feb 2021. A Citywide Mode Share Target to reduce car kms by 30% by 2030 was approved but work continues on setting targets for active and sustainable means of travelling (e.g. walking and cycling). A further report due to go to Transport and Environment Committee by Summer 2022.								
Proportion of trips to school by active and sustainable modes	2017-18 <b>Not Applicable</b>	2018-19 <b>69.0%</b>	<b>To be set in 2022</b>	●	New metric: data collation in progress.	City Mobility Plan and implementation plan was approved by Transport and Environment Committee in Feb 2021. A Citywide Mode Share Target to reduce car kms by 30% by 2030 was approved but work continues on setting targets for active and sustainable means of travelling (e.g. walking and cycling). A further report due to go to Transport and Environment Committee by Summer 2022.								
Number of multimodal interchanges	<b>Not Applicable</b>	50 interchanges served by 2 or more modes	<b>Target to be set by Summer 2022</b>	●	New metric: data collation in progress.	City Mobility Plan and implementation plan was approved by Transport and Environment Committee in February 2021. Longer term target to increase number of interchanges by 2030.								
Tram passengers	2020 <b>2.351 million</b>	2021 <b>2.594 million</b>	<b>Increase</b>	●	<p>■ Total No. of Tram passengers (M)</p> <table border="1"> <thead> <tr> <th>Year</th> <th>Total No. of Tram passengers (M)</th> </tr> </thead> <tbody> <tr> <td>2019</td> <td>7.45M</td> </tr> <tr> <td>2020</td> <td>2.36M</td> </tr> <tr> <td>2021</td> <td>2.59M</td> </tr> </tbody> </table>	Year	Total No. of Tram passengers (M)	2019	7.45M	2020	2.36M	2021	2.59M	<p><b>Annual figure.</b> <i>(This is calendar year data, next update due end of 2022).</i></p> <p>Tram passenger numbers decreased significantly in 2020 as a result of Covid-19. 2.594 millions of passengers have used trams during 2021.</p>
Year	Total No. of Tram passengers (M)													
2019	7.45M													
2020	2.36M													
2021	2.59M													

Outcome 11: The city has a well-connected and sustainable transport and active travel network

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KPI	Previous	Latest	Target/ Threshold	RAG	Visual	Comments
Implementation of the Workplace Parking Levy	 Milestone		tbc			A response has been submitted in relation to the Scottish Government's Consultation on the Regulations and Guidance for introducing Workplace Parking Licensing in June 2021. This consultation will help in the development of the scheme and set out the requirements for introducing it.

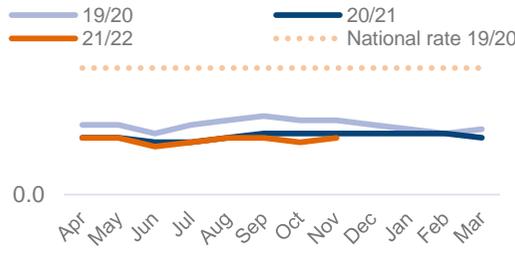
Outcome 12: People can access the support they need in the place they live and work

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KPI	Previous	Latest	Target/ Threshold	RAG	Visual	Comments
20 Minute neighbourhood strategy finalised	 Milestone		Jun-21	✓		20 minute neighbourhood strategy agreed at Policy and Sustainability Committee in June 2021. Progress update report on 20 minute neighbourhood considered at Policy and Sustainability Committee in November 2021.
South West Pilot action plan finalised	 Milestone		Nov-21	!		Work to develop a South West pilot action plan is being progressed through a Council and Partner group. The first meeting was held in Wester Hailes in October 2021, and a follow up meeting is being planned for February or March 2022. Work to progress the plan will continue through 2022.
19 community hubs across the city by 2030	New	New	19 by 2030	New	New metric: in development.	<b>Annual figure (available at end of financial year - April 22).</b> Work to implement the 20 Minute Neighbourhood Strategy approved in June 2021 is underway. 2021/2022 has been a planning year, with a dedicated delivery team in place since February 2022 to take forward the programme. An update report on progress will be considered in Autumn 2022. The next new community hub is expected to be delivered in Pennywell (Macmillan Hub), with a report to Finance and Resources Committee in March 2022 for contract award approval.

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Outcome 13: Improved safety and wellbeing for vulnerable citizens

Children on the Child Protection Register as a rate per 1,000 population	Nov-20 1.4	Nov-21 1.3	* Threshold 2.9	●	 <p>The chart displays four data series: 19/20 (light blue line), 20/21 (dark blue line), 21/22 (orange line), and National rate 19/20 (dotted orange line). The x-axis represents months from April to March. The y-axis represents the rate per 1,000 population, with a marker at 0.0. The 19/20 and 20/21 lines are consistently below the 21/22 line, which is in turn below the national rate line. A green dot indicates the current status is 'Good'.</p>	<p><b>Monthly figure.</b> Following a notable decrease the number requiring formal registration has been stable in 21/22 and is at a similar level to 20/21 figures and continues to be well below the national rate. These levels of registration are monitored by the Child Protection Committee on a regular basis.</p> <p>* Whilst there is no specific target, the national rate of 2.9 children on the Child Protection Register per 10,000 population is used as the threshold to provide context to the ongoing level.</p>
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Outcome 13: Improved safety and wellbeing for vulnerable citizens

[Back to Scorecard](#)

KPI	Previous	Latest	Target/ Threshold	RAG	Visual	Comments
Conversion rate between Adult Protection Contacts and 'Duty to Enquire' carried out	Jun to Nov 20 Ave 66.7%	Jun to Nov 21 Ave 73.8%	70.0%	●		<p>Monthly figure.</p> <p>Monthly performance continues to fluctuate during 2021/22 but remains above the target. A review of recording practice is in progress and performance is expected to remain stable until new process in place.</p>
Adult protection investigations started per 100,000 adults in population	2019-20 98	2020-21 113	* Threshold 118	●		<p><b>Annual figure (available at end of financial year - April 22).</b></p> <p>The number of adult protection investigations increased between 2019/20 and 2020/21 and approached the national average (2019/20).</p> <p>* Whilst there is no specific target, the national rate of 118 Adult Protection investigations per 10,000 adults in the population is used as the threshold to provide context to the ongoing level.</p>
Number of situations affected by domestic abuse where support was offered through new delivery model	New	New		New	<p>New metric: data collation will commence once the group is operational.</p>	<p>New metric: Planning for new Domestic Abuse Local Actions Group is progressing with the group expected to be operational by the end of 2021/22. Data will be captured and reported on once this group is up and running.</p>
Percentage of community justice orders successfully completed	Jun to Nov 20 Ave 74.5%	Jun to Nov 21 Ave 76.9%	65.0%	●		<p>Monthly figure.</p> <p>Percentage of Community Justice Orders successfully completed has exceeded the target every month over the last year.</p>

Outcome 13: Improved safety and wellbeing for vulnerable citizens

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KPI	Previous	Latest	Target/ Threshold	RAG	Visual	Comments
Looked After Children as a rate per 1,000 population	Nov-20 13.2	Nov-21 11.7	* Threshold 14.0	●		<p><i>Monthly figure.</i> The number of children requiring to be Looked After has declined steadily over the last two years and continues to be below the national rate and in line with the national policy direction. Whilst there is no specific target, the national rate is used to provide context to the ongoing level.</p> <p>* Whilst there is no specific target, the national rate of 14.0 looked after children per 10,000 population is used as the threshold to provide context to the ongoing level.</p>

Target not yet set

Page 207	Domestic kerbside missed bin service requests	Jul to Dec 20 Ave 1,416	Jul to Dec 21 Ave 1,870	1,765	●		<p><i>Monthly figure.</i> Waste missed bin service requests fluctuate each month but the 6 month average (Jul to Dec 21) is just above the monthly target, with a peak in July. The increase in reports of missed individual bins in July was caused by staff pressures due to Covid-19 cases/isolation of crews and managing accrued annual leave ahead of the holiday period ending. Target shown is monthly target, full year target for 21/22 is 21,180.</p>
	Communal domestic full bin service requests	Jul to Dec 20 Ave 1,635	Jul to Dec 21 Ave 1,757	1,770	●		<p><i>Monthly figure.</i> Communal full bin service requests fluctuate each month with a peak in Sep. The 6 month average, at 1,757, is just below target. The increase in people working from home has resulted in additional household waste putting pressure on the service. The peak in September was caused by Covid-19 cases/isolation of crews, managing accrued annual leave ahead of the holiday period ending and a transition between contractors for communal glass collections. The target changes each quarter to reflect the impact of seasonal factors, such as students moving in and out of shared flats, on service demand.</p>

Outcome 14: Core services are maintained or improved

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KPI	Previous	Latest	Target/ Threshold	RAG	Visual	Comments
Percentage of domestic waste recycled	Jun to Nov 20 Ave 41.8%	Jun to Nov 21 Ave 43.5%	41.0%	●	<p>19/20 (light blue), 20/21 (dark blue), 21/22 (orange), 21/22 Target (dotted orange)</p>	<p>Monthly figure.</p> <p>The 6 monthly average (Jun - Nov 21), at 43.5%, is above the target for 2021/22. A number of new contracts are now in place to support the efficient and cost-effective operation of the service. In particular, new contracts have taken effect for communal and kerbside bin containers which resulted in savings against existing prices. This will support the delivery of the Communal Bin Review.</p>
Percentage of Emergency Cat 1 Road Defects made safe within 24 hours	Jul to Dec 20 Ave 100.0%	Jul to Dec 21 Ave 100.0%	100.0%	●	<p>19/20 (light blue), 20/21 (dark blue)</p>	<p>Monthly figure.</p> <p>During Covid-19 restrictions in 20/21, road services focused on repairing emergency defeats and this 100% performance continues in 21/22 with all emergency defeats being made safe within 24 hours between April and November 2021.</p>
Percentage of Cat 2 Priority Road Defects repaired within 5 working days	Jul to Dec 20 Ave 98.2%	Jul to Dec 21 Ave 96.4%	85.0%	●	<p>19/20 (light blue), 20/21 (dark blue), 21/22 (orange), 21/22 Target (dotted orange)</p>	<p>Monthly figure.</p> <p>Performance on high priority road defects remains above target across April to November 2021 with a dip in September 2021 to 89%.</p>
Percentage of Cat 3 Priority Road Defects repaired within 60 working days	Jul to Dec 20 Ave 98.3%	Jul to Dec 21 Ave 98.5%	85.0%	●	<p>19/20 (light blue), 20/21 (dark blue), 21/22 (orange), 21/22 Target (dotted orange)</p>	<p>Monthly figure.</p> <p>All lower priority roads defects have been resolved within 60 working days during April to November 2021 and above the target set for 2021/22. The drop below target in 2020/21 reflects the initial response to Covid-19 in which only the most urgent Cat 1's were maintained. Performance quickly improved once the service was back to full operation.</p>

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Outcome 14: Core services are maintained or improved

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KPI	Previous	Latest	Target/ Threshold	RAG	Visual	Comments
Percentage of emergency street lighting repairs completed within 4 hours	Jul to Dec 20 Ave <b>97.8%</b>	Jul to Dec 21 Ave <b>94.5%</b>	<b>95.0%</b>	●	<p>19/20 (light blue), 20/21 (dark blue), 21/22 (orange), 21/22 Target (dotted orange)</p>	<p><i>Monthly figure.</i> Emergency street lighting repairs fluctuate each month but remain on target for 2021/22.</p>
Percentage of street lighting urgent 24 hour repairs completed in time	Jul to Dec 20 Ave <b>71.4%</b>	Jul to Dec 21 Ave <b>93.3%</b>	<b>70.0%</b>	●	<p>19/20 (light blue), 20/21 (dark blue), 21/22 (orange), 21/22 Target (dotted orange)</p>	<p><i>Monthly figure.</i> 24 hour street lighting repairs have exceeded the target set for 21/22 with 100% completed for five out of the last six months. Only August shows a dip in performance but at 80%, it was still over target. Performance is higher in 21/22 than in either of the previous 2 years.</p>
Percentage of street lighting 5-day repairs completed in time	Jul to Dec 20 Ave <b>38.0%</b>	Jul to Dec 21 Ave <b>56.4%</b>	<b>50.0%</b>	●	<p>19/20 (light blue), 20/21 (dark blue), 21/22 (orange), 21/22 Target (dotted orange)</p>	<p><i>Monthly figure.</i> 6 month average (Jun to Nov 21) for 5 day street lighting repairs, at 51.9% is just over the 21/22 target. Due to Covid-19, only emergency work was completed for April and May 2020. Owing to the complex nature of street lighting 5-day repairs (which includes cable faults, supply faults, access issues) monthly performance is more varied.</p>
Number of parks with the Green Flag Award	2021 <b>34</b>	2022 <b>35</b>	<b>35</b>	●	<p>2020: 33, 2021: 34, 2022: 35, Target: 35</p>	<p><i>Annual figure.</i> A new Green Flag Park has been added in each of the last three years per the target. One city park, Bloomiehall Park, received the status for the first time in 2021, joining the other 34 council parks already proudly flying a Green Flag.</p>

Outcome 14: Core services are maintained or improved

[Back to Scorecard](#)

KPI	Previous	Latest	Target/ Threshold	RAG	Visual	Comments
Litter Monitoring System Score	2020 92.9	2021 81.8	93	●		<p><b>Annual figure.</b> <i>(Next Data available subject to publication by Beautiful Scotland)</i></p> <p>Full implementation of the new Litter Monitoring System will now commence from 2022/23. The data here represents the current system which is used to monitor street cleanliness. The service had to cope with significant disruption due to Covid-19 in 20/21 and the 2021 score reflects the difficulties in providing a citywide service and the prevalence of domestic waste in high density residential areas. This score was consistent with other urban local authorities in 20/21.</p>
Number of active library users	2020-21 38k	As at Sep 21 48k	Not Applic	●		<p><b>Annual figure</b> <i>(available at end of financial year - April 22).</i></p> <p>Covid-19 restrictions resulted in closures of libraries during 2020/21, with selected libraries opening where possible as restrictions eased. <b>Interim figure of active libraries users, 48k as at Sep 21</b>, shows library use starting to recover as libraries reopen.</p>
Library digital use – downloads and streaming	2019-20 1.50M	2020-21 2.96M		●		<p><b>Annual figure</b> <i>(available at end of financial year - April 22).</i></p> <p>Digital downloads have almost doubled in 2020/21 opposed to the previous year. The library service worked hard to expand the services offered online during the first Covid-19 lockdown.</p>

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Outcome 15: Make better use of the Council estate and resources to meet our strategic priorities

Proportion of schools in good or satisfactory condition	2019-20 90.2%	2020-21 91.5%	88.3%	●		<p><b>Annual figure</b> <i>(available at end of financial year - April 22).</i></p> <p>There continues to be an improvement in school condition rating and Edinburgh's score remains above the national average (88.3%).</p>
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Outcome 15: Make better use of the Council estate and resources to meet our strategic priorities

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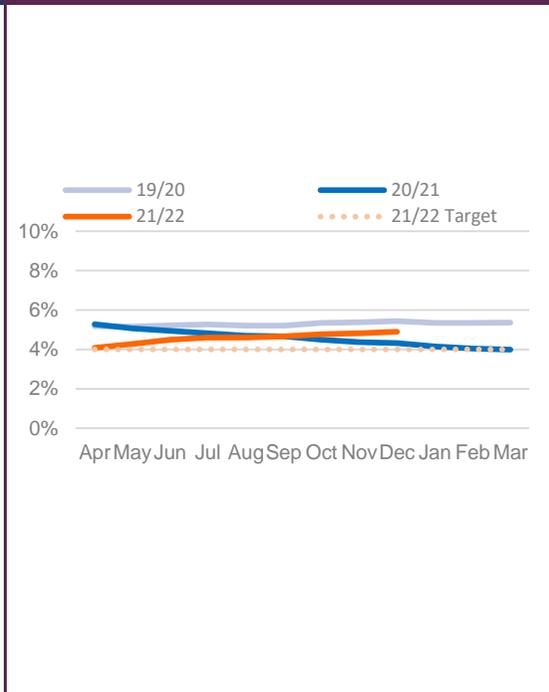
KPI	Previous	Latest	Target/ Threshold	RAG	Visual	Comments
Percentage of P6 to S6 pupils with issued iPad	New	Dec-21 9.45%	100% by 2023	●		New programme: roll out of ipads to all P6 to S6 pupils over the next two years. Rollout starting in academic session 2021/22, first two pilot schools receiving iPads in December 2021. Schedule for roll out to remaining schools in place over academic years 2021-22 and 2022-23. Programme currently on track.
Customer Hub satisfaction	Sep to Dec 20 Ave 72.8%	Sep to Dec 21 Ave 67.8%	75.0%	●		Period saw a low volume of surveys being completed as a % of overall contact. Work is ongoing to develop a more comprehensive data set. During this period the Contact team was required to support a range of non-standard, Covid-19 related support services, including thousands of outbound welfare calls. This was delivered by the existing team with some impact on non Covid-19 related or services temporarily identified as lower priority. All feedback continues to be analysed to help shape future improvement plans.
Council's projected Revenue outturn	Sep-20 100.7%	Sep-21 100.0%	100.0%	●		Quarterly figure. Projected outturn is monitored and reported to Finance and Resources Committee regularly. Finalised annual figure will only available at end of financial year (April 22)

Outcome 15: Make better use of the Council estate and resources to meet our strategic priorities

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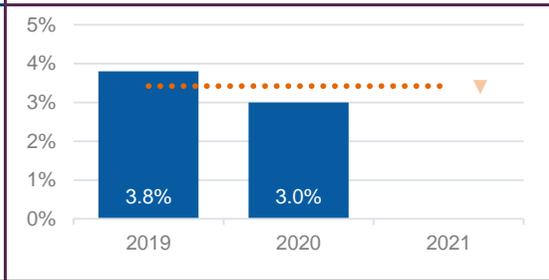
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Sickness absence	Dec-20	4.3%	Dec-21	4.90%	4.0%	●
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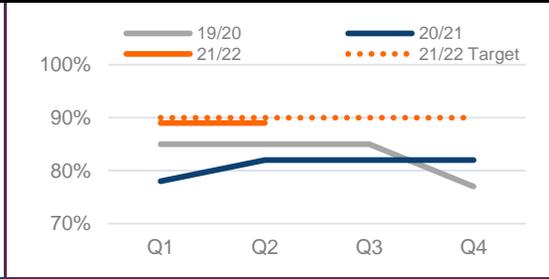
Covid has obviously had, and continues to have, an impact on the wellbeing of our workforce. It's been an unprecedented time and we have adjusted our approach to wellbeing continuously – focusing on physical, mental/emotional and financial wellbeing. In September 2021 CEC won the Chartered Institute for Personnel & Development award for 'Best health and wellbeing initiative, public sector'. Specifically, we have launched a new employee benefits platform, consolidated Scottish Local Government Living Wage (with over 5,000 colleagues receiving an increase in base pay in April 2020), made over 3,500 occupational health referrals, over 6,000 online wellbeing support learning modules completed by colleagues, over 30 wellbeing roadshow events developed & held, 1,000 managers attending 'Be well to lead well' and 'managing through change' sessions.

Council gender pay gap	2019	3.8%	2020	3.0%	< 3.4%	●
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Latest LGBF data shows a reduced Gender Pay gap of 3.0% for 2019/20 which is lower than the Scottish average (3.4%). A more detailed report on Gender Pay Gap was reported to Policy and Sustainability Committee in October 2021.

Progress against delivery of Council's current year's approved budget savings	Sep-20	82.0%	Sep-21	89.0%	90.0%	●
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Progress on delivering approved savings currently sits just under 90% which is a higher proportion than seen in either of the two previous years. Progress on delivering approved savings is monitored on a quarterly basis. Finalised annual figure will only be available at end of financial year (April 22)

Outcome 15: Make better use of the Council estate and resources to meet our strategic priorities

[Back to Scorecard](#)

KPI	Previous	Latest	Target/Threshold	RAG	Visual	Comments
Percentage of invoices paid within 30 days	Jul to Dec 20 Ave 95.6%	Jul to Dec 21 Ave 96.3%	95.0%	●	<p>19/20 20/21 21/22 21/22 Target</p>	<p>Monthly figure.</p> <p>Percentage of invoices paid within 30 days remains above the 2021/22 target of 95% and is higher than the two previous years performance.</p>
Proportion of Council Tax collected	2021-22 YTD 70.0%	2021-22 YTD 79.3%	94.5%	●	<p>19/20 20/21 21/22 21/22 Target</p>	<p>Monthly cumulative figure.</p> <p>The proportion of Council Tax collected increases each month and is in line with previous years collection rates. The proportion of Council Tax collected is a cumulative indicator and progress so far is on track to meet end of financial year target.</p>
Proportion of Business Rates collected	2021-22 YTD 69.2%	2021-22 YTD 69.0%	91.0%	●	<p>19/20 20/21 21/22 21/22 Target</p>	<p>Monthly cumulative figure.</p> <p>The proportion of Business Rates collected increases each month and is above the collection rate for 2020/21 but below the collection rate for 2019/20. The proportion of Business Rates collected is a cumulative indicator and progress so far is on track to meet end of financial year target.</p>
Percentage of revenue spend placed with contracted suppliers	Jul to Dec 20 Ave 92.4%	Jul to Dec 21 Ave 92.4%	93.0%	●	<p>19/20 20/21 21/22 21/22 Target</p>	<p>Monthly figure.</p> <p>Performance has fluctuated this year due to the availability of some products which cannot be supplied by our contracted suppliers.</p>

## Appendix B - KPI Amendments and Clarifications:

KPI	Amendment/Clarification
Number of Living wage employers	the figures shown are from the Living Wage Scotland Foundation (previously figures were from the UK Living Wage Foundation). This has been done to align the performance update report to the data being used to monitor the Edinburgh Living Wage City Action Plan going forward.
Council's emissions (in ktCO2e)	the target has been changed to show the new target (cumulative 3-year target - 189.6 ktCO2e) as stated in the Council Emissions Reduction Plan submitted to the Policy & Sustainability Committee in November 2021
Adult protection investigations started per 100,000 adults in population	the rate has been recalculated using the 16+ population to bring it in to line with national rate calculation. Previous calculation used the 18+ population.
Number of apprenticeships	The target for apprenticeships has been updated from 60 to 41 to reflect the impact of Covid 19 on Services and their ability to provide appropriate support and learning experiences at this time
Percentage of Primary pupils achieving literacy	Annual Target has been set - 75%
Percentage of Primary pupils from deprived areas achieving literacy	Annual target has been set - 59%
Percentage of Primary pupils achieving numeracy	Annual target has been set - 82%
Percentage of Primary pupils from deprived areas achieving numeracy	Annual target has been set - 67%
Percentage of leavers with SCQF level 5 in literacy and numeracy	Annual target has been set - 73%
Percentage of leavers from deprived areas with SCQF level 5 in literacy and numeracy	Annual target has been set - 52%
Percentage of all leavers achieving 1 or more awards at SCQF Level 6 or higher	Annual target has been set - 73%
Percentage of all leavers from deprived areas achieving 1 or more awards at SCQF Level 6 or higher	Annual target has been set - 53%
Positive Destinations for School Leavers	Annual target has been set – 95%
Percentage of people living in destitution	Annual target has been set – 4%

# The City of Edinburgh Council

10.00am, Thursday, 17 March 2022

## Coalition Commitments Progress Update 2021/2022 – referral from the Policy and Sustainability Committee

Executive/routine  
Wards  
Council Commitments

### 1. For Decision/Action

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- 1.1 The Policy and Sustainability Committee has referred a report on the Coalition Commitments Progress Update 2021/2022 to the City of Edinburgh Council for decision.

**Richard Carr**  
Interim Executive Director of Corporate Services

Contact: Louise Williamson, Assistant Committee Officer  
Legal and Assurance Division, Corporate Services  
E-mail: [louise.p.williamson@edinburgh.gov.uk](mailto:louise.p.williamson@edinburgh.gov.uk) | Tel: 0131 529 4264

# Referral Report

## Coalition Commitments Progress Update 2021/2022 - referral from the Policy and Sustainability Committee

### 2. Terms of Referral

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- 2.1 On 22 February 2022 the Policy and Sustainability Committee considered a report by the Chief Executive which provided the final achievements and status of the 52 coalition commitments that the Council committed to deliver. In summary, of the 52 commitments, 30 had been fully achieved, 18 partially achieved and 4 would not be achieved.
- 2.2 The Policy and Sustainability Committee agreed to refer the report by the Chief Executive to the City of Edinburgh Council for decision.

### 3. Background Reading/ External References

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Minute of the Policy and Sustainability Committee of 22 February 2022.

### 4. Appendices

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Appendix 1 – Report by the Chief Executive

# Policy and Sustainability Committee

10.00am, Tuesday, 22 February 2022

## Coalition Commitments Progress Update 2021/2022

Item number	
Executive/routine	Executive
Wards	
Council Commitments	

### 1. Recommendations

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- 1.2 That members of the Policy and Sustainability Committee note the final achievements and status of the 52 coalition commitments that the Council committed to deliver by the end of April 2022 (Appendix A).
- 1.3 Refer the Coalition Commitments Progress Update to the City of Edinburgh Council for consideration on 17 March 2022.

**Andrew Kerr**

Chief Executive

Contact: Gillie Severin, Head of Strategic Change and Delivery

Strategic Change and Delivery Team, Corporate Services Directorate

E-mail: [gillie.severin@edinburgh.gov.uk](mailto:gillie.severin@edinburgh.gov.uk) | Tel: 07841 823374

## Coalition Commitments Progress Report 2021/22

### 2. Executive Summary

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- 2.1 This is the final report on the 52 coalition commitments and provides an update on the progress against delivering each commitment.
- 2.2 In summary, of the 52 commitments, 30 have been fully achieved, 18 partially achieved and 4 will not be achieved.
- 2.3 This report concludes the previous update reports that have been presented to Full Council.

### 3. Background

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- 3.1 The Council's previous Business Plan ([A Programme for the Capital: The City of Edinburgh Council Business Plan 2017-22](#)) was approved in August 2017. That plan set out the Council's priorities and what should be achieved over the five-year period.

### 4. Main report

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- 4.1 This is the final update on progress of the coalition commitments and a full update for each commitment is contained within Appendix A.
- 4.2 Appendix A provides:
  - a summary table showing final status for the commitments
  - a full update for each commitment detailing:
    - background information
    - key achievements in delivering the elements of each commitment
    - relevant future work
    - performance measures with the most up to date data available
    - the final status of each commitment.

4.3 The final status of the commitments can be summarised as follows:

<b>Status</b>	<b>Meaning</b>	<b>Number of Commitments</b>
Fully achieved	All elements of the commitment have been delivered.	<b>30</b>
Partially achieved	Some elements of the commitment have or are currently being delivered.	<b>18</b>
Not yet partially or fully achieved	Work to achieve the commitment has still to commence. The delay in commencing may include reasons that are beyond the Council's control.	<b>0</b>
Will not be achieved	The decision not to progress on all or elements of the commitment has been made. This could include reasons that are beyond the Council's control.	<b>4</b>

## **5. Next Steps**

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5.1 Where applicable, planned future work that will be undertaken is outlined in Appendix A.

## **6. Financial impact**

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6.1 The financial impact is set out within the individual commitments and the Council Business Plan and/or relevant strategies and service improvement plans.

## **7. Stakeholder/Community Impact**

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7.1 The commitments actions and measures continue to support transparency of Council performance and delivery.

## **8. Background reading/external references**

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8.1 [Programme for the Capital - The City of Edinburgh Council Business Plan 2017-22](#), The City of Edinburgh Council, 24 August 2017

8.2 [Implementing the Programme for the Capital - Coalition Commitments Progress to June 2018](#), The City of Edinburgh Council, 28 June 2018

8.3 [Implementing the Programme for the Capital: Coalition Commitments six monthly progress](#), Finance and Resources Committee, 4 December 2018

8.4 [Implementing the Programme for the Capital: Coalition Commitments six monthly progress](#), Corporate Policy and Strategy Committee, 4 December 2018

- 8.5 [Implementing the Programme for the Capital: Coalition Commitments six monthly progress](#), Transport and Environment Committee, 6 December 2018
- 8.6 [Implementing the Programme for the Capital: Coalition Commitments six monthly progress](#), Education, Children and Families Committee, 11 December 2018
- 8.7 [Implementing the Programme for the Capital: Coalition Commitments six monthly progress](#), Planning Committee, 12 December 2018
- 8.8 [Implementing the Programme for the Capital: Coalition Commitments six monthly progress](#), Housing and Economy Committee, 24 January 2019
- 8.9 [Implementing the Programme for the Capital: Coalition Commitments six monthly progress](#), Culture and Communities Committee, 29 January 2019
- 8.10 [Coalition Commitments annual update report](#), The City of Edinburgh Council, 27 June 2019
- 8.11 [Coalition Commitments update report](#), The City of Edinburgh Council, 22 August 2019
- 8.12 [Coalition Commitments update report](#), Policy and Sustainability, 20 August 2020
- 8.13 [Coalition Commitments Progress Update](#), Policy and Sustainability, 10 June 2021

## **9. Appendices**

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- 9.1 Appendix A: Coalition Commitments Progress Update February 2022

## Coalition Commitments Progress Update February 2022

In 2017, we published the *Programme for the Capital* and set out our five-year plan for the city. The Programme consisted of 52 Coalition Commitments and we've reported back annually on each one. With the local elections taking place in May, this marks our last update and details the progress we've made against each.

We're immensely proud that, despite the ongoing impact of Covid-19, we've fully achieved 30 of our Commitments and made substantial progress on a further 18 which are partially achieved. There are also commitments like limiting Council tax increases to 3% - a commitment that was met as an average over the Council term but because the average takes account a year of Council tax being frozen and a year where the increase was slightly higher than 3% - that have been marked as not achieved despite keeping to their spirit.

The level of progress set out in this report is testament to the continued hard work and dedication shown by our Council colleagues and partners across the city who've worked tirelessly to continue delivering vital services to those who need them most through the most challenging circumstances imaginable.

Achievements against the commitments have been wide and varied. In 2018 we signed the City Region Deal which is now delivering an investment of £1.3 billion in transport, housing, innovation, culture, skills and employability. We've seen the opening and construction of 8 new schools over this term, and the completion of the new Meadowbank Sports Centre. The Trams to Newhaven project remains on time and within budget and progress has been made on our major future infrastructure projects, including Granton Waterfront and the Bio Quarter. Through the development of our Business Plan, City Plan and 2030 Net Zero Strategy, we've set out a strong vision for the future of our city – a future our residents have endorsed.

We've also made considerable efforts to improve the day to day life for residents. We've invested more than £112m in our roads and pavements and continued to spend 10% of the transport budget on improving cycling in the city. There's now less clutter on our streets thanks to the partnership with groups like Living Streets Edinburgh and, despite the challenges of Covid, our waste service maintains a consistent level of performance. We're on target to becoming a Million Tree City, having planted over 50,000 trees since May 2017, and now boast 34 green flags in our parks – almost half of all green flag parks in the whole of Scotland.

For our younger residents we've improved access to music, language and STEM skills and increased the number of classroom assistants for children with additional needs. We've also doubled free early learning and childcare provision. Beyond school, we've expanded opportunities in vocational and adult education and apprenticeships to provide positive onward destinations for our young people and are transforming learning in the classroom with a rollout of 40,000 ipads.

Much has changed since 2017, and more than 40% of our term has been dominated by the pandemic and working to try and keep our communities safe, while trying to deliver a fairer, greener future. Throughout it all, our residents have been clear with us that their Capital City should be pioneering, welcoming, thriving and fair – and we've done everything we can over the last five year towards realising that Vision.



Commitment Summary	Final Status
1 - Deliver a programme to build at least 10,000 social and affordable homes over the next 5 years, with a plan to build 20,000 by 2027.	Partially achieved
2 - Create the conditions for businesses to thrive. Invest in supporting businesses, social enterprise, training in hi tech, creative and other key sectors including co-operatives. Help link business with young people to ensure the workforce of the future is guaranteed work, training or education on leaving school.	Partially achieved
3 - Work with the business community to grow the number of Living Wage employers year on year.	Fully achieved
4 - Direct development to growth corridors as the best way to accommodate the extra housing needed for Edinburgh's growth and allowing the city to manage and protect green belt.	Fully achieved
5 - Sign Edinburgh to the Pay Fair Tax Initiative.	Partially achieved
6 - Deliver the City Region Deal, making sure the benefits of investment are felt throughout the city and create space for new businesses to start and grow	Fully achieved
7 - Improve access to employment and training opportunities for people with disabilities.	Partially achieved
8 - Explore the introduction of fair rent zones.	Fully achieved
9 - Create a Homeless Task Force to investigate the growing homelessness problem in the city. The team will review the use of b&b premises and explore alternatives that better meet the needs of individuals and families with an aim to end the use of bed and breakfast facilities. Appoint a Homelessness Champion who will chair the Task Force.	Partially achieved
10 - Prioritise the use of brownfield sites and work with public sector and private landowners to develop land for affordable housing.	Fully achieved
11 - Ensure that Council policies on planning, licensing and sale of Council land give substantial weight to the needs of residents while still encouraging business and tourism.	Fully achieved
12 - Review the Council's policy on promoting mixed communities. The review should be completed by summer of 2018 and should include homes of multiple occupancy, short term temporary lets and student housing.	Fully achieved
13 - Improve planning enforcement to ensure that all developers, large or small, conform to Edinburgh's policies and developer's commitments.	Fully achieved
14 - Work with the Scottish Government to review planning policy and overhaul the planning appeal system to make it shorter, more independent and give communities the right to appeal.	Will not be achieved
15 - Protect Edinburgh World Heritage Status and make sure developments maintain the vibrancy of our city in terms of placemaking, design and diversity of use.	Fully achieved
16 - Invest £100m in roads and pavements over the next 5 years. This will include road and pavement maintenance, installing more pedestrian crossings, increasing the number of dropped kerbs and dedicate safer foot and cycle paths as well as introducing more pedestrian zones.	Fully achieved
17 - Guarantee 10% of the transport budget on improving cycling in the city.	Fully achieved
18 - Improve Edinburgh's air quality and reduce carbon emissions. Explore the implementation of low emission zones.	Fully achieved
19 - Keep the city moving by reducing congestion, improving public transport to rural west Edinburgh and managing road works to avoid unnecessary disruption to the public.	Partially achieved

20 - Explore the introduction of a lane rental for utility companies to reduce traffic pressures.	Will not be achieved
21 - Retain Lothian Buses and Edinburgh Tram in public ownership.	Fully achieved
22 - Deliver the tram extension to Newhaven by 2022 after reviewing the business case and delivery plan to ensure they are robust.	Partially achieved
23 - Implement improvement plans for Waste and Cleansing Services to improve street cleanliness in every ward. Reintroduce a free bulky item collection service to tackle fly tipping.	Partially achieved
24 - Reduce the incidence of dog fouling on Edinburgh's streets and public parks.	Fully achieved
25 - Increase recycling to 60% from 46% during the lifetime of the administration.	Will not be achieved
26 - Improve parking for residents by expanding provision of park and rides for commuters.	Partially achieved
27 - Tackle pavement parking and reduce street clutter to improve accessibility	Fully achieved
28 - Create a first-class education estate – building 2 new secondary schools and 10 new primaries by 2021. Ensure safe standards are met by rigorous inspections of new and existing school buildings.	Partially achieved
29 - Improve and protect access to additional languages and music tuition and encourage more children and young people to gain vital skills in construction, engineering, digital technology, maths and science.	Fully achieved
30 - Increase the number of classroom assistants and support staff for children with additional needs to improve attainment and wellbeing.	Fully achieved
31 - Expand training opportunities for adults and young people linking with colleges and expanding vocational education.	Partially achieved
32 - Double free early learning and child care provision, providing 1140 hours a year for all 3 and 4 year olds and vulnerable 2 year olds by 2020.	Fully achieved
33 - Make early years' provision more flexible to fit families' needs and provide additional resources to families in difficulty so that no children are educationally disadvantaged when they start formal schooling.	Partially achieved
34 - Prioritise services for vulnerable children and families and looked after children, and support organisations working to end domestic abuse.	Partially achieved
35 - Improve access to library services and community centres making them more digital and delivering them in partnership with local communities.	Fully achieved
36 - Support the continued development of Gaelic Medium Education.	Fully achieved
37 - Continue to integrate Health and Social Care Services. Review the Integration Joint Board's approach to support at home by 2018.	Fully achieved
38 - Take steps to increase the length and flexibility of care visits and increase the availability of care to help people live in their own homes.	Fully achieved
39 - Put exercise at the heart of our health strategy by increasing access to sport and leisure facilities.	Partially achieved

40 - Work with the Integration Joint Board (NHS & Council Social Care) and other agencies to prioritise early intervention and prevention in mental health services.	Fully achieved
41 - Review the application process and increase the budget for housing adaptations with a view to supporting more disabled tenants and owners to remain in their own homes. Help older and disabled homeowners to move to more suitable housing should they wish to do so.	Partially achieved
42 - Build a new sports centre at Meadowbank by 2021.	Fully achieved
43 - Continue to upgrade our existing parks and plant an additional 1,000 trees in communities. Protect major recreational areas such as the Meadows, Leith Links and Princes Street Gardens.	Fully achieved
44 - Increase allotment provision and support and expand the network and the number of community gardens and food growing initiatives.	Fully achieved
45 - Establish a Child Poverty Action Unit to address the inequalities faced by children in poverty in our city. Its remit will look at food security and nutrition, tackle food poverty and holiday hunger and enhance nutrition in schools. Ensure that a Poverty Assessment section features in all Council reports.	Fully achieved
46 - Continue to support the city's major festivals which generate jobs and boost local businesses and increase the funding for local festivals and events. Support the creation of further work spaces for artists and craftspeople.	Fully achieved
47 - Become a leading Council in Scotland for community engagement - 1% of the Council's discretionary budget will be allocated through participatory budgeting.	Partially achieved
48 - Continue to make a case to the Scottish Government for the introduction of a Transient Visitor Levy and explore the possibility of introducing more flexibility in the application of business rates. Explore the possibility of introducing a workplace parking levy.	Fully achieved
49 - Limit Council Tax increases to 3% a year to 2021.	Will not be achieved
50 - Continue a policy of no compulsory redundancies and keep a presumption in favour of in-house service provision.	Fully achieved
51 - Improve community safety by protecting local policing and empowering communities to tackle long term safety issues and hate crime in all its forms including supporting restorative justice initiatives and other projects.	Partially achieved
52 - Devolve local decisions to four Locality Committees. Establish the membership of each Committee and how devolved decision making will work to encourage the maximum participation for local groups. Explore the effectiveness of community councils and how they can be enhanced to represent their local communities.	Partially achieved

## Commitment 1

**Deliver a programme to build at least 10,000 social and affordable homes over the next 5 years, with a plan to build 20,000 by 2027.**

**Partially Achieved**

### Background

The Council works with Registered Social Landlords (RSLs) and other development partners to deliver social and affordable homes. This work is reported to the Housing, Homelessness and Fair Work Committee through the annual Strategic Housing Investment Plan (SHIP).

### Key Achievements

In the first 4 full years of this commitment over 6,300 affordable homes have been approved, and over 4,600 affordable homes have been completed. We anticipate that 1,200 new affordable homes will be approved for site start in Edinburgh in 2021/22. Around half of the 2021/22 anticipated approvals are in place with applications for the remaining projects currently being appraised or expected to be submitted in January, February or early March. Based on current delivery programmes, an additional 1,218 affordable homes are expected to be completed. That would mean over the five years, over 7,500 new affordable homes would be approved by 31 March 2022 and over 5,800 completed.

The SHIP (2022-2027) was approved by [Housing Homelessness and Fair Work on 4 November 2021](#).

It also sets out a pipeline of 11,118 affordable homes that could be approved for site start and 10,124 potential completions delivered over the next five years through a mix of grant funding, private finance raised by Registered Social Landlords and private developers and Housing Revenue Account funding. The SHIP is reviewed annually and will be increased to meet the 20,000 target as funding becomes available and confidence in the development pipeline grows.

The Scottish Government's "[Housing statistics quarterly update: September 2021](#)" reported that throughout Scotland affordable housing approvals are down 36% and completions are down 5% on the last year. The "[Report on the work of the 2021 Affordable Housing Investment Benchmarks Working Group](#)" states "The delivery of affordable homes was hit significantly by the pandemic, initially by the lock down, and then through slower, safer working practices in 2020/21. The Scottish Government therefore expects output to continue to be slower over 2021/22 than at the start of the previous 50,000 affordable homes' programme, and therefore proposes to use 2021/22 to complete its previous 50,000 target".

### Future Work

The 2022/23 Affordable Housing Supply Programme grant funding allocation is £45.182m. Work will continue in 2022 to complete the delivery of the 2021/22 programme and to plan and deliver the 2022/23 programme. The performance of the programme is down to our work with housing delivery partners that has taken place over several years to acquire sites, develop new investment models and deliver cost efficiencies. Land remains one of the key risks to the delivery of 20,000 affordable homes.

The RSL programme is almost entirely dependent upon private developers bringing forward sites for development through the Affordable Housing Policy. On [4 November 2021, Housing Homelessness and Fair Work](#) agreed the 'Land Strategy Update and Invitation to Market', which provided an update on the progress of the land strategy for Council-led housing developments and sets out a rationale for seeking to supplement the current pipeline with private sector opportunities to be progressed through a market engagement exercise. This exercise is currently underway. Work will also continue with partners and the Scottish Government to maximise the amount of grant funding available to Edinburgh.

Key measures	2017/18	2018/19	2019/20	2020/21	2021/22* (up to end of Dec 21)	Target (end of 21/22)
Approvals of new affordable homes	1,475	1,626	1,930	1,285	613 (current estimate for year end is 1,200)	1,200
Completions of new affordable homes	966	1,152	1,443	1,087	860 (current estimate for year end is 1,218)	1,218

\* Part year figures shown for 2021/22 – full 2021/22 data are not available at this time

## Commitment 2

*Create the conditions for businesses to thrive. Invest in supporting businesses, social enterprise, training in hi tech, creative and other key sectors including co-operatives. Help link business with young people to ensure the workforce of the future is guaranteed work, training or education on leaving school.*

*Partially Achieved*

### Background

In June 2018 the Council agreed the new [Edinburgh Economy Strategy](#). This strategy set a fresh approach for economic policy in the city, aiming to ensure the work of the Council and its partners would drive inclusive economic growth across the city. In doing so, the strategy provided a framework for creating the conditions necessary for Edinburgh to be a city whose economy's success is sustainable and benefits all our citizens.

### Key Achievements

In December 2020, a review and refresh of the Economy strategy was proposed in response to new significant challenges facing the city, and developments to the policy context in which the city operates. A programme of work was established to develop a refreshed approach to be taken forward within the context of new emerging challenges arising from the COVID-19 outbreak and align with our core priorities to tackle poverty and promote sustainability and wellbeing.

During 2021 we completed a consultation and engagement programme with businesses, citizens and partner organisations. These findings and an analysis of economic data for the city were used to develop a refreshed Edinburgh Economy Strategy,

setting out priorities for the Council in supporting the city's economy through recovery from pandemic and beyond.

Throughout the period of the COVID-19 pandemic, the Council has:

- Purchased £280m of goods and services from businesses in the Edinburgh economy, one of the largest single buyers in the city;
- Administered over £190m of support to more than 19,000 businesses through Scottish Government funded schemes to help businesses through the worst periods of the COVID-19 pandemic;
- Helped 3,700 people into work and learning through our employability programmes;
- Consolidated the Real Living Wage fully into Council pay structures, ensuring a pay rise for 4,400 Council employees; and
- Agreed a total of £4.5bn of Council capital investment over the next ten years.

### Future Work

The revised strategy reflects the Council's vision and approach to ensuring a stronger, greener, and fairer Edinburgh economy. Key highlights for delivery in 2022/23 include:

- Increasing the number of people we help into work, learning or training through **Edinburgh Guarantee** and our funded employability programmes.
- Delivering progress on key strategic development sites, including meeting key milestones for development of **Edinburgh BioQuarter** and **Granton Waterfront**.
- Continuing to **support businesses** through our Business Gateway service, and enhance our business support offering to make sure all Edinburgh businesses can access the advice and expertise they need to sustain and thrive.
- Encouraging 100 businesses to become accredited Real Living Wage employers, through our work with the **Edinburgh Living Wage City Action Group**.
- Supporting the **recovery of the visitor economy and cultural sector** in Edinburgh.
- Supporting the launch of new programmes to help businesses make the transition to a net zero economy, including delivering proposals for a new **Green Innovation Challenge Fund**.
- Establishing a business led **Just Transition Economic Forum** to convene the city's business community to provide leadership on the just economic transition to a net zero city.
- Launching a new **Edinburgh Means Business** annual conference programme to celebrate progress, and strengthen the networks and

relationships needed for a Stronger, Greener,  
Fairer Edinburgh economy.

Key measures	2017	2018	2019	2020*	Target
Positive destinations of school leavers	92.6%	94.3%	95.1%	92.5%	To exceed 93.8% national average
Median gross weekly earnings	£584	£578	£617	£641	To exceed £710 by 2020
Economically active residents as a % of all residents aged 16-64	77.5%	80.9%	77.4%	77.1%	To exceed 78% by 2022
% of workers in managerial, professional and technical/scientific occupations	56%	57%	56%	62.8%	To maintain 56% by 2022
Ratio of workers in high skilled occupations to workers in mid skilled occupations	2.4	2.4	2.2	3.3	To minimise to 2.10 by 2022
Gross Value Added per capita	£43,861 (2016)	£45,594 (2017)	£47,631 (2018)	£46,027 (2019)	To exceed £41,000 by 2021
% of children living in a low-income household	22% (2015)	23% (2017/18)	n/a	19% (2019/20)	To minimise 18% by 2020
% of residents who feel confident about their job prospects	63% (2014-16)	65% (2016-18)	Survey not done in 2019	Survey not done in 2020	To exceed 70% for 2019-21 average
% of residents who say their financial position has improved in the past 12 months	20% (2014-16)	18% (2016-18)	Survey not done in 2019	Survey not done in 2020	To maintain 20% for 2019-21 average

\* Most up to date data available.

## Commitment 3

*Work with the business community to grow the number of Living Wage employers year on year.*

*Fully Achieved*

### **Background**

Workers in Edinburgh receive one of the highest weekly earnings relative to other UK cities, yet it is estimated that around 39,600 residents are paid wages below the hourly rate recommended by the UK Living Wage Foundation (£9.50 in 2020/21).

The 2018 pay agreement included a requirement to fully consolidate the Scottish Local Government Living Wage (SLGLW) by April 2021 and this has been achieved for City of Edinburgh Council. This resulted in improved base pay for around 4,400 of our employees and reflects an investment of £8m (over 5 years) to achieve this.

### **Key Achievements**

The number of living wage employers in Edinburgh has grown year on year.

The Living Wage Foundation accreditation covers all providers of services in the Council. As one of the largest employers in Edinburgh, the Council is setting a leading example to the business community.

In March 2020 the Council approved a new Sustainable Procurement Strategy with one of its

stated objectives being to increase the adoption by suppliers of Fair Working practices, including suppliers paying the Real Living Wage. Towards this, the Council has adopted the Fair Work First (FWF) initiative in all procurement activities to improve ethical work practices and encourage Living Wage accreditation among suppliers. The largest increase in the percentage of Council suppliers that are committed to paying the real living took place between 2019/20 and 2020/21. There has also been a steady increase in the number of employers in the city accredited as Living Wage Foundation Employers. Further information can be found in the Council's most recent [Annual Procurement report](#), for the 2020/21 financial year.

In September 2021 the Council approved a new Fair Work Action Plan, which set out 30 actions for Council delivery over the next three years to improve access to fair work for Edinburgh citizens.

As a part of this plan, in November 2021 Edinburgh was accredited as a Living Wage City by the Scottish Living Wage Foundation, in recognition of the partnership work being taken by the Edinburgh Living Wage Action Group, led by the Council,

aiming to more than double the number of Living Wage accredited employers in the city.

### **Future Work**

Throughout 2022/23, the Council will continue to lead and work with the Edinburgh Living Wage City Action Group – a network of employers and business organisations across the city who are actively campaigning to promote Living Wage accreditation in the city.

During January to March 2022, the Council will lead and report on findings of the Gig Economy Forum – a short life task group established to understand and make recommendations for policy options to improve working conditions for gig economy workers and other people experiencing insecure work in Edinburgh.

Key measures	2018/19	2019/20	2020/21	Sep 2021	Target
% of Council suppliers of regulated tendered contracts that are committed to paying real living wage in delivering Council services *	70%	70.3%	79%		Aim to increase
Number of employers in the City of Edinburgh accredited as Living Wage Foundation employers	281	359	422	470	Aim to increase

\* The number of living wage employers data source has been changed. These figures are now are based on the Scottish Living Wage Foundation data for Edinburgh. Previous figures were from the UK Living Wage Foundation data for Edinburgh.

## Commitment 4

*Direct development to growth corridors as the best way to accommodate the extra housing needed for Edinburgh's growth and allowing the city to manage and protect green belt.*

*Fully Achieved*

### Background

The project to develop a new local development plan called [City Plan 2030](#) reached a key milestone in 2019/20. This includes looking at the potential for additional housing opportunities on brownfield regeneration corridors within the city and assessing greenfield land for potential release from green belt policy. This will be done in the context of the current Strategic Development Plan (SDP) for South East Scotland (2013), following the rejection of the emerging SDP 2 by Scottish Ministers in May 2019.

### Key Achievements

[Choices for City Plan 2030](#) was published in January 2020. This is the main statutory consultation for the project and informs the preparation of a Proposed Plan. A public consultation process was carried out from January to the end of April 2020. Over 1,800 responses

were received, several times more than the previous equivalent stage. Results of the consultation were considered in the development of the new plan. The consultation responses showed strong support for choices under the outcome 'A city in which everyone lives in a home which they can afford'. This includes protecting against the loss of Edinburgh's homes to other uses, changing the affordable housing policy and the required mix of house types and tenures.

An updated Development Plan Scheme with timetable was published in March 2021 and it set out the timing of the Proposed Plan stage, and the opportunities for people to make formal representations supporting or seeking change to the Proposed Plan.

[The Proposed City Plan](#) was approved by Planning Committee on 29 September 2021. The Proposed Plan builds on previous efforts to direct housing development towards brownfield sites and

it carries forward the preferred approach of Choices which does not seek to allocate new greenfield sites. One of the overriding aims of the Plan is to deliver land to meet Edinburgh's housing needs over the next decade and to secure a minimum 35% affordable housing contribution from new developments in Edinburgh.

### Future Work

The statutory Period of Representation for the Proposed City Plan concluded on 20 December 2021. The Representations will be considered and reported to Planning Committee as to whether or not the Plan should be modified in response to them. Elected Members will be asked to approve the Plan to be submitted to Scottish Ministers for Examination. The timing of this will be dependent on the number and complexity of representations and any technical work that might be needed in relation to any changes to the Plan.

## Commitment 5

### Sign Edinburgh to the Pay Fair Tax Initiative.

**Partially Achieved**

#### Background

The Fair Tax Mark certification scheme was launched in 2014 and seeks to encourage and recognise organisations that pay the right amount of corporation tax at the right time. Alongside the 'Mark' there is also a Fair Tax Pledge, designed for individual citizens and sole traders, the aim of which is to encourage people and small organisations to demonstrate their commitment to playing by the rules'.

The Council is committed to establishing Edinburgh as a leading city for work practices and socially responsible business and to encouraging businesses and individuals to commit to paying fair tax.

#### Key Achievements

In June 2018 we launched a new [Edinburgh Economy Strategy](#) with the aim of enabling good growth for Edinburgh. A refreshed Economy

Strategy was approved at [Policy and Strategy Committee on 20 November 2021](#). This update continues the vision and work programmes to ensure Edinburgh is a Stronger, Greener and Fairer economy.

The Council's Sustainable Procurement Strategy has a core focus on "improving ethical employment, including suppliers paying the Living Wage". Towards this, the Council has adopted the Fair Work First (FWF) initiative in all procurement activities to improve ethical work practices and encourage Living Wage accreditation among suppliers. Among other commitments, this approach ensures a minimum weighting of no less than 5% in evaluation of tenders to influence improvement in ethical practices, adopting a higher % where appropriate. Promotion of the Fair Tax Mark has been included within Council newsletters to suppliers.

We have engaged with businesses through Business Gateway to promote the Fair Tax Mark and to support businesses where appropriate. In May, June, and July of 2021, Business Gateway promoted Fair Tax Week and the Fair Tax Mark and Pledge in the monthly newsletter and across all social media channels.

The City of Edinburgh Council was highlighted as one of [17 Councils in the UK](#) which had given their support to fair tax practices in November 2021. By showing support, the Council aims to lead by example on their own tax conduct, demand greater transparency from suppliers and call for more meaningful powers to tackle tax avoidance amongst suppliers.

#### Future Work

We will continue to promote the benefits of signing up to the pay Fair Tax Mark through our work with contracted suppliers and our Business Gateway service.

Key measures	2017/18	2018/19	2019/20	2020/21	2021/22 (to Nov 21)	Target
Number of businesses accredited with the Fair Tax Mark (total premises)	Not available	Not available	75	79	71	Aim to increase

## Commitment 6

*Deliver the City Region Deal, making sure the benefits of investment are felt throughout the city and create space for new businesses to start and grow.*

*Fully Achieved*

### Background

The Edinburgh and South-East Scotland City Region Deal, signed in 2018, covers the City of Edinburgh, East Lothian, Fife, Midlothian, Scottish Borders and West Lothian local authorities. The Deal sets out a vision that builds on the city region's strengths to deliver transformational programmes and projects across five themes: innovation, skills, transport, culture and housing. It aims to deliver a step-change in inclusive growth to benefit the city region, Scotland and the United Kingdom. The Deal confirms that the UK Government and Scottish Government will invest £600m into the city region over the next 15 years. Alongside partners, comprising: the six member authorities; the city region's universities and colleges; and the private and third sectors, £1.3bn of investment will be delivered.

### Key Achievements

Good progress is being made with £192m of the UK and Scottish Government grant of £600m already drawn down and projects worth 85% of the full Deal

allocation have had business cases approved for implementation by Joint Committee.

### Data-Driven Innovation (DDI)

All six business cases in the DDI programme have been signed off by Joint Committee. Four of these are located in Edinburgh:

- The Bayes Centre (Bristo Square) continues to expand its reach and profile.
- The Edinburgh Futures Institute (Quartermile) is under construction with completion date scheduled for Spring 2023.
- Construction commenced at The National Robotarium (Riccarton) in January 2021 and is scheduled to open in Spring 2022.
- The planning application for the Usher Institute (BioQuarter) was approved in December 2020. Construction commenced in October 2021, with expected completion by Spring 2023.

### Integrated Regional Employability and Skills (IRES)

The IRES Programme is progressing well, targeted at school pupils, people facing barriers to work, and

those looking to learn new skills. It includes an intensive family support project and initiatives to promote skills development in housing, construction, renewables, and digital sectors.

Within the IRES programme, the Integrated Employer Engagement (IEE) project, led by the City of Edinburgh Council has been at the forefront of responding to COVID-19. A dedicated jobs portal was launched by Capital City Partnership just 11 days after the country first went into lockdown.

An employee grant scheme was rolled-out in 2020/21 with 77 micro-businesses across the city region, of which 18 are in Edinburgh, receiving grants of £500-£1,000 to help retain staff. As a result of its success, in 2021/22 a second phase of the scheme was launched with 54 micro-businesses across the city region assisted, of which 14 are based in Edinburgh and are receiving funding for staff wellbeing initiatives. Additionally, within IRES the Integrated Knowledge Systems (IKS) project led by Capital City Partnership, a new employability Customer Relationship Management system was commissioned for use across the city region. This

will replace the Caselink system and allow much greater functionality and data analysis.

## Transport

Work on the West Edinburgh Transport Improvement Programme continues in partnership with Transport Scotland. The Case for Change report is complete, and an Options Appraisal Report is being finalised. The Outline Business Case is expected to be taken to Joint Committee for approval in September 2022.

The Joint Committee ratified their support for the Sheriffhall scheme as published on 3 September 2021, following their consideration of further technical information. Transport Scotland, who are leading on the delivery of the project, are engaging with objectors to inform objection resolution, following the completion of the consultation on draft orders. Preparation for a Public Local Inquiry is also on-going.

The Transport Appraisal Board, within the Deal's Governance structure continues to help regional partners successfully bring in new funding for regional transport improvements. In Spring 2021, a bid was made towards Phase 1 of the £500m Bus Partnership Fund. £3m was secured to improve bus services across the region.

## Culture

The Development Management Sub Committee approved IMPACT Scotland's application to build Dunard Centre on St Andrew Square on [24 November 2021](#). The business case is programmed for consideration at both Finance and Resources Committee and the ESESCR Joint Committee meeting in March 2022.

## Housing

Edinburgh Living has been operational for three years. All £16.1m in available Scottish Government grant funding has been claimed during the construction of homes. Over 400 homes have been completed to date with over with a target to deliver 1,500 homes by 2023.

The Outline Business Case for Edinburgh's Waterfront was approved by the City of Edinburgh Council's [Policy and Sustainability Committee](#) in October 2021. A number of early action projects are currently underway, including the renovation of Granton Station building for use as a creative hub and three housing sites that will deliver around 650 mixed tenure net zero carbon homes.

## Regional Prosperity Framework (RPF)

Building upon the successes of the City Region Deal and the greater regional collaboration that it has

engendered, regional partners have agreed a Regional Prosperity Framework (RPF). The [RPF](#) ratified by Policy and Sustainability Committee on 5 October 2021, is the articulation of the next phase of the development of the regional economy and is designed as a single document that helps to shape where public and private investment could make the best contribution to drive the region forward in a sustainable and inclusive manner. Implementation plans are being developed for each of the strategic moves, describing the support and resourcing, both public and private, required to deliver on these key ambitions.

## Future Work

Key business in the next year for the Joint Committee to approve includes:

- Dunard Centre Revised Business Case: March 2022.
- Benefits Realisation Plan Implementation Plan: March 2022.
- West Edinburgh Transport Improvement Programme Business Case: September 2022.
- Regional Prosperity Framework Implementation Plan: September 2022.

## Commitment 7

*Improve access to employment and training opportunities for people with disabilities.*

*Partially Achieved*

### Background

Nearly 50% of all new clients that access our employability services identify themselves as having a disability, or suffering from Mental Ill Health, Long Term Physical Illness or Physical Illness. The Council has, for a long time, funded specialist services such as All in Edinburgh, Edinburgh's Employer Recruitment Incentive and Edinburgh Project SEARCH, providing employability support, focussed on Edinburgh's disabled citizens to progress towards secure and sustained work or earning. In addition, several small grants have been awarded under the Network of Employability Support and Training programme to other specialist providers working with disabled individuals as well as other barriers to employment and we continuously work with a range of partners to promote inclusive growth.

### Key Achievements

45% of all support to employability clients that have a disability, or suffering from Mental Ill Health, Long Term Physical Illness or Physical Illness get their specialist support, access to training and employment as well as in-work support from either Edinburgh Project SEARCH or All in Edinburgh.

Since 2014, Edinburgh Project SEARCH has supported 152 young people with a recognised disability aged between 16-29 years old to gain over 800 hours of hands on work experience. Of those young people who have graduated from the programme, 70% have moved into meaningful sustainable employment, and 17% have moved into an alternative positive destination.

All in Edinburgh is a supported employment service that helps disabled people or people with a long-term health condition find a suitable paid job, support them to sustain that job and, when appropriate, progress further. They also assist employers to help them support employees in the workplace.

Due to the COVID-19 pandemic, and its impact on the employment market in general as well as service providers' ability to perform face to face meetings, there was a reduction in new registrations across all council funded employability provision in 2020/2021. Over the period April – November in 2021, there was an increase in the average number of clients registering with employability services each month and all services were still supporting many existing

and new clients, helping citizens retain or even progress in their work, despite the number of redundancies across the country. Our specialist support services for disabled people particularly focussed on this outcome and All in Edinburgh have already recorded more job outcomes in the first 8 months of 2021/2022 than in the full year prior.

Between 1 April and 30 November 2021, 419 individuals secured employment thanks to council funded employability services, out of which 176 indicated disability as a barrier (42%). Looking at wider outcomes, such as job retention, access to training, the services supported 170 disabled individuals out of 519 (32.7%).

Also due to the impact of COVID-19, the Council and its partner organisations NHS Lothian and Edinburgh College were unable to start an Edinburgh Project SEARCH programme in 2021/22. However, paid work placement opportunities have been offered through Young Person's Guarantee (YPG) funding with a minimum of 8 placements being available specifically for young people with a disability or long-term health condition.

### Future Work

As the wider implications of the COVID-19 pandemic and Brexit have become better understood, it has become apparent that disabled people and people with a long-term health condition have been especially disadvantaged. Although there are more jobs available, employers are still reluctant to make jobs more accessible and hesitant to employing individuals with disabilities or other barriers to employment. Additional funding to support disabled people into work has been awarded through the Scottish Government’s No One Left Behind, YPG and PES funding streams, with delivery of supported work placements within the Council and third sector

organisations a welcome addition to the ongoing delivery of specialist employability and progression support to those who require it.

Furthermore, the Council has, following a coproduction exercise which included service users as well as service providers and other stakeholders, recommissioned several employability services to commence from 1 April 2022, and the provision of support for disabled people continues to be a focus area. Due to the upcoming ending of European Social Funding and no clarity over the availability of its replacement, the UK Shared Prosperity Fund, the funding available for employability support to disabled people would have had to be reduced,

however the Council has made extra provision in the budget for this funding stream to ensure there is no reduction in service. Progression routes will continue to be supported through this ongoing funding of contracted services, who will offer support and aftercare to disabled people and individuals with additional barriers to employment.

We will also continue to work with partners through the Edinburgh and South-East Scotland City Region Deal, Joined up for Jobs network, the Edinburgh Guarantee and Locality Partnerships to promote inclusive growth.

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Key measures	2017/18	2018/19	2019/20	2020/21	2021/22 (to Nov 21)	Target
Number of disabled people who have accessed council funded employability services	1,203	1,101	1,182	866	596	Increasing trend
% of all support provided to people with disabilities	46.9%	49.8%	53.9%	53.1%	51.6%	Increasing trend

\* Part year figures shown for 2021/22 – full 2021/22 data are not available at this time

## Commitment 8

### Explore the introduction of fair rent zones.

#### Background

On 1 December 2017, Section 35 of the Housing (Tenancies) Scotland Act 2016 took effect. The Act makes provision for local authorities to apply to Scottish Ministers for approval to designate an area as a Rent Pressure Zone (RPZ), sometimes known as a fair rent zone.

Research into Edinburgh's private rented sector, and proposed interventions that can assist with tackling the issue of rents rising excessively, was completed in summer 2018 and was used to inform an update to [Housing and Economy Committee in November 2018](#). The research indicated that RPZs are not a long-term solution to rapidly rising private rents and highlights the importance of responding to pressurised housing markets through increasing the supply of affordable housing, homes across all tenures and better regulation of the short term lets sector.

In August 2019, the Housing, Homelessness and Fair Work Committee received a report on the Strategic Approach to Private Rented Sector. It set out our approach to tackling key issues in the private rented sector, echoing the Scottish Government's strategy ([A Place to Stay, A Place to Call Home](#)) and aims to:

- increase supply of homes to help meet need and demand;
- improve access to and management of homes in the sector;
- improve affordability within the sector; and
- improve quality and conditions of homes in the sector.

At a national level Scotland's long-term Housing strategy 'Housing to 2040' was published on 15 March 2021. The strategy includes details on a Scottish Government commitment to reform the existing RPZ legislation, as well as a commitment to ensure robust data collection approaches within the private rented sector are established.

#### Key Achievements

Council Officers are part of a multi-disciplinary working group in partnership with the Association of Local Authority Chief Housing Officers which coordinates those local authorities and stakeholders interested in exploring RPZs in more detail. An officer working group has been meeting regularly to develop an approach to tackling key issues facing the private rented sector. A communications strategy has been rolled out which aims to empower private rented sector tenants to understand the rights and protections available to them, as well as, promoting the support, information and resources

### Fully Achieved

available to them by the Council and partner organisations. As part of the wider strategic approach, the Council is consulting on designating the entire Council area as Short-Term Let Control Area.

A response was sent to the Scottish Parliament's Local Government, Housing and Planning Committee who carried out a consultation on the proposed licensing scheme for short term lets.

#### Future Work

Following the consultation on a Short-Term Let Control Area, the proposal will be reviewed and subject of a further report to Planning Committee. Should it be decided to progress with a designation, the proposal will require to be submitted to Scottish Ministers for their approval.

The Scottish Government published the draft "A New Deal for Tenants - rented sector strategy" for consultation on 20 December 2021. The rented sector strategy seeks to improve accessibility, affordability choices and standards across the whole rented sector in Scotland. It includes a key action to look at affordability in the private rented sector and a commitment to implement 'an effective national system of rent controls by 2025'. The Council will work with stakeholders to respond to the consultation before the closing date in April 2022.

## Commitment 9

**Create a Homelessness Task Force to investigate the growing homelessness problem in the city. The team will review the use of B&B premises and explore alternatives that better meet the needs of individuals and families with an aim to end the use of bed and breakfast facilities. Appoint a Homelessness Champion who will chair the Task Force.**

*Partially Achieved*

### Background

[The creation of the Homelessness Task Force](#) was agreed through the Housing and Economy Committee on 2 November 2017. Its remit was to:

- build on existing prevention work which further reduces homelessness assessments,
- reduce the number of people rough sleeping, accessing temporary accommodation and living in insecure accommodation,
- increase the supply of quality council led temporary accommodation provision, reducing the reliance on bed and breakfast,
- ensure that appropriate support is available for all homeless people who require it.

### Key Achievements

[The actions, outcomes and recommendations of the Homelessness Task Force](#) were presented to the Housing and Economy Committee on 7 June 2018.

They established a Homelessness Transformational Prevention Programme with a Council investment of £0.994m to transform preventative services and reduce the number of

households in temporary accommodation. This works alongside the prevention activity outlined in the second iteration of the Rapid Rehousing Transition Plan (RRTP) agreed at Committee on 18 September 2020.

During the COVID-19 pandemic the number of households in temporary accommodation has risen by just under 30%. There were 3,570 households in temporary accommodation at the end of March 2020, this has increased to 4,587 households at the end of October 2021, an increase of 1,017. This is largely due to the public health requirement to accommodate all households, regardless of eligibility, including people who may have No Recourse to Public Funds and the lack of settled move on accommodation which has become available during the pandemic.

Key activities we have progressed include:

- We have invested in delivering shared housing as an alternative to B&B accommodation. The new model of temporary accommodation offers additional facilities such as laundry, food

- storage and access to kitchens in a shared living environment.
- We have followed public health requirements to accommodate all households, regardless of eligibility, during COVID-19. This has resulted in an increase in the usage of bed and breakfast accommodation. This is also reflected in the increase in the number of families accommodated in bed and breakfast accommodation as on 30 November 2021, where 15 households may have No Recourse to Public Funds.
- Through strong partnership working with our third sector partners we have reduced the number of people sleeping rough in the city from a pre-COVID-19 average of 80–120 people per night to an average of 12.
- Continued to develop the Homelessness Prevention Working Group with Council and third sector representation to take forward the preventative activity outlined in the RRTP. The group set up a multi-disciplinary response providing joined up support to Council tenants in rent arrears who are not engaging with their Housing Officer. The group are now working to

update the hospital discharge and prison pathways and a response to the Scottish Government's Youth Homelessness Prevention Pathway is underway.

- Increased prevention activity with the recruitment of 28 additional posts including income maximisation officers working alongside Homelessness Prevention and Housing Options Team staff, dedicated resource for the multi-disciplinary team response, housing assistants, housing officers and a family group decision making officer.
- Since November 2019, our Private Rented Sector Team has prevented 494 households from entering temporary accommodation, resulting in £5.7m of avoided costs.
- We have increased the supply of self-contained properties for use as temporary accommodation. The new Private Rented Sector Leasing contract went live in April 2020. This has seen the number of properties in the scheme increase to over 1,700 at the end of November 2021.
- We have continued to develop the Home Share temporary accommodation model which sees 3 to 5 residents share a kitchen, living room and bathroom, whilst having their own bedroom. This year we have increased the number of properties and have a total of 49 rooms.
- We have established a Flexible Purchase System, agreed by Finance and Resources Committee on 7 October 2021. This will allow

us to further increase the supply of suitable temporary accommodation, including Home Share, Community Hosting and self-contained properties.

- Link workers continue to be based in the Bethany Rapid Re-Accommodation Welcome Centre which provides emergency accommodation for rough sleepers. These link workers undertake provisional homelessness assessments which are then signed off by appropriate Council staff.
- The Welcome Centre has Council, third sector and health colleagues on site to ensure that appropriate support is provided. A member of staff from the Council's temporary accommodation service is now based at the Centre and they can allocate appropriate temporary accommodation to residents and as a result the number of people moving to more suitable accommodation has risen.
- The Council now directly commission the Housing First Service (from October 2021). This service is providing settled homes in the community with wrap around support for people with the most complex needs and a history of rough sleeping. As at the end of November 2021, 120 people are in tenancies through Housing First.

### *Future Work*

We will continue to develop prevention activity through the Homelessness Transformational Prevention Programme. The recruitment of the 28 posts is now complete and these officers will support the work to intervene at an early stage, maximise income and support people out of temporary accommodation and into permanent settled housing. We will continue to develop the multi-disciplinary team supporting Council tenants at risk of eviction to prevent homelessness and look to identify further opportunities for the team to engage with tenants.

To meet the requirements of the extended Unsuitable Accommodation Order we will continue to work towards increasing the supply of suitable accommodation. This will include increasing the number of self-contained properties provided through the Private Sector Leasing Scheme, increasing the number of home share properties and introducing community hosting. We will take forward actions identified in the RRTP including the commissioning of two new supported accommodation services and investigating the feasibility of building on gap sites for temporary accommodation. Given the scale of challenge in Edinburgh with regards to the Unsuitable Accommodation Order and the ongoing requirement to accommodate all in response to public health requirements we have been unable to effect this from the 1 October 2021 when the extended Order was introduced.

Key measures	2017/18	2018/19	2019/20	2020/21	2021/22* (at 30 Nov 2021)	Target	
Number of accommodation units	Dispersed Flats	647	785	1085	1481	3,070 (inc PSL)	Increasing trend
	Supported Accommodation	198	198	214	214	214	
	Hostel	175	176	176	176	169	
	B&B	676	123	145	457	486*	
	Shared Houses	0	552	629	758	708*	
Number of families accommodated in B&B	58	21	0	4	20*	0	
Number of 16/17 year olds or care leavers accommodated in B&B	13	11	1	0	3*	0	
Number of households in B&B	676	123	145	457	486*	Decreasing trend	
Average Length of stay in B&B	112.2	115.7	83.8	68.1	61.3 days	Decreasing trend	
Number of households assessed as homeless	3,085	3,049	3,288	1,907	1,261 (1,532 at same point in Nov 2020)	Decreasing trend	

Notes:

- \* Of the 486 households in B&Bs, 88 (18%) may have no recourse to public funds.
- \* Of the 708 households in Shared Houses, 119 (17%) may have no recourse to public funds.
- \* One of the families in B&Bs has been assessed as homeless, 15 have no recourse to public funds.
- \* One of the 16-17 years olds in B&Bs has been assessed as homeless.
- \* 250 of the households in B&Bs have been assessed as homeless.

\* Part year figures shown for 2021/22 – full 2021/22 data are not available at this time

## Commitment 10

**Prioritise the use of brownfield sites and work with public sector and private landowners to develop land for affordable housing.**

**Fully Achieved**

### Background

The Planning Committee on 3 October 2018 agreed the actions required to continue to increase the supply of housing within the city, as set out in the [2018 Housing Land Audit and Completions Programme](#).

### Key Achievements

The 2021 Housing Land Audit and Completions Programme was reported to Planning Committee on [1 December 2021](#). As at 31 March 2021, there was enough land free of planning constraints and available for development for 22,411 houses.

There was also land for a further 8,228 houses on sites where there was a constraint. The effective land supply is varied in type, size and location. It is spread over a range of locations and includes brownfield and greenfield sites.

The Strategic Housing Investment Plan 2022-27 set out a pipeline of 11,118 affordable homes that

could be approved for site start and 10,124 potential completions delivered over the next five years.

The project to prepare a replacement local development plan, called [City Plan 2030](#), has set out options for the location of new developments in the period up to 2030 and beyond, including minimisation of additional greenfield developments. A public consultation process was carried out from January to the end of April 2020 and over 1,800 responses were received, several times more than the previous equivalent stage. Examination of the consultation responses showed strong support for choices under the outcome 'A city in which everyone lives in a home which they can afford' and this includes a brownfield strategy for building new homes and infrastructure.

[The Proposed City Plan](#) was approved by Planning Committee on 29 September 2021. The

Proposed City Plan 2030 builds on previous efforts to direct housing development towards brownfield sites and does not allocate any new greenfield sites for housing land. The land supply is added to by the intensification of use of existing undeveloped greenfield sites and by significant brownfield allocations throughout the city, which provides for a generous housing land supply.

### Future Work

The statutory Period of Representation for the Proposed City Plan concluded on 20 December 2021. The Representations will be considered and reported to Planning Committee as to whether or not the Plan should be modified in response to them. Elected Members will be asked to approve the Plan to be submitted to Scottish Ministers for Examination. The timing of this will be dependent on the number and complexity of representations and any technical work that might be needed in relation to any changes to the Plan.

Key measures	2018/19	2019/20	2020/21	Target
% of capacity of units in effective land supply which are on brownfield land	55%	55%	55%	Increasing trend

## Commitment 11

**Ensure that Council policies on planning, licensing and sale of Council land give substantial weight to the needs of residents while still encouraging business and tourism.**

*Fully Achieved*

### **Background**

The project to develop [City Plan 2030](#) is now underway and includes work on visitor accommodation, leisure use needs and other types of development. This is intended to help develop a planning policy framework to support a balanced mix of affordable housing, private ownership, private letting and other uses.

### **Key Achievements**

Since March 2017 the Council has agreed to the transfer of 14 sites from the General Fund account to the Housing Revenue Account and these have been included in the new build affordable housing programme. These will deliver around 1,000 new homes.

The Council has called for additional regulation of the short term lets sector through the introduction of a licensing system. In April 2021, the Scottish Government introduced laws which allow councils

in Scotland to designate all or part of their area as a Short-Term Let Control Area. If councils choose to do this, they must get approval from the Scottish Government.

The Edinburgh Tourism Strategy 2030 was agreed in January 2020, shifting from an emphasis on promoting tourism growth to one on managing tourism growth. The Strategy sets out five key priorities for action: our place, people, environment, partnerships and reputation. Following the COVID-19 pandemic, the Council is supporting an industry led recovery campaign and working with partners across the city on a resilience, reboot and recovery plan for the sector.

[The Proposed City Plan](#) was approved by Planning Committee on 29 September 2021. The Council has continued to try to protect the availability of housing for residents and the new Plan supports the retention of existing dwellings as an important means of meeting housing need.

The Plan proposes the change of use of a residential unit to only be permissible in exceptional circumstances.

### **Future Work**

The statutory Period of Representation for the Proposed City Plan concluded on 20 December 2021. The Representations will be considered and reported to Planning Committee as to whether or not the Plan should be modified in response to them. Elected Members will be asked to approve the Plan to be submitted to Scottish Ministers for Examination. The timing of this will be dependent on the number and complexity of representations and any technical work that might be needed in relation to any changes to the Plan.

We will continue our support for sustainable recovery in the business and tourism sector throughout the COVID-19 pandemic.

## Commitment 12

***Review the Council's policy on promoting mixed communities. The review should be completed by summer of 2018 and should include homes of multiple occupancy, short term temporary lets and student housing.***

***Fully Achieved***

### ***Background***

The Project to develop City Plan 2030 is underway and includes work on housing and visitor accommodation needs. This is intended to help develop a planning policy framework to support a balanced mix of affordable housing, private ownership, private letting and other uses.

### ***Key Achievements***

The City Plan project reviewed existing Local Development Plan (LDP) policies and identified potential changes that may be required, including the mix of housing within the city. This included two statutory documents. The LDP Monitoring Statement, which set out evidence on the impact of policies in the current plan and the Choices for City Plan, consultation document. These were published following review in January 2020.

There is no evidence of a surplus of empty Houses in Multiple Occupation's (HMO) which would justify a conclusion of over provision and research shows that currently there is no ability to control numbers or density within the licensing system. The most recent monitoring data shows

there were 20,191 purpose-built student bedspaces in Edinburgh at the end of 2020. Of which, 398 new bedspaces were completed in 2020 and 1,367 were under construction. Consent has been granted for 2,281 and there were 320 awaiting determination. All completions, developments under construction and consents in 2020 were on brownfield sites and for the fifth year in six, the number of those completed and under construction out with the city centre exceeded those in the city centre.

The Scottish Government has brought through changes in the Planning (Scotland) Act 2019 to allow local authorities to designate part of their area as a Short Term Let Control Area. This came in to force on 18 May 2021. Within such areas, the change of use from a dwelling house to a premises providing a short term let will automatically involve a change of use requiring an application for planning permission. The Council is now exploring its implementation and [The Proposed City Plan](#), which was approved by Planning Committee on 29 September 2021 sets out the requirement to consult on whether a Short

Term Let Control Area should be introduced for the entire City area. The Plan also builds on previous work to protect housing and to try to reverse the increase in the use of residential properties for short-term lets.

### ***Future Work***

We are currently reviewing the responses to a city-wide consultation on whether we should introduce a Short-Term Let Control Area for the entire Council area. The proposal will be reviewed and reported to Planning Committee.

The statutory Period of Representation for the Proposed City Plan concluded on 20 December 2021. The Representations will be considered and reported to Planning Committee as to whether or not the Plan should be modified in response to them. Elected Members will be asked to approve the Plan to be submitted to Scottish Ministers for Examination. The timing of this will be dependent on the number and complexity of representations and any technical work that might be needed in relation to any changes to the Plan.

## Commitment 13

**Improve planning enforcement to ensure that all developers, large or small, conform to Edinburgh’s policies and developer’s commitments.**

**Fully Achieved**

### Background

The Planning Committee approved the revised [Planning Enforcement Charter](#) in December 2017. The Charter sets out how we will deliver the statutory planning enforcement service in the city.

### Key Achievements

From April 2021 to the end of September 2021, there were 377 enforcement enquiries received and 25 enforcement notices served. The enforcement team continues to focus on short term lets with over 83% of cases closed within their target of 6 months, while 78% of other cases were closed within the 3 months. This equates to 79% for all cases. The formation of a dedicated enforcement team in 2019

allowed significant progress in handling short term let cases and a high success rate in appeals.

Financial contributions towards infrastructure, necessary to mitigate the impact of development, are secured through planning agreements. In 2021/22, nearly £23m has been collected from developers for education, transport (including tram) and other infrastructure. The large increase is in part due to a ‘roll over’ effect from 2020/21, when the pause in construction in the early pandemic meant that developments did not hit their payment thresholds. Construction resumed fairly quickly, resulting in more sites hitting a payment trigger in one monitoring year.

An internal audit of the developer contributions process has been completed and reported to the [Governance, Risk and Best Value Committee on 7 May 2019](#).

Performance in terms of handling non-householder applications was by the measures introduced, including a realigned team structure and a new approach to distributing applications.

### Future Work

We continue our work in implementing the Planning Improvement Plan and identifying new ways of working whilst we operate during the COVID-19 pandemic.

Key measure	2017/18	2018/19	2019/20	2020/21	2021/22 (to Q2 21)*	Target
Average no. of weeks to determine non-householder planning applications	14.7	16.8	15.7	13.1*	12.9	12.1*
Developer contributions collected	£5,211,469	£15,346,626	£15,309,750	£7,185,166	£22,963,029	N/A
Enforcement cases resolved within timescales	collected from 18/19	51.5%	50.7%	66.8%	79%	70%

\* These figures have been adjusted following annual verification completed by the Scottish Government.

\* Part year figures shown for 2021/22 – full 2021/22 data are not available at this time

## Commitment 14

*Work with the Scottish Government to review planning policy and overhaul the planning appeal system to make it shorter, more independent and give communities the right to appeal.*

**Will Not Be Achieved**

### Background

In January 2020, the Scottish Government published a Call for Ideas for National Planning Framework 4 (NPF4) as part of its engagement with Local Authorities and other stakeholders to inform a draft framework. Under the Planning (Scotland) Act 2019 the framework will become a statutory part of the development plan, will include housing targets and will incorporate a revised Scottish Planning Policy.

### Key Achievements

The Planning Convener and planning officers worked with the Scottish Government to discuss

aspects of the proposals which would affect the planning system in Edinburgh. The Planning Bill was passed by Parliament on 20 June 2019. It did not include any provisions for community rights of appeal. Instead, it introduced changes to create a more inclusive and collaborative planning system with more effective community engagement.

Planning Committee approved the response of the Edinburgh and South East Scotland City Region (ESESCR) partners to the Scottish Government's 'Call for Ideas' on the emerging NPF4 on [18 March 2020](#) and an interim Regional Spatial Strategy on [14 October 2020](#). Our response to the Scottish

Government's Position Statement on NPF4 on [3 February 2021](#) and our response to the Scottish Government proposals for minimum housing land targets for NPF4 were also approved.

The draft NPF4 was published in November 2021 and a response is being prepared to take to Planning Committee in February.

### Future Work

We will continue to work with the Scottish Government on all inputs to NPF4.

## Commitment 15

*Protect Edinburgh World Heritage Status and make sure developments maintain the vibrancy of our city in terms of placemaking, design and diversity of use.*

*Fully Achieved*

### **Background**

The [Old and New Towns of Edinburgh World Heritage Site Management Plan 2017- 2022](#) was approved by the Planning Committee in December 2017. This Plan is a strategic document which sets the framework for the preservation and enhancement of the site's cultural heritage. It contains a vision for the site, the actions necessary to protect and manage it, and how it fits alongside other strategies.

The Council has an ongoing commitment to ensure the Outstanding Universal Value of the World Heritage Site (WHS) is taken into account in the planning process.

### **Key Achievements**

The Old and New Towns of Edinburgh (ONTE) WHS Steering Group is responsible for monitoring the condition of the site (State of Conservation) and for monitoring the implementation of the actions. The Steering Group has agreed its priority short term actions. These actions support the Management Plan objectives of improving the understanding of the site, learning and engagement, and advocacy for sustainable visitor management in the city.

A report presenting the programme for the revision of the current Plan was reported to [Planning Committee on 1 December 2021](#), with a view to producing a new Plan for 2023, when the current plan ends. National Lottery Heritage Fund (NLHF) funding was secured to support the engagement strategy for the Management Plan review. The objective is to deliver a comprehensive and inclusive

programme of engagement to support the development of the Plan. Focus groups were held in September 2021 at the start of the engagement strategy and these will be followed by 'expert' stakeholder workshops, community workshops and an on-line public consultation.

On-going development and active travel work in relation to the ONTE WHS has continued taking in to account the Outstanding Universal Value of the WHS in the relevant planning and transport processes.

### **Future Work**

Following completion of all stakeholder engagement a draft Management Plan will be produced for public consultation.

## Commitment 16

**Invest £100m in roads and pavements over the next 5 years. This will include road and pavement maintenance, installing more pedestrian crossings, increasing the number of dropped kerbs and dedicate safer foot and cycle paths as well as introducing more pedestrian zones.**

**Fully Achieved**

### Background

The first draft of [the Roads Asset Management Plan](#) was approved by Transport and Environment Committee on 9 March 2018. The RAMP has now been expanded to include additional transport assets (i.e. cycling infrastructure) and was re-named as the Transport Asset Management Plan (TAMP). [The TAMP](#) was approved by Transport and Environment Committee in December 2018. The purpose of the TAMP is to establish future maintenance and management of the overall road network and set out options considered to take forward the management of our road assets. The plan also aims to support active travel initiatives throughout the city.

### Key Achievements

£112.5m has been invested in roads over the last five years. Edinburgh's footway investment continues to be at some of the highest levels in

Scotland with 30% of the total carriageway and footway renewal budget apportioned to footways each financial year, with an aim of improving resident satisfaction.

The TAMP sets out levels of investment in capital and revenue spend for carriageway and footway renewals and repairs, street lighting and traffic signals, road safety and active travel. [The Transport Infrastructure Investment for 2021/22](#) was reported to Transport and Environment on 15 June 2021.

An additional £6m of roads investment in 2021/22 allowed a greater number of carriageway and footway schemes to be delivered and total investment in roads and pavements is on track to exceed £100m by the end of the year. Work completed in the last year includes improved carriageway and footways on major routes such as Lothian Road, High Street, Maybury Road and the A89.

The independently assessed Road Condition Index improved from 37.1% in 2020/21 to 36.2% in 2021/22, which was a very welcome improvement considering the very cold and wet winter conditions in 2020/21. A full network scan was carried out on Edinburgh's Transport Network in 2020. This has allowed improved asset management through improved mapping of TAMP assets.

### Future Work

COVID-19 continues to have an effect on delivery of road maintenance schemes. Although the RCI improved in the last year, Edinburgh will continue to improve the quality of transport network data to allow for better asset management and continued improvement. This will include the roll out of our asset management system to all related service areas.

Key Measures	2017/18	2018/19	2019/20	2020/21	2021/22	Target
Road Condition Index	36.4%	36.4%	33.5%	37.1%	36.2%	Continual Improvement
Level of total road investment	£20.747m	£23.485m	£23.000m	£21.343m	£24.000m*	£100m by 2022

\* Total sum committed for 2021/22

## Commitment 17

### Guarantee 10% of the transport budget on improving cycling in the city.

#### Background

Our budget has set aside a minimum of 10% of the Transport budget (capital and revenue) for cycling.

#### Key Achievements

For the last three years the Council has delivered a range of work to make the city a better place for people to live and travel around. This includes joining the Open Streets movement and completing the conversion of the city's roads to a network of 20mph streets.

The revised [Active Travel Investment Programme 2019-2026 \(ATINP\)](#), reported to Transport and Environment Committee on 14 October 2021 includes over £118m of investment, of which over 80% will be in the form of match-funding from Sustrans /Transport Scotland.

The cycling element of the ATINP focusses on creating a joined-up city-wide network. It includes major projects such as the City Centre West East Link, Meadows to George Street, West Edinburgh Link, Roseburn to Union Canal and George Street and First New Town.

Work in the last two years, which has seen disruption due to COVID-19, includes:

- 96 bike racks installed as part of the City-wide Public Bike Parking Scheme across Edinburgh, increasing capacity in some parts and also creating parking spaces on new destinations.
- 106 secure cycle parking hangars, with a total of 180 cycle hangars across the city due to be in place by the end of May 2022. These provide space for 1,080 bikes. The scheme has been met with much enthusiasm from residents, with 76% of the spaces filled when the scheme launched. By Autumn 2021, 99.07% of the spaces available were in use.
- The lighting along Innocent Path tunnel, part of the National Cycle Network, got upgraded to LED lamps which has made a big difference in terms of perceived safety and place appeal.
- The signage along most of the National Cycle Network within Edinburgh got upgraded with new signs to make the network more accessible to all path users. Also, the Quiet Route of Fishwives' Causeway had its signage

#### Fully Achieved

improved to promote it as an alternative to the busier routes with motor traffic.

- Upgrades to Quiet Routes 6 and 61, including small sections of segregated cycle lane and new controlled crossings for people walking and cycling have been completed. These improvements make crossing several heavily trafficked roads much easier for users of all experience and mobility levels.
- An extensive programme of temporary Spaces for People measures was developed and delivered to assist people to walk, wheel and cycle safely during the pandemic.

The biennial [Sustrans Bike Life report for 2019](#) includes a wide variety of indicators. It shows public support for increasing investment in cycling and creating safe streets.

#### Future Work

The Council is continuing to make core parts of the National Cycle Network more accessible by removing and/or altering chicanes and barriers that do not meet current accessibility standards. There will also be a further rollout of dropped kerbs and raised crossing improvements. Work will commence

next year on developing a new bike hire scheme for the city to replace the previous scheme, which ceased to operate in September 2021. Construction work on the City-Centre West-East Link scheme will begin in early 2022, with construction scheduled to 2024. Construction work is also due to commence on the Roseburn to Union Canal Active Travel Route in September 2022, to be completed by October 2023.

Low Traffic Neighbourhood schemes will be implemented on a trial basis in Corstorphine and Leith, using Experimental Traffic Regulation Orders, from the summer 2022.

The Council will continue developing other ATINP projects, as well as the Travelling Safely programme and prioritised Transport Actions arising from the Local Development Plan Action Programme.

We are also working, in consultation with others, to produce a new Active Travel Action Plan covering the period to 2030 and to develop and publish further technical factsheets for the Edinburgh Street Design Guidance.

Key Measures	2015	2017	2019*	Target
Residents reporting cycling one or more time per week (NB estimate +/-3%)	21%	20%	24%	Increasing trend
Residents perception of cycling – Edinburgh is a good place to cycle (new)	Not available	Not available	47%	Increasing trend

\*Most up to date data available

## Commitment 18

**Improve Edinburgh's air quality and reduce carbon emissions. Explore the implementation of Low Emission Zones.**

*Fully Achieved*

### Background

#### City-wide sustainability strategy

Edinburgh's Sustainable Energy Action Plan (SEAP) was launched in 2015 as a citywide five-year strategy that set a target to reduce carbon emissions by 42% by 2020 from 2005 levels. The most up-to-date city data available shows a 40.6% reduction was achieved by 2019.<sup>1</sup> Although significant progress had been made, in recognition of the scale of the climate challenge, we invited the Edinburgh Climate Change Institute to carry out an independent audit of the Council's approach to sustainability. The Council accepted all of the audit's recommendations and agreed a new approach to developing an ambitious sustainability agenda for Edinburgh.

#### Key Achievements

Following completion of the audit, the Council declared a climate emergency in May 2019 and set a new more challenging target for both the Council and the city, of working towards net zero

emissions by 2030. The 2015-2020 SEAP programme was concluded, and any outstanding activity absorbed into the new sustainability programme. The Council's declaration and commitment to be a net zero city by 2030 has placed sustainability at the centre of strategic and policy discussions.

Early work in support of this new target included mainstreaming the net zero ambition within all city shaping strategies delivered by the Council. Key examples include Edinburgh City Centre Transformation, the City Mobility Plan, City Plan 2030, the City Housing Strategy, as well as the Sustainable Procurement Strategy.

A key programme of work in 2020 and 2021 has been the development of a 2030 Climate Strategy for the city. The Council led the development of the strategy, which was subject to formal consultation over late summer 2021 and attracted

a high level of responses. The 2030 Climate Strategy was approved by the Policy and

Sustainability Committee on 30 November 2021 and endorsed by Edinburgh Partnership Board on 15<sup>th</sup> December 2021. The strategy is accompanied by a supporting implementation plan setting out deliverables, milestones, timescales, resources, and an approach to measuring outcomes.

The development of the city strategy involved bringing together city partners, made up of the public and private organisations that collectively have the resources and levers necessary to achieve net zero by 2030. Engagement with city partners found a strong appetite for co-production of the strategy. The Council also worked with the Edinburgh Climate Commission to gain members' expertise and input to the development of the 2030 Climate Strategy. The strategy also establishes new governance arrangements which will provide a framework for working with partners to deliver the strategy's aims in recognition of the

<sup>1</sup> This target has now been superseded by the more challenging target of achieving net zero by 2030, which is measured against 2018/19 levels.

fact that the Council, or any single partners, cannot achieve a net zero city by 2030 acting alone.

A climate change adaptation rapid risk and cost analysis risk assessment for the city is currently underway which will identify most vulnerable areas in the city. Work is being undertaken on assessing flood risk to the city, and a Rapid Vulnerability Assessment of Edinburgh's World Heritage Site is in progress. These will inform the development of further action on adaptation, including collaboration with regional partners.

In April 2021, an approach to monitoring city-wide emissions was approved. We produced the first city-wide emissions progress report in November 2021. This report shows that the city has achieved emissions reductions of 8% between 2018/19 and 2019/20, based on the most up-to-date data available; exceeding the target of 6% for that period.

### **Edinburgh Climate Commission**

To help stimulate city-wide climate action, the Council is co-sponsoring, along with Edinburgh Climate Change Institute, an independent Edinburgh Climate Commission which provides expert advice on how to accelerate city action on climate change. The Commission has developed a City Climate Compact which sets organisational commitments for Climate Champions to adopt as part of their leadership on climate action. In December 2020, the Council adopted the Compact as a founding member.

### **Council emissions**

We have taken several strategic decisions to mainstream the 2030 target into the Council's core business and budgets. Immediate action was brought forward through a Short Window Improvement Plan, with an update report being provided to committee in November 2020. Most recently, the 2021-2024 Council Business Plan has identified sustainability as one of the three priorities for the Council.

The Council substantially exceeded its previous target of achieving a 42% reduction by 2020/21 compared to a 2005/06 baseline, with a 62% reduction achieved a year early, in 2019/20. This target is now superseded by the more ambitious net zero by 2030 target. Emissions have been falling for the 6<sup>th</sup> year in a row, with a 66% reduction achieved in 2020/21, mainly due to a large reduction in waste going to landfill, following the facilities at Millerhill becoming fully operational in 2019/20.

A key programme of work in emissions reductions has been the development of the Council Emission Reduction Plan (CERP) approved by Committee on 30 November 2021. This plan represents the Council's strategic approach to reducing its corporate emissions and sets out an initial pathway to net zero by 2030.

### **Innovative work programmes**

The Council worked with the University of Edinburgh and Edinburgh Climate Change Institute to develop a Carbon Scenario Tool to help evaluate the projected emissions impact of projects. It is also informing the development of

the Council and the City's future emissions trajectories to 2030.

The Council is also committed to work with communities, Community Councils, Edinburgh's Universities in one of the 20-minute neighbourhood hubs to develop funding bids for local pilots to understand what it would take to become net zero.

### **Local Air Quality Management – Improving Air quality**

Under the Environment Act 1995 and the associated Local Air Quality Management (LAQM) framework duties, Edinburgh declared six Air Quality Management Areas (AQMAs) - five for the pollutant nitrogen dioxide (NO<sub>2</sub>) (St. John's Road, Great Junction Street, Glasgow Road, Inverleith Row and Central) and one for fine particulates (PM<sub>10</sub>) (Salamander Street). The latest data for our AQMAs shows trends in concentrations of concerning pollutants are decreasing.

The impact of the COVID-19 pandemic has been significant for air quality. Restrictions on travel resulted in a significant drop in NO<sub>2</sub> concentrations at almost all locations across the city in 2020 with just one location within the city centre breaching the legal objective. The objectives for fine particulate matter (PM<sub>10</sub> and PM<sub>2.5</sub>) were not breached, including within the PM<sub>10</sub> Salamander Street AQMA for the first year since it was declared in 2017.

Even without the effect of the pandemic, long term trends show concentrations of the main pollutants are decreasing at most locations across the city,

albeit they remain hot spot areas of concern, especially in the Central AQMA.

Main updates regarding the other AQMAs are as follows;

- The Council intends to revoke the Inverleith Row AQMA in 2022/23 due to monitoring showing no breaches of the objectives and modelling predicting future compliance.
- The St John's Road AQMA is being amended to remove the NO2 1-hour objective element, due to improvements in air quality in the area.
- Once the new trams extension is operational and traffic management arrangements are changed for the Leith area in terms of the Low Traffic Neighbourhood, consideration will be given to revoking the Great Junction Street AQMA, due to existing monitoring showing agreement with the statutory objectives for four consecutive years.

Some of the actions taken to improve air quality include:

- The main bus operator Lothian Buses is 94% Euro VI or better bus emission standard and is in line to meet the requirements of proposed Low Emission Zone Scheme
- The Council's fleet has increased the proportion of Euro 6/VI to 60%
- the Council has approved a Business Case for the installation of on-street EV charging infrastructure which will strengthen the existing network.
- the Council uses its licensing powers to start removing older polluting vehicles from taxi and private hire car fleets. By 2023 taxis and

private hire cars must comply with a minimum euro 6 standard and as at 31 March 2020 significant progress has been made by operators with approximately 60% of the fleet already meeting that standard.

### **Low Emission Zone**

The Council is committed to implementation of a Low Emission Zone in the City by May 2022, working alongside the Scottish Government, the Scottish Environmental Protection Agency, Transport Scotland and the other main Scottish cities to ensure LEZs are introduced across Scotland. The Zone is a City Centre based boundary which focuses on the significant air quality problems in the Central AQMA. A grace period is proposed prior to enforcement beginning in 2024.

### **International recognition**

In 2020 and 2021, the City was awarded the maximum of six badges through the Global Covenant of Mayors for Climate and Energy scheme, recognising its climate mitigation and adaptation efforts. We also participated in the Carbon Disclosure Project (CDP) for the first time in 2020. CDP is an international non-profit organisation for environmental reporting. Edinburgh is one of 95 global cities on the CDP 2021 A-List; meaning it has been recognized by CDP as a city that is taking bold leadership on environmental action and transparency.

### **Future Work**

Work to deliver the aims of the 2030 Climate Strategy is already underway. 2022 will see the

establishment of a new governance framework to support delivery of the strategy's actions, as detailed in its implementation plan. Key strategic priorities which will be taken forward include:

- Unlocking and accelerating energy efficiency in homes and buildings;
- Enabling the development of a citywide programme of heat and energy generation and distribution infrastructure;
- Accelerating the decarbonisation of public transport;
- Renewing the focus on climate resilience and accelerating adaptation of the city;
- Supporting citizen empowerment, behaviour change and community activism;
- Supporting business transition and the green economy; and
- Collaborating to develop a citywide programme of green investment proposals.

The Council and Scottish Government are collaborating to develop a pipeline of investment ready opportunities to support the Councils net-zero commitments. This work will continue in 2022 and involve consolidating projects to achieve scale, aligning projects to strategic priorities, and identifying routes to suitable investment.

The outcomes of the adaptation work being carried out by the Council and city and the development of an East of Scotland regional risk assessment business case will inform the development of the city's next adaptation plan.

Progress on the 2030 Climate Strategy priorities will be reported in line with annual reporting on the City's 2030 target. Council and city-wide

emissions will continue to be reported through CDP and the Public Climate Change Duties Report. The CERP will be periodically reviewed and refined as more projects are scoped.

The Scottish Government and DEFRA will consider the Council's intension to revoke the

Inverleith AQMA, under the Local Air Quality Management regime. If supported, the process of revocation will commence in 2022. The Transport and Environment Committee will consider the Low Emission Zone scheme for approval in early 2022. A period of statutory publication will be required thereafter. Subject to these processes, the aim for

implementation of the LEZ is May 2022, in conjunction with Scottish Government's Programme for Government amended commitment (2017/18) and alongside the other main Scottish Cities.

Key measures	2016/17	2017/18	2018/19	2019/20	2020/21	Target
% reduction in CO2 emission from a 2005 baseline (superseded by net zero 2030 target)	33%	34.9%	35.9%	40.6%	Superseded	42% by 2020*
Total city's emissions – All greenhouse gases (MtCO2e)	2.721	2.595	2.427	2.243	<i>Data available Autumn 2022</i>	Net 0 by 2030
Air Quality Management Areas improvement	5 Air Quality Management Areas	6 Air Quality Management Areas	Decreasing long term trend			

Figures above refer to City of Edinburgh emissions. By 2020/21, Council emissions had reduced by 66% from 2005 baseline.

## Commitment 19

*Keep the city moving by reducing congestion, improving public transport to rural west Edinburgh and managing road works to avoid unnecessary disruption to the public.*

*Partially Achieved*

### Background

The Public Transport Priority Plan is a five-year plan with short and medium term delivery priorities agreed with Lothian Buses aimed at reducing congestion and improving public transport.

### Key Achievements

The Edinburgh Peoples Survey found that satisfaction with public transport was high, despite a small drop from 90% to 88% between 2017/18 and 2018/19. The most recent Scottish Household Survey data released for 2019 also showed that satisfaction with public transport was significantly higher in Edinburgh at 88% than the Scottish average of 68%.

The Council has improved supported bus service provision in the rural west area within the city boundary. The Service 63 has been extended to Balerno and the Service 20 now connects to Ingliston Park and Ride offering an additional interchange with the trams. Lothian Buses has created new routes serving West Lothian using their sister company, Lothian Country. These services travel through West Edinburgh and offer

greater choice and additional buses on the main east and west corridors.

Further public transport changes and actions to reduce congestion are included in the West Edinburgh Transport Appraisal and are being taken forward as part of the wider improvements to West Edinburgh Infrastructure. A Public Transport Improvement Study was carried out to monitor congestion levels and to identify where the improvements were needed. Congestion checks have been carried out by council officers and bus operators to ensure the additional bus lanes that have been implemented on the A8, A89 and A90 remain effective.

New bus lane enforcement cameras have been installed to help improve access for public transport and improve journey times and reliability across the city. Parking attendants are monitoring main traffic routes to assist traffic movement and prevent congestion.

The Council and all public utilities fulfil the requirement of the Scottish Roadworks Commissioner to plan and co-ordinate roadworks through the Scottish Roadworks Register with the

aim of minimising disruption. Monitoring of the agreement and the planned co-ordination of works is reported regularly to the [Transport and Environment Committee](#).

The developer responsible for new housing on Wellflats Road in Kirkliston is required to undertake a comprehensive upgrade of traffic signals to improve traffic flow at that busy junction.

In June 2021 partners were awarded £3.03m as an initial tranche of funding from Transport Scotland for the Bus Transport Partnership Fund. The initial funding award targets delivery of 'Quick Win' measures and appraisal work to support the development business cases. The award offer is be split as follows:

- £1.450m for the delivery of Quick Win measures (over 2021/22 & 2022/23)
- £1.400m for the development of a South East Region Strategic Appraisal and Outline Business Cases
- £0.180m to support a full time Programme Manager for three years.

### **Future Work**

Further funding is expected to be released by Transport Scotland following the delivery of the

Appraisal and Business Case works and the successful progression of an associated gateway review process.

<b>Key measures</b>	<b>2017/18</b>	<b>2018/19</b>	<b>Target</b>
Satisfaction with public transport*	90%	88%	Increasing trend

\* Survey has not taken place since 2018/19

## Commitment 20

*Explore the introduction of a lane rental for utility companies to reduce traffic pressures.*

*Will not be achieved*

### Background

Lane rentals are seen as a way of making sure any essential roadworks are managed efficiently to limit the amount of disruption to road users while ensuring safe and reliable roads. Existing schemes in England work by introducing a daily charge to those companies carrying out work on the road network to encourage more efficient planning and delivery.

### Key Achievements

The introduction of lane rental schemes was included within the consultation phase of the new Transport Bill, however when the final bill received royal assent in 2019 it did not set out the necessary enabling powers to allow them to be established. It instead strengthened the powers which already exist in Scotland that allow councils to manage and coordinate roadworks. This is through the Scottish Roadworks Register and Noticing Schemes and it is monitored by the Scottish Roadworks Commissioner. This exists to encourage a right first-time approach for road work reinstatements, to provide better information about road works and to help ensure a consistent approach to safety at sites regardless of who is carrying them out.

Through the Roads Improvement Plan the Council has set up a new Network Management and Enforcement service to oversee the smooth running of the city's transport network for all users and all modes of transport. The service has been designed to regulate activity, undertake both statutory and targeted inspections of road works and reinstatements, co-ordinate the network and take enforcement action where required. A Network and Enforcement Management Improvement Plan has been created to take forward the specific Roads Improvement Plan actions for this new service. The service coordinates all works and road occupations on the city's network, ensuring any potential conflicts are mitigated through the Citywide Traffic Management Group, at which all planned works are approved, and at regular Traffic Management Review Panels for major projects.

The service works closely with all utilities regarding their planned works and with the requirements of the Scottish Roadworks Commissioner to effectively manage and co-ordinate all works on the city's network and their inspection work is essential to ensuring that Public Utilities fulfil all specifications and any Performance Improvement Notices are issued. All operators, including the Council, in the

city are under scrutiny when planning and coordinating their works. The service continues to have oversight of all Temporary Traffic Management on the city's network and regularly meets with Public Utilities, Traffic Management contractors and Council services to mitigate any potential issues which could arise in Edinburgh.

The latest report on the performance of [Public Utility Companies](#) was reported to Transport and Environment Committee on 11 November 2021. Following the guidance from the Scottish Government, most Utility operations were suspended during 2020/21. Only emergency repairs and telecommunications work was allowed to be undertaken, which also had an effect on the number of inspections that the council were able to undertake.

### Future Work

Regular updates on the Network Enforcement Management Plan and the Public Utility Companies are reported to the Transport and Environment Committee.

## Commitment 21

### *Retain Lothian Buses and Edinburgh Tram in public ownership.*

*Fully Achieved*

#### **Background**

Lothian Buses is the UK's largest municipal bus company and proudly owned by the City of Edinburgh, East Lothian, Midlothian and West Lothian councils. The City of Edinburgh Council is the sole (100%) shareholder of Transport for Edinburgh. Transport for Edinburgh holds the Council's shareholding for Lothian Buses (91%) and Edinburgh Trams (100%).

#### **Key Achievements**

Lothian Buses and Edinburgh Tram remain in public ownership. The decision to continue discussions on governance reform of the

Transport Arms Length External Organisations was agreed at [Transport and Environment Committee in November 2020](#). The proposed changes to the governance arrangements do not affect the public ownership position.

The conclusions of a short life working group, set up to review the current arrangements through engagement with key stakeholders were reported to [Transport and Environment Committee in August 2021](#). This set out the preferred way forward which is designed to achieve a truly multi-modal approach. It also includes making no changes in the transport services or branding of existing Council owned public transport

companies. A project team is now being created to take this forward and to work with the existing bus and tram boards to establish phased transition arrangements. An outline transition plan will be created, identifying key deliverables and timescales.

#### **Future Work**

Updates will be provided to the Transport and Environment Committee as implementation of the new governance arrangements progress.

We will continue to ensure that Lothian Buses and Edinburgh Tram are retained in public ownership.

## Commitment 22

***Deliver the tram extension to Newhaven by 2022 after reviewing the business case and delivery plan to ensure they are robust.***

*Partially Achieved*

### ***Background***

The anticipated growth of Edinburgh means the current road network and public transport provision aren't sustainable for the number of new residents expected. Trams allow greater numbers of people to travel and help to reduce traffic problems on congested roads. They also create employment during construction, boost development along the route and connect people to centres of employment, leisure and retail. Trams to Newhaven will add 4.69 kilometres/2.91 miles of track in both directions, connecting Leith and Newhaven to the current end of the Edinburgh tram line at York Place with 8 new stops.

### ***Key Achievements***

Construction of the tram extension started in November 2019 after six months of joint work by the City of Edinburgh Council, Sacyr, Farrans, Neopul (SFN), and Morrison Utility Services (MUS), to finalise the construction programme and costs for the project. The Trams to Newhaven site preparation works re-started on Monday 1 June 2020. This included COVID-19 safety measures including; the introduction of infection control stations, additional water stations and toilet

facilities for workers within the site, ensuring all office workspaces and facilities were set up appropriately, and the removal of the protective in-fill material that was used to ensure the work site remained safe and protected during the shutdown.

Since the tram works began:

- Over £2.4m of funding is being provided to support local business via a series of measures intended to maintain the accessibility, vibrancy and desirability of the affected streets, and support businesses experiencing hardship as a result of the construction works.
- Completion of 85% of the known utility diversions and excavation of almost 4,000 metres of road to enable the installation of tram infrastructure.
- Installation of 2,800 (62%) metres of track, over half of the total to be laid.
- Installation of over 3,000 metres of communications infrastructure, 67% of the total required for the project.
- Installation of over 3,500 metres of power ducting and over 2,800 metres of drainage infrastructure.

- Sold over £170,000 worth of itison vouchers to use in local businesses.
- Assisted with almost 6,000 deliveries from the logistic hubs.
- Completed the major civils work on two tram stops at McDonald Road and Ocean Terminal.
- Support for local initiatives through the community benefits workstream including Leith Chooses, Leith Gives and the One City Trust.

### ***Next Steps***

As a result of COVID-19, the project experienced a 13 week delay due to the construction site shut down. In order to mitigate this delay and take new physical distancing working guidelines into account, alongside other challenges relating to materials and labour supply, the programme has been reviewed and updated. Despite these significant challenges, construction continues to progress with an expected completion of autumn/winter 2022. This will be followed by testing and commissioning, with Trams to Newhaven on track to be operational by spring 2023.

## Commitment 23

**Implement improvement plans for Waste and Cleansing Services to improve street cleanliness in every ward. Reintroduce a free bulky item collection service to tackle fly tipping.**

*Partially Achieved*

### Background

The Waste and Cleansing service has undergone a number of service changes and improvements since the Waste and Cleansing Improvement Plan was introduced. These include: staff structure and kerbside collection model changes; the introduction of garden waste charging; infrastructure investment at the new Energy from Waste plant at Millerhill and technological developments, including implementation of the new bin routing system for household waste collections and more recently litter bins.

Since 2020 the service has been significantly affected by COVID-19 which meant there was a need to reprioritise services during that period.

### Key Achievements

The service had to cope with significant disruption in 2020/21 due to the COVID-19 pandemic, including redeploying some staff to support other services in waste and cleansing. Monitoring through the year by Keep Scotland Beautiful (KSB) does reflect the difficulties in providing a citywide service. This is reflected in the street cleanliness score which has dropped significantly from previous years which unfortunately reflects

the national trend during this period. A full analysis of the data has indicated that in Edinburgh this is primarily due to the prevalence of domestic waste in high density residential areas.

A pilot bulky item collection service was being developed with The Remakery to encourage the reuse of materials. However, they were not able to deliver this to the scale required and a different approach is now being considered. A local partner could not be identified and it is planned to carry out a wider scale market testing.

The service has worked with SHRUB over several years to target the dumping of reusable items from student accommodation at the end of term in Marchmont and this work restarted in summer 2021 (there was no collection in 2020 as the universities were closed for the pandemic). This means that small items are diverted for reuse in the student and wider community rather than contribute to overflowing communal bins

Waste and Cleansing worked with Hubbub and Changeworks and over the winter 2019/20 piloted segregated recycling points to recycle plastic bottles, cans and coffee cups in the city centre. Those led to some learning points around communications, however again demonstrated the

practical barriers to providing segregated recycling for litter, primarily high levels of contamination and an increase in the carbon footprint associated with running additional vehicles to collect small amounts of material. The implementation of deposit return legislation for drinks containers and legislation to reduce the use of disposable cups is expected to significantly reduce the recyclable elements of this waste stream.

Working with Keep Scotland Beautiful, the My Beach Your Beach campaign focussed on Portobello with a range of measures including engagement with community organisations, dog walkers and local businesses as well as improved litter bins, leading to reductions in discarded litter, food and dog fouling. The campaign continued at a reduced level (as a result of COVID-19 restrictions) during 2020, was expanded again in summer 2021, and complemented by a separate campaign to tackle upstream sources of water pollution.

Litter prevention work with school children is delivered in partnership with schools, using a variety of means including assembly sessions and tailored workshops. Changeworks have been successfully developing a “whole school”

approach, looking at waste prevention, recycling and litter in the round with the aim to better embed learned behaviours. This work remains suspended at present due to continuing COVID-19 restrictions but Changeworks have developed a digital focussed approach to allow work to recommence.

Following a review of the Environmental Wardens and Waste Compliance Teams, a single service has been established called the Street Enforcement Team which focuses on a more clearly defined list of tasks which affect the quality of the environment and the on-street experience for all. The objective of the new service is to increase enforcement action in response to offences relating to littering, domestic and trade waste presentation and disposal, fly-tipping, tables/chairs permits and abandoned vehicles.

However, this work has been affected by COVID-19 restrictions.

During 2020, the impact of COVID-19 and lockdown saw significant changes to patterns of consumer behaviour which have led to a national picture of displacement of litter from city and town centres to local and suburban areas. This picture has continued nationally into 2021 with a reduction in environmental quality across Scotland, and the Scottish Government has launched a consultation on a new Litter and Fly-tipping Strategy.

A campaign was developed to encourage use of bins in parks and other public areas which ran

during summer 2020 and summer 2021. The service is continuing to promote issues using the Scotland Is Stunning Campaign, with a localised identity.

The service continues to support community groups and individuals organising clean-ups by providing clean up kits and removing the litter that has been collected by them.

The street cleansing service has recently introduced a new routing system for the servicing of litter bins across the city. Data on bin locations and required frequency of collections, along with other parameters, has been used to build daily routes across Edinburgh. All litter bins are now serviced by mini Refuse Collection Vehicles (7.5 or 12 tonne) with the aim of maximising servicing capacity and minimising manual handling by staff.

Crews now have in-cab devices which provide details of their daily route. The device records when a bin was serviced and, going forward, the crew will have the ability to report any issues with the servicing of the bins (eg report a bin has been damaged, report a bin could not be accessed).

### ***Future Work***

The LEAMS criteria used by authorities to assess cleanliness has been reviewed following the publication of a revised Code of Practice and is about to be replaced by a new Litter Monitoring System (LMS). The Code clarifies organisational responsibilities, supports more effective

cleanliness standards and a proactive approach to litter prevention. The updated LMS monitoring system will now be implemented fully from 2022/23. All streets and public open spaces have been rezoned (where these are under Council control) and a map showing these has been published online.

All litter bins have been rerouted using the updated software which will improve the reliability of this service and the data will be monitored and reviewed to ensure routes are efficient as possible. It will also allow the team to collect data to ensure collection frequencies are correct and ensure the right bins are in the right locations for public use. This work will be complemented by the expanded use of “fill level” sensors as part of the SmartCity project, which will allow the service to be more responsive to particular sites which fill up more quickly than anticipated.

A full review of the communal bin collection service is being implemented with a particular focus on those areas where waste is collected on the street. This will include reviewing servicing frequencies and capacities to improve the overall cleanliness of the city, as well as re-locating bins to enhance the overall streetscape. The timeline for this work was reprofiled to accommodate COVID-19 restrictions so that development work was brought forward and on-site implementation started in autumn 2021.

Key measures	2017/18	2018/19	2019/20	2020/21	2021/22* (to Nov 21)	Target
Reduction in communal bin service requests	15,155	21,868	17,004	19,484	13,638	22,020
Reduction in individual domestic bin service requests	22,853	33,621	17,690	19,887	15,971	21,180
Incidences of dumping and fly tipping	5,928	8,855	9,297	11,329	8,796	Decreasing trend
LEAMS – street cleanliness index	88.7%	92.0%	92.9%	81.8%	Not available	95%

\* Part year figures shown for 2021/22 – full 2021/22 data are not available at this time

## Commitment 24

*Reduce the incidence of dog fouling on Edinburgh’s streets and public parks.*

*Fully Achieved*

### Background

We have developed a campaign to discourage anti-social behaviours such as littering, flytipping and dog fouling. The ‘Our Edinburgh’ campaign focuses on social responsibility and community participation. The campaign is ongoing and includes targeted initiatives to reduce dog fouling, however this work has been interrupted as a result of the lockdowns and social distancing requirements in 2020/21.

### Key Achievements

The number of dog fouling incidents reported has decreased from 2,590 in 2017/18 to 655 in the first 8 months of 2021/22. Over the same period, the number of fixed penalty notices given for dog fouling incidents has decreased from 17 to 3. Dog fouling reports from members of the public have decreased year-on-year, as has the percentage of

sites where dog fouling is present. This is measured through the site visits carried out by Keep Scotland Beautiful as part of their LEAMS audits.

The establishment of the new Street Enforcement Team gives renewed focus to tackling a range of issues detrimental to citizens’ enjoyment of their local environment. This work has been significantly disrupted during the continued COVID-19 restrictions and is currently largely reactive, however this will be kept under review as restrictions change. However, there has been a decreasing trend in dog fouling reports.

The ‘Our Edinburgh’ campaign has continued to tackle anti-social behaviours, including dog fouling. By using localised and targeted channels in hot spot areas, localities have been able to work with residents and community groups to example, successful initiatives in Murrayburn and

Magdalene saw residents given practical advice and information on the nearest bins and their uses as part of packages of activity covering waste issues holistically.

Working with local communities and Keep Scotland Beautiful, The My Beach Your Beach campaign saw a reduction in dog fouling of up to 56% at parts of Portobello Beach in summer 2019. This campaign was maintained at a reduced level in 2020, taking account of COVID-19 restrictions, with a view to growing the campaign in the future in conjunction with the Love Your River campaign to tackle upstream sources of pollution.

### Future Work

The service will continue to roll out and expand the ‘Our Edinburgh’ campaign across the city to engage with communities about the appropriate means to prevent littering, including dog fouling.

\* Part year figures shown for 2021/22 – full 2021/22 data are not available at this time

Key measures	2017/18	2018/19	2019/20	2020/21	2021/22 (to Nov 2021)	Target
Fixed penalty notices for dog fouling	17	22	9	0	3	Increase reporting, decrease incidents
Dog fouling service requests	2,590	2,250	1,712	1,362	655	Increase reporting, decrease incidents

## Commitment 25

*Increase recycling to 60% from 46% during the lifetime of the administration.*

**Will Not Be Achieved**

### Background

The Council's [Recycling Strategy](#), published in 2010 aimed to deliver an overall recycling rate of 60% by 2017. This was comprised of 50% being delivered through sorting of waste at source, with an additional 10% being delivered through residual waste thermal treatment. Since the Strategy was first published, a number of assumptions have changed. This includes: the opening of the thermal treatment facility at Millerhill, withdrawal from the collection of commercial waste and changes to the way recycling rates are calculated by SEPA, which means that recycling of metals, etc at the treatment plant are not currently being included in the calculation of the "official" recycling rate in Scotland (but are still being recycled). The change in these assumptions was reported to Committee in 2018 as part of the review of the waste management strategy, but no new targets were set as a result of further legislative changes which were foreseen and are referred to below in "Next Steps".

### Key Achievements

A [report](#) outlining the progress to date on the Council's Recycling Strategy 2010-2025 was reported to Transport and Environment Committee on 9 August 2018. This report set out the challenges

and opportunities to increase recycling and proposed a forward plan of actions.

During the lifetime of the Council's current recycling strategy, recycling rates initially increased from 30.4% to 42.6%. Recycling rates have reduced gradually since, though 2020/21 was affected by the suspension of some services at the start of the year as a result of the COVID-19 restrictions.

There are a number of projects in place which aim to increase recycling rates and these new projects include making improvements to signage at Household Waste Recycling Centres and carrying out a review and redesign of communal bins. However, taking in to account these projects, new legislation and market changes, recycling rates will not increase to 60% by the end of the administration. Although it is usually better to recycle, the opening of the energy from waste site at Millerhill has led to a large decrease in carbon emissions generated from waste decomposition in landfills and Edinburgh's use of landfill is one of the lowest in Scotland in percentage terms.

Recycling is often influenced by a number of factors beyond the Council's control. Over the last few years the markets for recyclable materials have weakened. Reductions in the use of packaging, and behavioural changes such as the move to online

newspapers, appear to have led to a reduction in materials available to recycle, while it is likely that further changes will take place. In particular, the implementation of a national deposit return scheme for drinks containers will increase recycling of these items but will also remove these from local authority waste streams. This will change the composition of what is collected for both waste and recycling.

The Zero Waste Leith project developed approaches to reduce contamination of recycling bins and increase recycling in this area of the city. In particular the distribution of food caddy kits led to 31% of people to start recycling food, and the future continued distribution of caddies via libraries will be explored to encourage uptake in tenemental areas. This project is now complete, and the learning points will be built into future projects.

Pilot collections to separately collect targeted litter streams (plastic bottles, cans and drinks cups) have been undertaken in the City Centre led by Hubbub. This project once again demonstrated the challenges associated with the provision of segregated bins to collect litter, particularly contamination of the recycling and the increased carbon footprint associated with collecting such small amounts of materials. The results of these will be used to support the development of litter

management taking into account the implications of new legislation to place deposits on drinks containers.

Waste and Cleansing continues to support activities which prevent waste at source, and has worked with a number of organisations to do so, including Shrub, The Remakery and Changeworks who deliver this work in a number of ways including collection of reusable items, upcycling of unwanted goods and education in schools. Waste arisings managed by the Council have continued to fall as the city has grown although the impact of people spending more time at home may offset this, which will be monitored going forward.

The Waste and Cleansing service commissioned Changeworks to carry out and develop focussed interventions around food waste in specific communities during 2021. Food waste accounts for approximately one third of the waste thrown away in domestic bins, both in Edinburgh and nationally and is a significant contributor to climate change.

Work is ongoing to optimise the use of recycling facilities within schools. This work has been led by the Waste and Cleansing Service but supported by Facilities Management and Communities and Families staff who are responsible for how waste in schools is managed.

### Future Work

Following the conclusion of pilots, notably in the

Albert Street area, the service has commenced the implementation of the Communal Bin Review which will involve the redesign of the existing waste and recycling communal bin services across the city. This is being supported by a £7.7m grant award from Zero Waste Scotland. The aims of this review are to:

- increase and improve recycling services to residents in multi-occupancy and flatted properties.
- improve overall recycling performance.
- review existing bin locations to develop more formalised collection hubs, improving the perception of the service and enhance the streetscape.
- improve service reliability and ensure it reflects changes to legislation and policies.

A programme to deliver this in phases has been approved by Committee and this has now commenced following the easing of COVID-19 restrictions. The timeline has been reprofiled to take account of the delays related to the pandemic.

The amount of material being rejected by the sorting plants has been increasing since 2018/19. One reason for this is the increasingly challenging market conditions in the recycling sector. We're working with our reprocessing partners to reduce the amount of material that's rejected and have recently retendered this contract and continue to monitor performance closely.

This service area is facing a number of significant legislative changes over the next five years. These are likely to significantly change the composition of the waste and the shape of collection services. Once the detail and impact of these changes are known new targets will then be set for recycling rates.

These include:

- The Scottish Government are introducing a deposit return scheme for some plastics, cans and glass. This will be operated by the packaging industry and retailers, so will change the composition of the materials collected through Council streams, reducing the amount available for recycling, as well as reducing the numbers of these which appear in the residual waste stream. As of November 2021, this has been delayed in Scotland but is still expected to be implemented during the life of the current parliament.
- Extended producer responsibility legislation for packaging waste is expected to be phased in between 2023 and 2027 (this is led by the UK Government and the timeline is less clear).
- The Waste Framework Directive will alter the responsibilities of Councils for the collection of specific materials including organic waste and textiles, but the detailed legal and operational implications of these changes are not currently known.

Key measures	2017/18	2018/19	2019/20	2020/21	2021/22 (to Nov 2021)	Target
Percentage of Waste Recycled	42.6%	41.1%	41.1%	39.6%	43.1%	60% by 2022

\* Part year figures shown for 2021/22 – full 2021/22 data are not available at this time

## Commitment 26

*Improve parking for residents by expanding provision of park and rides for commuters.*

*Partially Achieved*

### Background

Actions to improve usage within existing Park and Ride sites are contained within the Local Transport Strategy (LTS) 2014-19. Public consultation in 2018 showed that 93% favoured expansion of park and ride facilities as a good way of reducing traffic in the city centre and town centres.

### Key Achievements

The LTS has now been updated with the adoption of the new City Mobility Plan. This includes the Policy Measure (*MOVEMENT 9 Regional Interchanges*) to investigate opportunities to expand existing and create new strategically placed transport hubs on the edge of the city where people travelling into Edinburgh can switch to or between public transport and active travel. These interchanges will include facilities to support sustainable travel.

On the 17 May 2018 the Transport and Environment Committee agreed not to progress with a new Park and Ride site at Lothianburn, but to review patronage at the existing site at Straiton. We continue to prioritise introducing measures to increase patronage there and these include trialling more regular spacing of bus stops and reducing the waiting time between bus services which would improve journeys into the city.

The Park and Ride development and expansion strategy was first approved in 2009. Expansion of Hermiston Park and Ride is a ready to go project, but no capital funding is yet available to deliver it. The Ingliston Park and Ride is also operating at capacity and requires expansion.

Parking improvements for residents are also proposed through extending the controlled parking zones and increasing the number of shared use parking places. We have concluded our project to increase the provision of shared use parking places across the city and we have introduced parking charges on Sundays across the central parking zones 1-4. We have also recently advertised Traffic Regulation Orders for new Controlled Parking Zones in the Leith and Gorgie areas of the city as part of the Council's Strategic review of Parking with the aim of reporting back to Committee in March 2022.

### Future Work

COVID-19 has had a huge impact on public transport demand. Patronage numbers have fallen dramatically and are not recovering quickly. During the pandemic a number of bus priority measures have been implemented in order to ensure public transport remains available and an attractive option, with reduced journey times and improved reliability.

This work has been carried forward into a region wide bid for Scottish Government funding through the Bus Partnership Fund. Through this bid, the Council was awarded funding to undertake a strategic review of bus corridors and priority improvement measures. Park and Ride provision and bus priority opportunities on the corridors serving the sites will be included in this review and should lead to further funding for implementation. The review is a significant piece of work that will look at Edinburgh in its context of sub-regional economy that extends north (to Fife), west (to West Lothian and Falkirk), east (to East Lothian) and south (to Midlothian and the Scottish Borders). Strengthening cross border public transport services will be key to tackling the environmental and economic impacts of significant in-commuting into Edinburgh.

The Council will continue to work with regional partners and neighbouring local authorities to coordinate spatial planning and transport at a regional level to support public transport provision across the region. Further consideration of Park and Ride provision will also be included within Strategic Transport Projects Review 2 (STPR2), City Plan 2030 and the West Edinburgh Spatial Study.

## Commitment 27

### Tackle pavement parking and reduce street clutter to improve accessibility.

#### Background

In May 2018, the Transport and Environment Committee approved the proposed strategy and measures required to be put in place to deliver a citywide ban on all forms of temporary on-street advertising structures, not just 'A' Boards. The aim of the strategy is to prioritise safe movement and improve the quality of Edinburgh Streets.

The proposed new Transportation Bill has now been written in to law. The Bill introduces a national ban on pavement and double parking, so roads are safer and more accessible to all.

#### Key Achievements

The Council has always supported a change in legislation that would allow action to be taken against vehicles parked on pavements. This change in legislation has now been approved and we await the regulation guidance. Actions being taken forward through the [Parking Action Plan](#) such as the introduction of shared-use parking and visitor permits aim to discourage pavement parking.

The citywide ban on all temporary on-street advertising structures came into force in November 2018. Environmental Wardens, now Street Enforcement, visit businesses to ensure awareness and maximise compliance with the ban, with formal

enforcement action taken on those that remain non-compliant. Since 2018, wardens have issued Advice/ Verbal Warnings to 446 premises of which 61 have received a Final warning. This resulted in 29 A-boards/Advertising Structures being removed from 15 premises.

A range of support measures have been provided to help mitigate impacts of the ban. This includes a dedicated page on the Council's website with all the guidance needed for businesses. One of the key objectives of our Street Design Guidance is to ensure that the city's streets are accessible and easy to navigate. The guidance has been updated to make businesses aware of the ban on temporary advertising and need to have storage space off street to accommodate segregated containers for trade waste.

As part of the Spaces for People programme a new project theme was created to define and schedule the removal of non-essential street furniture, reduce the danger to pedestrians and improve walking and wheeling conditions. Working in partnership with Living Streets and with contributions from Lothian Buses a package of works has been defined.

Examples of items being assessed for removal are:

- Signs and poles – remove or relocate or reduce where possible.

#### Fully Achieved

- Pedestrian guardrail - remove or reduce where possible.
- 17 large car parking variable message signs that are no longer operating.
- Waste bins - relocate where possible;
- Bollards – remove, relocate or reduce where possible, and
- Any other street furniture not included in the above.

Signage has been improved along most of the National Cycle Network within Edinburgh to make the network more accessible to all path users. The Quiet Route of Fishwives' Causeway also had its signage improved to promote it as an alternative to the busier routes with motor traffic.

The Spaces for People programme has now transitioned to [Travelling Safely](#) and the measures that have been approved for retention are going through an Experimental Traffic Regulation Order process.

#### Future Work

The Council has commissioned a review of our streets to identify where footway parking currently takes place, so we can consider our approach. However, we are still waiting for the regulations from the Scottish Government which has been delayed and are now expected to be announced in early 2022.

## Commitment 28

**Create a first-class education estate – building 2 new secondary schools and 10 new primaries by 2021.  
Ensure safe standards are met by rigorous inspections of new and existing school buildings.**

**Partially Achieved**

### Background

The capacity and quality of the school estate is under continual review. The school roll projections are at the centre of the strategic planning process to ensure existing and future schools provide sufficient accommodation for catchment pupils.

A full survey of the safe standards of the school estate was completed in September 2017.

### Key Achievements

The construction of the new Queensferry High School is complete. Construction of three new primary schools (Canaan Lane Primary School, Frogston Primary School, St. John's RC Primary School, replacement Victoria PS), one special school (replacement St Crispin's Special School) and a replacement secondary school (Castlebrae HS) has commenced and the new buildings are due to be completed by March 2022. Construction has also commenced on the Wave 4 replacement school projects of Trinity Academy and Wester Hailes High School. Completion of all these projects has been delayed until 2022 due to the ongoing and significant implications of COVID-19. Design for 3 further primary schools, another three replacement secondary school projects and the construction of

three significant secondary extension projects has commenced. The first of the primary schools in this phase is due to be completed in 2023 and the first new secondary school by 2024, although these may also be delayed due to the wider implications of the pandemic.

Following full estate survey completion in September 2017, a five-year rolling resurvey programme continues to be implemented. The original full survey programme had informed the scope of a £124m five year capital upgrade programme approved by Council in February 2018. Additional money to introduce a Planned Preventative Maintenance Programme was approved at the same time, which is now being rolled out.

The condition surveys inform the Council's Asset Management Works (AMW) programme which had a budget of £18.5m in 2018/19, £30m in 2019/20, £30m in 2020/21, £25.5m in 2021/22 and £20.45m in 2022/23 to invest in improving the condition of our operational properties and to catch-up on the backlog of maintenance works. Focus to date has been primarily on school buildings. Now approaching the end of the fourth year of the five-year programme of targeted investment, the Council

has achieved actual spends of £21.326m in 2018/19, £48.547m in 2019/20, £14.517m in 2020/21 and to end November 2021 the 2021/22 spend is £17.728m and with a projected 2021/22 year-end spend of £22.5m. Despite the 2020/21 and to a lesser extent the 2021/22 spends being impacted by COVID-19, the overall five-year programme scheduled spend is ahead of schedule. Up to end November 2021, approximately £102 million or 82% of the 5-year programme budget has been expended with 73% of the programme time elapsed. This means the overall progress of the programme to bring our school buildings up to a sustainable, safe and effective state is well ahead of the planned schedule.

In 2021/22, 91 Education and Children's Services properties/buildings with a total Gross Internal Area (GIA) of 110,117m<sup>2</sup> are scheduled to be surveyed between April 2021 to end March 2022. These consist of 4 High Schools, 39 Primary Schools, 16 Nursery & Early Year Centres, 7 Special Schools, 20 ancillary buildings such as stores and 2 school houses adding to the 221 education buildings surveyed between October 2017 to end March 2021.

**Future Work**

The Learning Estate team will continue to lead on the delivery of the Education and Children's Services capital programme. Full programme implications of COVID-19 are still to be provided by contractors however the estimated delay for every project is now in the range of 12-18 months.

While COVID-19 has delayed the asset upgrade programme in 2020/21 and 2021/22, performance was so exceptional in the first two years of the programme that we remain on schedule to meet the overall five-year programme targets.

The main challenge for the AMW programme in 2022/23 will be to find capital funding and then to deliver Net Zero Carbon and sustainability

improvements in future buildings retrofitting works to achieve the Council's Net Zero Carbon targets. The AMW programme has been identified as the most appropriate delivery programme to deliver Net Zero Carbon and sustainability targets as part of an 'EnerPHit' (retrofitting to a comfort, quality and energy standard) approach for future Council building retrofits.

Key measures	2017/18	2018/19	2019/20	2020/21	Target
Number of new schools where construction has commenced	0	2	5	7	Construction commenced for 2 secondary schools and 10 primary schools by 2021.
Percentage of conditions surveys completed	100%	100%	100%	90%	2020/21 surveys delayed due to Covid-19 (18,121m2) fully caught up in 2021/22. Of the 2021/22 planned surveys, 89.9% surveyed at end Nov 2021 against annual 125,646m2 planned.

## Commitment 29

**Improve and protect access to additional languages and music tuition and encourage more children and young people to gain vital skills in construction, engineering, digital technology, maths and science.**

### Key Achievements

Almost all primary schools are delivering Language 2 (L2) progressively and all secondary schools are providing full or partial L2 to pupils, with 87% offering full L2 entitlement, against a national figure of 70%. 73% of schools are offering full Language 3 provision, against a national figure of 64%.

The focus has been on ensuring robust, sustainable, progressive models in place for Language 2 across the Broad General Education and for planning for Language 3 models appropriate to local contexts. This is supported by the Education Authority Improvement Plan and 'One plus Two Approach' language plan.

Data is used to target support and has resulted in improved leadership and support for Languages 1+2 in schools and learning communities, more robust curriculum models, increased engagement with Curriculum Languages Professional Learning (CLPL) and greater collaboration and consistency across schools and learning communities.

The Team around Languages has worked closely with colleagues across education services to ensure alignment with the vision and aims of Edinburgh Learns for Life. The team now

comprises a Quality Improvement Officer and a full-time Development Officer, supported by a Lead Teacher for secondary and an active network of Lead Teachers in primary schools. There is close collaboration with colleagues in the regional South-East Improvement Collaborative to enhance the CLPL offer and broaden the professional network and there is a professional learning suite of opportunities tailored to local need and national requirements available for schools. There is also enhanced partnership working with universities and colleges to strengthen links, giving opportunities to broaden the languages curriculum and enhance learner experience.

Music tuition is a key deliverable within the Lifelong Service Plan. During 2018/19 the new Youth Music Initiative (YMI) provision for Primary 2s resulted in an overall increase in the number of pupils learning music through these programmes. YMI resources for Early Years and Primary continue to be well used and are supported by a programme of Career Long Professional Learning for staff.

The Instrumental Music Service (IMS) continues to deliver instrumental music lessons in every mainstream school in the city from P4/5 to S6,

### Fully Achieved

supporting national qualifications in the senior phase.

Both the YMI and the IMS have been impacted significantly by Covid-19. YMI programmes had to be re-timetabled several times throughout 2020/21, however despite this, when permitted, uptake in schools has been high with feedback extremely positive.

Pupils learning through IMS benefitted from £60k worth of new instruments as part of a hugely successful partnership between IMS and the Edinburgh International Festival. This has helped support pupils who cannot afford an instrument to benefit from lessons, as well as helping overcome restrictions on sharing instruments between pupils, and thus helping recover numbers.

'Raising Aspirations in Science Education' (RAiSE) developed a partnership with the Further Education sector through the STEM (Science, Technology, Engineering & Maths) Inspiration Experience working party. RAiSE has collaborated with the college to ensure their coursework for upper primary is mapped to the Curriculum for Excellence (CfE) experiences, outcomes and benchmarks. The RAiSE programme provided funding for a two-year period which ended in December 2018, however, funding was sourced to

create an Assistant Development Officer (ADO) post to ensure networks and training continued until June 2020.

The ADO has delivered effective CLPL for “STEM Developers” (primary practitioners) and also developed materials for “Putting the M in STEM” with Education Scotland as well as hosting regular STEM “meet ups”. The ADO has also continued to work with the University of Edinburgh on outreach events.

In autumn 2019 the Scottish Government made funds available for school and Local Authority bids to promote STEM and the council had seven successful bids: this included authority development work on primary mathematics as well as school-based collaboration in science, technology and mathematics. Education Scotland funding enabled the appointment of a STEM Development Officer (DO) from October 2021-

March 2023 to work across the South East Improvement Collaborative.

### Future Work

Targeted support with L2 and L3 provision will continue including resources for Heritage Languages and support for schools to embed teaching and learning in L3. A cross-sector Language Ambassador framework will be developed to support schools to broaden the scope of these programmes to include the full range of languages used and studied by our pupils.

Next steps are to support pupils in school-based bands to gain the skills and confidence to join citywide groups. The new YMI tutor team will develop lessons, resources and opportunities to showcase musical learning to parents and carers as permitted by guidance. With a new team of

tutors in post, plans to continue delivery in schools from January to June should see the target number of learners for this 2021/22 academic year achieved. Plans to remove charging for all IMS lessons across Scotland continue to be developed and Edinburgh will liaise with Scottish Government and finance colleagues to ensure a fair settlement for Edinburgh that impacts positively on a service that has always been free for all pupils.

Following a Validated Self-Evaluation across the city the Raising Attainment in Mathematics Report was drafted in March 2020 the final version of this report will be shared with schools and relevant partners. The STEM DO will support the development of wider networks of practitioners and support settings to work towards elements of STEM Nation Award.

Key measures	2016/17*	2017/18*	2018/19*	2019/20*	2020/21*	Target
% of Primary Schools delivering Language 2 progressively	Collected from 17/18	90%	97%	98%	98% (64% full, 35% partial)	100% by 2020
% of schools engaging with the RAiSE programme	Collected from 17/18	86%	91%	**	**	Target met
Number of children and young people accessing music tuition	19,822	19,128	24,358	23,579	15,687	21,000 by 20/21
% of children achieving expected CfE level for numeracy by Primary 7	75.6%	78.2%	81.0%	Not available	78.1%	Increase by 2% per annum to session 21/22

\* Schools performance is based on the academic year.

\*\* The RAiSE programme ended in 2018.

## Commitment 30

**Increase the number of classroom assistants and support staff for children with additional needs to improve attainment and wellbeing.**

*Fully Achieved*

### Background

The council aims to ensure that all pupils achieve the best possible physical and emotional wellbeing and education outcomes.

### Key Achievements

A target of 50 additional classroom assistants and support staff during the administration period was set and this was achieved by school session 2019/20. The recruitment of Pupil Support Assistants (PSA) is ongoing and the numbers of classroom assistants and support staff continues to increase.

For session 2021/22, we now have a total of 677 full-time equivalent (FTE) Pupil Support Assistants (93FTE more than the initial figure) and 23FTE additional Pupil Support Officers in post in specialist provisions, which is in addition to core posts funded from school budgets.

The additional support budget to provide additional supports via PSAs has increased year on year and we have now simplified the process for distributing this budget direct to Head Teachers to allow them to employ additional support staff and deploy them as required. This is now being

evaluated to ensure that the new model is proving more efficient and streamlined support for schools.

We have growing numbers of Pupil Support Officers (PSO) contributing to the Wellbeing Academies. In total we now have around 45 primary and 38 secondary staff, and training has also been provided for outreach staff and third-sector colleagues. We have successfully implemented a model of online Wellbeing Academy training since Autumn 2020. We have an additional 35 staff currently signed up for the course or are working through it.

Additionally, we have invested in additional support staff in seven Enhanced Support Bases and nine Wellbeing Hubs in mainstream secondary schools over the course of this session. We are planning to extend these provisions further, with all 23 mainstream secondary schools now either having Wellbeing Hub supports in place or the funding allocated in order to enable them to do so.

The Wellbeing Academy has provided a progression pathway for PSAs with a particular focus on building capacity and experience around supporting emotional wellbeing. It has also provided a framework of support to the PSOs,

involving a collaborative approach, working closely with Psychologists from the Child and Adolescent Mental Health Service (CAMHS) and the Psychological Service. In addition to this, all of 23 Learning Communities now have access to targeted mental health supports for children and young people from P6-S6, with 19 learning communities with counsellors and four with access to Place 2 Be.

### Future Work

We will continue to deploy the additional Scottish Government funding for mental health supports to provide targeted support for children and young people, including those who require supports outside of the school setting. We will also further explore bespoke approaches to mental health support for young people with more complex additional support needs.

We will continue to roll out the Wellbeing Hubs across all mainstream Secondary Schools, with a concomitant increase in support staff who trained in Low Intensity Anxiety Management approaches.

Key measures	2017/18	2018/19	2019/20	2020/21	Target
Number of FTE pupil support assistants employed (budgeted specific to Special Educational Needs and Special Schools)	584	607	635	646	Increase by 50 FTE by session 20/21
Number of pupil support assistants trained in wellbeing and attainment (all schools)	Collected from 18/19	800 (approx. 67%)	Not available*	Not available*	100% by session 21/22

\* measure, to be developed, is now around Inclusive practice induction training

## Commitment 31

### *Expand training opportunities for adults and young people linking with colleges and expanding vocational education.*

#### **Background**

We work with partners through the Schools College Partnership (SCP) to ensure the offerings and pathways are in place for young people leaving school. Adult Education Programmes are delivered across the city.

#### **Key Achievements**

The Edinburgh Learns Pathways Strategic Board, with representatives from education sectors 3-18, Skills Development Scotland, Edinburgh College and Developing the Young Workforce (DYW) Regional partners, ensures that the Career Education Standard is embedded across all schools and that the Youth Employment strategy milestones are achieved.

The recruitment of DYW Coordinators across all secondary schools has improved employer engagement with schools. This has been delivered in partnership with the DYW Employer Board and the coordinators are currently developing work-based learning projects to improve engagement with local employers for young people who are either about to leave or are choosing pathway options. With the easing of COVID-19 restrictions, it has been possible to provide some work placements, in particular those linked to qualifications, such as

Foundation Apprenticeships and employability awards. A number of senior pupils are engaged in the Career Ready programme providing individual employer mentoring. An increasing number of our Care experienced young people are linked with industry mentors as part of our investment with MCR Pathways. The JET team are working directly with targeted winter and summer leavers to support transition into vocational pathways.

The School College Partnership (SCP) offer is a co-constructed programme for young people with pathways at a range of SCQF Levels offering alternative routes to employment. Such as the Council's Children and Young People programme provides a valuable pathway to our Childcare Modern Apprenticeships. All young people engaged in the SCP have been provided with an on-campus offer this session and we hope this will continue to build momentum for interest in these courses. Edinburgh College continues to guarantee to offer of a place to all school pupils who apply.

The Hub for Success is a partnership between Edinburgh's Colleges and Universities and the Council which aims to improve the number of young people gaining access to, and successfully completing, their chosen education placements. The Through Care After Care Services run a Job Club

#### **Partially Achieved**

with colleagues from Skills Development Scotland to support our care experienced young people.

The most recent December Participation Measure shows currently 96.8% of 16-17 year olds in Edinburgh City are in education, employment or training and personal development compared to the national 95.4%.

During the COVID-19 pandemic, the priority for Adult Education was to maintain contact with existing vulnerable learners and to support those who wished to continue learning and address their learning needs. Following a citywide adult literacies learner survey, blended learning options were developed. An application was made to Connecting Scotland for digital devices for learners and some staff members undertook training to enable them to become Digital Champions and offer more support to learners. Microsoft Teams training sessions were developed and delivered for LLDOs, sessional staff and volunteers to upskill and prepare them for running online literacy group sessions. Learners accessed various online learning to develop digital confidence and skills. For learners who were unable to access online learning weekly communication by other methods such as phone and email continued.

As part of the blended learning approach accredited learning opportunities were available with 7 learners

successfully involved in an Adult Achievement Awards Level 6 pilot project and 41 learners achieved SQA qualifications.

The £25m Integrated Regional Employability and Skills (IRES) Programme of the Edinburgh and South East Scotland City Region Deal includes two skills Gateways covering Housing and Construction Infrastructure (HCI) and Data Driven Innovation (DDI). These operate through universities and colleges to provide skills development in housing, construction, renewables, and digital sectors.

The HCI Skills Gateway has supported Edinburgh College to deliver 'Design Engineer Construct' qualifications to school pupils within Edinburgh (57 learners in 2020-21), as well as upskilling short courses on key sustainable construction themes including Waste in the Circular Economy (Level 4, 64 learners to date in 2021-22). HCI has also worked with Edinburgh College to develop the new 'Creative Thinking' qualification, led by 'Daydream Believers', with 200 pilot students' learning showcased at COP26.

Under DDI Skills Gateway, an extensive programme of CPD has been provided for teachers and lecturers, sharing expertise across the region's colleges and universities. School pupils have also had opportunities to engage in a series of Live Lessons aimed at developing data literacy skills. Big data components have been introduced to many HNC and HND courses at Edinburgh College and a range of bespoke courses are being offered to targeted learners, including harder to reach groups. One example is a data skills progression route for SCQF level 3 to 6 through a partnership between Edinburgh College and Access Data. Four courses

have been designed to support this pathway with a focus on learners entering a mainstream college course on exit of the final course. A data skills grant scheme run by The Data Lab also offers adult learners the chance to develop data literacy skills delivered across a range of training providers.

The IRES Integrated Employer Engagement programme is creating an enhanced employability and skills service offer to employers, helping transition those with new skills into work.

### *Future Work*

We recognise the impact of COVID-19 on the positive destinations of young people and so we will continue to adapt our expanding vocational education offer to address this ongoing impact.

The 16+ Network across all schools will continue to collaborate with partners to ensure that those at risk are being supported. As part of our senior transition process the Head of Schools will write to the parents/carers of all senior phase pupils to offer reassurance and outline support. A leaflet outlining current career information, advice and guidance for school leavers will be distributed.

The SCP will be continuing as a remote learning offer as it is unlikely that young people will be able to attend on-site at Edinburgh College until later in the year. The impact of COVID-19 on the delivery of more practical-based vocational courses is therefore being affected and Edinburgh College are working with schools to ensure that young people maintain engagement. SDS have also adapted the Foundation Apprenticeship requirements as completion of work placements is not currently feasible. There are changes imminent to the

funding structure of Foundation Apprenticeships and the council is working closely with SDS and Scottish Funding Council to ensure that the needs of our young people are best served.

Ensuring our young people are able to engage in positive destinations is the priority for our Youth Employment Partnership, with a revived Edinburgh Guarantee service and new Scottish Guarantee. For those most at risk, the Youth Employment Partnership is responding to the impact of COVID-19 is working with Edinburgh Guarantee to revise the Activity Agreement programme so a more sustained case managed approach is embedded.

There is ongoing work by the Council and its partners in developing links and clear progression pathways from community based adult learning onto college and further education.

Plans to offer blended learning opportunities with the addition of face to face learning in venues where feasible from September 2021 continue to be developed. To support this an Adult Learning Risk Assessment was developed and approved and Return to Adult Learning sessions delivered for sessional staff and volunteers while health and safety guidelines were produced for learners.

Limited access to centres and social distancing resulted in fewer and smaller groups running. However, from January 22 plans are underway to deliver more face to face provision with several organisations e.g. Freshstart and the Job Centre.

The IRES Skills Gateways and Integrated Employer Engagement programme continues to develop. Through the DDI Skills Gateway, Edinburgh College will deliver the Professional Development Award (PDA) in Data Science from January 2022.

<b>Key measures</b>	<b>2017/18</b>	<b>2018/19</b>	<b>2019/20</b>	<b>2020/21</b>	<b>Target</b>
Number of senior phase age pupils studying vocational qualifications delivered by Edinburgh college	338	211	468	688	Increase by 2% per annum
Number of learners engaging in the Adult Education Programme	17,125	13,789	13,200	1,693	5,200 (for 2021/22)

## Commitment 32

### Double free early learning and child care provision, providing 1140 hours a year for all 3 and 4 year olds and vulnerable 2 year olds by 2020.

**Fully Achieved**

#### Background

The Scottish Government published '[A Blueprint for 2020: The Expansion of Early Learning and Childcare in Scotland – Action Plan](#)' in March 2017. Due to the impact of COVID 19, the Scottish Government revised the implementation date for delivery of 1,140 hours of funded Early Learning and Childcare from August 2020 to August 2021.

#### Key Achievements

The City of Edinburgh Council's Early Years Service started phasing in 1,140 hours of funded Early Learning and Childcare (ELC) in August 2017. This involved both local authority settings

and partner providers. To support the delivery of the programme a workforce development plan was created. This programme was on track to be delivered by August 2020.

Overall feedback from settings involved in phasing in the expansion was positive. As well as supporting the development and learning needs of the children, parents and carers are reporting the positive impact on family life and household income opportunities through access to work and training.

Whilst a variety of delivery models will be available for parents across the city e.g. forest kindergarten, childminder, full year or term time settings, parents

may need to travel to access their preferred model.

Covid-19 has had a significant impact on how early years services could be delivered so the Scottish Government extended the timescale for providing 1140 hours to August 2021.

The duty on local authorities to secure 1140 hours funded ELC for all eligible children has been in effect since 1st August 2021, which is the revised implementation date, and Edinburgh is now fully delivering this statutory requirement.

Key measures	2017/18	2018/19	2019/20	2020/21	2021/22	Target
% of Early Years settings providing 1140 hours of funded Early Learning and Childcare	29%	51%	55%	75%	100%	100% by Aug 2021
% of eligible 2-year olds accessing 1140 hours	12%	26%	75%	80%	100%*	100% by Aug 2021

\* all eligible 2s with a place have access to 1140 hours

## Commitment 33

***Make early years' provision more flexible to fit families' needs and provide additional resources to families in difficulty so that no children are educationally disadvantaged when they start formal schooling.***

***Partially Achieved***

### **Background**

The council's Early Learning and Childcare Expansion Plan continues to progress the delivery of expanded provision of 1,140 funded hours with increased flexibility being provided through a locality model.

### **Key Achievements**

Flexible options were set out in the [Early Learning and Childcare Strategy](#) reported to the Education, Children and Families Committee in August 2017. A variety of delivery models are now available for parents across the city e.g. forest kindergarten, childminder, full year or term time settings though parents may need to travel to access their preferred model.

Consultation with parents and carers regarding the delivery of funded early learning and childcare and key aspects of the early years' service was carried out in November 2021. The findings of the survey will help inform how we develop the provision of early years services in Edinburgh to take account of and reflect on local needs of children and their families. We will also undertake a review the 1140 placement models of delivery for session 2022/23 to increase flexibility and choice for parents.

Over 200 settings provide Early Learning and Childcare (ELC) in Edinburgh. Since August 2017 we increased the options for delivering the funded entitlement by bringing 30 childminders into partnership with the local authority and established five forest kindergartens in the city.

We have a team of trainers who are qualified to deliver high quality staff development sessions on Hanen approaches to supporting early language acquisition. We work closely with Hanen trained Speech Therapists to ensure a joined up approach to delivering Hanen across the city. We target establishments with high levels of deprivation (i.e. Scottish Index of Multiple Deprivation - SIMD deciles 1 & 2) initially, and we have gradually extended the offer more widely. So far 50 Early Years settings have undertaken Hanen Teacher Talk.

Since August 2018, twenty Senior Early Years Intervention Officers (SEYIOs), funded by the Scottish Government have been working with children and families in establishments with high levels of SIMD 1 & 2. The SEYIOs work with other experienced staff in settings on curriculum development with a particular focus on literacy,

numeracy and health and wellbeing through play based approaches with identified children. They model good practice and work closely with other the staff to meet the needs of individual children.

In August 2020, ten Early Years teachers were recruited to the central early years team and this increased to 16 by August 2021 and is expected to be 20 by January 2022. This teaching team provides targeted support to settings to provide high quality early learning and childcare. The early years teacher team enhance practice by supporting a team ethos and providing opportunities for others to develop. To do this effectively they manage change sensitively, support, mentor and coach teams and, in partnership with support for learning staff, set realistic objectives to improve practice and experiences for children in the setting.

All applications by parents to defer their child's P1 place for August 2021 were granted. This commitment will also be available to parents for session 2022-23 until the Scottish Government make this a statutory right for parents from August 2023. The cost of the deferrals for sessions 2021-

22 and 2022-23 will be met through Council funding.

Key measures	2017/18	2018/19	2019/20	2020/21	2021/22	Target
% of Early Years settings providing more than one option of early learning and childcare for parents	45%	64%	70%	75%	100%	100% by Aug 2020
% of Primary 1 pupils living in the most deprived areas achieving expected literacy level	62%	63%	Not available*	59%	Not available**	Increase by 5% by session 20/21

\* no Achievement of Level survey undertaken in 2020

\*\* not available until summer 2022

## Commitment 34

### *Prioritise services for vulnerable children and families and looked after children, and support organisations working to end domestic abuse.*

#### **Background**

The council has invested in early intervention and prevention services and works with partners in Health, Police and Third Sector to ensure the needs of vulnerable children and families are met. This includes supporting those affected by domestic abuse.

#### **Key Achievements**

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We have continued to prioritise these services and there is evidence that earlier intervention, effective multi-agency working and our restorative and strengths-based practice approach is reducing the numbers of children who need to be Looked After or are subject to child protection procedures. The rates of children being Looked After and placed on the Child Protection Register are now at their lowest levels for at least 15 years.

We have worked hard on devising alternatives to residential care for young people including the specific challenge of the large number of unaccompanied asylum-seeking children arriving in Edinburgh in 2019 and requiring to be looked after. This has included the recruitment of host families and the setting up of shared flats for groups of young people aged over 16 when appropriate.

Our reduced usage of secure accommodation has allowed us to sell part of our residential estate to NHS to create an Equally Safe Multi-Agency Centre which will improve services to child and adult victims of sexual and other assaults and abuse.

The partnership with the voluntary sector and the Council for Voluntary Service Edinburgh (EVOC) has continued to develop with the leadership of the Covid Task Force, the Local Operational Groups (LOGs) meeting in each Locality and the formation of a child protection network with EVOC representatives.

Child protection services and services for looked after children have continued to operate effectively during COVID-19 lockdown and we continued to offer a full social work service both at first point of contact through Social Care Direct and each Locality has a full duty system as usual. There has been no change in the screening and processing of referrals.

The Corporate Parenting Action Plan was endorsed by full council on 18 February 2021 and co-ordinator has been recruited to facilitate the implementation of the action plan, support the Participation Officers and contribute to the

#### *Partially Achieved*

implementation of the Promise across the Edinburgh Children's Partnership.

The Council funds four specialist services supporting victims/survivors of domestic abuse: Edinburgh Women's Aid, Shakti Women's Aid, Foursquare – Keymoves and Aditi. The four organisations benefit from ongoing support by the dedicated commissioning officer who carries out bi-monthly monitoring meetings and who can provide support and guidance as and when needed.

Other organisations operating in Edinburgh supporting victims/survivors of domestic abuse who are not directly funded by the council are invited to join the Equally Safe Edinburgh Committee ('ESEC' - formerly the Edinburgh Violence Against Women Partnership). The ESEC is a multi-agency partnership of senior staff members in both statutory and voluntary organisations operating in Edinburgh that monitors the delivery of the four key Equally Safe Priorities in the City. The partnership has a strategic function in ensuring positive communication, collaboration and consistency in service provision across the city, and it provides resources to partners to ensure that this is achieved. Resources can include shared guidance and

protocols, information, support and representation in local and national fora.

Domestic abuse and Violence Against Women and Girls (VAWG) organisations in Edinburgh are also offered the opportunity to attend free training provided by the council on a range of topics relevant to their work.

All domestic abuse organisations operating in Edinburgh are able to refer to the Edinburgh Multi-Agency Risk Assessment Conferences (MARAC). MARAC meetings take place monthly, and they are chaired by either Edinburgh Women’s Aid, Police Scotland or Criminal Justice Social Work. The MARAC provides a process for domestic abuse organisations to highlight escalating risks against victims/survivors of domestic abuse and to

ensure that additional support is put in place to enhance their safety.

The Domestic Abuse Housing Policy was approved at Policy and Sustainability Committee on 14 May 2020.

### Future Work

We continue to risk assess all areas of service delivery and we will continue to ensure that we undertake our key duties including Child protection processes using the learning of the last two years.

The Council’s Quality Assurance and Compliance team has also been working on the creation and implementation of Domestic Abuse Local Action Groups (DALAG). This pilot project is expected to be implemented in 2022 and it is intended to

provide support to victims/survivors of domestic abuse who are not currently accessing services and who are not meeting the risk threshold for a referral to MARAC.

It is also expected that in 2022 the new Domestic Abuse (Protection) (Scotland) Bill will come into effect, after becoming an Act in May 2021. This will have significant implications for service delivery across Edinburgh both for statutory partners as well as domestic abuse organisations. The Access to Housing and Support Services Lead Officer will work closely with the ESEC Lead Officer to prepare for this upcoming legislation.

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Key measures	2017/18	2018/19	2019/20	2020/21	Target
Rate of Looked After Children per 1,000 population	15.5	14.5	13.6	12.5	Decrease to 15.3 by 2020
Percentage of LAC pupils with low school attendance	30%	31.4%	33.1%	Not available	Decrease by 10% by session 20/21
Funding invested by CEC in domestic abuse services	Collected from 18/19	£1,194,734	£1,194,734	£1,200,341	This funding will continue to provide accommodation and support for a further year.
No of women and children supported in a year by domestic abuse services	Collected from 18/19	1,176 women 267 children	871 women 270 children	1,020 women 295 children	Demand for these services continues and organisations strive to engage with as many clients as possible. Short term cases have reduced which means women are being supported for longer.
% of women and children who report feeling safer	Collected from 18/19	68% of women 35% of children	76% of women 53% of children	51% of women 28% of children	Services address many different issues with clients but safety remains a priority

## Commitment 35

*Improve access to library services and community centres making them more digital and delivering them in partnership with local communities.*

### Background

The Library and Information Service plays a vital role providing free access to a range of reading, media, IT and information services to all citizens from babies to the oldest in our communities. Services are delivered in a variety of ways to meet the needs of our customers.

Community centres provide meeting places for a variety of local clubs, classes and public forums, venues for family and children's activities and offices for community projects.

### Key Achievements

#### Libraries

Over the last five years, the use of digital downloads to access library services such as e-books, e-magazines and e-newspapers continued to increase with 2.49 million downloads for the first 11 months of 2021.

COVID-19 lockdown led to libraries closing, but the 24/7 online and e-services remained available and were promoted to citizens via social and other media with all digital services seeing a significant increase in use. Edinburgh Libraries received the award from PressReader for Most Newspapers Read Online

Worldwide in 2020 (1,905,386 issues from 2,155 unique titles) and further investment in digital resources and services is planned.

Libraries are working with the Scottish Council for Voluntary Organisations (SCVO) in administering the Connecting Scotland community programme. This Scottish Government programme, set up in response to coronavirus, gifts iPads, Chromebooks, connectivity and digital support to individuals to enable digital skills development. This programme focuses on supporting those facing digital exclusion, economic hardship, social exclusion due to underlying health conditions and/or special characteristics and working families with multiple school age children with no access to personal devices. From April 2020 – Dec 2021, three phases of Connecting Scotland and a related Winter Support Package, have resulted in over 1000 devices being gifted to individuals in Edinburgh.

Edinburgh Libraries' website was tailored to reflect lockdown with signposting, links and e-resources specifically targeted to reflect home-schooling, indoor activities, combatting loneliness and poverty. These resources continue to be well-used and are refreshed regularly.

### Fully Achieved

Visits to libraries reduced, from 2.74 million in 2019/20 to 14,820 in 2020/21 as libraries were forced to closed due to COVID-19 lockdown. At this time, Edinburgh Libraries applied a fines amnesty.

In addition, many of the community library book and activity groups have been delivered online e.g. Bookbug Sessions, story-times, craft groups, teen book groups, gardening clubs, family history enquiry service, and quiz nights.

Each year Edinburgh Libraries deliver the Summer Reading Challenge encouraging young children to continue reading over the holidays. In 2021 this was delivered solely online.

During 2021/22 libraries have gradually re-opened in line with public health guidance but with significantly reduced visitor capacity (less than 10% of normal capacity). Use of the People's Network (public access PCs) demonstrates the critical lifeline that physical access to libraries provides; since re-opening libraries in May 2021 there have been 11,452 pc bookings.

During restrictions, the Digital Team adapted the delivery of Get Online digital skills support from 1 to 1, face to face support with a volunteer, to a programme delivered via online platforms and telephone. Libraries continued to support digital

inclusion through free access to Wi-Fi while buildings were closed – this provision covers Children’s Homes in Edinburgh. With the resumption of access to libraries and if social distancing remains at 1m, the Get Online programme is planned for returning to a 1 to 1 physical basis from early 2022.

Throughout the pandemic, a regular Digital Learning Newsletter has been sent to all Library staff to offer learning opportunities and encourage colleagues to improve their digital skills and knowledge - both for personal development but also so staff can support library users to develop their digital skills.

The programme to review and refresh the self-service provision in libraries has progressed with the implementation in April 2021 of a self-service Module to the existing Solus Library App. This allows library customers to borrow, return and renew items using their own smart device (phone, tablet).

#### Community Centres

Following the closure of Community Centres during COVID-19 restrictions, the majority have been supported to reopen so that Management Committees, Lifelong Learning, third sector and partner organised groups and events can restart. This has involved extensive collaborative working between Council officers and Management Committees to address health and fire safety issues and make the use of centres as safe as possible for staff, volunteers and the local community as they

reopen. Lifelong Learning Services Managers have worked with Management Committees supporting them to ensure appropriate paperwork is in place so groups can resume and provided information and support they need to address the specific health and safety aspects Management Committees are responsible for.

#### Future Work

Edinburgh Libraries have been awarded £33,000 by Scottish Library and Information Council (SLIC) as part of the Scottish Government’s Covid Funding Support for the No Going Back project. This is a large-scale youth engagement exercise to ask how young people view the library service and how it can adapt to better meet their needs. Funded workshops and other engagement and consultation techniques using the YouthTalk process will be arranged.

Plans are in place to refresh the current People’s Network (public access to PCs, internet and printing); which will upgrade the hardware and software and futureproof the Network for several years. In response to customer need, this will include wireless printing which will also provide an opportunity to generate income. This work is expected to be completed by June 2022.

A group of library staff volunteers are being recruited to complete the online Learn My Way or SCVO Digital Champions training to enable

Edinburgh Libraries Digital Services team to widen the Get Online digital skills remote support.

Business cases have been prepared and submitted for consideration to replace two fundamental IT systems: one for a renewed Library Management System (LMS) and the other for provision of self-service kiosks to supplement the self-service provision available via Library App.

As part of the COVID-19 hardship fund from Scottish Government, libraries have received funding for two projects: one pilot project working with Library Access Services, WRVS volunteers and Library Link customers to use their devices to read for pleasure and another working with Get Online customers and Digital Champions to support digital skills development to support employability and combat poverty.

Edinburgh Library staff are exploring what the new Scottish public library strategy which advocates the abolition of fines means for Edinburgh and looking at how we could move this forward.

The Lifelong Learning Service and Business Support will continue to work closely with Management Committees to develop community centre activity programmes and to follow Scottish Government guidance on reducing COVID-19 transmission, creating as safe an environment as possible for volunteers, staff and all building users.

Key measures	2017/18	2018/19	2019/20	2020/21	Target
Digital use – downloads and streaming	461,000	964,120	1.55m	2.57m	1.2m for 2019/20
Total number of library customer transactions	6.96m	6.66m	6.47m*	3.50m**	Increase by 5% annually

\* includes estimate for part of March 2020

\*\* impact of library closures due to COVID-19

## Commitment 36

### *Support the continued development of Gaelic Medium Education.*

#### **Background**

The Council are committed to working in partnership with Gaelic communities, organisations who deliver Gaelic services, and importantly, Bòrd na Gàidhlig and the Scottish Government.

Between October and December of 2017, we held consultation with Gaelic communities around the future Gaelic Language Plan and importantly, the priorities for action moving forward.

A review of the quality and quantity of the current provision was undertaken and helped inform the [Gaelic Medium Education Strategic Growth Plan](#) presented to the Education, Children and Families Committee in October 2018.

#### **Key Achievements**

**Governance:** Enhanced governance of Gaelic education through two new groups: a Strategic Sub-Group to support Gaelic language education across Edinburgh and a Gaelic Learning Strategy Steering Group to support the Gaelic Language Implementation Plan (GLIP). These groups expand the team supporting Gaelic Education to include Council colleagues from Finance, Policy and Insight, Edinburgh Learns and Community Learning and Development Team, as well as partners from

Scottish Government, Education Scotland, Bòrd na Gàidhlig and Moray House.

**Early Years:** The Council's provision for 0-3 years, Cròileagan, has been cited as an excellent model and is attracting interest from colleagues elsewhere in Scotland. Groups ran successfully on-line and outdoors until Scottish Government guidance allowed for a return to indoor groups in October 2021. In accordance with the wishes of service users, we continue to run outdoor sessions.

Engagement with professional learning has been improved for play leaders through support from the CEC Early Years (EY) team and increased access to opportunities offered by partners such as Storrann, Education Scotland and BnaG.

Initial contact has been made with colleagues in Perth and Kinross to share practice, explore possible collaborative projects and expand resources available to families (e.g. Bookbug sessions).

Work has started to improve alignment of Croileagan curriculum with Oganan and EY at Bunscoil Taobh na Pàirce (TnaP) to increase links and support families to engage with language and learning. This work will be taken forward in partnership with TnaP and Oganan. Oganan are

### *Fully Achieved*

now a partner provider for EY and work with our nursery at TnaP to offer 1,140 hours provision.

**Primary Education:** The primary team have continued to deliver GME to pupils, despite acute challenges with staffing and accommodation experienced during the pandemic. Pupils and families have been given additional support with Gaelic language acquisition to mitigate some of the impact of school closures on skills and confidence. Our new full-time, permanent Head Teacher (HT) took up post at the beginning of this session, and other staff have moved into promoted posts in the past months. This supports our drive to develop a full, stable staff team and to encourage colleagues to develop as leaders, as part of workforce planning for future expansion of the service.

Responding to concerns from staff, pupils and parents, Scottish Government funding has been secured to carry out improvements on acoustics in key learning spaces. Additional capital funding has also been secured to refurbish part of the school for 0-3 and general use.

**Secondary Education:** There has been a significant expansion of the GME Secondary provision based at the James Gillespie's High School:

- the majority of the S1 cohort now receive 9 of

- their subjects through the medium of Gaelic.
- S1 now receive Key Adult Time in Gaelic.
- the use of Gaelic has increased across the school, both in terms of the amount of time pupils spend being immersed in the language, and the opportunities for staff to communicate in Gaelic.
- We now have a Curriculum Lead in place, which means that we can roll out the offer of GLE to other schools.

Work is ongoing to support the expansion of secondary provision, including collaboration with colleagues in other Scottish local authorities and in Wales to consider immersive models of provision.

### GME Expansion

Although the pandemic has stalled the rate of progress, during 2021 we have completed an informal consultation process on GME expansion and developed Statutory Consultation proposals. On 7 December 2021 the Education, Children and Families Committee approved that a draft Statutory Consultation paper including two options for the future delivery of secondary GME education in Edinburgh, the creation of two new GME primary units (with appropriate catchment areas) in the south east and west of Edinburgh and confirmation of the placement policy for GME in the city should be brought forward for consideration by the Committee in January 2022.

### Cultural Activities/Promotion of GME

The appointment of a Corporate Gaelic Development Officer on a fixed-term basis has been highly effective in driving and embedding action across the scope of the plan. This has established

and consolidated partnership work to link education, culture and economy. This post ended on 29<sup>th</sup> October 2021. Funding for a new post was secured and successfully recruited to in November 2021.

### Future Work

**Governance:** The strategic groups will continue to support the work of colleagues in schools and in other service areas as we move forward with plans for improvement and expansion, with a planned schedule for reporting to senior leadership and committee.

**Early Years:** Recruitment is underway for a Gaelic Medium Education (GME) Early Years Development Officer and additional Playgroup Leaders. This post will allow us to expand provision of 0-3 groups to match pre-COVID-19 service and extend our reach across the city. Partnership with other local authority colleagues will be strengthened. Additional nursery EY provision forms part of our general plans for expansion of GME.

**Primary Education:** We will conduct a learner-led consultation on curriculum reform and design to support plans for expansion and improvement of the service. Primary staff have been surveyed for their Gaelic language learning needs which will inform the design of learning for the remainder of this session. We will continue to support teaching and support staff to participate in internal and external professional development opportunities focussed on Gaelic language and immersive pedagogy, as well as leadership and supporting pupils with additional needs. Work on improving acoustics and refurbishing the Old Janitor's House will be ongoing. Refurbishment work has a provisional completion date of October 2021.

**Secondary Education:** In August 2022 GME provision is scheduled to move to our Darroch annex. We will aim to manage transition strategically to avoid excessive loss of time for staff and students as they travel between the two campus. This will involve an increase in team capacity, with the addition of a Deputy Head Teacher, a second Curriculum Lead and additional teaching and support staff from August 2022 and further staff in subsequent years. To achieve the necessary increase in capacity we plan to:

- Work with GTCS colleagues to identify and support existing local teachers keen to transition into GME
- Continue to engage with opportunities to fund Gaelic Immersion opportunities for existing staff and CEC secondary teachers in other settings who are well-placed to upskill in Gaelic language
- Support probationers in schools
- Work with other LA colleagues to build a Gaelic Language Assistant role
- Work with national working groups to explore enrichment opportunities for the GME Senior Phase
- Pursue Modern Apprenticeship opportunities for senior pupils, linking with our Early Years and Childcare provision.

**Expansion of Provision:** The next step will be to proceed to Statutory Consultation and take forward development planning through Learner-led Consultation, in-line with the Edinburgh Learns for Life city-wide strategy. The Edinburgh Gaelic

Learning Strategy steering group will guide this work. Officers will work with a newly constituted Scottish Government network of Local Authorities currently focussing on best practice in the development of secondary GME provision.

In preparation for secondary expansion, EY provision will be promoted and increased as an option for families across the city.

**Cultural Activities/Promotion of GME:** The new Capital Gaelic project started in November seeks to work with stakeholders across Edinburgh to identify opportunities, share knowledge and expertise, and

shape a vision for the future of Gaelic in Edinburgh. Future plans are to strengthen and build on partnership work to reinforce the Capital Gaelic brand, providing a growing range of opportunities for engagement with Gaelic across communities and raising the profile of Gaelic activity in the city. This work will support the promotion of GME as an option for families.

Key measures	2016/17	2017/18	2018/19	2019/20	2020/21	Target
Number of pupils on the rolls of Primary and Secondary GME	306 Primary 88 Secondary	348 Primary 108 Secondary	376 Primary 107 Secondary	419 Primary 124 Secondary	461 Primary 136 Secondary	Increasing trend
Number of staff trained to deliver Gaelic Learner Education as part of the strategy on 'One plus Two' Languages	12	13	13	15	16	Increasing trend

## Commitment 37

**Continue to integrate Health and Social Care Services. Review the Integration Joint Board's approach to support at home by 2018.**

**Fully Achieved**

### Background

Since 2016, work has been underway across Scotland to integrate health and social care services in line with the requirements of the Public Bodies (Joint Working) (Scotland) Act 2014. The Edinburgh Integration Joint Board (EIJB) directs the council and NHS Lothian on how to deliver services through a partnership model. The partnership for Edinburgh is called the Edinburgh Health and Social Care Partnership (EHSCP).

### Key Achievements

The EIJB's Strategic Plan for 2019 – 2022 details how health and social care services are developed and delivered. The EIJB's Strategic Plan set out a Transformation Programme with a number of projects that would change the way people were supported in their own homes. At the IJB meeting on [21 July 2020](#) a rescheduled Transformation Programme was approved to reflect the impact of COVID-19, organised around the Three Conversations approach.

The roll-out of Three Conversations continues, with more innovation sites engaging with people in this way and roll-out to localities underway. This approach has reduced the time people wait

to see a worker and identified supports that can be put in place to enable independence within the community with less need for formal support. It is anticipated that all locality teams will be using the Three Conversations approach by March 2022. A number of other teams, such as the Young Adults with Disabilities Team, Residential Review Team and those providing rehabilitation for people who have suffered a stroke are also using the approach.

The Home First approach is helping to avoid the need for hospital admissions and supporting people to get home as quickly as possible once it is safe for them to do so. In response to COVID-19, the Home First programme has accelerated over the last year with a focus on Discharge to Assess, Home First navigators at acute sites and the redesign of urgent care to best improve how people can be supported at home instead of in hospital. The EHSCP aims to embed the Home First ethos, with a dedicated staff team, into business as usual by March 2023.

EHSCP have undertaken extensive engagement with the public and key stakeholders to define the '[Edinburgh Wellbeing Pact](#)' a reciprocal agreement between the Partnership and everyone who lives and works in Edinburgh. The

Pact invites citizens, staff and partners to contribute to realising a shared vision and working towards an ambition to create healthy communities, empowered by local services and organisations that support people to prevent crisis and manage their health and personal independence at home. EHSCP is now moving to enactment of the Wellbeing Pact through a 3-year community mobilisation and commissioning plan. The plan, which was approved by the EIJB in April 2021, will see the development of more collaborative, partnership approaches to supporting community sector organisations, including the roll-out of community-based approaches to commissioning to replace traditional grants programmes.

### Future Work

Given the pressures being felt across the health and social care sector as the pandemic continues, the EIJB agreed at their meeting on [26 October 2021](#) to pause the development of a replacement to the Strategic Plan 2019-2022. This work will be continued in 2022 to develop a new Strategic Plan to reflect evolving priorities with a better understanding of the emerging context of whole system recovery and reform.

Key measures	2017/18	2018/19	2019/20	2020/21	2021/22	Target
Percentage of adults receiving personal care in the community setting (out of all adults receiving this support in a community, residential or hospital setting) (as end March)	57%	57%	57%	60%	No new data	60% by Apr 2019
Late discharge from hospital (as end March)	291	150	136	122	Not available	Decreasing trend*
Percentage of adults supported at home who agree that their health and care services seemed to be well co-ordinated (every 2 years)	67%	every 2 years	63%**	every 2 years	No new data	Scotland's average for 19/20 is 62%. Aim to be above the national average.

\* Data used revised to align with Public Health Scotland publication.

\*\* Due to changes in methodology figures for 2017/18 and 2019/20 are not directly comparable. Public Health Scotland are working on methodology to allow comparison so these figures may differ in later publications.

## Commitment 38

**Take steps to increase the length and flexibility of care visits and increase the availability of care to help people live in their own homes.**

*Fully Achieved*

### Background

The Edinburgh Integration Joint Board (EIJB) directs the council and NHS Lothian on how to deliver services through a partnership model. The partnership for Edinburgh is called the Edinburgh Health and Social Care Partnership (EHSCP). The EIJB is committed to providing services which support people to live at home, in their own community, for as long as possible. In line with the EIJB Strategic Plan 2019-2022, many of the projects in the Partnership's Transformation Programme are focused on changing the way people are supported in their own homes, including the Three Conversations approach and Home First programme.

### Key Achievements

In response to both short and long-term capacity challenges for care at home support, the EHSCP launched the Sustainable Community Support Programme in October 2018, with a targeted rate uplift scheme for providers. This incentivised increased recruitment and collaborative working with the EHSCP with providers committed to delivering sustainable growth, through recruitment and lower staff turnover.

As part of the Home Based Care project in the Transformation Programme, EHSCP engaged, and continue to engage, with stakeholders about what should underpin the new Care at Home contract to support a 'One Edinburgh' approach. 'One Edinburgh' is the design of a city-wide approach to homecare with the vision to maximise all available care. The option to extend the current Care at Home contract to the end of September 2021 was exercised in December 2019. This gave stability to providers and the EHSCP, however, as the pandemic continued and the care crisis increased, it was agreed to further extend the timelines to allow providers space to manage their day to day activity within the current system pressures. The contract has now been extended to March 2023. In addition to this, some key terms of the contract were amended to enhance stability for people receiving care who may be admitted to hospital and their service temporarily put on hold. The improved relationships between providers and the EHSCP had a positive impact on the number of people in both hospital, and the community, waiting for care in their own home. These benefits have been achieved through improved coordination and matching of need to the available capacity within both the external and internal

services. In February 2020, the Contracts Team in the EHSCP developed an enhanced process to engage with new providers, this would have helped utilise new capacity as it became available, however, the impact of COVID-19 was felt shortly thereafter.

Despite COVID-19 affecting volume of care, care at home continued to be delivered during the year to everyone who required support. Capacity continues to increase with combined provision of internal and externally commissioned care at home providing around 120,000 hours per week on average between April and September 2021. This excludes provision arranged by Direct Payments and Individual Service Funds. This compares with the provision of just under 90,000 hours per week at the end of March 2017. This reflects a rise in the number of hours provided of around a third over the period, while the number of service users increased by less than 10%.

Winter pressures affect capacity for care at home support every year but these have exacerbated in 2021, as a result of increased staff absence and shortages due to the pandemic and the UK's exit from the EU. Combined, this has resulted in more people waiting for care over the winter period,

despite the increase in provision that has been seen.

The Assistive Technology Enabled Care (ATEC 24) service, which uses technology to help people live safely in their homes for as long as possible, also continues to grow. This is a hosted service which operates on a Lothian-wide basis. The importance of this service has been highlighted

during the pandemic when it has been more difficult to physically visit those in need of support. In 2020/21, 1,200 new telecare installations were completed. Our telecare service responded to 550,000 alarm calls, with 11,500 emergency intervention visits.

**Future Work**

EHSCP will continue to engage with providers on the development of the new Care at Home contract to support a 'One Edinburgh' approach. The contract is expected to be in place by spring 2023. The partnership is also working to implement the Total Mobile scheduling system across the internal home care service to generate additional capacity.

Key measures	2017/18	2018/19	2019/20	2020/21	2021/22	Target
Percentage of adults receiving personal care in the community setting (out of all adults receiving this support in a community, residential or hospital setting) <i>(as end March)</i>	57%	57%	57%	60%	No new data	60% by Apr 2019
Number of people waiting for a package of care <i>(as end March)</i>	988	480	636	408	Not available	Decreasing trend
Percentage of adults supported at home who agree that they are supported to live as independently as possible <i>(every 2 years)</i>	79%	every 2 years	68%*	every 2 years	No new data	Scotland's average for 2019/20 is 70%. Aim to be above the national average

\*Due to changes in methodology figures for 2017/18 and 2019/20 are not directly comparable. Public Health Scotland are working on methodology to allow comparison so these figures may differ in later publications.

## Commitment 39

*Put exercise at the heart of our health strategy by increasing access to sport and leisure facilities.*

*Partially Achieved*

### Background

We are committed to improving the health and wellbeing of our citizens.

### Key Achievements

A key component of [Edinburgh Learns](#) published in October 2018 is the Health and Wellbeing Framework which details practice that should be visible in all our schools and centres, to ensure health and wellbeing across learning.

Many of our staff were deployed into schools to provide a range of targeted support to pupils. Substantial resources and guidance were developed to forward plan and support the delivery of activity. It was reported that the Sport & Outdoor Learning team staff reached over 11,000 pupils during this time.

Working with Edinburgh Leisure is critical to success in reaching individuals and communities that need support to be active and improve their health and wellbeing. Edinburgh Leisure are involved in our Community Learning & Development Strategic Partnership and are members of Edinburgh Children's Partnership. Edinburgh Leisure has over four million visits by customers per annum to its facilities. Edinburgh Leisure has taken on the management responsibility for community use of secondary schools.

The Active Communities Team in Edinburgh Leisure continue to provide a range of targeted programmes to help remove barriers to participation, for example the Looked After & Active project supported Care Experienced Children to get active and healthy.

The Positive Destinations and Young ambassadors' projects have offered educational, employment, volunteering and personal development opportunities to over 300 young people.

### Next steps

Due to the COVID-19 national guidance, including the closure of schools and Edinburgh Leisure sites, there has been and will be a significant impact on planned activity. With sites closed, it has not been possible to deliver planned work. This will be reflected in the 2019/20 and 2020/21 performance towards this commitment.

Service Teams will continue to show flexibility and adaptability to promote and secure sport, physical activity and outdoor learning at home and in keyworker and vulnerable persons hubs.

Key measures	2017/18	2018/19	2019/20	2020/21	Target
Attendance at sport and leisure facilities (Edinburgh Leisure)	4,471,704	4,338,251	4,147,842*	675,000	4,500,000
Number of young people participating in sport, physical activity and outdoor learning (includes Active Schools Programme)	24,086	27,015	28,971	** see below	25,800 (18/19)

\* March 2020 impacted by COVID-19

\*\* No dedicated direct provision from the Sport & Outdoor Learning Unit due to the pandemic. Alternatively, staff were deployed in schools to deliver targeted sport, physical activity and outdoor learning activity. Additionally, some staff time was allocated developing resources and guidance to facilitate self-led activity.

## Commitment 40

**Work with the Integration Joint Board (NHS & Council Social Care) and other agencies to prioritise early intervention and prevention in mental health services.**

Fully Achieved

### Background

Mental illness is one of the major public health challenges in Scotland, with around one in three people estimated to be affected by mental illness in any one year. In December 2018, the Scottish Government set out its [Delivery Plan](#) for Mental Health, which acknowledges that support for mental health needs to be focussed on prevention and speedy treatment. Thrive Edinburgh is a comprehensive Mental Health and Wellbeing Strategy and is the mental health stream of the Edinburgh Health and Social Care Partnership (EHSCP) Strategic Plan. It has six workstreams; building resilient communities, a place to live; getting help when needed; rights based care; closing inequalities gap; meeting treatment gaps. These workstreams aim to reduce the toll of mental illness; promote and protect mental health; and improve resilience, self-esteem, family strength, and joy.

### Key Achievements

The EHSCP is continuing to work with community partners to *Change the Conversation; Change the Culture* and raise the profile of mental health. The Thrive Edinburgh website was established in 2020 and the Thrive News Bulletin is circulated to over

900 individuals and organisations. In 2019 and 2021, Thrive Edinburgh conferences were held along with Thrive Fest. To support the use of evidence and data to drive change, four user led research programmes continue to feed into service redesign and planning and the Thrive Exchange, a community of practice around research, launched in 2020.

Building resilient communities is key to improving mental health. The *Out of Sight, Out of Mind* art exhibition returned for its ninth year in 2021. Thrive Edinburgh continues to work on closing the inequality gap through initiatives such as *Outlook Programme, Capital City Partnership, Fit for Work, and The Works Activate Programme*.

The commissioning of Supported Living Services and Visiting Support Services are underway through the Wayfinder pathway. This pathway has seen a shift the balance of care to community provision with 26 additional highly supported tenancies. Co-production on a new framework agreement with providers to ensure cross sector flexible and coordinated support was undertaken.

In addressing the treatment gap, stakeholder events have developed the Edinburgh Thrive Redesign Urgent Care Plan to support the

provision of care to those in crisis. Thrive Welcome Teams, which are integrated, multidisciplinary public and third sector teams in the community to support mental health and wellbeing, were successfully prototyped in North West Edinburgh in 2020 and have now been rolled out in each of the four localities. New Thrive Collective Services, including Thrive Locality Teams, safe spaces for people to connect, and activities to maximise physical activity and the use of green spaces, commenced in December 2020, with an annual value of £2.8m.

### Future Work

Thrive Edinburgh is now well established, and work will continue beyond March 2022 to support and extend the valuable initiatives outlined above. EHSCP will also continue to progress work on the Edinburgh Thrive Redesign Urgent Care Plan, including developing an implementation plan and considering out of hours crisis response. Work is continuing with NHS Lothian to reduce the waiting lists for psychological therapies which have increased over the pandemic, including ensuring that there is a clear pathway between Thrive Welcome Teams and Psychology Services for people who require formal psychological therapy.

## Commitment 41

***Review the application process and increase the budget for housing adaptations with a view to supporting more disabled tenants and owners to remain in their own homes. Help older and disabled homeowners to move to more suitable housing should they wish to do so.***

*Partially Achieved*

### **Background**

As set out in the [Strategic Housing Investment Plan \(SHIP\) 2022-27](#), the majority of new build homes funded through the Affordable Housing Supply Programme are designed to meet the housing for varying needs standard, which requires they are accessible or easily adapted to be accessible. Over 3,300 affordable homes have been approved during the first four years of this commitment, and over 4,600 affordable homes have been completed. The Scottish Government has committed to reviewing the guidance on housing for varying needs with consultation expected to commence in 2022.

Around 11% of the homes to be approved over the next 5 years will be specifically designed to meet the needs of people with more specialist needs; including fully wheelchair accessible developments as well as homes for veterans.

Adaptations to Council homes are funded from the HRA and grant funding is available from the Affordable Housing Supply Programme to support RSLs to meet the cost of adaptations. Grant to support private sector adaptations is funded from

the General Fund and is administered through the Council.

### **Key Achievements**

Between 2017/18 and 2020/21 around £2.4m was spent on adaptations to Council homes and in 2020/21, around £1.74m was spent on adaptations to all homes. This service has been significantly impacted by the COVID-19 restrictions. The teams in housing and health and social care are working through priority cases with a focus on outstanding requests for ramps and wet floor showers.

In August 2019, the Edinburgh Integration Joint Board (EIJB) approved its Strategic Plan 2019-22. It is a statutory requirement for IJB strategic plans to have a Housing Contribution Statement. This statement reinforces the commitment from the affordable housing sector to ensure new affordable homes planned in the city over the next 10 years will support health and social care priorities.

Housing and health and social care partners are working together to identify sites which are suitable to support housing for people with more complex needs, both within the Council's new build

programme and the new build programmes of RSL partners. In March 2021 the Council's Finance and Resources Committee gave approval for the Council to purchase the Liberton Hospital site for affordable housing-led development. This provides a major opportunity for housing and health and social care partners to work together to develop innovative solutions to meet specific needs.

### **Future Work**

The Edinburgh Health and Social Care Partnership's next Strategic Plan will include joint housing and health and social care commitments and priorities, which have been discussed at the Edinburgh Affordable Housing Partnership Health and Social Care Sub Group and the EIJB Strategic Planning Group.

The Housing Service has commissioned an Accessible Housing Study to estimate the current and future requirements for adapted and accessible housing. The study includes engagement and consultation with partners, stakeholders and households to help assess the extent and nature of unmet requirements for accessible housing. This will

inform the Council's SHIP and will feed into the EHSCP Joint Strategic Needs Assessment.

The Edinburgh Health and Social Care Partnership Transformation Programme workstream on

housing/infrastructure has been delayed as other projects were prioritised for the COVID-19 response and ongoing system pressures. This workstream includes a review of adaptations, including the application process, customer journey and

resources needed for housing adaptations, that will be progressed in 2022.

## Commitment 42

### *Build a new sports centre at Meadowbank by 2021.*

#### **Background**

This is a major place-making project and is expected to bring opportunities to the area.

The project will see a new state-of-the-art community sports facility built on the site of the original Meadowbank, which closed in December 2017.

It is hoped the accessible new venue will become one of the top centres for community sport in the country, helping to support accessible participation in sport and physical activity for all ages and abilities for generations to come.

#### **Key Achievements**

Following public consultation, planning applications for the site were considered and approved at the Development Management Sub-Committee on 29 June 2018. [An update](#) on the position of the funding package for the new stadium was presented to the Finance and Resources Committee on 11 October 2018. Approval was also given to award the contract for the construction of the new stadium and with planning permission secured. Graham Construction Ltd was appointed as the main contractor for the new sports centre.

Ground work commenced in November 2018 with the last section of the Main Stand (nearest London Road) taken down on Sunday 10 February 2019.

Tree removal took place in February and we are committed to replanting more trees within the wider site, to outnumber those removed.

### *Fully Achieved*

Foundation works for the new Sports Centre commenced in March 2019.

Pre COVID-19 the community sports facility project was on target for a November 2020 construction completion and a January 2021 opening of the sports centre. However, this has been delayed due to COVID-19 with build completion expected to be before the end of the 2021/22 financial year.

#### **Future Work**

Work continues with Edinburgh Leisure to co-ordinate the fit out and reopening, which will follow once construction is complete. This has been delayed due to COVID-19 and subsequent labour and materials shortages. The expectation is that the new facility will open in Spring 2022.

## Commitment 43

*Continue to upgrade our existing parks and plant an additional 1,000 trees in communities. Protect major recreational areas such as the Meadows, Leith Links and Princes Street Gardens.*

*Fully Achieved*

### Background

The park maintenance programme sets out the improvement work required to maintain our parks. Protection of the parks is established in the [Open Space Strategy 2021](#). The parks are assessed through annual Park Quality Assessments.

The [Edinburgh Parks Events Manifesto](#) provides a strategic and proactive approach to the planning and managing of events within our parks and greenspaces.

### Key Achievements

Parks Quality Assessments resumed in 2021 following their temporary suspension in 2020 due to COVID-19. Of the 141 parks quality assessed in 2021, and 1,792 issues were identified. Arising from those issues, a total of 423 recommendations were put forward for site managers to implement before the next assessment in 2022.

Six parks achieved 'Grade A' status (Starbank Park, Easter Craiglockhart Hill, Pentland Hills Regional Park, Seven Acre Park, Figgate Park and Hermitage of Braid/Blackford Hill) with another seven only two points away. The results also showed that 25 parks (18%) moved up a grade whilst 106 parks (75%) stayed the same and ten parks (7%) dropped a grade from 2019.

Green Flag Award assessments by Keep Scotland Beautiful took place in 2021 with Bloomiehall Park achieving a Green Flag Award for the first time, bringing the total number of Green Flag Award parks in Edinburgh to 35 (there are a total of 77 awards across Scotland). Corstorphine Walled Garden also successfully retained its Green Flag Community Award.

Our ability to plant trees was impacted by COVID-19, however since 2017/18 over 44,000 trees have been planted, significantly surpassing the commitment to plant an additional 1,000 trees.

We are leading a project to increase tree cover to help Edinburgh fulfil its Climate Emergency commitments and become a Million Tree City by 2030. To achieve this, some 250,000 trees will need to be planted over the next decade across a wide range of public and private land.

The Sustainable Capital Budget 2021-31, which was agreed in February 2021, includes nearly £4M for investment in our parks and green spaces over the 10 year period.

### Future Work

A Green Flag Group Award Peer Review is due to take place in early 2022.

Further tree planting is planned for Autumn/Winter 2021/22, with a continued focus on replanting street tree gaps and implementation of the Edinburgh Million Tree Initiative.

Key measures	2017/18	2018/19	2019/20	2020/21	2021/22	Target
Green flag status	30	32	32	34	35	35
New Parks Quality Assessment standard	76%	84%	88%	Not carried out in 2020	94%	92%
Number of additional trees planted	11,800	19,865	10,411*	267*	7,100	Additional 1,000 by 2022
Number of events held in major parks	29 large events in total, 28 in Premier Parks	35 large events in total, 31 in Premier Parks	30 large events in total, 26 in Premier Parks	No events held	13 large events in total, 8 in Premier Parks	Hold number of events to maximum permitted (36 across 9 Parks)

\* This data has been updated to include additional tree planting programmes that were recorded after previous reporting

## Commitment 44

**Increase allotment provision and support and expand the network and the number of community gardens and food growing initiatives.**

*Fully Achieved*

### Background

Our third strategy 'Cultivating Communities - A Growing Success' establishes a 10-year strategic framework for allotment development in Edinburgh, which supports the requirements in the Community Empowerment (Scotland) Act 2015. Four key objectives are defined within the strategy:

- Ensure adequate provision of allotments
- Develop a robust management system for allotment
- Improve the allotment customer experience
- Adoption of revised allotment regulations.

### Key Achievements

[New Allotment Regulations to regulate the allotments managed by the City of Edinburgh Council](#) were approved by the Culture and Communities Committee on the 15 June 2021. This was developed following Scottish Government guidance and consultees included the city's allotmenters, the Federations of Edinburgh District Allotments and Gardens Associations and the Scottish Allotment Gardens Society.

In 2021/22 a new allotment was opened at Newcraighall adding a further 26 allotment plots to the Council's stock and Biodiversity areas have been developed at Baronscourt and Stenhouse Allotments.

Improvements to existing sites have also been made. The Scottish Government's Nature Restoration Fund was used to purchase composting shredders for Warriston and West Main allotments. These will enable the recycling of green waste and curtail the use of bonfires. The fund has also supported the introduction of water harvesting equipment at Warriston, Saughton, Ferry Road and Claremount Park Allotments. The Parks Infrastructure Capital Programme has funded the replacement of 290 metres of security fencing at Warriston Allotment which is expected to be completed by February 2022.

Although the number of sites and plots has increased over the last 5 years, the number of those on the waiting list for allotment spaces has also increased significantly. This is likely to be for a number of reasons, including increased demand brought about by the COVID-19 pandemic.

Edinburgh's first [Food Growing Strategy](#) was developed in 2020/21. It has 3 key objectives

which are to grow more food in the city, increase consumption of locally grown food and increase awareness. [An interactive map](#) of all food growing sites in Edinburgh has been added to the council's website.

### Future Work

2022/23 will see the completion of an extension to Leith Links Allotment and it is anticipated that following the success of a consultation exercise, funding to convert a second unused bowling green at Victoria Park to an allotment will become available. The recent closure of Prestonfield Bowling Club gives an opportunity to develop the green as an allotment facility and a community engagement exercise will gauge support for this development.

As detailed in the [City Plan 2030](#), areas of ground at Clerwood Walled Garden, Gypsy Brae, Fernieside Recreation Ground and Little France Park offer the potential for allotments and Edinburgh and Lothians Greenspace Trust will continue to support the Council to encourage groups to form to develop these sites. Improvements to existing sites will also be made and this includes the Redhall Allotment which is currently being assessed.

Key measures	2017/18	2018/19	2019/20	2020/21	2021/22	Target
Number of allotment plots	1,815 plots across 44 sites	1,833 plots across 44 sites	1,913 plots across 45 sites	1,924 plots across 46 sites	1,969 plots across 47 sites	Increasing long term trend
Reductions in waiting lists	2,814 people on the waiting list	1,389 people on the waiting list (April 19)	2,310 people on the waiting list (March 20)	4,285 people on the waiting list (February 21)	5,658 people on the waiting list (November 21)	Decreasing long term trend

## Commitment 45

***Establish a Child Poverty Action Unit to address the inequalities faced by children in poverty in our city. Its remit will look at food security and nutrition, tackle food poverty and holiday hunger and enhance nutrition in schools. Ensure that a Poverty Assessment section features in all Council reports.***

**Fully Achieved**

### Background

Edinburgh is well recognised as an affluent and growing city. However, it is also a city with wide levels of inequality and home to some of the most deprived communities in Scotland. An estimated 22% of Edinburgh children grow up in poverty, with rates as high as 35% in some areas.

Under the [Child Poverty \(Scotland\) Act](#), Local Government and Health Boards have a duty to publish an annual report describing existing and new planned actions, or measures taken, to reduce and mitigate the effects of Child Poverty.

### Key Achievements

[Agreement for the creation of a Child Poverty Action Unit](#) was given at the Culture and Communities Committee on 11 September 2018. The **Child Poverty Group** is a partnership group which has:

- built on existing partnerships and reporting arrangements to co-ordinate Council and partner action to address Child Poverty,
- identified Council leads for the development and publication of annual Local Child Poverty Action Reports (LCPAR, published in June 2019, and December 2020),

- liaised with the Edinburgh Poverty Commission on issues and actions relating to Child Poverty,
- developed a Delivery Plan in response to the Poverty Commission Recommendations,
- developed '1 in 5' and 'Discover' programmes and worked to identify families with school age children living in temporary homeless accommodation as key responses to tackling child poverty,
- established a Network of Networks across sectors that meets regularly to hear from people with lived experience; examine the issues from different perspectives; discuss and propose ways forward; and break down silos between departments and sectors,
- continues to identify actions across Schools and Lifelong Learning and provides an update to each Education Children and Families Committee,
- incorporated the statutory annual LCPAR into the End Poverty Annual Progress report into a single report for Policy and Sustainability and Education Children and Families Committees and Scottish Government.

As one of the three 'Bs' (strategic priorities in the new Children's Services Plan), the Bridging the Gap group is developing income maximisation and employability actions for BAME families and families affected by disability. This group will link closely with the CPG as well as reporting to the Children's Partnership.

In Edinburgh, actions are underway to address Child Poverty and several key projects and initiatives that aim to increase awareness, reduce poverty related stigma, tackle the attainment gap and reduce school and holiday food and financial anxiety are developing further. These include the '1 in 5 Project', 'Discover!' and Maximise! Actions related to employability and supporting families living in poverty continue to be developed.

The Child Poverty Group continues to make key links with other groups and the links into the Edinburgh Poverty Commission Recommendations and Delivery Plan.

The Edinburgh Children's Partnership provides oversight of co-ordinated actions and signs off the LCPAR each year.

The Child Poverty Group's work closely aligned with the Adaptation and Renewal Workstreams

and in particular with the Life Chances and Poverty and Prevention workstreams.

Finally, a review of the Council's report template was carried out in 2019. The review resulted in a

strengthening of the requirement for all Council decisions to be made after due regard is given to several legislative requirements as part of an

Integrated Impact Assessment. This includes identifying any impacts relating to poverty.

## Commitment 46

***Continue to support the city's major festivals which generate jobs and boost local businesses and increase the funding for local festivals and events. Support the creation of further work spaces for artists and craftspeople.***

***Fully Achieved***

### ***Background***

The recommended core programme of Festivals and Events 2021/22 was reported to the Culture and Communities Committee in January 2021. The report describes the approach to continue to support and partner festivals and events important to the retention of the city's reputation and events activity. The COVID-19 crisis inevitably impacts on plans, and as far as feasible they are reviewed and re-scheduled. Revenue grants have been released to festivals and repurposing towards mitigation measures agreed again by the Culture and Communities Committee in March 2021.

### ***Key Achievements***

Funding commitments have been maintained for the Council's Cultural Strategic Partners fulfilling a vital collaborative role in the retention of the city's cultural infrastructure and talent. The Platforms for Creative Excellence Programme, a funding partnership with the Scottish Government and the festivals, continued into its fourth (of five) year ensuring related festivals community, practitioner skills development and programming activity in the city. Related activity which can be implemented under COVID-19 restrictions ensures clear focus on opportunities for residents who are practitioners,

artists and participants. Three substantial Project Funding programmes have been retained, and two more one-off programmes were delivered, one for local festivals and events, and one supporting creative practitioners throughout the city. The latter was delivered in a partnership with Edinburgh Performing Arts and Development, and Creative Edinburgh. Our positive connection with creative freelancers has developed substantially, and the support, facilitation and partnership offered by the Council has been widely acknowledged in the sector.

A public consultation to explore options for Christmas and Hogmanay activity has concluded, and the findings will directly inform the shape of Winter Festivals in the future. Primarily, the residents of the city wish to retain both Christmas and Hogmanay activities in the city and centre.

A third year of the city's multi-cultural event was delivered live in 2021, and the intention is to retain the event in the city's festivals calendar.

The Diversity Officer, working to create positive partnerships, networks and permeability across sectors for ethnically diverse artists and practitioners, has established a positive programme of professional development, funding, board

memberships and networks. Feedback has been very positive, and event and performance outcomes regularly reported. The post will be made permanent going forward.

A report is expected by the end of 2021/22 on progress in developing an arts-based community hub network for events, exhibition and performances. We are also working towards a refreshed Citywide Culture Plan.

The Culture Service is actively working with the Granton Redevelopment Programme and continues to build on partnerships moving forward including the Gasometer project and embedded artists evolving into events and activities informing site planning.

Several projects are underway to increase the number of workspaces for artists and craftspeople. The recently purchased property at 20 West Shore Road in Granton has been leased to Edinburgh Palette and they are working on bringing artists space to the building. Finance and Resources Committee approved the lease of the building at Granton Station following its refurbishment to WASPS with an expected start date of June 2022. Powderhall Stable block is also being refurbished to create studio space and we will shortly market to

secure an operator to take a lease when the works are complete. During the COVID-19 pandemic business support in the form of rental assistance has been provided to tenants to help maintain their businesses.

### *Future Work*

Preservation of funding and infrastructure to support the retention and recovery of the sector is fundamental to the continued work of the Cultural Strategy Service. Networking and collaborative work with arts-based community hubs will further develop over the next year.

The refresh of the Culture Plan will ensure the continuation of a citywide partnership approach to festivals and events and the culture and creative sectors more widely.

## Commitment 47

**Become a leading Council in Scotland for community engagement - 1% of the Council's discretionary budget will be allocated through participatory budgeting.**

*Partially Achieved*

### Background

Building on the Council's earlier local commitment, a Scotland-wide agreement between the Scottish Government and COSLA will see local authorities working towards allocating 1% of their externally-provided funding (around £8m for Edinburgh) by means of participatory budgeting.

### Key Achievements

#### Development of Participatory Budgeting (PB) framework

A PB Framework has now been approved to support the development of a programme of activity across the Council. This framework sets out the principles underpinning the Council's proposed approach and how PB coverage will be extended to include mainstreaming and commissioning activity.

The approach recognises the flexibility provided by the Scottish Government in defining PB and

focuses upon the importance of deliberative dialogue with communities in shaping and influencing the decision-making process. This builds upon the current approach to PB, such as the format of £eith Chooses, whilst recognising that the precise form of this deliberative dialogue needs to be tailored to a wider mainstreaming and commissioning environment.

#### 2021/22 activity

In recent years, most of the housing estates investment has been delivered through Neighbourhood Environmental Projects (NEPs), with the key focus of capital investment being in existing and new-build homes.

Given the nature of the deliberative dialogue (consistent with the Council's PB framework) underpinning the identification and formulation of this year's projects, total PB-related spend in this area of £2.569m is anticipated in 2021/22.

This sum is in addition to the £0.049m of planned expenditure through the £eith Chooses project in 2021/22. Taken together, this £2.618m of spend through PB represents a sum equal to 0.32% of the 1% target for 2021/22.

#### Future Work

Building on current practice and developing new PB projects in key areas 2022/23 onwards.

The precise extent of the budget scope to be guided through PB activity over the medium term still requires to be quantified and will form part of on-going development across all Council services, with the detail of the proposed programme for the coming year brought to the Finance and Resources Committee on 3 March 2022 for consideration. It is anticipated, however, that this programme will show significant further progress towards the 1% target.

Key measures	2017/18	2018/19	2019/20	2020/21	2021/22 (estimated)	Target
% of annual discretionary budget allocated through participatory budgeting	0.03%	0.04%	0.00%	0.00%	0.32%	1%

## Commitment 48

***Continue to make a case to the Scottish Government for the introduction of a Transient Visitor Levy and explore the possibility of introducing more flexibility in the application of business rates. Explore the possibility of introducing a workplace parking levy.***

***Fully Achieved***

### **Transient Visitor Levy**

#### ***Key Achievements***

Edinburgh has a strong tourist economy that has been growing year on year. The city needs to raise long term secure income, if it is to sustainably invest in tourism and manage the impact of a successful tourist economy in the future.

We led the national debate on the introduction of a Transient Visitor Levy (TVL) and consulted on the shape of a local scheme in Edinburgh with key stakeholders and residents. This included:

- reporting the public consultation results and the City of Edinburgh Council's submission to Scottish Government's national conversation on a Visitor levy in Scotland.
- continued engagement with public bodies including the Scottish Government on the development of a Visitor Levy (Scotland) Bill.
- reporting the submission to the Scottish Government pre-legislative consultation on a Visitor Levy in November 2019.

The Scottish Government published consultation results on the Principles of a Local Discretionary Transient Visitor Levy or Tourist Tax on 27 March 2020

In response to the COVID-19 pandemic the Scottish Government agreed in March 2020 that they would pause work on bringing the Visitor Levy (Scotland) Bill to the Scottish Parliament.

#### ***Future Work***

We will implement the TVL in Edinburgh once the detail of the legislation is known and the powers are in place. We are continuing to work on the detail of implementation and importantly on how the TVL will be used to benefit the city, its residents and the tourism economy.

### **Workplace Parking Levy**

#### ***Key Achievements***

An amendment to the Transport (Scotland) Bill granting enabling powers to Councils over a Workplace Parking Levy (WPL) scheme was added and agreed to with the Bill becoming the Transport (Scotland) Act 2019. An

Edinburgh workplace parking survey was completed at the end of 2019/20 and it's results reported to Committee in November 2020. This will inform future work related to the further consideration of a WPL in Edinburgh.

In response to the COVID-19 pandemic the regulations and guidance supporting the WPL scheme was delayed. In September 2021 we submitted evidence to help Transport Scotland develop the Regulations and Guidance for a WPL in 2021. Transport Scotland published their findings in [December 2021](#).

#### ***Future Work***

We will consult with businesses and citizens ahead of regulation and guidance being completed. Council Officers are members of the Scottish Government WPL working groups informing the development of these regulations. We will continue to advance the work of the WPL in partnership with business and other key stakeholders.

## Commitment 49

**Limit Council Tax increases to 3% a year to 2021.**

**Will Not Be Achieved**

### Background

In 2018/19 and 2019/20, the Council approved annual Council Tax increases of 3%. Following changes first introduced in 2019/20 allowing councils to increase rates by up to 3% in real (i.e. inflation-adjusted) terms, the approved budget for 2020/21 then included a 4.79% increase in Council Tax to maximise the level of investment available to support delivery of a number of priority outcomes, including investment in the Wave Four schools programme.

### Key Achievements

The Council used compensatory funding provided by the Scottish Government in 2021/22 [to freeze Council Tax rates at 2020/21 levels](#), resulting in an average 2.7% annual increase over the period from 2018/19 to 2021/22.

### Future Work

While an indicative increase of 3% has been assumed for 2022/23, this assumption will be kept under review taking into account the longer-term implications of the COVID-19 pandemic.

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Key measures	2018/19	2019/20	2020/21	2021/22	Target
% Council Tax increase approved by Council	3%	3%	4.79%	0%	At this stage, an indicative 3% increase has been assumed for 2022/23.

## **Commitment 50**

***Continue a policy of no compulsory redundancies and keep a presumption in favour of in-house service provision.***

***Fully Achieved***

### ***Background***

The Administration has retained the political policy of no compulsory redundancies during this Council and the presumption in favour of in-house service provision.

### ***Key Achievements***

The political commitment of no compulsory redundancy remains in place and is fully adhered to by all Council service areas.

To support the achievement of necessary savings and the redesign of services, we continue to offer appropriate voluntary severance arrangements and redeployment support to its employees. The policy in respect of a presumption of in-house service provision continues to be carefully

monitored through the politically led budget setting process.

### ***Future Work***

To continue to apply this political commitment and ensure that organisational reviews are undertaken in line with the Council's approved Managing Change Policy.

Where appropriate opportunities exist for services to be provided in-house, these will be considered Best Value duty.

## Commitment 51

*Improve community safety by protecting local policing and empowering communities to tackle long term safety issues and hate crime in all its forms including supporting restorative justice initiatives and other projects.*

Partially Achieved

### Background

Transformation programme saw the creation of the Family and Household Support service in 2017 whose function was to develop and deliver early and effective interventions based on the principles of the Christie Commission. This complements the continued provision of high quality, innovative criminal justice services, working towards reducing reoffending rates in the city.

### Key Achievements

The Community Safety Partnership continues to oversee Edinburgh's approach to community safety and reducing reoffending and a range of key activities have been progressed including:

- The launch of Community Safety Strategy (2020-2023). This focuses on three priority themes:
  - Noise and ASB
  - Young People and Offending
  - Digital and Online ASB

Key achievements, under each priority theme, have been taken forward including:

- **Noise and Antisocial Behaviour (ASB)** - Mediation has been further embedded under

Family and Household Support, with the service adapting its primary face to face practices in response to Covid to include both telephone and digital mediation; providing a more accessible service.

- A revised ASB procedure was ratified by the Council in April 2021, providing structure around standards associated with screening and allocation decisions, communication and review, and consolidating case management.
- **Young People and Offending** – Trauma Informed training levels 1 and 2 have been rolled out to key frontline services including Children's Practices and Homelessness Services.
- Contextual safeguarding practices are being further developed through Child Protection with links into community safety through Stronger Edinburgh.
- **Digital and Online ASB** – Child Protection training including internet safety and staying safe online is being provided to teachers over a three-year cycle.
- A compulsory digital learning module on keeping children safe online has been introduced for all school staff.

- Teacher training on digital resilience and safety is further strengthened under the [Empowered Learning Project](#).
- A digital safety page has been created on both the orb and the Council's external website to provide signposting information for both staff and the public.
- Partnership working with dedicated community police remains a key strength in the approach and response to ASB offending and community safety.
- The work of the citywide multi-agency Bonfire Community Improvement Partnership which facilitates extensive planning and preparatory activities to keep communities safe in the lead up to and during 'bonfire night'. Preventative actions include diversionary activities for young people, organising community clear ups, supporting the Scottish Fire and Rescue Service's educational input on firework/bonfire safety in schools, carrying out dedicated joint patrols in hot spot areas providing safety advice and public reassurance, and delivering a social media campaign on the potential dangers posed by bonfires.

- Intervention work to prevent homelessness on release from prison through provision of housing support at the earliest opportunity to people serving custodial sentences, thus ensuring people have a place to stay on release from prison.
- Restorative justice (RJ) is offered to adults on statutory supervision who have been convicted of a hate crime, and the victim of that offence (or a representative). Justice services aims to extend the availability of RJ to victims of harm (or a representative) caused by children and young people. This supports the Scottish Government's commitment to have RJ services widely available across Scotland by 2023. We have also undertaken a large scale roll out of RJ approaches training to relevant staff. An Information Sharing Protocol between Police Scotland and the Council, allows the RJ service to contact the victim of the hate crime offence. Police Scotland continue to provide victims of hate crime with information about RJ and obtains explicit consent for the Council's RJ service to contact them.

- Structured Deferred Sentences (SDS) have been offered to individuals since August 2021. SDS offers tailored interventions for unmet needs, risk taking behaviour, decision making and victim impact; addressing the underlying causes of offending and supporting desistance to keep communities safe.
- A new Edinburgh and Midlothian Offending Recovery and Support Service (EMORSS) has been implemented to assist individuals at key transition points in the justice system, and to support their integration into the community after a custodial sentence.
- As an extension to welfare checks for individuals in custody, an arrest referral service has been developed in Edinburgh Sheriff Court. This is to ensure the needs of the most vulnerable and marginalised in society are supported, helping to prevent further offending.

### Future Work

The Community Safety Strategy is in its third year and focuses on embedding some of the newly developed guidance that has been developed to support practice. The launch and subsequent roll

out of Stronger Edinburgh across the localities will take place from March 2022.

Stronger Edinburgh is an early intervention solution focused practice that promotes a single agency coordinated approach that embraces 'Getting It Right for Everyone' – one child or adult/one plan. In partnership with Police Scotland under Stronger Edinburgh, members identify ways to support individuals and/or families where there are concerns about their mental health, or their connection with antisocial behaviour; and/or offending

A new Antisocial Behaviour Policy has been developed and will be enacted in the early part of 2022. The Policy sets out the approach for managing ASB and supports the themes set out in the Joint Community Safety Strategy, specifically safeguarding people from harm and increasing public feelings of safety and security.

Digital safety workshops hosted by Edinburgh libraries will take place in the early 2022. The events are to be aimed at adults new to computing and who are vulnerable to exploitation.

Key measures	2017/18	2018/19	2019/20	2020/21	2021/22 (at Nov 21)	Target
Percentage of criminal justice orders successfully completed	65.3%	63.6%	65.4%	77.8%	77.0%	65%
Number of antisocial behaviour complaints per 10k population	33.0	32.01	29.86	32.56	18.12 ( <i>pro rata would expect</i> 27.18)	30.0
Reoffending rates	25.6	26.0	Due to be published June 22			Below national average of 26.3%

## Commitment 52

*Devolve local decisions to four Locality Committees. Establish the membership of each Committee and how devolved decision making will work to encourage the maximum participation for local groups. Explore the effectiveness of community councils and how they can be enhanced to represent their local communities.*

*Partially Achieved*

### Key Achievements

Locality Committees were established and held their first meetings in February 2018. Each committee looked at the different circumstances in each locality to decide how they can best engage with local groups. Following a review of their first year, the Council on 7 February 2019 decided to dissolve the committees. As an alternative to locality committees, the Council agreed to explore increased partnership working at a more localised level through using Neighbourhood Networks which will have greater representation from community groups including community councils. Four new Locality Community Planning Partnerships have also been established to lead on delivering the Locality Improvement Plans which aim to improve outcomes for those individuals experiencing the greatest inequality.

A significant consultation exercise was undertaken in 2019 with the key aim of improving the governance framework for Community Councils. Proposals were made to address historic gaps that had been identified in the framework and to unblock several procedural issues that impacted community council effectiveness. Work was also undertaken to enable Community Councils to engage more with the diversity of their local communities by introducing new office bearer posts with

responsibility for engagement and redrafting key guidance documentation. This resulted in revisions being made to the Scheme for Community Councils, the Community Council Code of Conduct and the introduction of a new complaints procedure.

A number of lessons learned and recommendations were reported to the Chief Executive following the 2019 Community Council election process. A simplification of the procedures to this effect will be undertaken in advance of the next election, currently scheduled for 2024. This will ease the process for prospective community councillors and increase representation by removing unnecessary formalities.

The strengthening of community empowerment is a core element of the Council Business Plan and is supported by work being taken forward with partners under the auspices of the Edinburgh Partnership. A range of actions are currently being progressed including the establishment of a new Empowerment Team as part of the Place Directorate review, development of a collaborative framework with community councils and the production of a Community Empowerment plan. Progress has been made across all three workstreams, with the development work due for completion in the coming year. The need to improve working with community

councils is a specific focus and this is being taken forward by a working group comprising senior officers from the Council and Edinburgh Association of Community Councils. This group has produced an improvement plan which focuses on strengthening the relationship between the Council and community councils both in the short-term, largely through improving communications, and by addressing structural issues in the medium term.

### Future Work

The next stage in this work is to develop a collaborative framework with community planning partners and a report noting progress to date and next steps was considered at the Edinburgh Partnership Board in December 2021. It was agreed that a meeting with partners be arranged for January to progress this work, with a further progress report to come to the Edinburgh Partnership Board in March 2022.

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# The City of Edinburgh Council

10.00am, Thursday, 17 March 2022

## Annual Treasury Management Strategy 2022/23 – referral from the Finance and Resources Committee

Executive/routine  
Wards  
Council Commitments

### 1. For Decision/Action

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- 1.1 The Finance and Resources Committee has referred a report on the Annual Treasury Management Strategy 2022/23 to the City of Edinburgh Council for approval of the report and the change to the Council's Treasury Management Policy Statement.

**Richard Carr**  
Interim Executive Director of Corporate Services

Contact: Emily Traynor, Assistant Committee Officer  
Legal and Assurance Division, Corporate Services Directorate  
Email: [emily.traynor@edinburgh.gov.uk](mailto:emily.traynor@edinburgh.gov.uk)

# Referral Report

## Annual Treasury Management Strategy 2022/23

### 2. Terms of Referral

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- 2.1 On 3 March 2022, the Finance and Resources Committee considered a report on the Annual Treasury Management Strategy 2022/23 which comprised of an Annual Investment Strategy and a Debt Management Strategy. There is a statutory requirement for Council to approve this in advance of the new financial year.
- 2.2 The Finance and Resources Committee agreed:
- 2.2.1 To note the Annual Treasury Strategy 2022/23 and to refer the report to the Governance Risk and Best Value Committee for scrutiny and to the City of Edinburgh Council for approval of the report and the change to the Council's Treasury Management Policy Statement.
- 2.2.2 To note the key points in the report, that:
- The Council had borrowed £497m over the last three years.
  - The Council's total capital expenditure was forecast to be £2.495bn between 2021/22 and 2025/26 with an underlying need to borrow at 31 March 2026 forecast to be £2.391bn.
  - The Council would continue to fund its Capital Financing Requirement from temporary investment balances over the next year, locking out the risk where appropriate.
  - The Council would continue to seek opportunities to mitigate future interest rate risk with alternatives to the Public Works Loan Board (PWLB).

### 3. Background Reading

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- 3.1 [Finance and Resources Committee – 3 March 2022 - Webcast](#)
- 3.2 Minute of the Finance and Resources Committee – 3 March 2022

## 4. Appendices

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4.1 Appendix 1 – report by the Interim Executive Director of Corporate Services

# Finance and Resources Committee

10:00am, Thursday, 3 March 2022

## Annual Treasury Management Strategy 2022/23

Executive/routine  
Wards  
Council Commitments

Executive

### 1. Recommendations

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1.1 It is recommended that the Committee:

1.1.1 Notes the Annual Treasury Strategy 2022/23 and refers the report to the Governance Risk and Best Value Committee for scrutiny and to the City of Edinburgh Council for approval of the report and the change to the Council's Treasury Management Policy Statement.

1.1.2 Notes the key points in the report, that:

- The Council has borrowed £497m over the last three years;
- The Council's total capital expenditure is forecast to be £2.495bn between 2021/22 and 2025/26 with an underlying need to borrow at 31 March 2026 forecast to be £2.391bn;
- The Council will continue to fund its Capital Financing Requirement from temporary investment balances over the next year, locking out the risk where appropriate; and,
- The Council will continue to seek opportunities to mitigate future interest rate risk with alternatives to the Public Works Loan Board (PWLB).

**Richard Carr**

Interim Executive Director of Corporate Services

Contact: Innes Edwards, Principal Treasury and Banking Manager,  
Finance and Procurement Division, Corporate Services Directorate

E-mail: [innes.edwards@edinburgh.gov.uk](mailto:innes.edwards@edinburgh.gov.uk) | Tel: 0131 469 6291



## Annual Treasury Management Strategy 2022/23

### 2. Executive Summary

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- 2.1 The report proposes a Treasury Management Strategy for the Council for 2022/23, comprising an Annual Investment Strategy and a Debt Management Strategy. There is a statutory requirement for Council to approve this in advance of the new financial year.

### 3. Background

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- 3.1 This report sets out a Treasury Management Strategy for 2022/23 including estimates of funding requirements, an economic forecast and borrowing and investment strategies.
- 3.2 The Council's Treasury Management activities are carried out in accordance with the Council's Treasury Policy Statement. Under the provisions of the Treasury Policy Statement, a report should be submitted on the proposed Treasury Management Strategy for the ensuing year. The Treasury Strategy aims to:
- Ensure that the Council has sufficient and appropriate facilities available to meet its short and long-term borrowing requirements and funding needs;
  - Secure new funding at the lowest cost; and,
  - Ensure that surplus funds are invested in accordance with the list of approved organisations for investment, minimising the risk to the capital sum and optimising the return on these funds consistent with those risks.
- 3.3 Treasury Management is undertaken with regard to the CIPFA Code of Practice for Treasury Management in the Public Services and the Prudential Code. It also adheres to the statutory requirements in Scotland which require this report, including the Capital Investment Programme and Prudential Indicators to be approved by the full Council. Appendix 7 gives details of the Capital Investment Programme and Prudential Indicators which were approved by Council as part of the budget process.

- 3.4 Members are asked to note the change in the order of the referral of this report to the Governance, Risk and Best Value Committee and then Council, due to the upcoming elections in May 2022.

## **4. Main report**

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### **Capital Expenditure**

- 4.1 Table A1.1 in Appendix 1 shows the forecast capital expenditure for both the General Fund (GF) Services and the Housing Revenue Account (HRA) for the current and next 4 years. This shows that GF capital expenditure is anticipated to be £1.357bn, and the HRA £1.138bn, giving a total of £2.495bn over the 5 years.

### **Loans Fund Borrowing Requirement**

- 4.2 Tables A1.2 and A1.3 show how it is anticipated that the Capital Expenditure in Table A1.1 will be funded. Of the £2.495bn, £827m for the GF and £525m for the HRA will be funded by new capital advances from the Loans Fund.
- 4.3 Table A1.4 in Appendix 1 shows that the Council's underlying need to borrow (shown as 'Cumulative Capital Expenditure') is projected to increase from £1.457bn at the start of the current financial year to £2.391bn at 31 March 2026.

### **Economic Outlook**

- 4.4 Appendix 2 gives an overview of the current economic and market outlook. COVID-19 continues to dominate and the new variant, Omicron, which emerged late 2021, increased uncertainty and risk to the economy. The massive push to vaccinate all eligible in the UK helped in avoiding a full lockdown, with some differing local restrictions. In the UK inflation is above the Bank of England's target rate of 2% at 5.4% and GDP was 1.1% in Quarter 3 2021.

### **Treasury Management Strategy – Debt**

- 4.5 The Council has borrowed £188m during the 2021/22 financial year, bringing the total borrowing over the last three years to £497m mitigating a significant amount of the Council's interest rate risk.
- 4.6 The Debt Management Strategy for 2022/23, as set out in Appendix 3, is to:
- continue to reduce investment balances to temporarily fund capital expenditure;
  - seek alternative sources of funds to the PWLB; and
  - continue to lock out the risk on projects when the timing of capital expenditure becomes certain and interest rates are appropriate.

### **Loan Fund Repayment Policy**

- 4.7 The Council operates a consolidated loans fund under the terms of the Local Authority (Capital Finance and Accounting) (Scotland) Regulations 2016, and one of the requirements of the Regulations is to report the Council's Loan Fund Repayment Policy. The Policy for 2022/23 is contained in Appendix 4 and Appendix 6 sets out details of the existing loans including maturity date and interest rate payable.

### **Treasury Management – Annual Investment Strategy**

- 4.8 Appendix 5 details the proposed Annual Investment Strategy for 2022/23. It is intended to continue the current investment strategy, which is centred around the security of the investments, taking advantage of longer rates where liquidity allows. Investment will continue to be made via the Cash Fund arrangement.

### **Treasury Management Indicators**

- 4.9 Appendix 7 shows the Indicators required by the Prudential Code which were contained in the budget on 24 February.

### **Treasury Management Policy Statements**

- 4.10 Appendices 8 and 9 set out the Treasury Management Policy Statements for the City of Edinburgh Council and its Treasury Cash Fund.

## **5. Next Steps**

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- 5.1 The success of the Treasury team can be measured by the outperformance of the Treasury Cash Fund against its benchmark of 7-day London Interbank Bid Rate (LIBID) and managing the Council's debt portfolio to minimise the cost to the Council while mitigating risk.

## **6. Financial impact**

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- 6.1 The Council continues to manage its debt portfolio so as to minimise the medium-term cost of funding its capital projects. Provision for the revenue implications arising from this report have already been included in the Council's long-term financial plan.
- 6.2 The Treasury Cash Fund has generated significant additional income for the Council.

## **7. Stakeholder/Community Impact**

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- 7.1 There are no adverse stakeholder/community impacts arising from this report.

## **8. Background reading/external references**

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8.1 None

## **9. Appendices**

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- 9.1 Appendix 1 – Capital Expenditure and Funding Requirement
- 9.2 Appendix 2 - Economic and Market Outlook
- 9.3 Appendix 3 – Treasury Management – Debt Management Strategy
- 9.4 Appendix 4 – Loans Fund Repayment Policy
- 9.5 Appendix 5 – Treasury Management – Annual Investment Strategy
- 9.6 Appendix 6 – Debt Maturity Profile (January 2022)
- 9.7 Appendix 7 – Prudential Indicators
- 9.8 Appendix 8 – Treasury Management Policy Statement – The City of Edinburgh Council
- 9.9 Appendix 9 – Treasury Management Policy Statement – Treasury Cash Fund

## Summary of Capital Expenditure and Funding Requirement

	2020/21 Actual £000	2021/22 Forecast £000	2022/23 Estimate £000	2023/24 Estimate £000	2024/25 Estimate £000	2025/26 Estimate £000
Education and Children's Services	87,439	76,579	35,338	71,215	103,555	72,646
Place	131,292	165,356	121,577	107,975	76,803	75,726
Place - Lending	19,313	6,995	28,006	62,413	70,500	41,793
Place – Tram York Place to Newhaven	53,071	69,592	42,011	15,090	-	-
Place - Asset Management Works	14,517	22,446	27,392	26,441	33,677	31,484
Corporate Services	478	1,364	4,059	1,091	1,597	669
Edinburgh Health and Social Care Partnership	-	284	-	-	-	-
Contingency	-	-	-	-	-	5,000
Slippage Assumption	-	-	(21,694)	(18,660)	(5,573)	4,574
<b>Capital Expenditure per CIP</b>	<b>306,110</b>	<b>342,616</b>	<b>236,689</b>	<b>265,565</b>	<b>280,559</b>	<b>231,892</b>
<b>HRA – Capital Expenditure</b>	<b>41,456</b>	<b>61,980</b>	<b>121,819</b>	<b>174,587</b>	<b>266,705</b>	<b>512,713</b>

**Table A1.1 - Capital Expenditure on General Fund Services and HRA**

General Fund	2020/21 Actual	2021/22 Forecast	2022/23 Budget	2023/24 Budget	2024/25 Budget	2025/26 Budget
Capital Grants	105,239	100,634	89,448	87,652	90,017	91,328
General Asset Sales	6,639	3,000	3,000	3,000	3,000	3,000
Ring-fenced Asset Sales	450	2,415	-	-	-	-
Draw down from Capital Fund	(2,000)	6,986	-	20,014	-	-
Developers Contributions	17,876	2,092	5,777	1,158	9,893	2,055
Capital Grants and Contributions	27,301	1,652	-	-	-	-
Capital from Current Revenue	-	4,246	-	-	-	-
Loans Fund Advances	150,605	221,591	138,464	153,741	177,649	135,509
<b>Total</b>	<b>306,111</b>	<b>342,616</b>	<b>236,690</b>	<b>265,564</b>	<b>280,558</b>	<b>231,892</b>

**Table A1.2 - Funding Sources for General Fund Services Capital Expenditure**

HRA	2020/21 Actual	2021/22 Forecast	2022/23 Budget	2023/24 Budget	2024/25 Budget	2025/26 Budget
Grants	6,361	10,574	9,137	33,584	39,398	56,218
Asset Sales	36,674	12,670	6,444	18,487	89,349	278,580
Capital Funded from Current Revenue	-	-	18,300	18,300	10,800	10,800
Loans Fund Advances	-1,579	38,736	87,938	104,216	127,158	167,115
<b>Total</b>	<b>41,456</b>	<b>61,980</b>	<b>121,819</b>	<b>174,587</b>	<b>266,705</b>	<b>512,713</b>

**Table A1.3 - Funding Sources for HRA Capital Expenditure**

<b>Capital Funding v. External Debt</b>	<b>2020/21</b>	<b>2021/22</b>	<b>2022/23</b>	<b>2023/24</b>	<b>2024/25</b>	<b>2025/26</b>
	<b>Outturn</b>	<b>Forecast</b>	<b>Estimate</b>	<b>Estimate</b>	<b>Estimate</b>	<b>Estimate</b>
	<b>£'000</b>	<b>£'000</b>	<b>£'000</b>	<b>£'000</b>	<b>£'000</b>	<b>£'000</b>
Debt b/fd	1,336,171	1,347,045	1,481,374	1,426,535	1,382,150	1,338,522
Cumulative Capital Expenditure b/fd	1,374,600	1,456,649	1,627,054	1,766,018	1,946,464	2,167,873
Over/underborrowed b/fd	-38,428	-109,603	-145,680	-339,483	-564,314	-829,351
GF Capital Financed by borrowing	78,588	145,004	68,447	76,238	107,149	93,716
Tram Capital Financed by borrowing	52,704	69,592	42,011	15,090	0	0
Lending to LLPs	19,313	6,995	28,006	62,413	70,500	41,793
HRA Capital Financed by borrowing	-1,579	38,736	87,938	104,216	127,158	167,115
less scheduled repayments by GF	-42,329	-39,572	-45,299	-47,660	-50,961	-55,253
less scheduled repayments by Tram	-1	0	0	-2,478	-5,073	-5,193
less scheduled repayments by LLPs	-6,973	-32,438	-24,156	-9,316	-9,332	-706
less scheduled repayments by HRA	-17,130	-17,356	-17,394	-17,434	-17,475	-17,519
less scheduled repayments by Joint Boards	-544	-556	-589	-623	-557	-383
<b>Underlying Need to Borrow</b>	<b>82,049</b>	<b>170,405</b>	<b>138,964</b>	<b>180,446</b>	<b>221,409</b>	<b>223,570</b>
plus total maturing debt	<b>59,126</b>	<b>53,935</b>	<b>54,839</b>	<b>44,385</b>	<b>43,628</b>	<b>67,521</b>
<b>Total Borrowing Requirement</b>	<b>141,175</b>	<b>224,341</b>	<b>193,803</b>	<b>224,831</b>	<b>265,037</b>	<b>291,091</b>
<b>Cumulative Borrowing Requirement</b>		<b>224,341</b>	<b>418,144</b>	<b>642,974</b>	<b>908,012</b>	<b>1,199,103</b>
Committed Market Borrowing	70,000	188,264				
Planned PWLB or short borrowing for year						
<b>Debt at end of the year</b>	<b>1,347,045</b>	<b>1,481,374</b>	<b>1,426,535</b>	<b>1,382,150</b>	<b>1,338,522</b>	<b>1,271,001</b>
<b>Cumulative Capital Expenditure</b>	<b>1,456,649</b>	<b>1,627,054</b>	<b>1,766,018</b>	<b>1,946,464</b>	<b>2,167,873</b>	<b>2,391,444</b>
<b>Cumulative Over/Under Borrowed</b>	<b>-109,603</b>	<b>-145,680</b>	<b>-339,483</b>	<b>-564,314</b>	<b>-829,351</b>	<b>-1,120,443</b>

**Table A1.4 - Capital Funding v. External Debt**

## Economic and Market Outlook

### Overview

Coronavirus will continue to be the major influence on the UK economy together with high inflation, higher interest rates and the effect of Brexit in 2022/23. The emergence of Omicron variant at the end of 2021 increased uncertainty. The more transmissible variant prompted lockdown fears and Governments encouraged restricting contacts but stopped as far as going for a full lockdown. There was a massive push to vaccinate all eligible before the end of the calendar year, this proved successful and although record number of positive COVID-19 tests were being recorded, this hasn't so far led to the proportionate increase in deaths, although any death as a result of COVID-19 is one too many.

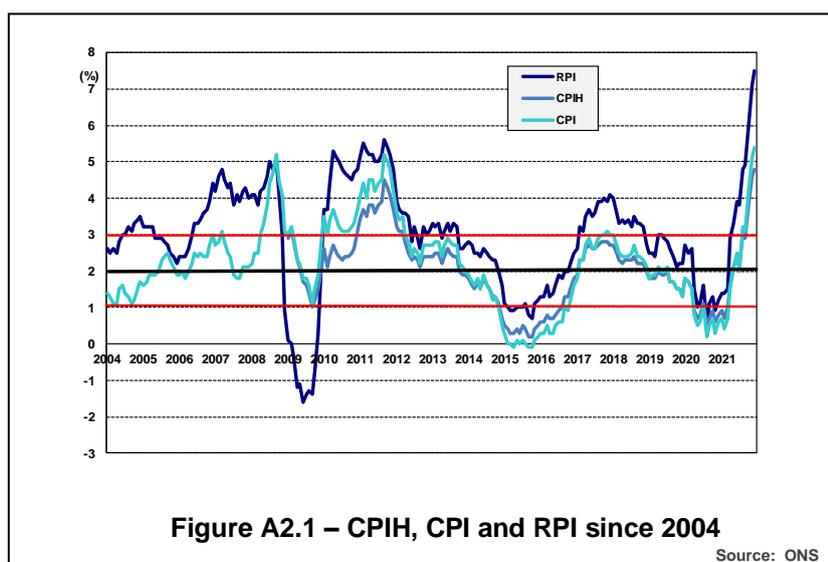
### World Economy

In the US the Federal Reserve Open Market Committee (FOMC) has maintained its current rate of 0-0.25 since March 2020 but inflationary pressures may see increases in interest rates and an end to the asset purchase programme with three increases expected by the end of 2022. In the 3rd quarter of 2021 the US economy grew by 2.3% following a strong 6.7% in the previous three months.

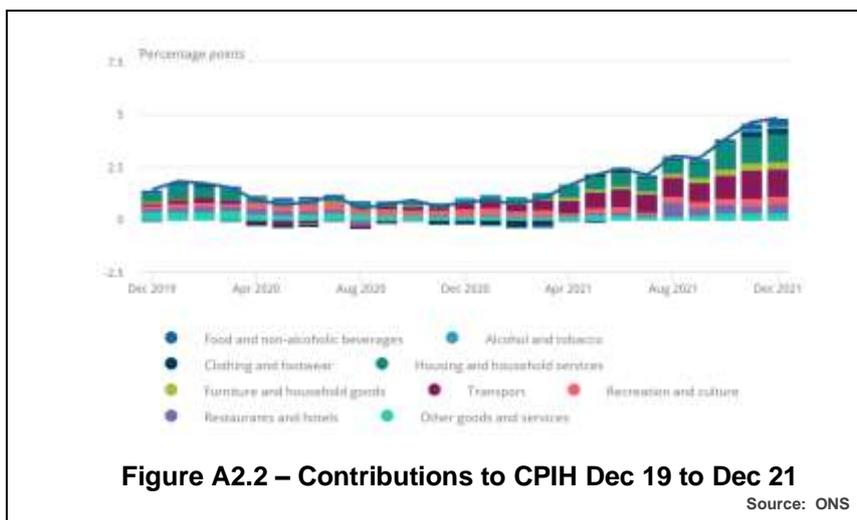
Inflation in the Eurozone is expected to increase to a record high of 5.0% in December from 4.9% in November. Energy costs would be the biggest contributor to the increase in inflation. Core index which excludes energy, food, alcohol and tobacco increased 2.6% year on year. Growth in the Eurozone economy was 2.2% in quarter 3 2021, following the same increase the previous quarter.

### UK Inflation Outlook

Figure A2.1 below shows CPI (Consumer Price Index) and RPI since March 2004 and CPIH (CPI including owner occupier housing costs), which was reinstated as a national statistic in July 2017, since 2009.



The Government's preferred measure of inflation, CPI was 5.4% year on year in December 2021, increasing from 5.1% in November and well above the Bank of England's target rate. CPIH (Consumer Prices Index including owner occupiers' housing costs) was 4.8% in the 12 months to December, up from 4.6% in November. The main contributor to the rise in CPIH came from transport, including motor fuels and second-hand cars, and housing and household services. Figure A2.2 shows the contributions to CPIH from December 2019 to December 2021, this clearly shows the increases in transport and housing and household services.



## UK Interest Rate Outlook

The Bank of England's Monetary Policy Committee (MPC) increased UK Bank Rate from 0.10% to 0.25% at their December 2020 meeting and to 0.50% at their February meeting while maintaining QE at £895bn.

Concerns for the medium term outlook for inflation was one of the key reasons behind locking out interest rate risk over the last three years with the Council borrowing almost half a billion in debt. However, the inflation has come faster and is higher than had been anticipated. The MPC have started to increase rates and it is likely that they will continue to do so. However, in previous occasions when there have been temporary increases in inflation, the MPC have looked through the data as they felt the effect was transitory, and they didn't raise interest rates as much as might have been expected. The Governor of the Bank has told MPs that he was concerned inflation pressures might prove longer-lasting than previously forecast. He also warned that price pressures could be less transitory than first assumed. There are some concerns that the workforce demographics have been made worse by the effects of COVID with a significant number of people becoming "economically inactive". All of this has already had an effect on longer term interest rates, with the 10 Year Gilt Yield rising from 0.08% in August 2020 to 1.53% in February 2022.

## Treasury Management – Debt Management Strategy

### Overview

The overall objectives of the Council's Strategy for Debt Management are to:

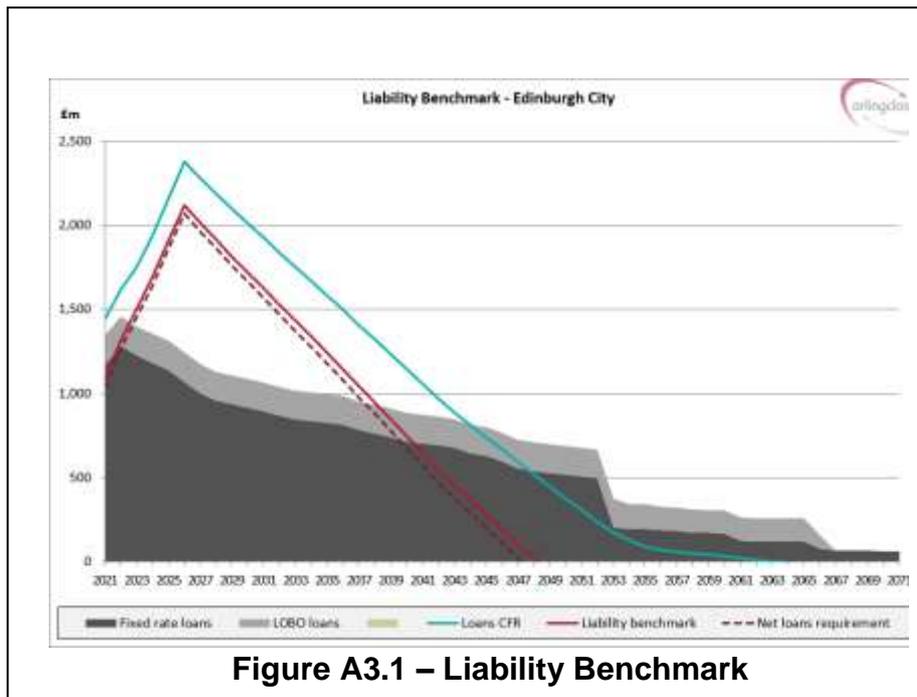
- forecast average future interest rates and borrow accordingly;
- secure new funding at the lowest cost in a manner that is sustainable in the medium term;
- ensure that the Council's interest rate risk is managed appropriately;
- ensure smooth debt profile with a spread of maturities; and
- reschedule debt to take advantage of interest rates.

### Loans Fund Borrowing Requirement

Table A1.1 in Appendix 1 shows the forecast capital expenditure for both the General Fund (GF) Services and the Housing Revenue Account (HRA) for the current and next 4 years. This shows that GF capital expenditure is anticipated to be £1.357bn, and the HRA £1.137bn, giving a total of £2.495bn over the 5 years.

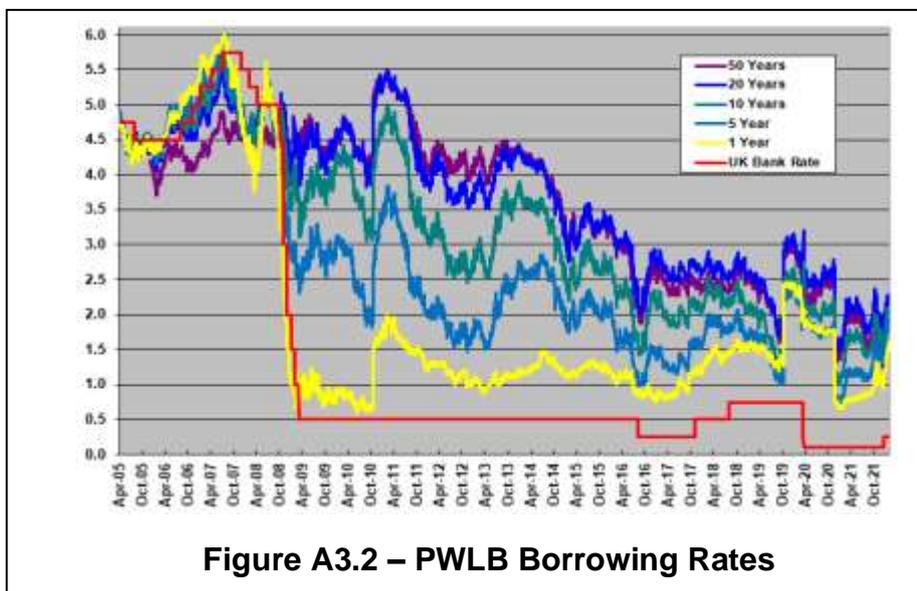
Tables A1.2 and A1.3 show how it is anticipated that the Capital Expenditure in Table A1.1 will be funded. Of the £2.495bn, £827m for the GF and £525m for the HRA will be funded by new capital advances from the Loans Fund. Table A1.4 in Appendix 1 shows that the Council's underlying need to borrow (shown as Cumulative Capital Expenditure) is projected to increase from £1.457bn at the start of the current financial year to £2.391bn at 31 March 2026.

The Cumulative Borrowing Requirement shows that if the Council were to fully fund its Capital Financing Requirement it would need to borrow £1.199bn over the next 5 years. However, £188m of this has already been borrowed in 2021/22. Figure A3.1 below shows the Council's Liability benchmark which includes projected borrowing up to 2031. This indicates how much the Council would need to borrow if the Capital projections prove to be accurate. The Council therefore have a substantial borrowing requirement and hence interest rate risk.



### Debt Management Strategy

Figure A3.2 below shows PWLB Maturity Borrowing Rates from April 2005 to January 2022.



As previously reported, the Council’s strategy changed from one where interest rate risk was manufactured to one where interest rate risk was locked out. The Council took on no new borrowing (other than interest free loans from Salix) from 2012 to 2019 as the view on interest rates was that they would continue to fall. Further as noted in the Mid Year report, there was a significant duration mismatch between the period of capital advances and the

Finance and Resources Committee – 3 March 2022

external borrowing taken out in the late 2000s. This borrowing, particularly for the purchase of Waverley Court was allowed to mature and not re-financed until recently. However, since 2019 we have taken the view that interest rates have bottomed out and any market dip was an opportunity to lock out historically low rates, managing packets of interest rate risk where we knew there was certainty of capital expenditure. Over the last three years, the Council has borrowed £497m at an average interest rate of 2.09%. The Council still has a substantial borrowing requirement over the next 5 years which gives the Council a significant financing risk. We warned in the 2021/22 strategy that there was a substantial level of borrowing which the Council may have to undertake in a rising interest rate environment. While the £188m borrowed in 2021/22 has mitigated this risk, there is still a large quantum of borrowing to be secured. Figure 5.2 shows the elevated levels of cash which the Council still has and it is a difficult balancing act to incur a cost of carry on additional borrowing which the Council doesn't need at present against a background of delayed capital expenditure and increasing interest rates.

It is intended to continue to lock out PWLB borrowing as the certainty of capital expenditure becomes clear. Forward starting options as an alternative to PWLB will also be considered to manage the risks.

The strategy for the coming year is therefore to:

- continue to reduce investment balances to temporarily fund capital expenditure;
- seek alternative sources of funds to the PWLB; and
- continue to lock out the risk on projects when the timing of capital expenditure becomes certain and interest rates are appropriate.

### Loans Fund Repayment Policy

The Council operates a consolidated loans fund under the terms of the Local Authority (Capital Finance and Accounting) (Scotland) Regulations 2016. Capital payments made by services are financed by capital advances from the loans fund. The Regulations require the Council to have a policy for the prudent repayment to the loans fund of the capital advances. The 2016 guidance sets out four options for the calculation of the repayment of loans fund advances, which are:

**Option 1 – Statutory Method** – this method allows repayments to be made as if the previous Schedule 3 to the 1975 Local Government (Scotland) Act was still in force but will no longer be available as an option after March 2021;

**Option 2 – Depreciation Method** – a complex method that links the calculated repayment to the depreciation charged each year and movement in the value of the asset;

**Option 3 – Asset Life Method** – a simpler alternative to the depreciation method, either on an equal instalment basis or on an annuity basis; or

**Option 4 – Funding/Income Profile Method** – repayments calculated by assessing future income receivable from the use of the asset, if the asset created generates income.

The guidance indicates that these four options are those likely to be most relevant for the majority of local authorities for loans fund advances made for the authority's own capital expenditure. Other approaches are not ruled out but must be considered by the local authority to be a prudent repayment.

As part of the 2019/20 budget process the Council received a report on the review carried out on the loans fund. The report recommended changes in the method of calculating loans fund repayments for current and historical capital advances. Those changes mean that the repayments for both historical and new capital advances (with the exception of those detailed below) will be calculated using option 3 – the Asset Life method.

For capital advances relating to loans to the Edinburgh Living LLPs and capital advances for the "Trams to Newhaven" project, all advances from the loans fund in the current year have a repayment profile set out using Option 4 – the funding/income method and these capital advances will be repaid using an annuity structure with fixed interest rate and principal repayments.

The business cases brought forward for other projects involving major capital expenditure funded by borrowing will consider the appropriate repayment method depending on the structure of the business case.

The Council operates the loans fund to manage historic debt and the balance therefore represents historic borrowing for capital spend.

It is noted that there is currently a review of Capital Accounting in Scottish Local Authorities being undertaken at the request of the Scottish Government.

## Treasury Management – Annual Investment Strategy

In line with CIPFA's Code of Practice, the overall objectives of the Council's Strategy for Investment Management are to:

- ensure the security of funds invested;
- ensure that the Council has sufficient liquid funds to cover its expenditure commitments; and
- pursue optimum investment return within the above two objectives.

The Council's cash balances are pooled and invested via the Treasury Cash Fund subject to the limits set out in the Cash Fund Treasury Management Policy Statement. The Cash Fund's Investment Strategy continues to be based around the security of the investments. Figure A5.1 below shows the distribution of Cash Fund deposits since inception.

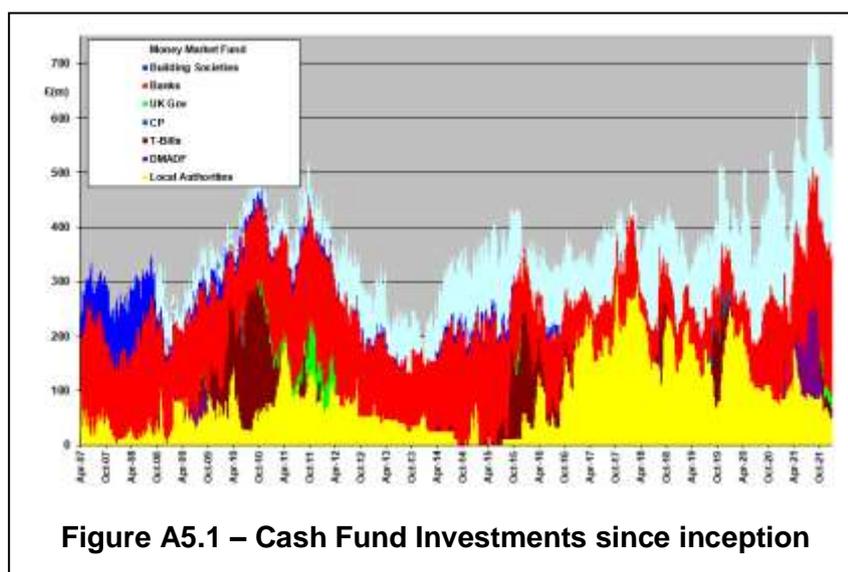
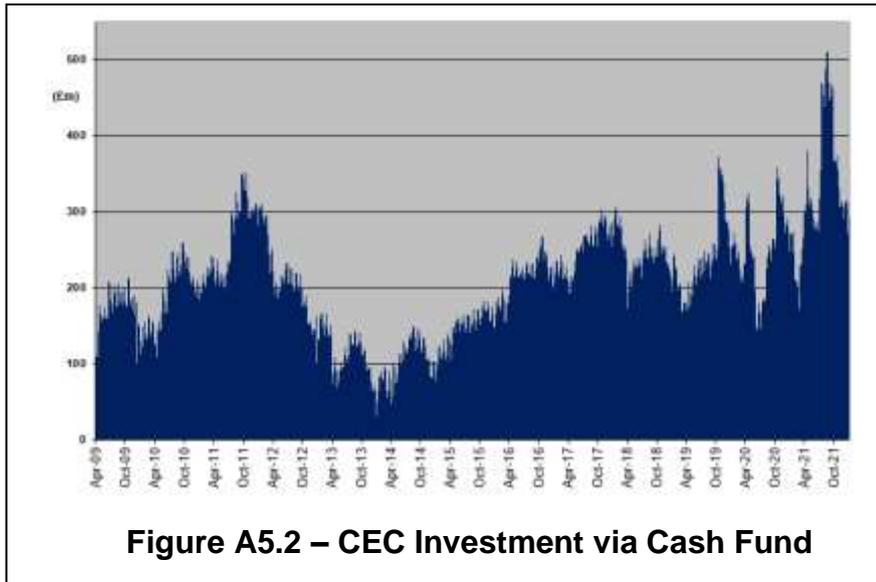


Figure A5.1 shows the split of investments since the inception of the cash fund.

Figure A5.2 below shows the level of Council investments via the cash fund. The large spike during the financial year was a combination of a Scottish Government Grant for early learning and childcare services and PWLB borrowing. There was a large reduction in balances towards the end of September when payments in respect of the new St James' Quarter were made. Opportunities were taken to lock out some Local Authority deposits, DMADF and a UK Gilt was purchased at rates higher than on offer with Banks and Money Market Funds and the average weighted life of the fund was 28 days towards the end of the calendar year.



**Figure A5.2 – CEC Investment via Cash Fund**

The UK Bank Rate has been increased twice between December 2021 and February 2022 with further increases to come. However, UK banks are awash with cash and have little appetite to take deposits. One leading UK bank recently gave notice to the Council that they were dropping the interest rate on the Council's deposits from Base Rate – 9bps (i.e. 0.41%) to an absolute interest rate of 0.01%

It is intended to continue the current investment strategy centred around the security of the investments, taking advantage of longer rates where appropriate. We will continue to explore any opportunities in the short Gilt and Treasury Bill markets.

Investment will continue to be made via the Treasury Cash Fund arrangement. Appendix 8 contains the Treasury Management Policy Statement for the Treasury Cash Fund which details the investment and counterparty limits for the Fund.

## Appendix 6

### Debt Maturity Profile (January 2022)

#### Market Debt (non LOBO)

Start Date	Loan Type	Maturity Date	Principal Outstanding £	Interest Rate %	Annual Interest £
08/10/2020	A	08/10/2045	58,272,841.48	2.613	1,727,158.52
30/06/2005	M	30/06/2065	5,000,000.00	4.4	220,000.00
07/07/2005	M	07/07/2065	5,000,000.00	4.4	220,000.00
21/12/2005	M	21/12/2065	5,000,000.00	4.99	249,500.00
28/12/2005	M	24/12/2065	12,500,000.00	4.99	623,750.00
14/03/2006	M	15/03/2066	15,000,000.00	5	750,000.00
18/08/2006	M	18/08/2066	10,000,000.00	5.25	525,000.00
01/02/2008	M	01/02/2078	10,000,000.00	3.95	395,000.00
			120,772,841.48		

#### Market Debt (LOBO)

Start Date	Loan Type	Maturity Date	Principal Outstanding £	Interest Rate %	Annual Interest £
12/11/1998	M	13/11/2028	3,000,000.00	4.75	142,500.00
15/12/2003	M	15/12/2053	10,000,000.00	5.25	525,000.00
18/02/2004	M	18/02/2054	10,000,000.00	4.54	454,000.00
28/04/2005	M	28/04/2055	12,900,000.00	4.75	612,750.00
01/07/2005	M	01/07/2065	10,000,000.00	3.86	386,000.00
24/08/2005	M	24/08/2065	5,000,000.00	4.4	220,000.00
07/09/2005	M	07/09/2065	10,000,000.00	4.99	499,000.00
13/09/2005	M	14/09/2065	5,000,000.00	3.95	197,500.00
03/10/2005	M	05/10/2065	5,000,000.00	4.375	218,750.00
23/12/2005	M	23/12/2065	10,000,000.00	4.75	475,000.00
06/03/2006	M	04/03/2066	5,000,000.00	4.625	231,250.00
17/03/2006	M	17/03/2066	10,000,000.00	5.25	525,000.00
03/04/2006	M	01/04/2066	10,000,000.00	4.875	487,500.00
03/04/2006	M	01/04/2066	10,000,000.00	4.875	487,500.00
03/04/2006	M	01/04/2066	10,000,000.00	4.875	487,500.00
07/04/2006	M	07/04/2066	10,000,000.00	4.75	475,000.00
05/06/2006	M	07/06/2066	20,000,000.00	5.25	1,050,000.00
05/06/2006	M	07/06/2066	16,500,000.00	5.25	866,250.00
			172,400,000.00		

<b>PWLB</b>					
<b>Start Date</b>	<b>Loan Type</b>	<b>Maturity Date</b>	<b>Principal Outstanding £</b>	<b>Interest Rate %</b>	<b>Annual Interest £</b>
23/04/2009	M	23/04/2022	5,000,000.00	3.76	94,000.00
12/06/1995	M	15/05/2022	10,200,000.00	8	408,000.00
14/06/2010	M	14/06/2022	10,000,000.00	3.95	197,500.00
31/03/1995	M	25/09/2022	6,206,000.00	8.625	535,267.50
16/02/1995	M	03/02/2023	2,997,451.21	8.625	258,530.17
24/04/1995	M	25/03/2023	10,000,000.00	8.5	850,000.00
05/12/1995	M	15/05/2023	5,200,000.00	8	416,000.00
20/09/1993	M	14/09/2023	2,997,451.21	7.875	236,049.28
20/09/1993	M	14/09/2023	584,502.98	7.875	46,029.61
08/05/1996	M	25/09/2023	10,000,000.00	8.375	837,500.00
13/10/2009	M	13/10/2023	5,000,000.00	3.87	193,500.00
05/12/1995	M	15/11/2023	10,000,000.00	8	800,000.00
10/05/2010	M	10/05/2024	10,000,000.00	4.32	432,000.00
28/09/1995	M	28/09/2024	2,895,506.10	8.25	238,879.25
14/05/2012	M	14/11/2024	10,000,000.00	3.36	336,000.00
14/12/2009	A	14/12/2024	2,457,029.78	3.66	761,370.01
17/10/1996	M	25/03/2025	10,000,000.00	7.875	787,500.00
10/05/2010	M	10/05/2025	5,000,000.00	4.37	218,500.00
16/11/2012	M	16/05/2025	20,000,000.00	2.88	576,000.00
13/02/1997	M	18/05/2025	10,000,000.00	7.375	737,500.00
20/02/1997	M	15/11/2025	20,000,000.00	7.375	1,475,000.00
01/12/2009	A	01/12/2025	4,596,145.15	3.64	1,049,095.80
21/12/1995	M	21/12/2025	2,397,960.97	7.875	188,839.43
21/05/1997	M	15/05/2026	10,000,000.00	7.125	712,500.00
28/05/1997	M	15/05/2026	10,000,000.00	7.25	725,000.00
29/08/1997	M	15/11/2026	5,000,000.00	7	350,000.00
24/06/1997	M	15/11/2026	5,328,077.00	7.125	379,625.49
07/08/1997	M	15/11/2026	15,000,000.00	6.875	1,031,250.00
13/10/1997	M	25/03/2027	10,000,000.00	6.375	637,500.00
22/10/1997	M	25/03/2027	5,000,000.00	6.5	325,000.00
13/11/1997	M	15/05/2027	3,649,966.00	6.5	237,247.79
17/11/1997	M	15/05/2027	5,000,000.00	6.5	325,000.00
13/12/2012	M	13/06/2027	20,000,000.00	3.18	636,000.00
12/03/1998	M	15/11/2027	8,677,693.00	5.875	509,814.46
06/09/2010	M	06/09/2028	10,000,000.00	3.85	385,000.00
14/07/2011	M	14/07/2029	10,000,000.00	4.9	490,000.00
14/07/1950	E	03/03/2030	2,148.44	3	252.82
14/07/2011	M	14/07/2030	10,000,000.00	4.93	493,000.00
15/06/1951	E	15/05/2031	2,226.31	3	234.38
06/09/2010	M	06/09/2031	20,000,000.00	3.95	790,000.00
15/12/2011	M	15/06/2032	10,000,000.00	3.98	398,000.00
15/09/2011	M	15/09/2036	10,000,000.00	4.47	447,000.00
22/09/2011	M	22/09/2036	10,000,000.00	4.49	449,000.00

10/12/2007	M	10/12/2037	10,000,000.00	4.49	449,000.00
08/09/2011	M	08/09/2038	10,000,000.00	4.67	467,000.00
15/09/2011	M	15/09/2039	10,000,000.00	4.52	452,000.00
06/10/2011	M	06/10/2043	20,000,000.00	4.35	870,000.00
09/08/2011	M	09/02/2046	20,000,000.00	4.8	960,000.00
23/01/2006	M	23/07/2046	10,000,000.00	3.7	370,000.00
23/01/2006	M	23/07/2046	10,000,000.00	3.7	370,000.00
19/05/2006	M	19/11/2046	10,000,000.00	4.25	425,000.00
07/01/2008	M	07/01/2048	5,000,000.00	4.4	220,000.00
24/03/2020	A	24/03/2050	14,411,623.40	1.64	393,850.54
26/03/2020	A	26/03/2050	4,799,323.64	1.49	134,280.12
26/03/2021	A	26/03/2051	9,872,561.00	1.75	255,993.09
12/07/2021	A	12/07/2051	39,492,672.93	1.78	1,019,169.35
27/01/2006	M	27/07/2051	1,250,000.00	3.7	46,250.00
16/01/2007	M	16/07/2052	40,000,000.00	4.25	1,700,000.00
30/01/2007	M	30/07/2052	10,000,000.00	4.35	435,000.00
13/02/2007	M	13/08/2052	20,000,000.00	4.35	870,000.00
20/02/2007	M	20/08/2052	70,000,000.00	4.35	3,045,000.00
22/02/2007	M	22/08/2052	50,000,000.00	4.35	2,175,000.00
08/03/2007	M	08/09/2052	5,000,000.00	4.25	212,500.00
30/05/2007	M	30/11/2052	10,000,000.00	4.6	460,000.00
11/06/2007	M	11/12/2052	15,000,000.00	4.7	705,000.00
12/06/2007	M	12/12/2052	25,000,000.00	4.75	1,187,500.00
05/07/2007	M	05/01/2053	12,000,000.00	4.8	576,000.00
25/07/2007	M	25/01/2053	5,000,000.00	4.65	232,500.00
10/08/2007	M	10/02/2053	5,000,000.00	4.55	227,500.00
24/08/2007	M	24/02/2053	7,500,000.00	4.5	337,500.00
13/09/2007	M	13/03/2053	5,000,000.00	4.5	225,000.00
14/10/2019	A	10/04/2053	105,828,884.87	2.69	2,170,653.01
12/10/2007	M	12/04/2053	5,000,000.00	4.6	230,000.00
01/07/2021	A	01/07/2053	49,436,552.38	1.98	1,132,473.37
05/11/2007	M	05/05/2057	5,000,000.00	4.6	230,000.00
15/08/2008	M	15/02/2058	5,000,000.00	4.39	219,500.00
25/01/2019	A	25/01/2059	2,634,821.72	2.65	40,658.17
11/06/2019	A	11/06/2059	1,233,043.54	2.23	20,850.30
01/10/2019	A	01/10/2059	1,296,172.61	1.74	23,897.42
02/10/2019	A	02/10/2059	38,607,063.32	1.8	702,708.35
05/11/2019	A	05/11/2059	6,950,202.78	2.96	97,962.90
28/11/2019	A	28/11/2059	1,271,596.52	3.03	17,641.05
02/12/2019	A	02/12/2059	2,737,548.31	3.03	37,978.40
20/01/2020	A	20/01/2060	1,929,909.74	1.77	35,353.91
20/01/2020	A	20/01/2060	445,956.16	2.97	6,271.52
04/10/2019	M	04/04/2060	40,000,000.00	1.69	676,000.00
07/12/2021	A	07/12/2060	19,099,634.00	1.8	341,428.39
02/12/2011	M	02/12/2061	5,000,000.00	3.98	199,000.00
07/12/2021	A	07/12/2061	4,164,448.00	1.79	72,016.36
26/03/2020	M	26/03/2070	10,000,000.00	1.29	129,000.00

12/07/2021	M	12/07/2071	50,000,000.00	1.74	870,000.00
23/12/2021	M	23/12/2071	25,000,000.00	1.45	362,500.00
			1,188,154,173.07		

**SPECIAL**

<b>Start Date</b>	<b>Loan Type</b>	<b>Maturity Date</b>	<b>Principal Outstanding</b> £	<b>Interest Rate</b> %	<b>Annual Interest</b> £
31/03/2015	E	01/04/2023	270,434.61	0	0
22/09/2015	E	01/10/2023	87,919.88	0	0
29/03/2019	E	01/04/2029	104,983.95	0	0
			463,338.44		

## PRUDENTIAL INDICATORS

## Indicator 1 - Estimate of Capital Expenditure

The actual capital expenditure that was incurred in 2020/21 and the estimates of capital expenditure to be incurred for the current and future years that are recommended for approval are:

	Capital Expenditure - General Services					
	2020/21 Actual £000	2021/22 Forecast £000	2022/23 Estimate £000	2023/24 Estimate £000	2024/25 Estimate £000	2025/26 Estimate £000
<b>Rolled Forward Capital Investment Programme</b>						
Education and Children's Services	87,439	76,579	35,338	71,215	103,555	72,646
Place	131,292	165,356	121,577	107,975	76,803	75,726
Place - Lending	19,313	6,995	28,006	62,413	70,500	41,793
Place - Trams to Newhaven	53,071	69,592	42,011	15,090	0	0
Place - Asset Management Works	14,517	22,446	27,392	26,441	33,677	31,484
Corporate Services	478	1,364	4,059	1,091	1,597	669
Edinburgh Health and Social Care Partnership	0	284	0	0	0	0
General (Slippage) / Acceleration in Programme	0	0	-21,694	-18,660	-5,573	4,574
<b>Total General Services Capital Expenditure</b>	<b>306,110</b>	<b>342,616</b>	<b>236,689</b>	<b>265,565</b>	<b>280,559</b>	<b>226,892</b>

The Place - Trams to Newhaven figures include capitalised interest following a change in accounting policy approved by Finance and Resources Committee on 21 January 2021. Note that the 2022-2026 Capital Investment Programme includes slippage / acceleration brought forward based on projected capital expenditure reported at the month eight stage.

	2020/21 Actual £000	2021/22 Forecast £000	2022/23 Estimate £000	2023/24 Estimate £000	2024/25 Estimate £000	2025/26 Estimate £000
<b>Rolled Forward Capital Investment Programme</b>						
Housing Revenue Account	41,456	61,980	121,819	174,587	266,705	512,713

## Indicator 2 - Ratio of Financing Costs to Net Revenue Stream

Estimates of the ratio of financing costs to net revenue stream for the current and future years and the actual figures for 2020/21 are:

	Ratio of Financing Costs to Net Revenue Stream					
	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26
	Actual	Forecast	Estimate	Estimate	Estimate	Estimate
	%	%	%	%	%	%
General Services	6.8%	6.8%	7.8%	7.9%	8.0%	8.0%
Housing Revenue Account (HRA)	32.9%	32.7%	35.7%	37.7%	40.5%	44.2%

Note: Figures for 2023/24 onwards are indicative at this stage as the Council has not set a General Services or HRA budget for these years. The figures for General Services are based on the current long term financial plan. HRA figures are based on the business plan which was reported to Finance and Resources Committee on 3 February 2022 including the impact of the Councillor proposed rent freeze.

The estimates of financing costs include current commitments and the proposals in this budget.

### Indicator 3 - Capital Financing Requirement

Estimates of the end of year capital financing requirement for the authority for the current and future years and the actual capital financing requirement at 31 March 2021 are:

	Capital Financing Requirement					
	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26
	Actual	Forecast	Estimate	Estimate	Estimate	Estimate
	£m	£m	£m	£m	£m	£m
General Services (including Finance Leases)	1,247	1,413	1,470	1,505	1,549	1,574
Housing Revenue Account (HRA)	376	398	468	555	665	814
NHT LLPs	88	56	32	24	15	15
Edinburgh Living LLPs	38	44	72	134	203	244
<b>Total Capital Financing Requirement</b>	<b>1,749</b>	<b>1,911</b>	<b>2,043</b>	<b>2,217</b>	<b>2,432</b>	<b>2,648</b>

The capital financing requirement measures the authority's underlying need to borrow for a capital purpose. The authority has an integrated treasury management strategy and has adopted the CIPFA Code of Practice for Treasury Management in the Public Services. The Council has, at any point in time, a number of cashflows both positive and negative, and manages its treasury position in terms of its borrowings and investments in accordance with its approved treasury management strategy and practices. In day to day cash management, no distinction can be made between revenue cash and capital cash. External borrowing arises as a consequences of all of the financial transactions of the authority and not simply those arising from capital spending. In contrast, the capital financing requirement reflects the authority's underlying need to borrow for a capital purpose.

The capital financing requirement for the NHT LLPs includes an estimate for repayments of advances noting that exit strategies are still to be finalised.

CIPFA's Prudential Code for Capital Finance in Local Authorities includes the following as a key indicator of prudence.

In order to ensure that over the medium term debt will only be for a capital purpose, the local authority should ensure that debt does not, except in the short term, exceed the total of capital financing requirement in the preceding year plus the estimates of any additional capital financing requirement for the current and next two financial years.

	Gross Debt and the Capital Financing Requirement					
	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26
	Actual	Forecast	Estimate	Estimate	Estimate	Estimate
	£m	£m	£m	£m	£m	£m
Gross Debt	1,347	1,433	1,379	1,335	1,292	1,228
Capital Financing Requirements	1,749	1,911	2,043	2,217	2,432	2,648
<b>(Over) / under limit by:</b>	<b>402</b>	<b>478</b>	<b>664</b>	<b>882</b>	<b>1,140</b>	<b>1,420</b>

The authority does not currently envisage borrowing in excess of its capital financing requirement over the next few years. This takes into account current commitments, existing plans and assumptions around cash balances and the proposals in this budget. The figures do not include any expenditure and associated funding requirements, other than projects specifically approved by Council, for the Local Development Plan (LDP) or City Deal.

The introduction of IFRS 16 - Leases within the Accounts could have a significant impact on the balance sheet. Implementation was due from 1 April 2020 but has been pushed back to 1 April 2022. This will subsequently have an impact on the Capital Financing Requirement (CFR) from the 2022/23 financial year. Therefore, it should be expected to see an increase in the CFR in future years. This will similarly have an impact on the authorised limit and operational boundary for external debt but the full impact is yet to be fully understood within these assumptions. It should also be noted at the time of writing there was a further consultation being undertaken on a potential further delay to implementation.

#### Indicator 4 - Authorised Limit for External Debt

The authorised limit should reflect a level of borrowing which, while not desired, could be afforded, but may not be sustainable. "Credit Arrangements" as defined by Financial Regulations, has been used to calculate the authorised and operational limits requiring both the short and long term liabilities relating to finance leases and PFI assets to be considered. In respect of its external debt, it is recommended that Council approves the following authorised limits for its total external debt gross of investments for the next four financial years. These limits separately identify borrowing under credit arrangements including finance leases and PFI assets. Council is asked to approve these limits and to delegate authority to the Service Director - Finance and Procurement, within the total limit for any individual year, to effect movement between the separately agreed limits for borrowing and credit arrangements, in accordance with option appraisal and best value for money for the authority. Any such changes made will be reported to the Council at its meeting following the change.

	Authorised Limit for External Debt				
	2021/22	2022/23	2023/24	2024/25	2025/26
	£m	£m	£m	£m	£m
Borrowing	1,644	1,980	2,350	2,796	3,247
Credit Arrangements (including leases)	294	286	279	272	264
<b>Authorised Limit for External Debt</b>	<b>1,938</b>	<b>2,266</b>	<b>2,629</b>	<b>3,068</b>	<b>3,511</b>

These authorised limits are consistent with the authority's current commitments, existing plans and the proposals in this budget for capital expenditure and financing, and with its approved treasury management policy statement and practices. They are based on the estimate of most likely (but not worst case) scenario with sufficient headroom to allow for operational treasury management. Risk analysis and risk management strategies have been taken into account, as have plans for capital expenditure, estimates of the capital financing requirement and estimates of cashflow requirements for all purposes.

### Indicator 5 - Operational Boundary for External Debt

The Council is also asked to approve the following operational boundary for external debt for the same period. The proposed operational boundary equates to the estimated maximum of external debt. It is based on the same estimates as the authorised limit but reflects directly the estimate of the most likely, prudent but not worst case scenario, without the additional headroom included within the authorised limit to allow for example for unusual cash movements. The operational boundary represents a key management tool for in year monitoring. Within the operational boundary, figures for borrowing and credit arrangements are separately identified. The Council is also asked to delegate authority to the Service Director - Finance and Procurement, within the total operational boundary for any individual year, to effect movement between the separately agreed figures for borrowing and credit arrangements, in a similar fashion to the authorised limit. Any such changes will be reported to the Council at its next meeting following the change.

	<b>Operational Boundary for External Debt</b>				
	<b>2021/22</b>	<b>2022/23</b>	<b>2023/24</b>	<b>2024/25</b>	<b>2025/26</b>
	<b>£m</b>	<b>£m</b>	<b>£m</b>	<b>£m</b>	<b>£m</b>
Borrowing	1,644	1,930	2,300	2,746	3,247
Credit Arrangements (including leases)	294	286	279	272	264
<b>Operational Boundary for External Debt</b>	<b>1,938</b>	<b>2,216</b>	<b>2,579</b>	<b>3,018</b>	<b>3,511</b>

The Council's actual external debt at 31 March 2021 was £1,347m of borrowing (including sums repayable within 12 months).

In taking its decisions on this budget, the Council is asked to note that the estimate of capital expenditure determined for 2021/22 will be the statutory limit determined under section 35(1) of the Local Government (Scotland) Act 2003.

### Indicator 6 - Loans Charges Associated with net Capital Investment expenditure plans

Under the changes to the Prudential Code which came into force in December 2017, the requirement to measure and report on the incremental impact on the Council Tax / rents was removed from the Code. The authority can set its own local indicators to measure the affordability of its capital investment plans. The Service Director - Finance and Procurement considers that Council should be advised of the loans charges cost implications which will result from the spending plans being considered for approval. These cost implications have been included in the Council's Revenue and HRA budgets for 2021/22 and in the longer term financial frameworks.

	Loans Charges Liability				
	2021/22	2022/23	2023/24	2024/25	2025/26
	Actual	Estimate	Estimate	Estimate	Estimate
	£000	£000	£000	£000	£000
Loans Fund Pooled Interest Rate at Indicative 4%					
General Services (excluding On-Lending and Tram to Newhaven) - New Loans Fund Advances					
Loans Fund Advances in year	145,004	68,447	76,238	107,149	93,716
Year 1 - Interest Only	2,940	1,388	1,546	2,173	1,900
Year 2 - Interest and Principal Repayment	8,435	3,982	4,435	6,233	5,451
Housing Revenue Account (HRA) - New Loans Fund Advances					
Loans Fund Advances in year (excluding borrowing for LLP programme *)	38,736	87,938	104,216	127,158	167,115
Year 1 - Interest Only	785	1,783	2,113	2,578	3,389
Year 2 - Interest and Principal Repayment	2,253	5,115	6,062	7,397	9,721

\* The loans charges associated with the borrowing required for the house building programme for onward transferred to the LLPs will be met from the LLPs and does therefore not have a net impact on the HRA or General Services revenue budget. Tram repayments are based on the income model and will commence in 2023/24 when the line to Newhaven becomes operational.

### Consideration of options for the capital programme

In considering its programme for capital investment, Council is required within the Prudential Code to have regard to:

- affordability, e.g. implications for Council Tax or house rents;
- prudence and sustainability, e.g. implications for external borrowing;
- value for money, e.g. option appraisal;
- stewardship of assets, e.g. asset management planning;
- service objectives, e.g. strategic planning for the authority;
- practicality, e.g. achievability of the forward plan.

# The City of Edinburgh Council

## Treasury Cash Fund

### Treasury Management Policy Statement

#### Summary

The Council operates the Treasury Cash Fund on a low risk low return basis for cash investments on behalf of itself, Lothian Pension Fund and other associated organisations. This Policy Statement covers the type of investments which are permitted for monies held with the Cash Fund and should be read in conjunction with the Treasury Policy Statement for the City of Edinburgh Council.

#### Approved Activities

The activity undertaken in the management of cash balances and their investment in cash and near cash instruments. In undertaking this activity, the key objective is the security of the monies invested. Accordingly, the investment types and counterparty limits below represent a prudent attitude towards the instruments with which and the institutions with whom investment will be undertaken.

#### Treasury Management Strategy

The treasury management strategy for the cash fund is to ensure that surplus funds are invested in accordance with the list of approved organisations for investment, minimising the risk to the capital sum and optimising the return on these funds consistent with those risks

#### Permitted Instruments

The Chief Financial Officer may invest monies in accordance with the Council's requirements only by using the following instruments:

- (a) Temporary deposit, Certificate of Deposit, collateralised deposit, structured deposit, commercial paper, floating rate note or Bonds with an approved institution of the Bank of England or with any other approved organisation for investment (see below)
- (b) UK Treasury Bills
- (c) Gilt-edged securities
- (d) Reverse Repurchase Agreements
- (e) Money Market Funds and Bond Funds
- (f) Debt Management Office's Debt Management Agency Deposit Facility

#### Limits on Investment

The approved limits on counterparties and investment types are as follows (where money limits and percentages are stated, the greater of the two should be applied):

- (a) DMO's DMADF, UK Treasury Bills and UK Gilts with no limit
- (b) UK local authorities up to a maximum of £50 million per authority.
- (c) other public bodies up to a maximum of £20 million per organisation.
- (d) The Council's bankers, where not otherwise permitted under (k) below, up to a limit of £20m on an overnight only basis other than when funds are received into the Council's bank account without pre-notification.
- (e) Money Market Funds with no limit in total but with no more than £30 million or 15% of the funds under management with any one Fund.
- (f) Bond Funds with no more than £20 million or 10% of the funds under management.
- (g) Supranational Bonds with a limit of £60 million or 20% of the fund in total.

- (h) financial institutions where the relevant deposits, CDs or Bonds are guaranteed by a sovereign government of AA or above up to a maximum of £60 million or 20 percent of the fund per institution for the duration of the guarantee in addition to the appropriate counterparty limit for the institution.
- (i) Local Authority Collateralised deposits up to a maximum of £30 million or 15 percent of the fund per institution up to a maximum of 5 years in addition to the appropriate counterparty limit for the institution.
- (j) Structured deposits up to a maximum of £20 million or 10 percent of the fund, subject to the appropriate counterparty limits for the institution also being applied.
- (k) financial institutions included on the Bank of England's authorised list under the following criteria:

<b>Credit Rating</b>	<b>Banks Insecured</b>	<b>Banks Secured</b>	<b>B. Socs. Insecured</b>	<b>B. Socs. Secured</b>
AAA	20% or £60m	20% or £60m	20% or £60m	20% or £60m
AA+	15% or £30m	20% or £60m	15% or £30m	20% or £60m
AA	15% or £30m	20% or £60m	15% or £30m	15% or £30m
AA-	15% or £30m	20% or £60m	10% or £20m	15% or £30m
A+	10% or £20m	15% or £30m	10% or £20m	10% or £20m
A	10% or £20m	15% or £30m	10% or £20m	10% or £20m
A-	10% or £20m	15% or £30m	5% or £10m	10% or £20m
BBB+	5% or £10m	5% or £10m	n/a	n/a
None	n/a	n/a	n/a	n/a

The credit ratings quoted in the above table are for the financial institution, instrument or security provided and are the lowest of the relevant long term ratings from the three main Credit ratings agencies, S&P, Moodys and Fitch.

### **Time Limits**

In addition to the monetary limits above, the following maximum time limits will be placed on investments:

<b>Category</b>	<b>Max. Time Limit</b>
20% of Assets Under Management / £60m	5 Years
15% of Assets Under Management / £30m	1 Years
10% of Assets Under Management / £20m	6 months
5% of Assets Under Management / £10m	3 months

In addition to the above limits, no more than 25% of assets under management will have a maturity greater than 1 year.

In considering an investment, consideration is given to a wide range of information, not simply the credit ratings of the institution being considered. This will include financial information on the institution, relevant Credit Default Swaps and equity pricing data, and the general macro-economic, market and sector background. The investment risks and controls to mitigate those risks are outlined to the end of this document.

### **Policy on Delegation**

The Treasury Cash Fund is operated under the Council's Treasury Policy Statement and the delegations are defined in that document.

### **Reporting Arrangements**

This will include, as a minimum, an annual strategy and plan in advance of the year, and an annual report after its close, in the form prescribed in its TMPs. The Service Director – Finance and Procurement will report to the Council as follows:

- (a) A Treasury Strategy prior to the commencement of the financial year.
- (b) A mid-term report during the financial year.
- (c) A Treasury Annual Report as soon as practicable after the end of the financial year.
- (d) Ad hoc reports according to need.

Type of Investment	Treasury Risks	Mitigating Controls
a. Deposits with the Debt Management Account Facility (UK Government) (Very low risk)	This is a deposit with the UK Government and as such counterparty and liquidity risk is very low, and there is no risk to value. Deposits can be between overnight and 6 months.	As this is a UK Government investment the monetary limit is unlimited to allow for a safe haven for investments.
b. UK Treasury Bills (Very Low Risk)	These are marketable securities issued by the UK Government and as such counterparty and liquidity risk is very low, although there is potential risk to value arising from an adverse movement in interest rates unless held to maturity. Maturity at issue is only 1, 3 or 6 months so will be used mainly in the 1 to 3 month period to provide a high level of security but a better return than the DMADF in (a).	As this is a UK Government investment the monetary limit is unlimited to allow for a safe haven for investments.
c. UK Gilts (Very Low Risk)	These are marketable securities issued by the UK Government and as such counterparty and liquidity risk is very low, although there is potential risk to value arising from an adverse movement in interest rates unless held to maturity. There is a risk to capital if the Gilt needed to be sold, so should only be used on a hold to maturity basis as a proxy for a slightly longer maturity Treasury Bill	As this is a UK Government investment the monetary limit is unlimited to allow for a safe haven for investments. Would only be used on a hold to maturity basis at the very short end of the yield curve.
d. Deposits with other local authorities or public bodies (Very low risk)	These are considered quasi UK Government debt and as such counterparty risk is very low, and there is no risk to value.	Little mitigating controls required for local authority deposits, as this is a quasi UK Sovereign Government investment.
e. Money Market Funds (MMFs) (low/medium risk)	Pooled cash investment vehicle which provides short term liquidity.	Funds will generally be used to provide liquidity for the Cash Fund.
f. Bond Funds (low/medium risk)	AAA Rated Pooled cash investment vehicle investing in a range of Government, Financial Institutions and Government Bonds.	Fairly liquid vehicle investing in Bonds with a high average credit rating, will only be used for a relatively small proportion of the fund.
g. Call account deposit accounts with financial institutions (banks and building societies) (Risk is dependent on credit rating)	These tend to be moderately low risk investments, but will exhibit higher risks than the categories (a) to (d) above. Whilst there is no risk to value with these types of investments, liquidity is high and investments can be returned at short notice.  These will be used to provide the primary liquidity source for Cash Management	The counterparty selection criteria approved above restricts lending only to high quality counterparties, measured primarily by credit ratings from Fitch, Moody's and Standard and Pools.  On day to day investment dealing with this criteria will be further strengthened by the use of additional market intelligence.
h. Term deposits with financial institutions (banks and building societies) (Low to medium risk depending on period & credit rating)	The risk on these is determined, but will exhibit higher risks than categories (a) to (d) above. Whilst there is no risk to value with these types of investments, liquidity is low and term deposits can only be broken with the agreement of the counterparty, and penalties may apply.	The counterparty selection criteria approved above restricts lending only to high quality counterparties, measured primarily by credit ratings from Fitch, Moody's and Standard and Pools  On day to day investment dealing with this criteria will be further strengthened by the use of additional market intelligence.
i. Certificates of deposits with financial institutions (risk dependent on credit rating)	These are short dated marketable securities issued by financial institutions and as such counterparty risk is low, but will exhibit higher risks than categories (a) to (d) above. There is risk to value of capital loss arising from selling ahead of maturity if combined with an adverse movement in interest rates. Liquidity risk will normally be low.	The counterparty selection criteria approved above restricts lending only to high quality counterparties, measured primarily by credit ratings from Fitch, Moody's and Standard and Pools.  On day to day investment dealing with this criteria will be further strengthened by the use of additional market intelligence.
j. Structured deposit facilities with banks and building societies (escalating rates, de-escalating rates etc.) (Low to medium risk depending on period & credit rating)	These tend to be medium to low risk investments, but will exhibit higher risks than categories (a) to (d) above. Whilst there is no risk to value with these types of investments, liquidity is very low and investments can only be broken with the agreement of the counterparty (penalties may apply).	The counterparty selection criteria approved above restricts lending only to high quality counterparties, measured primarily by credit ratings from Fitch, Moody's and Standard and Pools.  On day to day investment dealing with this criteria will be further strengthened by the use of additional market intelligence.

<p>k. Bonds (Low to medium risk depending on period &amp; credit rating)</p>	<p>This entails a higher level of risk exposure than gilts and the aim is to achieve a higher rate of return than normally available from gilts. They do have an exposure to movements in market prices of assets held.</p>	<p>The counterparty selection criteria approved above restricts lending only to high quality counterparties, on a hold to maturity basis. Bonds may also carry an explicit Government Guarantee.</p>
<p>l. Floating Rate Notes (Low to medium risk depending on credit rating)</p>	<p>These are Bonds on which the rate of interest is established periodically with reference to short term interest rates.</p>	<p>The counterparty selection criteria approved above restricts lending only to high quality counterparties, measured primarily by credit ratings from Fitch, Moody's and Standard and Poors.  Will be used in an increasing interest rate environment but only for a limited proportion of the portfolio.</p>
<p>m. Commercial Paper (Low to medium risk depending on credit rating)</p>	<p>These are short term promissory notes issued at a discount par. They entail a higher level of risk exposure than gilts and the aim is to achieve a higher rate of return than normally available from gilts. They do have an exposure to movements in market prices of assets held.</p>	<p>The counterparty selection criteria approved above restricts lending only to high quality counterparties, on a hold to maturity basis. They are relatively short maturity.</p>
<p>n. Secured Investments (relatively low risk due to dual recourse)</p>	<p>These include Reverse Purchase Agreements (Repo) and Covered Bonds issued by banks and building societies.</p>	<p>Both Repo and Covered Bonds provide opportunities to lower credit risk by having any exposure supported by an enhanced level of high quality collateral such as Gilts in the case of Repo. The lower credit risk is reflected in the Cash Fund being able to invest larger % or value amounts as shown in the criteria for financial institutions in (k).</p>

## The City of Edinburgh Council

### Treasury Management Policy Statement

#### Summary

The Council has adopted the CIPFA Code of Practice on Treasury Management in the Public Services. As part of the adoption of that code, the Council agreed to create and maintain, as the cornerstones for effective treasury management:

- a Treasury Management Policy Statement (TMPS), stating the policies and objectives of its treasury management activities; and
- suitable Treasury Management Practices (TMPs), setting out the manner in which the organisation will seek to achieve those policies and objectives, and prescribing how it will manage and control those activities.

This document outlines the Council's Treasury Management Policy Statement which provides a framework for the Council's treasury management activities. Any reference in the Treasury Policy Statement to the Chief Financial Officer should be taken to be any other officer to whom the Chief Financial Officer has delegated his powers.

#### Approved Activities

The Council defines its treasury management activities as:

“The management of the Council's investments and cash flows, its banking, money market and capital market transactions; the effective control of the risks associated with those activities; and the pursuit of optimum performance consistent with those risks”.

Subject to any legal restrictions, this definition covers the following activities:

- arranging, administering and managing all capital financing transactions
- approving, arranging and administering all borrowing on behalf of the Council
- cash flow management
- investment of surplus funds
- ensuring adequate banking facilities are in place, negotiating bank charges, and ensuring the optimal use by the Council of banking and associated facilities and services

The Council regards the successful identification, monitoring and control of risk to be the prime criteria by which the effectiveness of its treasury management activities will be measured. Accordingly, the analysis and reporting of treasury management activities will focus on their risk implications for the Council.

The Council also acknowledges that effective treasury management will provide support towards the achievement of its business and service objectives. It is therefore committed to the principles of achieving value for money in treasury management, and to employing suitable performance measurement techniques, within the context of effective risk management.

#### Treasury Management Strategy

The treasury management strategy for the cash fund is to:

- Secure both capital and revenue funding at the lowest cost in the medium term; and
- ensure that surplus funds are invested in accordance with the list of approved organisations for investment, minimising the risk to the capital sum and optimising the return on these funds consistent with those risks

## **Approved Sources of Finance**

Finance will only be raised in accordance with legislation and within this limit the Council has a number of approved methods and sources of raising capital finance. No other instrument other than those listed below may be used

- Bank Overdraft
- Temporary Loans
- Loans from the Public Works Loan Board
- Loans from the European Community institutions
- Long-Term Market Loans
- Bonds
- Stock Issues
- Negotiable Bonds
- Internal (Capital Receipts and Revenue Balances)
- Commercial Paper
- Medium Term Notes
- Finance and Operating Leases
- Deferred Purchase Covenant Agreements
- Government and European Community Capital Grants
- Lottery Monies
- Public and Private Partnership funding initiatives

## **Permitted Instruments**

Where possible the Service Director - Finance and Procurement, the Council's Statutory Section 95 Chief Financial Officer, will manage all of the Council's temporary surplus funds together and invest them using the Council's Treasury Cash Fund. The investment restrictions contained in the Treasury Cash Fund Policy Statement therefore apply to the City of Edinburgh Council's monies.

However small operational balances will need to be retained with the Council's bankers, and in other cases – such as devolved schools – relatively small investment balances may be operated locally. Some allowance for temporary deposits has therefore been made.

In addition, the Council has some non-cash investment types and these are also included in the Policy Statement.

The Service Director – Finance and Procurement, as the Council's Statutory Chief Financial Officer, may invest monies in accordance with the Council's requirements only by using the following instruments:

- (a) Temporary deposit with an approved institution of the Bank of England or with any other approved organisation for investment (see below)
- (b) Money Market Funds
- (c) Debt Management Office's Debt Management Agency Deposit Facility
- (d) Investment Properties
- (e) Loans to Other Organisations
- (f) Investment in share capital of Council Companies and Joint Ventures
- (g) Loans (including mezzanine debt) to / investment in the Loan Stock of Council Companies and LLPs
- (h) Investment in Shared Equity Housing Schemes
- (i) Investment in the Subordinated Debt of projects delivered via the "HubCo" model

## Approved Organisations for Investment

The approved counterparty limits are as follows:

- (a) *The Council's bankers with no limit.*
- (b) *DMO's DMADF with no limit.*
- (c) *AAA Money Market Funds with no limit.*
- (d) *financial institutions on the Bank of England's authorised list where the lowest of their long term rating from the three main Credit ratings agencies, S&P, Moody's and Fitch, equivalent to A- or above up to a maximum of £10 million per institution.*
- (e) *building societies where the lowest of their long term rating from the three main Credit ratings agencies, S&P, Moody's and Fitch, equivalent to A- or above up to a maximum of £5 million per institution.*
- (f) *Subordinated debt of projects delivered via "HubCo" model up to a maximum of £1 million.*

In addition, there is no explicit limit at present for the non-cash investment types. However, it is anticipated that each specific investment of these types would be reported individually to Council and a full list of them will be contained in the Treasury Annual Report.

The investment risks and controls to mitigate those risks are outlined to the end of this document.

### Policy on Delegation

Responsibility for the implementation and regular monitoring of the Council's treasury management policies and practices is retained by the Council.

The Council delegates responsibility for the execution and administration of Treasury Management decisions to the Service Director - Finance and Procurement, as the Statutory Section 95 Chief Financial Officer, who will act in accordance with the organisation's policy statement and TMPs and, if he/she is a CIPFA member, CIPFA's Standard of Professional Practice on Treasury Management.

The Council nominates the Governance, Risk and Best Value Committee to be responsible for the ensuring effective scrutiny of the treasury management strategy and policies.

### Reporting Arrangements

This will include, as a minimum, an annual strategy and plan in advance of the year, and an annual report after its close, in the form prescribed in its TMPs. The Service Director – Finance and Procurement will report to the Council as follows:

- (a) A Treasury Strategy prior to the commencement of the financial year.
- (b) A mid-term report during the financial year
- (c) A Treasury Annual Report as soon as practicable after the end of the financial year.
- (d) Ad hoc reports according to need.

Type of Investment	Treasury Risks	Mitigating Controls
a. Deposits with the Debt Management Account Facility (UK Government) (Very low risk)	This is a deposit with the UK Government and as such counterparty and liquidity risk is very low, and there is no risk to value. Deposits can be between overnight and 6 months.	As this is a UK Government investment the monetary limit is unlimited to allow for a safe haven for investments.
b. Money Market Funds (MMFs) (low/medium risk)	Pooled cash investment vehicle which provides short term liquidity.	Funds will generally be used to provide liquidity for the Cash Fund.
c. Call account deposit accounts with financial institutions (banks and building societies) (Risk is dependent on credit rating)	<p>These tend to be moderately low risk investments, but will exhibit higher risks than the category (a) above. Whilst there is no risk to value with these types of investments, liquidity is high and investments can be returned at short notice.</p> <p>These will be used to provide the primary liquidity source for Cash Management</p>	<p>The counterparty selection criteria approved above restricts lending only to high quality counterparties, measured primarily by credit ratings from Fitch, Moody's and Standard and Pools.</p> <p>On day to day investment dealing with this criteria will be further strengthened by the use of additional market intelligence</p>
d. Term deposits with financial institutions (banks and building societies) (Low to medium risk depending on period & credit rating)	The risk on these is determined, but will exhibit higher risks than category (a) above. Whilst there is no risk to value with these types of investments, liquidity is low and term deposits can only be broken with the agreement of the counterparty, and penalties may apply	<p>The counterparty selection criteria approved above restricts lending only to high quality counterparties, measured primarily by credit ratings from Fitch, Moody's and Standard and Pools</p> <p>On day to day investment dealing with this criteria will be further strengthened by the use of additional market intelligence.</p>
e. Investment properties	These are non-service properties which are being held solely for a longer term rental income stream or capital appreciation. These are highly illiquid assets with high risk to value (the potential for property prices to fall).	Property holding will be re-valued regularly and reported annually with gross and net rental streams.
f. Loans to third parties, including soft loans	These are service investments either at market rates of interest or below market rates (soft loans). These types of investments may exhibit substantial credit risk and are likely to be highly illiquid.	Each third party loan requires Member approval and each application is supported by the service rational behind the loan and the likelihood of partial or full default.
g. Loans to a local authority company or LLP	<p>These are service investments either at market rates of interest or below market rates (soft loans). These types of investments may exhibit significant credit risk and are likely to be highly illiquid.</p> <p>In the case of mezzanine loans, these are specifically to ensure that the LLPs tasked with delivering Council objectives do so within State Aid rules</p>	<p>Each loan to a local authority company requires Member approval and each application is supported by the service rational behind the loan and the likelihood of partial or full default.</p> <p>The Council and Scottish Government (via the SFT) are participants in and party to the governance and controls within the project structure. Strict viability tests to ensure long term financial security are completed before any funds are advanced to the LLP.</p>
h. Shareholdings in a local authority company	These are service investments which may exhibit market risk and are likely to be highly illiquid.	Each equity investment in a local authority company requires Member approval and each application will be supported by the service rational behind the investment and the likelihood of loss.
i. Investment in Shared Equity Schemes	These are service investments which exhibit property market risk and are likely to be highly illiquid, with funds tied up for many years.	Each scheme investment requires Member approval and each decision will be supported by the service rational behind the investment and the likelihood of loss.
j. Investment in the Subordinated Debt of projects delivered via the "Hubco" model	These are investments which are exposed to the success or failure of individual projects and are highly illiquid	The Council and Scottish Government (via the SFT) are participants in and party to the governance and controls within the project structure. As such they are well placed to influence and ensure the successful completion of the project's term

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# The City of Edinburgh Council

10.00am, Thursday, 17 March 2022

## Sustainable Capital Strategy 2022-32 – Annual Report – referral from the Finance and Resources Committee

Executive/routine  
Wards  
Council Commitments

### 1. For Decision/Action

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- 1.1 The Finance and Resources Committee has referred the annual report on the Sustainable Capital Strategy 2022-32 – Annual Report to the City of Edinburgh Council for approval.

**Richard Carr**  
Interim Executive Director of Corporate Services

Contact: Emily Traynor, Assistant Committee Officer  
Legal and Assurance Division, Corporate Services Directorate  
Email: [emily.traynor@edinburgh.gov.uk](mailto:emily.traynor@edinburgh.gov.uk)

# Referral Report

## Sustainable Capital Strategy 2022-32 – Annual Report

### 2. Terms of Referral

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- 2.1 On 3 March 2022, the Finance and Resources Committee considered the Sustainable Capital Strategy 2022-32 – Annual Report. The proposed capital strategy provided a high-level overview of how capital expenditure, capital financing and treasury management activity contributed to the infrastructure and provision of services for the benefit of Edinburgh communities and citizens.
- 2.2 The Finance and Resources Committee agreed:
- 2.2.1 To note the Capital Strategy, as set out in Appendix 1 to the report, and to refer it to full Council for approval.
  - 2.2.2 To refer the report to the Governance, Risk and Best Value Committee ahead of full Council to ensure that there was scrutiny prior to the Local Government Elections in May.
  - 2.2.3 To note that capital expenditure priorities were being considered in line with the Council's priorities and the Council Business Plan.

### 3. Background Reading

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- 3.1 [Finance and Resources Committee – 3 March 2022 - Webcast](#)
- 3.2 Minute of the Finance and Resources Committee – 3 March 2022

### 4. Appendices

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- 4.1 Appendix 1 – report by the Interim Executive Director of Corporate Services

# Finance and Resources Committee

10am, Thursday, 3 March 2022

## Sustainable Capital Strategy 2022-32 – Annual Report

Item number  
Executive/routine  
Wards  
Council Commitments

### 1. Recommendations

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- 1.1 To note the Capital Strategy, as set out in Appendix 1, and refer to full Council for approval;
- 1.2 To refer the report to Governance, Risk and Best Value ahead of full Council to ensure that there is scrutiny prior to the Local Government Elections in May; and
- 1.3 To note that capital expenditure priorities are being considered in line with the Council's priorities and the Council Business Plan.

**Richard Carr**

Interim Executive Director of Corporate Services

Contact: Liam MacDonald, Senior Accountant,

Finance and Procurement Division, Corporate Services Directorate

E-mail: [Liam.MacDonald@edinburgh.gov.uk](mailto:Liam.MacDonald@edinburgh.gov.uk) | Tel: 0131 469 3174

## Sustainable Capital Strategy 2022-32 – Annual Report

### 2. Executive Summary

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- 2.1 This report sets out the proposed capital strategy, which provides a high-level overview of how capital expenditure, capital financing and treasury management activity contribute to the infrastructure and provision of services for the benefit of Edinburgh communities and citizens.

### 3. Background

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- 3.1 Local authorities are required by regulation to have regard to the Prudential Code when carrying out their duties under Part 7 of the Local Government in Scotland Act 2003. The Prudential Code was revised by CIPFA in 2017. A key element of the revised code is that local authorities should have a long-term capital strategy in place that sets out the long-term context in which capital and revenue decisions are made.

#### **Sustainable Capital Budget Strategy 2022-32**

- 3.2 The Sustainable Capital Budget Strategy 2022-32 is a separate report which was presented to Finance and Resources Committee on 3 February 2022. It details priorities for council capital investment over the medium to long-term and sets out a plan on how they could be funded.
- 3.3 At its meeting on 24 February 2022 Council approved the Sustainable Capital Budget Strategy 2022-32. The approved Capital Budget Strategy 2022-32 will deliver a total programme of capital expenditure of £1,459.873m to 2031/32.
- 3.4 The Strategy is expected to come under significant financial pressure as a result of higher tender prices caused by external factors including COVID-19 and Brexit. The extent of the impact is likely to differ between programmes and projects and it is still too early to understand the full cost impact to the Council. Currently it is most notable in the scarcity and cost pressures in various key construction materials, i.e. steel and timber, which is leading to slippage on delivery of projects.
- 3.5 This report sets out the Council's capital strategy and builds upon the capital strategy annual report approved by Council on 4 March 2021.

## 4. Main report

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- 4.1 In order to deliver Council priorities and for the city to grow in a sustainable way, the Council needs to invest in its existing assets as well as creating new ones. The capital strategy gives a high-level overview of how capital expenditure, capital financing and treasury management activity contribute to the provision of local public services. It also provides an overview of how associated risk is managed and the implications for future financial sustainability.
- 4.2 The capital strategy is a high-level document, which brings together a number of other key Council strategies. It should be read in conjunction with the following plans and policies
- [Sustainable Capital Budget Strategy 2022-2032](#)
  - Annual Treasury Management Strategy 2022/23 (on same agenda)
  - [Revenue Budget Framework 2022/27 – progress update](#)
  - [Revenue Budget 2022/23 – Risks and Reserves](#)
  - [Housing Revenue Account \(HRA\) Budget Strategy \(2022-32\)](#)
  - [2050 Edinburgh City Vision](#)
  - [Council Sustainability Programme Short Window Improvement Plan](#)
  - [Local Development Plan](#)
  - [Local Development Plan Action Programme](#)
  - [Corporate Asset Strategy](#)
  - [Property and Asset Management Strategy](#)
  - [Transport Asset Management Plan](#)
  - [Council Emissions Reduction Plan](#)
  - [2030 Climate Strategy and Implementation Plan](#)
- 4.3 In addition to the statutory background, Edinburgh and the Council's role and the Council's Business Plan and Vision which now includes more on environmental sustainability, the capital strategy covers the following areas;
- Capital Expenditure and Financing (the Council's capital expenditure plans, and the corresponding financing requirement);
  - Treasury Management (how the Council keeps sufficient but not excessive cash to meet the Council's spending needs, while managing risks involved);
  - Other investments and long-term liabilities (the Council's non-treasury investments and other liabilities); and

- Knowledge and Skills (the professional skills and knowledge contained within the Council's accounting, treasury and property teams, as supplemented by external advisers).

4.4 The full capital strategy is included in Appendix 1.

4.5 At the Finance and Resources Committee on 3 February 2022, members asked for an update on the Annual Status and Options Report for the Council's bridges and structures. The report itself is a work in progress for the 2021/22 financial year but an update will be available in summer 2022 along with the Capital Outturn report.

## **5. Next Steps**

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5.1 This report will be referred to full Council for approval of the capital strategy. The strategy will be updated on an annual basis, with this being the fourth iteration.

5.2 The prudential indicators within will be reporting to Finance and Resources Committee on a quarterly basis along with the capital monitoring.

## **6. Financial impact**

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6.1 There are no direct financial implications arising from this report. The implications of the expenditure and investment plans contained in the strategy were considered at Finance and Resources Committee on 3 February and subsequently at the Council's budget setting meeting on 24 February 2022.

## **7. Stakeholder/Community Impact**

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7.1 The capital strategy is a high-level document which brings together a number of other Council strategies, each of which is the result of appropriate community engagement.

7.2 Approval of the capital strategy ensures the Council continues to have regard to the Prudential Code when carrying out their duties under Part 7 of the Local Government in Scotland Act 2003.

7.3 There are no sustainability impacts directly arising from this report.

## **8. Background reading/external references**

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8.1 [Local Development Plan Action Programme](#), January 2019

8.2 [Corporate Asset Strategy](#), Corporate Policy and Strategy Committee, 12 May 2015

8.3 [Property and Asset Management Strategy](#), Finance and Resources Committee, September 2015

- 8.4 [Transport Asset Management Plan \(TAMP\)](#), Transport and Environment Committee, 6 December 2018
- 8.5 [Council Business Plan and Budget 2021/26](#), Finance and Resources Committee, 2 February 2021
- 8.6 [Sustainable Capital Budget Strategy 2022-2032](#), Finance and Resources Committee, 2 February 2021
- 8.7 [Revenue Budget Framework 2022/27 – progress update](#), Finance and Resources Committee, 3 February 2022
- 8.8 [Revenue Budget 2022/23 – Risks and Reserves](#), Finance and Resources Committee, 3 February 2022
- 8.9 [Housing Revenue Account \(HRA\) Budget Strategy \(2022-32\)](#), Finance and Resources Committee, 3 February 2022
- 8.10 Treasury Management Strategy 2022-23, Finance and Resources Committee, 3 March 2022

## Appendices

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Appendix 1: Detailed Sustainable Capital Strategy 2022-32

# Appendix 1: Sustainable Capital Strategy 2022-32

## 1. Introduction

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- 1.1 The Sustainable Capital Strategy for City of Edinburgh Council provides a high-level overview of how capital expenditure, capital financing and treasury management activity contribute to the infrastructure and provision of services for the benefit of Edinburgh communities and citizens.
- 1.2 The Strategy takes a long-term view and covers the period from 2022 to 2032.
- 1.3 The three-year Business Plan: [Our Future Council; Our Future City](#) brings together the Council's strategic priorities into a single plan responding to these needs for change and should also be read alongside this strategy and the wider capital and revenue budgets
- 1.4 The [Sustainable Capital Budget Strategy](#) sets out priorities for £1,459.873m of council capital investment, in alignment with the Council Business Plan, over the medium to long-term.
- 1.5 The Housing Revenue Account (HRA) Budget Strategy (2022-32) sets out priorities for £2,934.365m of HRA capital investment based on tenant priorities, service performance and statutory investment requirements
- 1.6 The General Fund's Sustainable Capital Budget Strategy is now funded over the 10-year period. However, if a funding gap in the strategy emerges through failure to deliver revenue savings or project cost pressures increase, then further re-profiling of priorities, reduction in scope of projects or additional revenue savings to fund the borrowing costs to deliver the Capital Budget Strategy will be required ahead of future budget setting to comply with the terms of the Prudential Code. This could potentially mean that later phases of the programme could not be delivered within the ten-year strategy.
- 1.7 The General Fund and HRA Capital Budget Strategies are expected to come under significant financial pressure as a result of higher tender prices caused by external factors including COVID-19 and Brexit. The extent of the impact is likely to differ between programmes and projects and it is still too early to understand the full cost impact to the Council. Currently it is most notable in the scarcity and cost pressures in various key construction materials, i.e. steel and timber, which is leading to slippage on delivery of projects.
- 1.8 The strategy assumes that some priorities, such as the City Centre Transformation and wider transport initiatives, will need to be funded primarily from external funding unless significant realignment of existing budgets is undertaken.
- 1.9 The wider financial implications of City Plan 2030 infrastructure requirements will have some impact on the 2022-32 Capital Budget Strategy which has yet to be fully understood and reflected in the assumptions of this report. Detailed financial

modelling is underway to understand these requirements. The next stage for City Plan is for it to be approved to go to Examination and the final content of the plan will be shaped by the Examination report. Therefore, whilst the financial modelling will set the basis for developer contributions and any related requirements for Council funding, this cannot be finalised until City Plan 2030 is approved/adopted post Examination

- 1.10 The Council will need to adhere to International Financial Reporting Standard (IFRS) 16 on Leases from the start of financial year 2022/23, with implementation having been delayed from the 2021/22 financial year. The introduction of IFRS 16 within the Accounts will have a significant impact on the balance sheet from its introduction in 2022/23. The full extent of this increase is yet to be fully understood and therefore further updates will be provided to Council once the 2022/23 position is clear. It should also be noted at the time of writing there was a further consultation being undertaken on a potential further delay to implementation.

## **2. Statutory Background**

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- 2.1 Local authorities are required by regulation to have regard to the Prudential Code when carrying out their duties under Part 7 of the Local Government in Scotland Act 2003. The Prudential Code was revised by CIPFA in 2017. A key element of the revised code is that local authorities should have a long-term capital strategy in place that sets out the long-term context in which capital and revenue decisions are made.

## **3. Edinburgh and the Council's Role**

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- 3.1 The past two financial years have been like no others and throughout the pandemic, the Council has worked hard to keep services running, and to deliver vital help to those citizens and businesses who need it most.
- 3.2 To enable this response, several groups were established, including the Council Incident Management Team (CIMT) and Directorate Incident Management Teams (with escalation to CIMT). These groups have provided a clear, easy to understand and effective governance structure for organising services during the emergency. They have met with differing frequency during the pandemic, operating flexibly to ensure the Council could react rapidly to any arising issues.
- 3.3 Edinburgh continues to see significant population growth, with an 8.5% increase between 2010 and 2020 compared to a national rise of 4.7% over the same period.
- 3.4 The majority of this growth is due to net overseas migration. Analysis of population trends suggests that the total number of residents will increase by at least 64,000 people by 2043, with a 72% increase in those aged 75 and over. It is also projected that by 2030 the number of pupils in our primary and secondary schools will increase by 9%. This growth will place further demands on a range of frontline services and as a result, the Council's budget framework continues to provide

additional annual sums in respect of growing numbers of school pupils, at-risk children, older people and those with physical and/or learning disabilities.

- 3.5 Working together as a city, we have a responsibility to act and to end Child Poverty by 2030. Narrowing these gaps and allowing all residents to share in the city's success therefore forms a key strand of the City Vision.
- 3.6 The proposals contained in our [End Poverty in Edinburgh Delivery Plan 2020-2030](#) report were approved on 1 December 2020 and outline a series of key actions that need to be taken by the Council and partners over the next decade to eradicate poverty in the city by 2030. The comprehensive plan has been drawn up in response to the [final report of the Edinburgh Poverty Commission](#).
- 3.7 Responding to the global climate crisis is another central part of the Council plan for the future as it wants to be a net-zero carbon city by 2030.
- 3.8 The three-year Business Plan: *Our Future Council; Our Future City* brings together our strategic priorities into a single plan responding to these needs for change and should also be read alongside this strategy and the wider capital and revenue budgets.

## 4. City of Edinburgh Council's Business Plan and Vision

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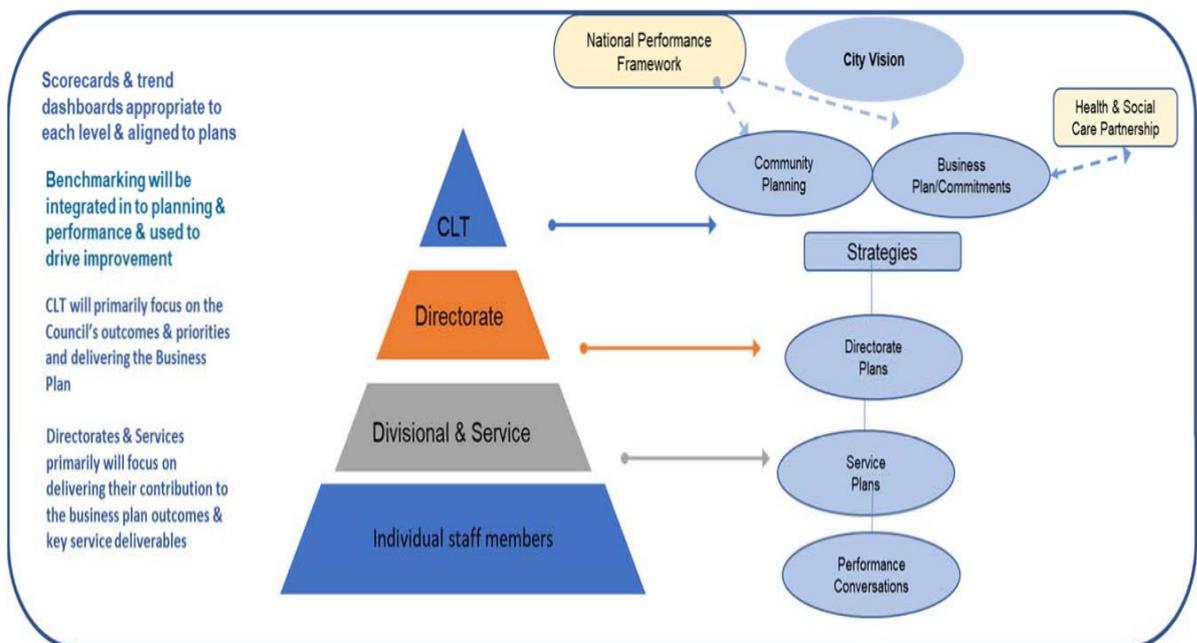
### *Our Future Council; Our Future City*



- 4.1 The Council's new business plan has been developed to cover the next three years. It will act as a guide to make sure we focus on our priorities and deliver real improvements. It is also a guide for our partners, local businesses and communities who are all part of *Our Future Council; Our Future City*.
- 4.2 A lot has changed in Edinburgh since March 2020, but we have continued our work to support communities and businesses. No matter what new challenges the pandemic brings, this Council will continue to respond quickly to make sure our services are maintained, businesses are supported and the most vulnerable people in the city get the help they need.

- 4.3 Both Covid-19 and the financial pressures on our budget mean we need to look again at how we deliver services. Over the coming years we will continue to focus on our three priorities:
- Ending poverty and preventing adverse outcomes such as homelessness and unemployment;
  - Becoming a sustainable and net zero city; and
  - Ensuring wellbeing and equalities are enhanced for all.
- 4.4 The Business Plan forms the central part of the strategic Planning and Performance Framework and sits within the wider ecosystem of strategic planning for the Council as shown in the diagram below.
- 4.5 The framework has been designed to ensure that our priorities and outcomes are translated into clear actions and performance measures which are appropriately monitored, actioned and delivered. It will be underpinned by the “Plan, Do, Check, Act/Review” continuous improvement model and delivered through a robust annual cycle.
- 4.6 The approach embeds a “golden thread” between the three-year Council Business Plan, strategies, annual Directorate/ Divisional plans and colleague annual performance conversations, ensuring a clear understanding of our key deliverables across all our services.

Diagram 1: Strategic Planning and Performance Framework



### City Centre Transformation, City Mobility and City Plan 2030

- 4.7 Central to achieving the net-zero target are our City Centre Transformation strategy and the City Mobility Plan.
- 4.8 The [City Centre Transformation](#) plans to create a vibrant and people focused city centre which aims to improve community, economic and cultural life by prioritising movement on foot, bike and public transport.

- 4.9 Through our [City Mobility Plan](#), we've already started looking at the way we travel around Edinburgh, changing roads and pavements in response to thinking how we can move around our city more easily and sustainably.
- 4.10 The Council is developing a funding strategy to deliver City Centre Transformation and the wider City Mobility Plan, and this will be reported to a Council Committee later. The expenditure analysis within this Strategy therefore does not include provision for these. Should these projects and funding strategy be approved, this strategy will be amended in future years to reflect Council decisions.
- 4.11 Following the Choices for City Plan consultation in Spring 2020, the proposed City Plan 2030 has been prepared. It was approved for a statutory period of representation in Autumn 2021 which concluded in December 2021.
- 4.12 The proposed City Plan 2030 contains policies and proposals to limit the environmental impact of development and minimise carbon emissions by:
- Supporting the outcomes of the City Mobility Plan;
  - Strengthening and growing the city-wide green network to connect our places, parks and greenspaces;
  - Requiring all new buildings to achieve net zero operation greenhouse gas emissions;
  - Requiring all new buildings and refurbishments to incorporate measures to address the climate emergency;
  - Designing all new developments to be in a way which tackles and adapts to climate change;
  - Promoting higher density, mixed use neighbourhoods to reduce the need to travel for work and everyday services; and
  - Supporting Local Place Plans to achieve resilient places and support community ambitions.
- 4.13 As the city works towards these objectives, it is also predicted to grow. City Plan 2030 sets out how and where growth will happen in the future. Existing plans for development are set out in the current [Local Development Plan](#). The [Local Development Plan Action Programme](#) sets out the new infrastructure that is required to accommodate this growth.
- 4.14 The City Plan 2030 team is currently reviewing feedback from the period for representations prior to presenting responses to committee and submission to Scottish Ministers in the second half of 2022. Once adopted City Plan 2030 will replace the current Local Development Plan.

### **2050 Edinburgh City Vision**

- 4.15 In the autumn of 2016 the City of Edinburgh Council launched a major conversation about the future of a city and a society, inviting Edinburgh to talk about its aspirations, plans, and concerns, for the first time in a generation: [Edinburgh's City Vision for 2050](#).

- 4.16 To deliver the 2050 vision and for the city to grow in a sustainable way, the Council needs to invest in its existing assets as well as creating or acquiring new ones. This Capital Strategy for City of Edinburgh Council provides a high-level overview of how capital expenditure, capital financing and treasury management activity contribute to the infrastructure and provision of services for the benefit of Edinburgh communities and citizens. It also provides an overview of how associated risk is managed and the implications for future financial sustainability.

### **Environmental Sustainability**

- 4.17 Edinburgh is a thriving city and is home to businesses from all industries who are driving innovation and solutions to help tackle the climate crisis and support the city's target of net-zero commitment by 2030. Businesses and stakeholders from across the private, public and third sectors are working together to invest in climate action and make our city resilient to future challenges and build a better future for our citizens. There are many [innovative and exciting projects](#) being undertaken in the city to support Edinburgh's net-zero commitment and to help the city meet its climate target.
- 4.18 The Council has a significant role to play in supporting the city to transition to net-zero carbon by tackling major infrastructure challenges. The full capital cost associated with achieving the Council's 2030 net-zero carbon target and mitigating the impact of climate change is likely to be significant but is still to be funded. Discussions are ongoing with partners as part of delivering the [2030 Climate Strategy and Implementation Plan](#) and the [Council Emissions Reduction Plan](#)
- 4.19 The Council is working in partnership with the Scottish Government to explore potential funding solutions and opportunities whilst developing a Strategic Investment Plan for the net-zero transition. Any funding gaps identified would be considered as part of future budgets. The Council is currently assessing its capital budget strategy against the [methodology](#) developed by the Institute for Climate Economic to check that spending is in line with our net zero ambition. A report on this will be brought forward to Committee in the Autumn with further information on this.

### **Other Key Plans and Policies**

- 4.20 As well as the strategies, plans and policies outlined above, the capital strategy should be read in conjunction with the following plans and policies for additional background;

- [Sustainable Capital Budget Strategy 2022-2032](#)
- Annual Treasury Management Strategy
- [Revenue Budget Framework 2022/27 – progress update](#)
- [Revenue Budget 2022/23 – Risks and Reserves](#)
- [Housing Revenue Account \(HRA\) Budget Strategy \(2022-32\)](#)
- [Corporate Asset Strategy](#)

- [Transport Asset Management Plan \(TAMP\)](#)

4.21 At the Finance and Resources Committee on 3 February 2022, members asked for an update on the Annual Status and Options Report for the Council's bridges and structures. The report itself is a work in progress for the 2021/22 financial year but an update will be available in summer 2022 along with the Capital Outturn report.

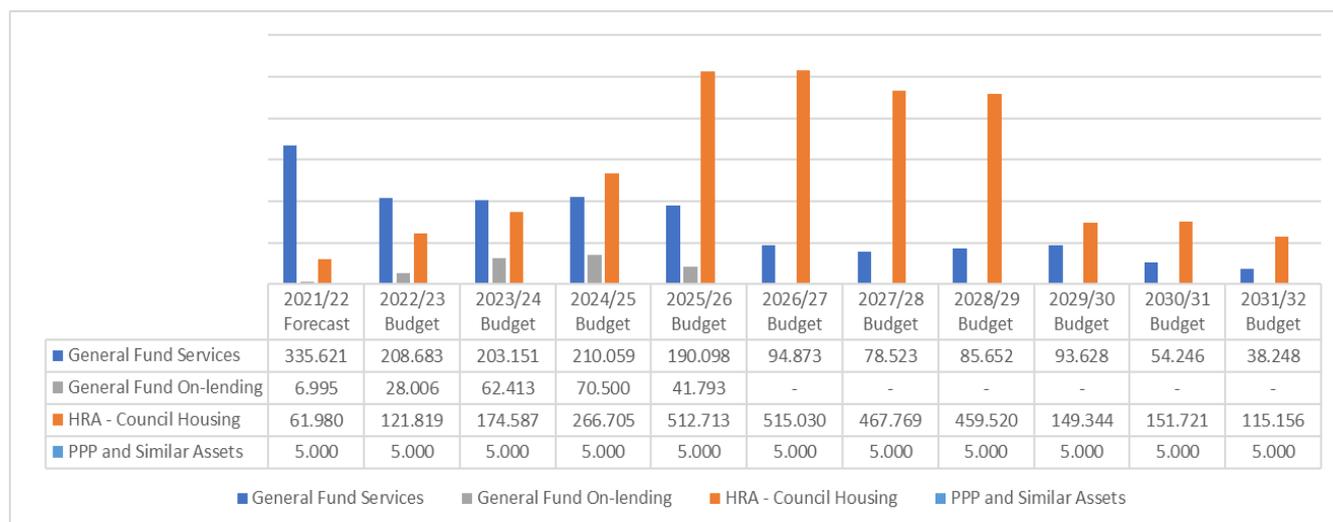
## 5. Capital Expenditure and Financing

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### Capital Expenditure

- 5.1 Capital expenditure is where the Council spends money on assets, such as property or vehicles, that will be used for more than one year. In local government this includes spending on assets owned by other bodies, and loans and grants to other bodies enabling them to buy assets. The Council has some limited discretion on what counts as capital expenditure, for example assets costing below £10,000 are not capitalised and are charged to revenue in year.
- 5.2 The Council's policy on capitalisation complies with the accounting requirements for local authorities and is set out in its [Audited Annual Accounts](#). This has been supplemented with a [change in accounting policy for capitalisation of interest costs](#) which was approved at Finance and Resources Committee on 21 January 2021.
- 5.3 The previous Capital Investment Programme 2009-19 has now been superseded by the [Capital Budget Strategy 2020-30](#), which was reported to Finance and Resources Committee on 14 February 2020 and approved at the Council's budget meeting of 20 February 2020. This Capital Budget Strategy will be subject to annual review and will form part of the annual budget setting.
- 5.4 The [latest update](#) was reported to Finance and Resources Committee on 3 February 2022 and approved at the Council's budget meeting of 24 February 2022.
- 5.5 This Sustainable Capital Budget Strategy 2022-2032 sets out capital expenditure and funding of £1,459.873m based on the assumptions set out above, including the generation of savings and additional income in revenue budgets. These assumptions will be kept under review, and capital expenditure plans remain contingent on the strategy continuing to be affordable.
- 5.6 There is, however, a continuing need to assess, based on best-available expenditure and income projections for the projects concerned, the adequacy of sums provided within the budget framework in respect of known and emerging potential commitments. As a result, all projects will be required to produce a detailed business case, setting out both capital and revenue costs and demonstrating how they will be funded prior to project commencement as part of the wider Gateway process requirement.
- 5.7 In the period 2022/32, the Council is planning total capital expenditure across the General Fund, HRA and Leases of £4,444.237m. Whilst the later years are only indicative at present, they are summarised below:

Chart 1: Prudential Indicator: Estimates of Capital Expenditure in £ millions



5.8 Significant General Fund capital projects through the 2022-32 strategy include<sup>1</sup>:

- Wave 4 Schools - £277.887m



- Asset Management Works and EnerPHit - £210.817m
- Infrastructure for Population Growth - £157.844m
- Investment in Roads and Transport Infrastructure (including North Bridge) - £177.282m
- Trams to Newhaven - £57.101m<sup>2</sup>

<sup>1</sup> Values are those included in the Council's Capital Investment Programme and do not recognise any external funding which has not yet been received, including funding from the Edinburgh and South East Scotland City Deal.

<sup>2</sup> This is budget for financial years 2022/23 to completion in 2023/24. The total project budget for the Tram to Newhaven project is £207m as previously approved at Council.



## Housing Revenue Account

- 5.9 The Housing Revenue Account (HRA) is a ring-fenced account which ensures that council housing does not subsidise, or is itself subsidised, by other local services. HRA capital expenditure is therefore recorded separately.



- 5.10 The [Housing Revenue Account \(HRA\) Budget Strategy \(2022-32\)](#) sets out planned capital investment of £1,590.854m over the next five years, rising to £2,934.365m over 10 years to deliver tenant priorities, including building new homes, modernising existing homes and help tenants reduce their cost of living. This is summarised in the table below:

Table 1: HRA Five Year Capital Investment Programme and Ten-Year Investment Strategy

Programme Heading	1	2	3	4	5	5 Year	6 to 10	10 Year
	2022/23	2023/24	2024/25	2025/26	2026/27	Total	2027/28 to 2031/32	Total
	£m	£m	£m	£m	£m		£m	
Programme Expenditure								
New Homes Development*	43.332	107.049	162.503	398.595	401.714	<b>1,113.193</b>	831.748	<b>1,944.941</b>
New Home Land Costs	16.800	2.500	17.500	29.433	25.466	<b>91.699</b>	39.866	<b>131.565</b>
Tenant's Homes & Services	11.337	11.115	14.458	14.786	15.337	<b>67.033</b>	82.227	<b>149.260</b>
External & common works to housing, estates improvements & property acquisitions	50.350	53.923	72.244	69.899	72.513	<b>318.929</b>	389.670	<b>708.599</b>
<b>Total Expenditure</b>	<b>121.819</b>	<b>174.587</b>	<b>266.705</b>	<b>512.713</b>	<b>515.030</b>	<b>1,590.854</b>	<b>1,343.511</b>	<b>2,934.365</b>
Programme Resources								
Prudential Borrowing	87.938	104.216	127.158	167.115	182.537	<b>668.964</b>	569.105	<b>1,238.069</b>
Capital Funded from Revenue / Reserve	18.300	18.300	10.800	10.800	10.800	<b>69.000</b>	43.400	<b>112.400</b>
Capital Receipts and Contributions	5.000	7.920	37.912	39.135	48.046	<b>138.013</b>	129.382	<b>267.395</b>
Receipts from LLPs*	6.444	15.567	56.437	244.445	199.967	<b>522.860</b>	422.517	<b>945.377</b>
Scottish Government Subsidy (Social)	2.537	26.664	32.158	50.258	72.720	<b>184.337</b>	174.307	<b>358.644</b>
Scottish Government Subsidy (Acquisition)	1.600	1.920	2.240	0.960	0.960	<b>7.680</b>	4.800	<b>12.480</b>
<b>Total Funding</b>	<b>121.819</b>	<b>174.587</b>	<b>266.705</b>	<b>512.713</b>	<b>515.030</b>	<b>1,590.854</b>	<b>1,343.511</b>	<b>2,934.365</b>

- 5.11 This investment aims to deliver Council commitments on affordable housing and net zero carbon by 2038/39. Capital investment will be accompanied by improvements in how we deliver housing services to increase customer satisfaction. In the 2022/23 HRA budget Councillors agreed a rent freeze for tenants per the 3 February 2022 Finance and Resources Committee and subsequent budget decision on 24 February 2022.
- 5.12 The HRA Budget Strategy 2022-2032 will also be a catalyst for wider area improvements; including the regeneration of Granton Waterfront, Pennywell, Craigmillar, Meadowbank, Fountainbridge, Powderhall and Wester Hailes.
- 5.13 Within the Council's housebuilding programme, there are currently over 770 new homes on site and under construction and a further 2,200 homes in design and pre-construction stage. This does not include homes being delivered for private sale or market rent through Council-led developments. All Council-led developments are set out in the map below.



## Housing Limited Liability Partnerships

- 5.14 The Council also uses general fund resources to increase the provision of affordable housing in the city, through lending to arms' length limited liability partnerships under the Edinburgh Living initiatives with £202.712m provided in the strategy. These projects are self-financing because of income from affordable rents. However, it should be noted that at present the City of Edinburgh Council only has consent to borrow from the Scottish Government for Edinburgh Living LLPs up to 2023-24 for a total of £248.000m. The Housing Revenue Account (HRA) Business Plan assumes continuation of the consent beyond this point, in the form of capital receipts in the HRA. Options are being reviewed to address the requirement for consent for future years on-lending.

## Identifying Capital Priorities

- 5.15 New projects can be added to the Council's capital programme in the following ways:
- Allocation of additional resources at the Council's budget meeting in February each year.
  - Reprioritisation of existing budgets approved by service committees and, where this represents a change in policy, by full Council.
  - Approval of a prudentially funded business case approved by relevant service committee and full Council
  - Award of external funding
  - A combination of any of the above

## Capital Financing

- 5.16 All capital expenditure must be financed, either from external sources (government grants and other contributions), the Council's own resources (revenue, reserves

and capital receipts) or debt (borrowing, leasing, Public Private Partnerships and similar instruments). The planned financing of the above expenditure is as follows:

Table 2: Capital financing in £ millions

Capital Financing	2020/21 Actual	2021/22 Forecast	2022/23 Budget	2023/24 Budget	2024/25 Budget	2025/26 Budget	2026/27 Budget	2027/28 Budget	2028/29 Budget	2029/30 Budget	2030/31 Budget	2031/32 Budget
Grants	144.153	112.860	98.585	121.236	129.415	147.546	124.680	112.333	101.521	96.607	58.200	72.946
Asset Sales	45.927	18.085	9.444	21.487	92.349	281.580	246.013	236.550	224.256	21.981	22.360	36.752
Capital Fund	(2.000)	6.986	-	20.014	-	-	-	-	-	-	-	-
Supported Borrowing	139.350	137.057	82.416	47.828	12.397	11.469	21.478	11.415	8.915	8.915	8.300	7.700
On-Lending	19.313	6.995	28.006	62.413	70.500	41.793	-	-	-	-	-	-
Other External Income	17.876	6.338	5.777	1.158	9.893	2.055	4.888	12.794	19.237	15.053	-	-
PPP and similar arrangements	2.125	5.000	5.000	5.000	5.000	5.000	5.000	5.000	5.000	5.000	5.000	5.000
Loans Fund Advances - Self-Financed	53.346	116.275	134.281	166.015	232.709	260.162	212.844	173.200	191.242	100.416	117.107	36.006
<b>Total</b>	<b>420.090</b>	<b>409.596</b>	<b>363.509</b>	<b>445.151</b>	<b>552.263</b>	<b>749.605</b>	<b>614.903</b>	<b>551.292</b>	<b>550.171</b>	<b>247.972</b>	<b>210.967</b>	<b>158.404</b>

- 5.17 The grants total above does not include external funding where the timing of that funding is uncertain. This includes Sustrans funding for Active Travel.

### Loans Fund Review and Policy

- 5.18 The Local Authority (Capital Finance and Accounting) (Scotland) Regulations 2016 require the statutory loans fund to be administered in accordance with the 2016 Regulations, proper accounting practices and prudent financial management. The Council operates a consolidated loans fund under the terms of these Regulations. Capital payments made by services are financed by capital advances from the loans fund.
- 5.19 A [Loans Fund Review](#) was carried out in 2019/20 with the objective to explore options which could re-profile loans fund repayments in order to assist with delivery of a prudent, sustainable and deliverable medium-term revenue budget strategy, whilst ensuring that the provision remains prudent and appropriate to the benefits that are provided to the community from the associated expenditure.
- 5.20 The review was reported to Finance and Resources Committee on 14 February 2020. This report revised the Loans Fund debt charge repayment periods, based on a prudent financial management strategy.
- 5.21 As a result of the Loans Fund Review, the repayments for both historical and new capital advances (with the exception of those detailed below) will be calculated using option 3 – the Asset Life method.
- 5.22 For capital advances relating to loans to the Edinburgh Living LLPs and capital advances for the Trams to Newhaven project, all advances from the loans fund in the current year have a repayment profile set out using Option 4 – the funding/income method and these capital advances will be repaid using an annuity structure with fixed interest rate and principal repayments.
- 5.23 The business cases brought forward for other projects involving major capital expenditure funded by borrowing will consider the appropriate repayment method depending on the structure of the business case.

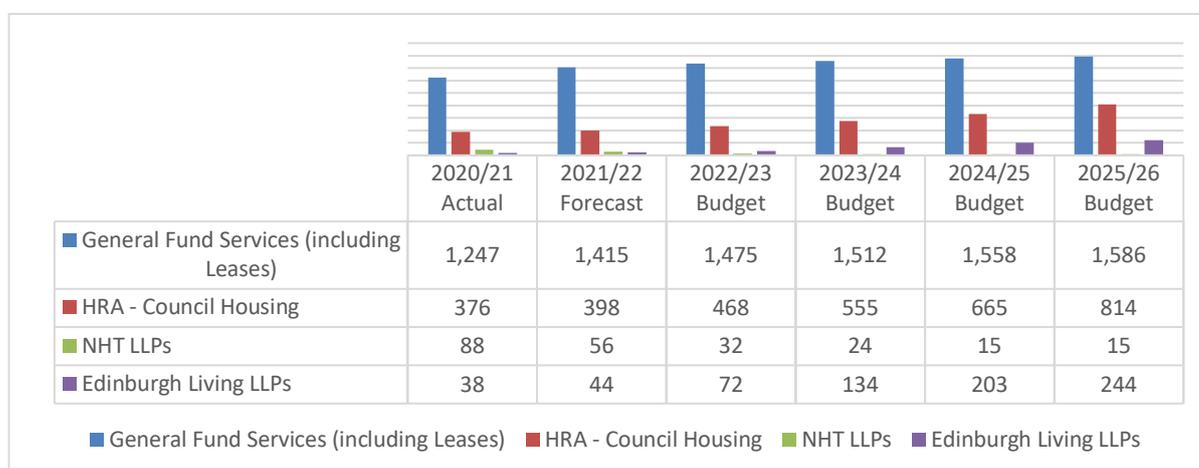
## International Financial Reporting Standard (IFRS) 16 - Leases

- 5.24 The Council will need to adhere to IFRS 16 from the start of financial year 2022/23, with implementation having been delayed from the 2021/22 financial year. However, the first disclosure note on IFRS 16 was prepared for the 2019/20 Annual Accounts.
- 5.25 The objective of IFRS 16 is to report information that represents lease transactions and provides a basis for users of financial statements to assess the amount, timing and uncertainty of cash flows arising from leases.
- 5.26 IFRS 16 introduces a single lessee accounting model and requires a lessee to recognise assets and liabilities for all leases with a term of more than 12 months, unless the underlying asset is of low value. A lessee is required to recognise a right-of-use asset representing its right to use the underlying leased asset and a lease liability representing its obligation to make lease payments.
- 5.27 The introduction of IFRS 16 within the Accounts will have a significant impact on the balance sheet from its introduction in 2022/23. This will subsequently have an impact on the Capital Financing Requirement (CFR) from the 2022/23 financial year. Therefore, it should be expected to see an increase in the CFR in future years which will be reported to Council as part of subsequent budget decisions.
- 5.28 The interest rate to be used for transitional year 2022/23 is the Incremental Borrowing Rate relevant to the lease term, and in future years it will be the Internal Rate of Return implicit in the lease.
- 5.29 The current proposed de minimis limit for IFRS 16 is £10,000, in line with the capital expenditure de minimis, however, this figure is yet to be discussed in detail and agreed with our external auditors so is subject to final agreement.

### **Capital Financing Requirement**

- 5.30 The Council's cumulative outstanding amount of debt finance is measured by the capital financing requirement (CFR). This increases with new debt-financed capital expenditure and reduces with loans fund repayments and capital receipts used to replace debt. Based on the above figures for expenditure and financing, the Council's estimated CFR is as follows:

Chart 2: Prudential Indicator: Estimates of Capital Financing Requirement in £ millions



## **Asset Management**

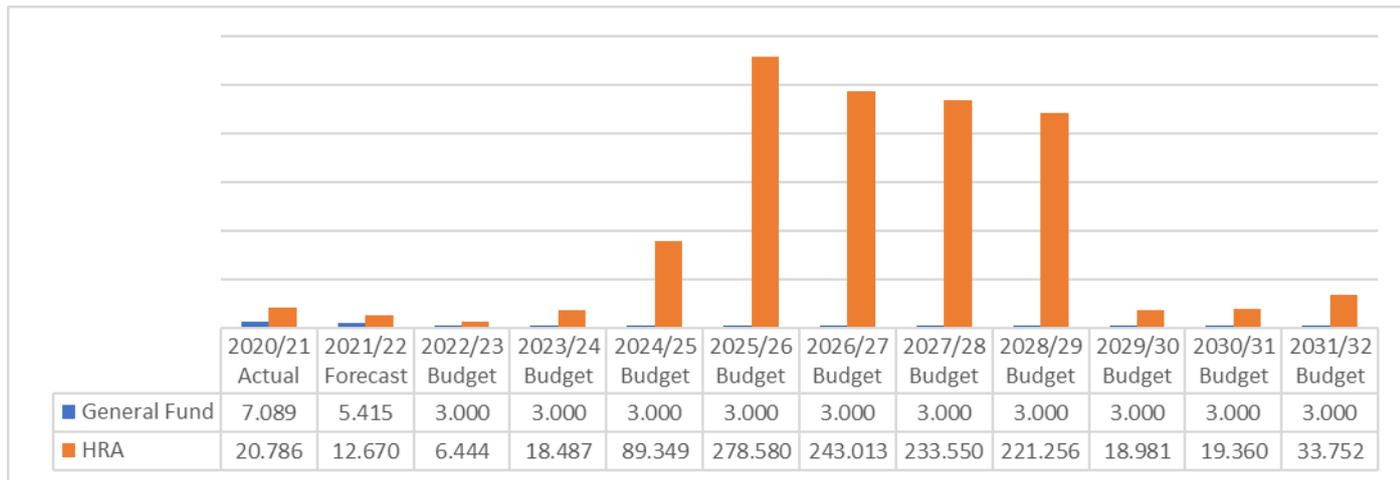
- 5.31 The Council is currently reviewing its approach to the use of its assets to create a 20-minute neighbourhood approach, focusing on how to meet the Poverty and Prevention agenda, and how to move towards a Carbon Neutral City by 2030. This approach would see most of our daily needs being met within a 20-minute round trip walk, cycle or public transport ride, and truly join up service delivery to citizens. As part of this review, the Council needs to consider how to invest in future projects and ensure they align with this approach, to deliver multi service hubs for the whole community, rather than single use buildings. A report on [Delivering the 20-Minute Neighbourhood Strategy](#) was considered by Policy and Sustainability Committee in November 2021.
- 5.32 To ensure that capital assets continue to be of long-term use, the Council has asset management strategy in place. This was set out in 2015 with two documents; the Corporate Asset Strategy approved by Corporate Policy and Strategy Committee in May 2015, and the subsequent Property and Asset Management Strategy reported to Finance and Resources Committee in September 2015. The Asset Management Strategy sets out the objective to create a credible, focused and sustainable delivery organisation for property and facilities management; provide a fit for purpose, right-sized and safe estate; provide an appropriate level of service at an acceptable and efficient cost; and act in a commercial manner in pursuit of maximising value for the Council.
- 5.33 To make the estate more efficient; the Council spend £100m a year running the buildings it owns. The Council aim to identify sites for new housing, release capital for investment, reduce costs and carbon emissions and is committed to seeing all new buildings meet ambitious net zero carbon targets by adopting Passivhaus standards where possible.
- 5.34 The Council is also committed to upgrading the existing estate through asset management works, with almost £150m allocated to this purpose in the 10-year capital budget strategy. This will hugely improve the condition and safety of our buildings.
- 5.35 Heat and energy use in Council buildings accounts for 68% of the Council's own emissions footprint. The Sustainable Development service have been actively looking into other funding streams including any Scottish Government funding which could be used for the Council's future EnerPHit informed investments as part of the Council Emissions Reduction Plan. The service has been successful in a bid for £10.120m of revenue funding for CEC's EnerPHit informed works under the Scottish Government's 'Green Growth Accelerator' funding programme. This is a new national programme that unlocks £200 million of additional investment in infrastructure projects to support Scotland's transition to an inclusive net-zero emissions economy with the funding subject to the achievement of pre-agreed project outcomes. The revised 2022-32 Capital Budget Strategy provides £60.850m of Council capital investment to progress with an initial 'Pathfinder' project that involves implementing an EnerPHit informed approach for 12 Council operational buildings.

- 5.36 On the 18 December 2020 the Scottish Government announced that the Council's Liberton High School and Wester Hailes Education Centre Phase 2 projects would both be part of Phase 2 of the Learning Estate Investment Programme. The Scottish Government will pay for ongoing maintenance of the new facilities through an outcomes-based funding model. This follows the previous announcement on 9 September 2019 that Currie High School would be include within the Scottish Government's first phase of the Learning Estate Investment Programme.
- 5.37 There is a significant opportunity for the learning estate buildings across the city to become anchor facilities for wider joined up service delivery in local communities aligned with the principles of the 20-minute neighbourhood concept. For all new learning estate projects currently in development, options for wider service delivery from the facility are being considered during the design phase with flexible working space included as budgets allow. This process is most advanced at the replacement Currie High School and Liberton High School projects and the new Maybury Primary School project. The Passivhaus certified standard will also be adopted.
- 5.38 This process will continue as the remainder of the planned projects included in the Sustainable Capital Budget Strategy are progressed. These projects are: Trinity Academy Phase 2; Wester Hailes High School Phase 2; LDP primary and secondary schools. It is essential to ensure the strategic briefs for these projects outline the teaching, learning and wider community requirements from the outset to ensure the buildings constructed are fit for purpose.
- 5.39 Furthermore, funding has been provided for library and employability services to be included within the Macmillan Hub project in Pennywell. This is addition to Scottish Government Early Years funding for a new nursery and the recently announced Scottish Government Regeneration Capital Grant Fund award for wider community facilities. The Hub will provide an opportunity to create a building shared between the Council and the North Edinburgh community to provide education, lifelong learning, arts, culture and employment support for this area of the city, which all strongly aligns with the Council's 20-minute neighbourhood principles.
- 5.40 There is also an opportunity for existing learning estate facilities to be adapted in order that wider services can be delivered from these locations. In order to ensure this is successful detailed suitability assessment of the physical changes required to the learning estate should be progressed. A new Edinburgh's Learning Estate Strategy 2021 'Investing in New Buildings: Guiding Principles' was approved by Education, Children and Families Committee on 12 October 2021.

### **Asset Disposals**

- 5.41 When a capital asset is no longer needed, it may be sold so that the proceeds, known as capital receipts, can be spent on new assets or to repay debt. Repayments of capital grants also generate capital receipts. The Council expects to receive £35.415m of capital receipts in the General Fund in the years 2021/22 to 2031/32 as follows, with significantly more in the HRA through Edinburgh Living:

Chart 3: Capital receipts in £ millions



## 6. Treasury Management

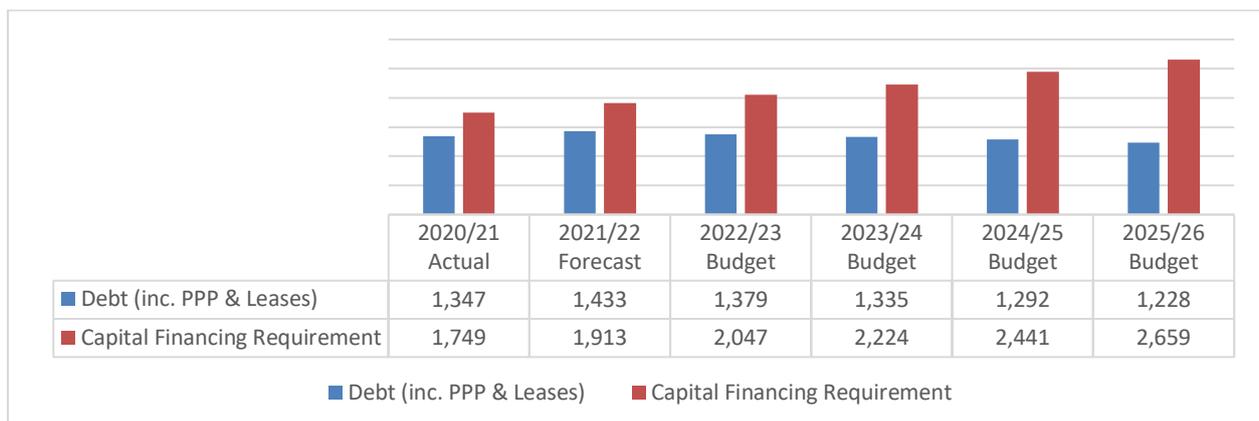
### Treasury Management

- 6.1 Treasury management’s role is to keep sufficient but not excessive cash available to meet the Council’s spending needs, while managing the risks involved. Surplus cash is invested until required, while a shortage of cash will be met by borrowing, to avoid excessive credit balances or overdrafts in the bank current account. The Council is typically cash rich in the short-term as revenue income is received before it is spent and holds cash reserves, at least in the short-term. The revenue cash surpluses are offset against capital cash shortfalls to reduce overall borrowing.

### Borrowing Strategy

- 6.2 The Council has borrowed £188m during the 2021/22 financial year, bringing the total borrowing over the last three years to £497m mitigating a significant amount of the Council’s interest rate risk.
- 6.3 Projected levels of the Council’s total outstanding debt (which comprises borrowing, PFI liabilities, leases) are shown below, compared with the capital financing requirement as summarised in the chart below:

Chart 4: Prudential Indicator: Gross Debt and the Capital Financing Requirement in £ millions



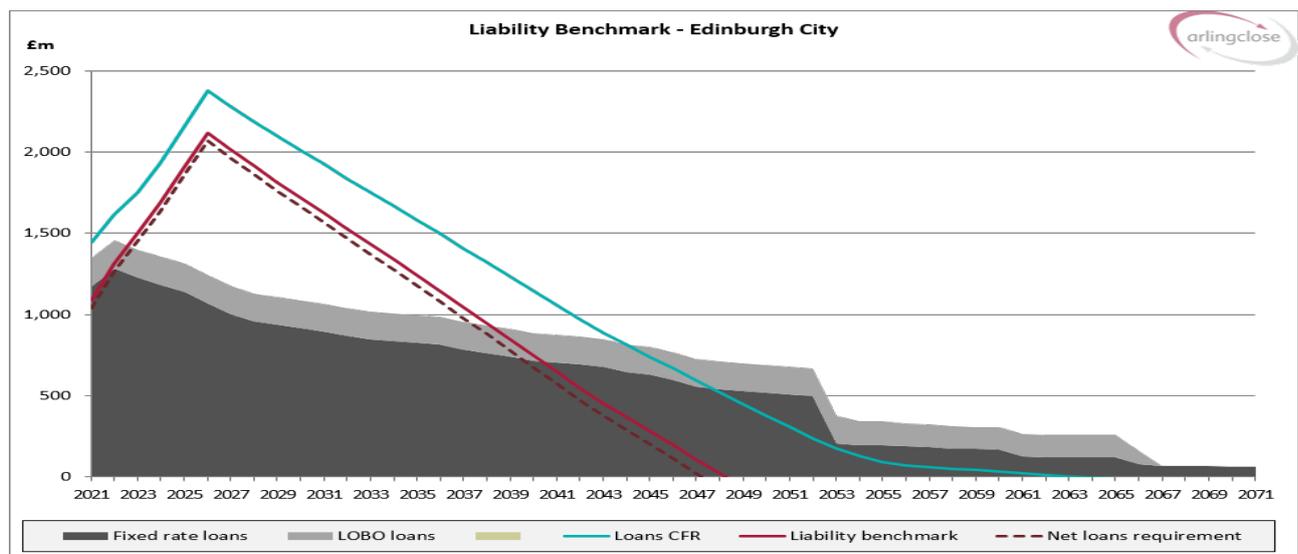
6.4 Statutory guidance is that debt should remain below the capital financing requirement, except in the short-term. As can be seen from Chart 5, the Council expects to comply with this in the medium term.

**Liability Benchmarking**

6.5 To compare the Council’s actual borrowing against its predicted underlying need to borrow, a liability benchmark has been calculated using the Council’s loans and Capital Financing Requirement less its core underlying cash investments.

6.6 The chart below shows the projection of the Council’s benchmark produced by the Council’s Treasury Advisors:

Chart 5: Liability Benchmark in £ millions



6.7 The chart shows that the Council is projected to be significantly under its liability benchmark over the period. This shows that the Council will require to undertake additional borrowing in the latter years to fund this.

**Affordable Borrowing Limit**

6.8 The Council sets an affordable borrowing limit (also termed the authorised limit for external debt) each year. A lower “operational boundary” is also set as a warning level should debt approach the limit.

Table 3: Prudential Indicators: Authorised limit and operational boundary for external debt in £m

	2021/22 Limit	2022/23 Limit	2023/24 Limit	2024/25 Limit	2025/26 Limit
Authorised Limit – Borrowing	1,644	1,980	2,350	2,796	3,247
Authorised Limit – PFI and Leases	296	290	286	281	275
<b>Authorised Limit – Total External Debt</b>	<b>1,940</b>	<b>2,271</b>	<b>2,636</b>	<b>3,077</b>	<b>3,523</b>
Operational Boundary – Borrowing	1,644	1,930	2,300	2,746	3,247
Operational Boundary – PFI and Leases	296	290	286	281	275
<b>Operational Boundary – Total External Debt</b>	<b>1,940</b>	<b>2,221</b>	<b>2,586</b>	<b>3,027</b>	<b>3,523</b>

### Investment Strategy

- 6.9 Treasury investments arise from receiving cash before it is paid out again and through reserves and other fund balances. For nearly 7 years from December 2012, the Council did not draw down any external PWLB or market borrowing. The strategy over this period was to fund the Council’s borrowing requirement by reducing the Council’s temporary investments. The new borrowing undertaken in 2019/20 to de-risk the core funding for the “Trams to Newhaven” project gave the Council additional temporary cash balances. This was used to add duration to the cash fund, significantly increasing its average weighted life. The duration added in December 2019 and March 2020 added significantly to the relative performance of the cash fund as interest rates dropped due to the economic effects of COVID-19 and the lockdown. The lockdowns also created a significant delay in capital expenditure during the year, giving higher cash balances than had originally been anticipated.
- 6.10 The Council’s cash investments are pooled with the sterling cash of Lothian Pension Fund and other associated organisations and invested together. The investment policy for treasury investments is to prioritise security and liquidity over yield, that is to focus on minimising risk rather than maximising returns. Cash is invested securely, for example with the government, other local authorities or selected high-quality banks, to minimise the risk of loss. Additional liquidity is provided using Money Market Funds. Investments made for service reasons are not generally considered to be part of normal treasury management activity
- 6.11 Further details on treasury investments are in Appendix 5 of the Annual Treasury Management Strategy report.
- 6.12 Decisions on treasury management investment and borrowing are made daily and are therefore delegated by the Council to the Service Director: Finance and Procurement and relevant staff, who must act in line with the Treasury Management Policy Statement approved by the Council on the recommendations of the Finance and Resources Committee. Semi-annual reports on treasury management activity are presented to Council. The Governance, Risk and Best Value Committee is responsible for scrutinising treasury management decisions.

## 7. Other Investments and Long-term Liabilities

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### Investments

- 7.1 The Council makes investments to assist local public services, including making loans to and buying share in Council's subsidiaries that assist in the delivery of Council priorities. Examples include investments in the Edinburgh International Conference Centre, the EDI Group, Edinburgh Living LLPs and Energy for Edinburgh. In light of the public service objective, the Council is willing to take more risk than with treasury investments, however it still plans for such investments to break even after all costs.
- 7.2 Decisions on service investments are made by the relevant Executive Director or Service Director, in accordance with the scheme of delegation, in consultation with the Service Director - Finance and Procurement and are approved by the relevant executive committee of the Council. Most loans and share purchases are capital expenditure and purchases will therefore also be approved as part of the capital programme.

### Commercial Activities

- 7.3 The Council retains a commercial property investment portfolio for city development purposes, but also derives financial gain from this activity. The investment portfolio consists of over 1,130 assets and is forecast to produce a rental income of c. £15m per annum. This figure continues to be monitored closely as a result of the COVID-19 pandemic and, as is to be expected, rental shortfalls have been budgeted/forecast for financial years 2020/21 and 2021/22. The portfolio is estimated to have a value of c. £230m.
- 7.4 With economic development being the main objective, the Council accepts higher risk on commercial investment than with treasury investments. The principal risk exposures include voids and falls in rental income. In order to minimise the liability to the Council the portfolio is actively managed on a commercial basis.
- 7.5 Decisions on commercial investments are made by the Executive Director of Place in line with the criteria and limits set by the Council as part of the Scheme of Delegation and Financial Regulations, and directly through the Finance and Resources Committee, where appropriate. Property and most other commercial investments are also capital expenditure and purchases will therefore also be approved as part of the capital programme.
- 7.6 The council also has commercial activities in Edinburgh International Conference Centre and the EDI group. The commercial activities in the EDI group are in the process of being wound down in accordance [EDI transition strategy](#) approved by Council on 31 May 2018.

### Integration with Wider Financial Strategy

- 7.7 It is recognised that the Council's capital resources are limited. Borrowing carried out for investment must be repaid from increasingly limited revenue budgets. The Capital Budget Strategy can only be funded if the Council is able to balance its

revenue budget over the medium to long term to comply with the terms of the Prudential Code.

- 7.8 The three-year Business Plan: [Our Future Council; Our Future City](#) brings together the Council's strategic priorities into a single plan responding to these needs for change and should also be read alongside this strategy and the wider capital and revenue budgets for both the General Fund and the HRA.

### **Risks and Reserves**

- 7.9 The Council undertakes an annual review of its risks and reserves in the context of setting the revenue and capital budgets. The most recent update, [Revenue Budget 2022/23 – Risks and Reserves](#) was reported to the Finance and Resources Committee on 3 February 2022 and set out a number of risks (and associated mitigating actions), including potential cost pressures around demographic-led demand, the continuing expenditure and income impacts of the pandemic, pay awards and the financial implications of other legislative changes, as well as the level of future funding settlements and delivery of approved savings.
- 7.10 The report confirmed the Council's previous decision to increase the unallocated General Fund reserve balance to £25m, equating to around 2.3% of the Council's net expenditure which brings the Council's position in line with other local authorities in Scotland.
- 7.11 The report also outlined the maintenance of a series of ringfenced reserves for statutory<sup>3</sup> or specific policy<sup>4</sup> reasons or to reflect timing differences between the receipt of income and its subsequent application, including external funding provided late in 2020/21 in response to the COVID pandemic.

### **Revenue Budget Implications of Capital Strategy**

- 7.12 Although capital expenditure is not charged directly to the revenue budget, interest payable on loans and loans fund repayments are charged to revenue, offset by any investment income received. The net annual charge of financing costs is compared to the net revenue stream i.e. the amount funded from Council Tax, business rates and general grants.

Table 4: Prudential Indicator: Proportion of financing costs to net revenue stream

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<sup>3</sup> Including the Insurance Fund, Council Tax Discount Fund (ringfenced for the provision of affordable housing), licensing reserves and sums set aside under the Devolved School Management (DSM) scheme.

<sup>4</sup> Including the Spend to Save and City Strategic Investment Funds.

	2020/21 Actual	2021/22 Forecast	2022/23 Budget	2023/24 Budget	2024/25 Budget	2025/26 Budget
Financing costs (£m) – General Fund Services	79,064	77,903	91,450	93,538	95,012	96,433
Proportion of net General Fund revenue stream	6.82%	6.84%	7.83%	7.92%	7.95%	7.98%
Financing costs (£m) – Housing Revenue Account	34,512	33,435	36,960	40,652	46,252	46,252
Proportion of net HRA revenue stream	32.92%	32.66%	35.07%	37.75%	41.00%	41.00%

- 7.13 In addition to financing costs, the Council makes provision for all running costs and lifecycle maintenance of assets in its revenue budget planning process. Before inclusion in the capital programme, a business case is created for every new project which sets out the revenue implications and how they will be funded.
- 7.14 Due to the very long-term nature of capital expenditure and financing, the revenue budget implications of expenditure incurred in the next few years will extend for up to 50 years into the future. The implications of capital expenditure have been built into the Council's long-term financial planning assumptions to ensure that the proposed capital programme is prudent, affordable and sustainable.

## 8. Knowledge and Skills

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- 8.1 The council employs professionally qualified and experienced staff in senior positions with responsibility for making capital expenditure, borrowing and investment decisions.
- 8.2 The Finance and Procurement function, within the Council's Corporate Services Directorate, has qualified accountants working throughout the Division. The accountancy function is an accredited employer with regard to Continuing Professional Development (CPD) with the following accountancy bodies: CIPFA, CIMA, and ACCA. This accreditation is assessed externally every 3 years with the most recent review this year.
- 8.3 The accounting function has been externally assessed as being a Platinum Accredited Employer for training and continuing professional development (CPD) by CIPFA in recognition of the development opportunities provided to staff.
- 8.4 Benchmarking information (2018) showed that the Council had an above average number of qualified staff compared with other local authorities across the UK with over 66% of staff being qualified or part-qualified. Support is provided for those engaged in study for accounting, treasury and insurance qualifications. The CPD assessment undertaken by CIMA examines the provision of training and guidance available to staff on ethical issues including whistleblowing and money laundering legislation.
- 8.5 The 2019 CIPFA Benchmarking showed the Council to be 20.5% below the peer group staffing cost and 35% below peer group staffing numbers. While the definition of Finance was slightly wider, Scotland-specific benchmarking published in 2019

showed the Council to have the lowest relative expenditure on Finance support of any council in Scotland.

- 8.6 As well as finance qualifications, the Treasury Team hold a range of Treasury, Investment and Banking qualifications including the CIPFA/ACT Certificate in International Treasury Management – Public Finance and the Investment Management Certificate. The team also has a wide range of knowledge and experience in investment instruments as well as debt and other funding structures.
- 8.7 The Estates team, within the Council's Place Directorate, through which the property investment portfolio is managed, has RICS qualified surveyors working across the Division, the majority of which are also members of the Registered Valuers scheme.
- 8.8 In addition, use is made of external advisers and consultants that are specialists in their field, when specialist technical advice is required. This approach is more cost effective than employing such staff directly and ensures that the Council has access to knowledge and skills commensurate with its risk appetite.

## 9. Conclusion

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- 9.1 The Capital Strategy is a reporting requirement introduced by the 2017 edition of the CIPFA Prudential Code, with the first iteration published in March 2019 and annual updates provided thereafter.
- 9.2 In December 2021, the CIPFA Prudential Code for Capital Finance in Local Authorities (2021 Edition) was published. Further developments for capital strategies were made in this update following their introduction in 2017, such as setting the strategy in the context of the organisation's corporate objectives.
- 9.3 The Capital Strategy takes account of the City of Edinburgh Council's Business Plan, Corporate Objectives and Vision whilst considering any new investment within the context of growing in a financial and environmentally sustainable way.
- 9.4 COVID-19, revenue funding pressures and the true costs of creating low carbon infrastructure will have an impact on what the Council can afford in both the General Fund and HRA, and it needs to ensure that the projects taken forward are the right choices with more limited revenue funding resources.
- 9.5 The Council has a significant role to play in supporting the city to transition to net-zero carbon by tackling major infrastructure challenges. The full capital cost associated with achieving the Council's 2030 net-zero carbon target and mitigating the impact of climate change is likely to be significant but is still to be funded. Discussions are ongoing with partners as part of delivering the 2030 Climate Strategy and Implementation Plan and the Council Emissions Reduction Plan which are part of our environmental sustainability.
- 9.6 The Council also needs to consider a total place approach where new buildings are not built in isolation but consider the full range of services offered, their role and

accessibility within the local community as we adopt the 20-minute neighbourhood approach.

- 9.7 This Capital Strategy for City of Edinburgh Council provides a high-level overview of how capital expenditure, capital financing and treasury management activity contribute to the infrastructure and provision of services for the benefit of Edinburgh communities and citizens. It also provides an overview of how associated risk is managed and the implications for future financial and environmental sustainability.

## The City of Edinburgh Council

10.00am, Thursday 17 March 2022

### Office of Lord Provost: Year 5 Final Report 2021/22

<b>Item number</b>	
<b>Executive/routine</b>	<b>Executive</b>
<b>Wards</b>	<b>All wards</b>
<b>Council Commitments</b>	<b>2, 6, 7, 9, 15, 18, 31, 46, 47, 51, 52</b>

#### 1. Recommendations

It is recommended that the Council:

- 1.1 notes the continuing impact of COVID restrictions on the operation of the civic diary in 2021/22;
- 1.2 welcomes the partial resumption of civic life in 2021/22 and commends the range and volume of key civic events taking place over the last year;
- 1.3 agrees the need to continue the excellent working relationships between the Lord Provost, Depute Lord Provost and Bailies, as set out in paragraphs 4.4 and 4.5;
- 1.4 welcomes the further action taken on specific policy initiatives during this Lord Provostship as set out in paragraphs 4.7 to 4.17;
- 1.5 notes the requirement for the new administration to support core business including succession planning for the monarchy as set out in paragraphs 4.18 to 4.21;
- 1.6 welcomes the opportunity to celebrate the Platinum Jubilee in 2022!; and
- 1.7 approves expenditure of up to £30,000 from the reserve fund in Civic Hospitality on Jubilee events taking place on 5 June 2022 as set out in paragraphs 5.1 to 5.4.

**Richard Carr**

Interim Executive Director of Corporate Services

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## Office of Lord Provost: Year 5 Final Report 2021/22

### 2. Executive Summary

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- 2.1 This annual report profiles the work and commitments of the Civic Leadership from June 2021 to March 2022, a period of ongoing restriction in the daily life of the city.
- 2.2 The range of activity undertaken is described in the context of partial recovery and the scope to resume key civic functions in the latter part of 2021.
- 2.3 Further detail is also provided on other policy related initiatives, including the support for the OneCity Trust, City Vision and the Lord Provost's Commission 'The Strategy for Our Ex Forces Personnel'.
- 2.4 Key requirements of the new administration and Civic Leadership are identified along with specific proposals for the marking of The Queen's Platinum Jubilee.

### 3 Background

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- 3.1 An annual report has been submitted to Council for each year of the current Lord Provostship. For this fifth and final report under the current administration, the timeline has been shortened to the ten month period June 2021 to March 2022.
- 3.2 For the second consecutive year, the civic life of the city has been curtailed by the pandemic with the level of restriction fluctuating at different stages throughout.
- 3.3 Nevertheless, a significant body of civic commitments has been met utilising a range of different engagement methods as and when appropriate.
- 3.4 This work is chronicled in the main report below which covers the major roles of both the Lord Provost and the Lieutenancy. A look ahead to future key events and undertakings under the auspices of the new administration is also included.

### 4 Main report

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- 4.1 A summary of civic activity in 2021/22 is set out in appendix one to this report. The information provided shows that there are definite signs of recovery with an increase of 19% in civic events undertaken compared with the previous COVID affected year 2020/21.

4.2 The resumption of civic undertakings in the City Chambers, the required venue for these gatherings, became possible from late August 2021. Invited participants and guests were able to attend a range of functions in compliance with COVID constraints. This was the case until the end of December when restrictions were tightened again due to the Omicron variant.

### **Key Civic Events in 2021/22**

4.3 Several key civic events went ahead from August to December 2021, including the:

- Inspiring Volunteer Awards Ceremony;
- Presentation of the 2020 Edinburgh Award to Alexander McCall Smith;
- Edinburgh Children’s Panel Reception;
- Peter Sawkins, Great British Bake Off Winner Reception;
- Remembrance Sunday Gathering and Reception;
- North Edinburgh COVID 19 Respond & Recovery Group Reception; and
- Presentation of the 2021 Edinburgh Award to Fergus Linehan.

4.4 Success in meeting the Council’s civic commitments is heavily reliant upon excellent working relationships between the Lord Provost, Depute Lord Provost and Bailies. The collective roles and responsibilities of the Civic Leadership were set out in a report to Council on 25 August 2020.

4.5 It is imperative that the agreed terms of engagement are carried forward into the next administration, particularly the shared responsibility and decision making requirements of the Lord Provost and Depute Lord Provost.

4.6 Other civic highlights that took place in 2021/22 include:

- the holding of the Annual General Meeting of the Association of Lord Lieutenants in the City Chambers on 8 October 2021, the first time outside London since 1908; and
- COP26 going ahead in early November 2021 (when many Heads of State were met on arrival in Edinburgh by the Lord Lieutenant and Deputy Lieutenants) with several related events taking place in the City Chambers e.g. visits by the Prime Minister of Bangladesh and the President of Malawi, the International Legislators’ Summit and the ‘Day for Cities, States and Regions’ Reception.

### **Lord Provost Initiatives**

4.7 Successive Lord Provosts have had the scope to focus on topics and issues of particular concern to the city. A key initiative was taken during the current administration to set up a Lord Provost’s Commission in response to the government’s consultation on “The Strategy for our Veterans”.

4.8 The product of this investigation and potential body of work for the next Lord Provost and Veterans Champion was reported in detail to Council on 10 February 2022.

- 4.9 As well as the interest taken in the needs of Ex Forces Personnel, the Lord Provost has concentrated heavily on furthering the aims of both the OneCity Trust and City Vision. The detail of this work is set out in appendix two to this report.

#### OneCity Trust

- 4.10 The Lord Provost's stewardship of the One City Trust is an important lever in addressing poverty and inequality across the Capital. Measures to mitigate poverty and inequality are undertaken mostly through investment in community projects. In 2021/22, £131,455 was distributed to 23 organisations.
- 4.11 During the period 2017 to 2022, the Trust has distributed £609,255 to 121 charitable organisations within Edinburgh. Some 44% of this total has been raised through community benefit funding. The remaining 56% of income was generated through investments, fundraising activities and donations.
- 4.12 The fourth book in the anthology 'The People's City' published by Birlinn in January 2022 will be used to promote the OneCity Trust. There are plans to arrange separate book launches within the communities across the city.
- 4.13 A campaign to raise funds for a statue of Dr Elsie Inglis in the city has been able to use the OneCity Trust as a vehicle to receive donations and other income. The aim is to raise £50,000 with fundraising events organised. Plans are in progress to form a separate entity with the formation of a Scottish Charitable Incorporated Organisation (SCIO) to manage the funds raised.

#### Edinburgh 2050 City Vision

- 4.14 The Lord Provost and Partners have made significant progress in developing the Edinburgh 2050 City Vision through the largest ever public consultation in the city. This has resulted in the finalisation of a 2050 City Vision Strategy, capturing 54,840 visions on the Edinburgh of the future.
- 4.15 This was launched digitally as the Edinburgh 2050 City Vision Charter in July 2020. To date some twenty organisations have signed up to the Charter. As the city emerges from the pandemic, the next steps for this strategic area of work will need to be determined.

#### Edinburgh Thrive

- 4.16 It is also worth noting that the Lord Provost remains the Chair of the Edinburgh Thrive Assembly, an initiative bringing together mental health and wellbeing services. The first Edinburgh Thrive Conference was held in 2019 and the second in 2021, involving some 200 on-line delegates in driving forward necessary change and improving services for people experiencing poor mental health.
- 4.17 Quarterly meetings of the Thrive Assembly have been postponed during 2021/22 as a result of the COVID19 pandemic but the work continues to be implemented and delivered by NHS Lothian.

## Looking Ahead

- 4.18 Whilst the future direction of travel very much rests with the new Lord Provost and Civic Leadership of the Council, there is a substantial body of core business that needs to be supported. This includes, for example, the civic interface with the General Assembly of the Church of Scotland which takes place over the weekend of 19 to 21 May 2022.
- 4.19 Also taking place at an early stage in the new administration is Royal Week in Edinburgh, running from 28 June to 1 July. Several members of the Royal Family will conduct a series of engagements in the city in addition to the formal duties of The Queen. All of this effort is supported by the Lord Provost/Lord Lieutenant with the active involvement of the Council's City Officers.
- 4.20 Beyond Royal Week in 2022, it is important to stress the ongoing succession planning for the Monarchy which has major implications for Edinburgh as the Capital City. There is an increasing likelihood that the Lord Provost in the next administration will have a major responsibility and role to play as these arrangements unfold. The reputation of the city on a world wide basis will be very much at stake here and these events must be taken very seriously by the Council.
- 4.21 More immediately, 2022 marks the Platinum Jubilee of Her Majesty The Queen. This hugely significant milestone will be marked appropriately in the city and specific proposals for doing so are set out in the next section of this report.

## 5 Next Steps

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- 5.1 The key dates for the Platinum Jubilee are Thursday 2 June (Trooping the Colour and Lighting of Beacons) to Sunday 5 June (Street Parties and The Big Jubilee Lunch).
- 5.2 In support of the themed events for Sunday 5 June, there are two specific proposals:
- Firstly, to disseminate small grants of up to £500 to local community groups for street parties via (and supplementing any monies already held by) Community Councils up to a total cost of £20,000; and
  - Secondly, to stage a concert at the Ross Bandstand for members of the public who would be invited to bring a Picnic Lunch and view the events from London on a big screen, up to a total cost of £10,000.
- 5.3 The total cost of up to £30,000 would be met from the reserve fund, created from the carry forward of fifty per cent of underspend in the 2020/21 Civic Hospitality Budget. This was approved by the Finance and Resources Committee on 21 January 2021 and, as a result, a £30,000 budget was put to a reserve that can be drawn down now for this purpose.
- 5.4 Council is asked to approve this expenditure on celebrations for The Platinum Jubilee so that the necessary planning and preparation can now commence.

## **6 Financial impact**

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- 6.1 The Office of the Lord Provost operates within the budget allocated, amounting to £486,082 in 2021/22.

## **7 Stakeholder/Community Impact**

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- 7.1 The Office of the Lord Provost routinely undertakes engagement and co-production with a broad range of stakeholders, leading community representatives and business organisations.
- 7.2 Speeches and other inputs for events are developed in consultation with the organisers.
- 7.3 The Office of the Lord Provost assists both the Council and city partners to deliver key equality and rights outcomes, and to meet the Equality Act 2010 public sector equality duties to (i) eliminate unlawful discrimination, harassment, and victimisation, (ii) advance equality of opportunity, and (iii) foster good relations.
- 7.4 The Lord Provost's stewardship of the One City Trust is also an important lever in helping to mitigate the negative impacts of poverty and inequality across the Capital.
- 7.5 The Office of the Lord Provost endeavours to mitigate carbon impacts by utilising public transport where and when appropriate, where any long-distance travelling is required.
- 7.6 The Office of the Lord Provost contributes to the Climate Change (Scotland) Act 2009 public sector duties and contributes to the delivery of Sustainable Edinburgh 2020 objectives, the advancement of vibrant flourishing communities, social and economic wellbeing and an efficient and effectively managed city.

## **8 Background reading/external references**

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- 8.1 See [www.edinburghlordprovost.com](http://www.edinburghlordprovost.com)

## **9 Appendices**

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- 9.1 Appendix One: Summary of Civic Activity June 2021 to March 2022
- 9.2 Appendix Two: Lord Provost Initiatives – One City Trust and City Vision

## Summary of Civic Activity June 2021 to March 2022

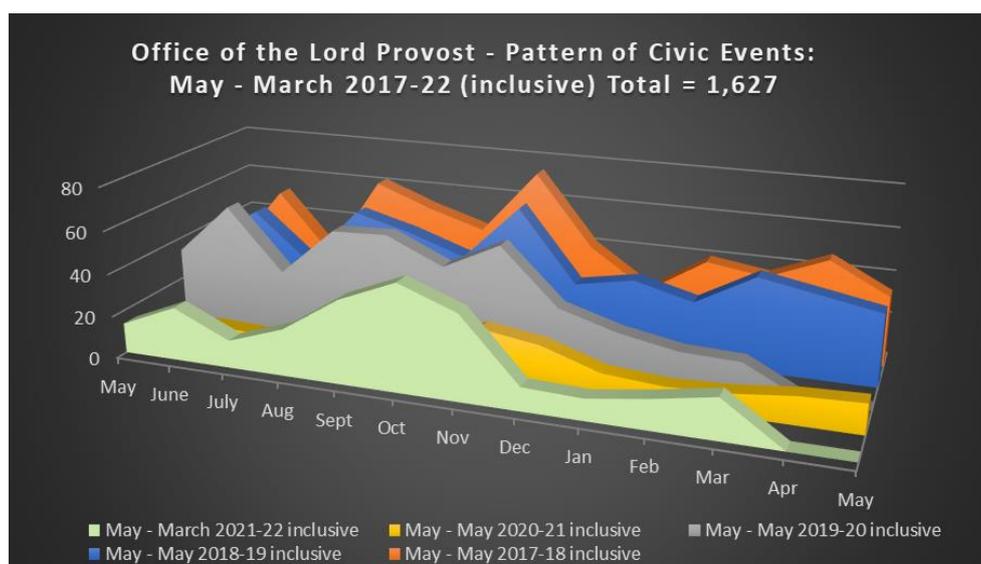
### 1 Civic Activity

Across the year, a total of 542 engagements have taken place comprising 243 civic events and 299 routine business meetings.

As with the previous year 2020/21, the scale of activity has been negatively impacted by COVID and the consequent restrictions on the use of the City Chambers and holding of in person events.

This pattern is illustrated in the graph below which shows the volume of civic events across the five years of the current Lord Provostship.

In total, 1,627 civic events have taken place over the last five years. Reductions in activity have occurred though during 2020/21 and 2021/22 as a result of COVID mitigations.

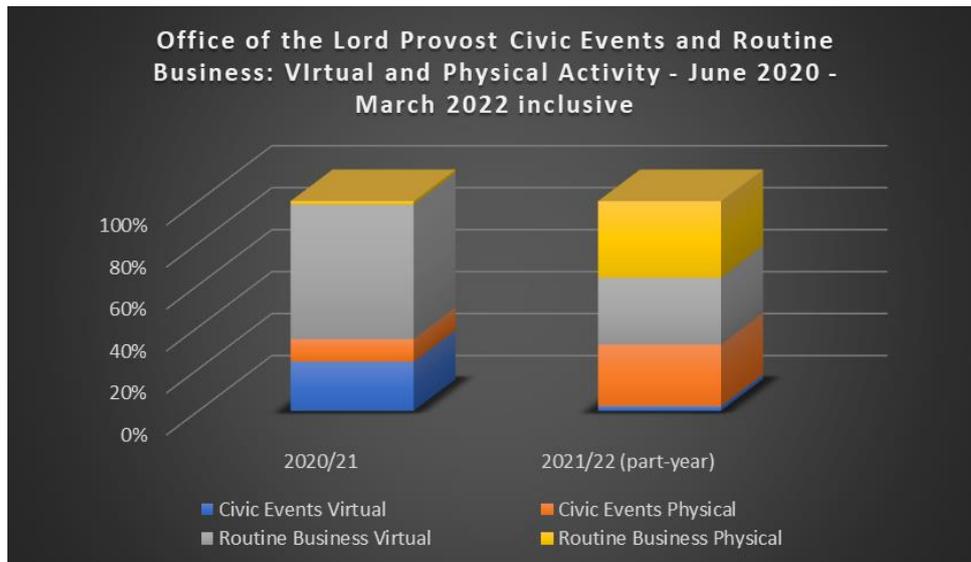


On a positive note though, there has been an increase of 87(19%) in civic events undertaken in 2021/22 compared with the previous COVID affected year 2020/21. This has been due largely to the more recent loosening of restrictions.

### 2 Virtual and Physical Activity

In order to cope with the impact of COVID lockdowns and security mitigation measures, many civic event and meeting organisers have continued to choose virtual/digital means rather than physical civic events or usual business meetings in the year.

The graphic below indicates the pattern of (i) civic events undertaken by virtual & physical means and (ii) routine business using digital & physical activity, from June 2020 to March 2022.

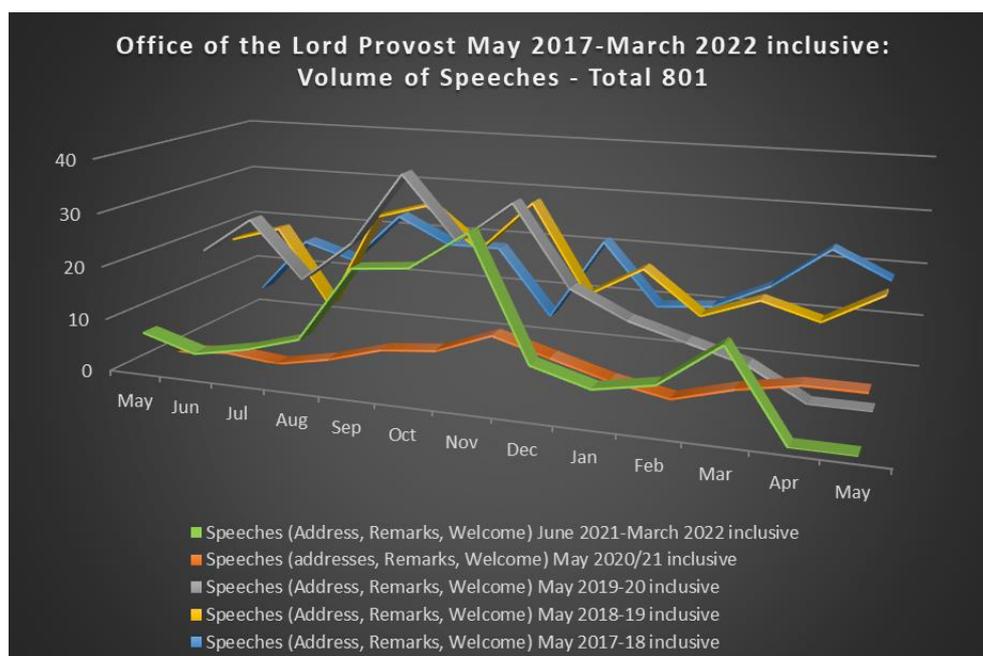


This shows that when compared to 2020/21, there has been a substantial return to physical (rather than virtual/digital activity) with 2021/22 recording a nine-fold increase in physical engagements overall.

### 3 Speeches

On average, the Lord Provostship delivers some 200 speeches each year across a diverse range of civic events. The graph below shows that:

- 136 speeches were delivered from June 2021 to March 2022; and
- the volume of speeches has increased by 80 (140%) when compared with the previous year 2020/21.



Overall, 801 civic speeches have been undertaken across the five-year period June 2017 to March 2022.

#### **4 Lieutenancy Activity**

The Lord Provost is ex officio the Lord Lieutenant of Edinburgh with a key role to support Her Majesty The Queen and to assist other Members of the Royal Family when on official business in the city.

In the period June – March 2021/22, there have been 42 Lieutenancy events including occasions when the Lord Lieutenant or a Deputy Lieutenant has assisted Royal visitors - an increase of 27 upon 2020/21.

Over the last five years, and in particular March 2020 to February 2022, owing to COVID lockdown and other mitigation factors, working Royal visits have been largely abridged across the UK.

Regular events in the Capital though (such as Royal Week, Six Nations Rugby Internationals and a number of key charity anniversaries where there is a Royal Patronage or other specific relationship) have been successfully maintained (except in 2020/21) with a regular Royal presence.

In preparing for Lieutenancy duties, the Office of Lord Provost works closely with the Royal Household, Police Scotland and the plethora of agencies bidding for and/or confirmed for a Royal visit.

Planning for these events and coordinating with the agencies involved continues to be a substantial area of work activity which may well increase in future years.

Uniquely, in 2021, the Lord Lieutenant and Deputy Lieutenants welcomed some 14 Heads of State on arrival in Edinburgh at the outset of COP 26.

This 'meet and greet' exercise was carried out specifically on behalf of HMTQ in the run up to the opening of the Climate Change Conference in Glasgow on 1 November 2021.

## Lord Provost Initiatives

### **OneCity Trust**

- The Lord Provost's stewardship of the One City Trust is an important lever in addressing poverty and inequality across the Capital.
- As President of the OneCity Trust, the Lord Provost has actively promoted Edinburgh's Poverty Commission 2020 report 'A Just Capital: Actions to end poverty' and referenced this in the foreword of the new OneCity Trust book 'The Peoples City.'
- Measures to mitigate poverty and inequality are undertaken mostly through investment in community projects and in 2021/22, £131,455 was distributed to 23 organisations.
- During the period 2017 – 2022, the OneCity Trust has distributed £609,255 to 121 charitable organisations within Edinburgh.
- In 2021/22 the Trust received additional amount of funding £60,767, which was 46% income from community benefits contained within council procurement contracts from Travis Perkins Managed Services, CCG (Scotland) Ltd and City Fibre. In addition, pro bono IT support was provided by CGI UK Ltd for four organisations.
- During the period 2017 – 2022, the OneCity Trust has worked with five organisations to deliver community benefit funding across the city to the value of £270,880; equating to 44% of the income received by the Trust and used for grant making purposes.
- The remaining 56% of income is generated through investments, fundraising activities such as crowdfunding, Lord Provosts Burns Supper and dinners, donations from various Edinburgh incorporations, organisations and donors, along with charity partnerships with Underbelly, Edinburgh Trams and DF concerts.
- The OneCity Trust continues to have their Investment Portfolio managed by **abrdn** (formally Aberdeen Standard Capital and Standard Life Wealth) which has seen the value rise by 30% from £645,098 in 2017 to £838,696 as at 30 November 2021.
- The fourth book in the anthology, 'The People's City' published by Birlinn in January 2022 will be used to promote the work and profile of the OneCity Trust with plans to arrange separate book launches within the communities of each of the four Council Localities in the city.
- The Lord Provost began a campaign in 2017 to raise funds to have a statue of Dr Elsie Inglis (1868 - 1917) commissioned in the city. The aim is to raise at least £50,000 and using the OneCity Trust as a vehicle to receive donations and income approximately £2,400 has been raised to date. 2022 will see an increase in funds as a programme of fundraising events has been organised and the campaign has been rejuvenated with the support of local organisations and a group of proactive fundraisers. Due to the monetary value of funds expected to be raised, plans are in progress to form a separate entity with the formation of a Scottish Charitable Incorporated Organisation (SCIO).

## **Edinburgh 2050 City Vision**

- The Lord Provost and Partners have made significant progress in developing the Edinburgh 2050 City Vision through the largest ever public consultation in the City. This has resulted in the finalisation of a 2050 City Vision Strategy, capturing 54,840 visions on the Edinburgh of the future.
- As with many work streams, the public launch in March 2020 was put on hold due to the COVID19 pandemic. The Lord Provost launched digitally, the Edinburgh 2050 City Vision Charter on behalf of the Council in July 2020 and engagement with potential key stakeholders has been static since the beginning of the COVID19 pandemic but to date some twenty organisations have signed up to the Charter.
- As the city emerges from the pandemic and a normality returns to a way of life, then steps will be taken to analyse and consider the next steps for this strategic area of work.

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## City of Edinburgh Council

10.00am, Thursday 17 March 2022

### Monitoring Officer Report

Executive/routine  
Wards  
Council Commitments

#### 1. Recommendations

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- 1.1 To note that an internal investigation into alleged malpractice within Edinburgh Secure Services (“ESS”) has been completed.
- 1.2 To note that the Council’s Monitoring Officer is reporting to Council, under s.5 of the Local Government and Housing Act 1989, that in the course of the discharge of the Council’s functions he considers that there has been illegality, maladministration and injustice.

**Nick Smith**

Council Monitoring Officer

Contact: Kevin McKee, Head of Legal Services, Deputy Monitoring Officer

E-mail: [kevin.mckee@edinburgh.gov.uk](mailto:kevin.mckee@edinburgh.gov.uk)

## Monitoring Officer Report

### 2. Executive Summary

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- 2.1 Following a whistleblowing disclosure, an investigation into practices and activities within ESS has identified significant failings over a lengthy period of time (over 10 years).
- 2.2 Given the serious and sustained failings recorded in the investigation outcome report, the Monitoring Officer considers that these should be brought to the attention of Council in terms of section 5 of the Local Government and Housing Act 1989.
- 2.3 The full detail of the disclosures is set out in the background papers which have been made available to elected members on a confidential basis given the sensitive nature of the content. The appendix provides details of the service's Action Plan to address the matters identified.

### 3. Background

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- 3.1 ESS is operated by the Council and is registered under the Regulation of Care (Scotland) Act 2001 to provide a secure service for vulnerable young people.
- 3.2 In 2020, an anonymous complaint was made to the Chief Social Work Officer and thereafter referred to Safecall under the Council's whistleblowing policy alleging serious malpractice within ESS. Safecall, the Council's independent whistleblowing service provider, managed the investigation into the issues raised by the whistleblower.
- 3.3 The investigation has now been completed and the whistleblowing outcome report was considered by the Governance, Risk and Best Value Committee on 8 March 2022. That Committee also considered a response report from the service which sets out a robust and detailed action plan from the service in relation to addressing the shortcomings identified.
- 3.4 As part of the recent Review by Susanne Tanner QC (which reported to Council in December 2021), the approach to this matter was considered by the Review team and informed their findings and thematic outcomes. The Review team was satisfied that the matter was being progressed appropriately through the relevant processes, which included investigations by both Police Scotland and Safecall. In line with the

Review Terms of Reference, no merits-based investigation of the whistleblowing was conducted by the Review Team.

## **4. Main report**

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- 4.1 The findings of the investigation, detailed in the Whistleblowing Major Investigation Outcome Report (Edinburgh Secure Services) (made available to elected members on a confidential basis), include serious failings which compromised the wellbeing and safety of young people. The Monitoring Officer considers that these failings require to be brought to the attention of Council in terms of section 5 of the Local Government and Housing Act 1989.
- 4.2 The Response to Whistleblowing Major Investigation Outcome Report (Edinburgh Secure Services) sets out the service's response to the findings and has been made available to elected members on a confidential basis.
- 4.3 In response to the findings, the service has developed an action plan to address the shortcomings identified and this is attached in the appendix.
- 4.4 Following consideration by the Governance, Risk and Best Value Committee, the reports at 4.1 and 4.2 are being referred to the Education, Children and Families Committee for consideration and oversight.
- 4.5 Elected Members should note that due process is still being followed in relation to some members of staff and in relation to those affected by the issues identified. To ensure the integrity of these processes and to protect those impacted it is important that the information in the background papers remains confidential.
- 4.6 The Council has already engaged with both the Care Inspectorate and the Scottish Social Services Council in relation to relevant matters arising from the report.

## **5. Next Steps**

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- 5.1 The Council should consider the recommendations set out in the investigation report.

## **6. Financial impact**

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- 6.1 There may be some as yet unknown financial impact once engagement with those affected has been undertaken.

## **7. Stakeholder/Community Impact**

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- 7.1 The whistleblowing service and process exists to ensure that any allegations of wrongdoing can be independently examined and reported upon, with appropriate action taken in response. This report demonstrates that this process is working and ensures that the matters raised have been investigated properly and action taken to improve behaviours and practices in response.

## **8. Background reading/external references**

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- 8.1 Whistleblowing Major Investigation Outcome Report (Edinburgh Secure Services) (Confidential)
- 8.2 Response to Whistleblowing Major Investigation Outcome Report (Edinburgh Secure Services) (Confidential)

## **9. Appendices**

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- 9.1 Action Plan

**Residential and Consolidate Action Plan**

<b>Key to colour completion status</b>	Not started
	<25%
	25-50%
	50-75%
	75-95%
	Complete
	Migrated with another recommendations

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Ref No/ Evidence link	Source	Theme	Recommendation/theme	Action required	Key milestone	By when	By Whom	Millstone completion status	Action completion status
RSSI/01	A Review of the use and recording of restraints in residential units; and handling of complaints made against residential care staff	Restraint/ single separation/ physical intervention	<p>A clear procedure for recording restraints which includes: - A clear context of the restraint, including the individual restraint techniques deployed, the location and duration, any observed behaviours and the reason for escalation if/where required (specifically use of 'prone') - A clear record of staff involved in the restraint - A clear written account / record of the incident and restraint and any forward actions identified - Evidence the incident and subsequent actions have been escalated to a manager or duty manager for overview and scrutiny of records held / created</p> <p>- A clear written audit trail that any actions identified have been completed in a timely manner - That any remedial actions identified are undertaken to ensure a safe working environment for staff, young people and visitors - Our practice is underpinned by the terms of the UNCRC and the Promise</p>	Develop a new procedure in Residential and ESS for the recording of restraints which will include the detail required within this recommendation.	Establish a CALMS theory working group to plan and coordinate CALM Training within ESS	30/11/2021	Mark Crawford	Complete	25-50%
					Research and consider best practice to support the development of a clear protocol for the recording of restraints. This protocol will include the elements identified within the recommendation as action required.	10/03/2022	Mark Crawford	75-95%	
					Undertake a consultation with all ESS and Residential Staff on the new protocol for recording restraints (pre-implementation)	10/04/2022	Mark Crawford Frank Phelan	Not started	
					Implementation of new protocol for the recording restraints across ESS and Residential suite.	10/06/2022	Mark Crawford Frank Phelan	Not started	
					Restraint protocol will include requirement for colleagues and young people be provided with an opportunity to debrief following a physical intervention. Issues or concerns will be recorded and escalated. Resulting actions will be addressed timeously. Action taken will be recorded.	10/06/2022	Mark Crawford Frank Phelan	Not started	
					A process will be established in residential and ESS to notify Senior Managers of restraints for audit purposes and senior management scrutiny	31/12/2022	Steve Harte	Complete	

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RSSI/02	GC SCR	Restraint/single Separation / Physical intervention	All managers should hold CALM training records of their staff, including when staff are scheduled for re-accreditation.	A register for all residential and ESS will be created. This will identify the names of residential care officers and team leaders and their CALMS training record align with a re-accreditation schedule	A regular report will be provided to managers from MyCALMS online.	31/01/2022	Peter Still Jackie Sloan	75-95%	75-95%
					MyPeople (iTrent) will record all staff who require physical intervention training (new and outstanding).	31/01/2022	Peter Still Jackie Sloan	75-95%	

Ref No/ Evidence link	Source	Theme	Recommendation/theme	Action required	Key milestone	By when	By Whom	Millstone completion status	Action completion status
RSSI/03	GC SCR	Restraint/ single separation/ physical intervention	No member of staff whose CALM reaccreditation has lapsed should be leading on a physical restraint.	A register for all residential and ESS will be created. This will identify the names of residential care officers and team leaders and their CALMS training record align with a re-accreditation schedule	See, RSSI/02 Regular reports will be available to managers from MyCALMS Online. MyPeople (iTrent) records all staff requiring mandatory physical intervention training.	31/01/2022	Peter Still Jackie Sloan	Complete	50-75%
					Secure services will regularly review and identify CALM accredited colleagues and put in place contingency measures where colleague's accreditation has lapsed, or they have not met the standard to achieve annual accreditation	31/03/2022	Mark Crawford	75-95%	
					Residential services will regularly review and identify CALM accredited colleagues and put in place contingency measures where colleague's accreditation has lapsed, or they have not met the standard to achieve annual accreditation	31/03/2022	Frank Phelan	75-95%	
					An incident report will be completed in all instances where a physical intervention has taken place and the 'lead' is undertaken by a colleague who is not accredited.	30/06/2022	Steve Harte	25-50%	

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					Numbers of accredited and non-accredited colleagues will be monitored over the short term to assess risk levels associated with teams comprising of mixed skills.	01/04/2022	Steve Harte	Not started	
RSSI/04	A Review of the use and recording of restraints in residential units; and handling of complaints made against residential care staff	Restraint/ single separation/ physical intervention	Our residential workforce undertakes specific training and re-accreditation CALM as required in relation to restraints and all such training.  Registration and competence is maintained to the standards required to demonstrate competence around de-escalation and safe execution in order to ensure the welfare of the child/young person is paramount.	A register for all residential and ESS will be created. This will identify the names of residential care officers and team leaders and their CALMS training record align with a re-accreditation schedule	See, RSSSI/02 Regular reports will be provided to managers from MyCALMS Online. MyPeople (iTrent) records all staff requiring physical intervention training.	01/02/2022	Mark Crawford Frank Phelan Steve Harte	Complete	<25%
					Identification of champions/spocs/leads within each service area, to enable and support practice and approach, including training coordination and awareness raising amongst colleagues.	01/06/2022	Mark Crawford Frank Phelan Steve Harte	Not started	
					A minimum of 50% of Res/ESS colleagues will have completed and received full accreditation of the myCALMS online training by 1 April 2022.	01/04/2022	Mark Crawford Frank Phelan Steve Harte	Not started	
					A target of no less than 90% of permanent ESS/Res colleagues will have completed and received full accreditation of the myCALMS online training by 1 November 2022	01/11/2022	Mark Crawford Frank Phelan Steve Harte	Not started	

Ref No/ Evidence link	Source	Theme	Recommendation/theme	Action required	Key milestone	By when	By Whom	Millstone completion status	Action completion status
RSSI/05	A Review of the use and recording of restraints in residential units; and handling of complaints made	Restraint/ single separation/ physical intervention	A clear procedure for recording episodes of single separation which include: -	A new standalone Single Separation Procedure will be developed	Mangers will consult with colleagues from both residential and ESS to review current practice and establish a model of 'best practice' in which associated guidance, recording templates and colleague training will be developed	31/12/2022	Mark Crawford Frank Phelan Steve Harte	25-50%	

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	against residential care staff		<p>A clear context leading to single separation</p> <p>A clear record of staff involved</p> <p>A clear record that demonstrates consideration of time required for young person to be held in single separation, appropriate regular audit of staff checks and de-briefing of young person</p> <p>A review of the actions by a Team Manager - Our practice is underpinned by the terms of the UNCRC and the Promise</p>		<p>Create a standalone Single Separation Procedure</p> <p>Create a universal template for recording incidents of single separation, including start/end times, times of young person checks carried out, and initials of colleagues undertaking checks with note of observation.</p> <p>Single Separation incident record will be checked by a Team Manager within 48 hours of the incident. The record will be signed and dated. Where records are incomplete or unclear remedial action will be taken.</p>	<p>31/12/2022</p> <p>31/12/2022</p> <p>01/02/2022</p>	<p>Mark Crawford</p> <p>Mark Crawford</p> <p>Mark Crawford Steve Harte</p>	<p>Not started</p> <p>Not started</p> <p>Not started</p>	<25%
RSSI/06	ESS Whistleblowing Report	Restraint single separation/ physical intervention	A consultation exercise should be carried out with all young people living in both secure and close support units, and managers and staff, to accurately assess the levels of physical intervention used.	The development of our Restraint Procedure (RSS/01) should form part of learning from the Restraint documentation and audit trail created via the new procedure.	Restraints, Physical Interventions and Single Separation incident records will include the young person's views, noting any reported injuries (young person and colleagues).	30/06/2022	Mark Crawford Frank Phelan	Not started	Not started
					Services will complete an annual (anonymous) questionnaire/survey related to young people's experience and perception around the use of restraints, physical interventions and Single Separation.	30/06/2022	Mark Crawford Frank Phelan	Not started	Not started
					Restraint and Single Separation will be a standing item within staff and management meetings. Restraint and Single Separation will be a standing item within young people residents meetings.	30/06/2022	Mark Crawford Frank Phelan	Not started	Not started
RSSI/07	ESS Whistleblowing Report	Restraint/ single separation/ physical intervention	An audit should be carried out of Manager's and staff's accreditation, training and refresher training in the CALM System.	An audit report will be produced outline colleagues CALM accreditation from the CALMS System.	See RSS1/02 and RSS1/03. A monthly report will be created and provided to Team Managers from MyCALMS online.	01/04/2022	Mark Crawford Frank Phelan	75-95%	75-95%
					See RSS1/02 and RSS1/03 MyPeople (iTrent) will identify all colleagues who require physical intervention training.	01/04/2022	Mark Crawford Frank Phelan	75-95%	
RSSI/08	ESS Whistleblowing Report	Restraint single separation/ physical intervention	No Manager or staff member whose CALM reaccreditation has lapsed should lead on a physical intervention.	See RSS/03				Migrated with another	Migrated with another recommendation

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								recommen dation	
<a href="#">RSSI/09</a>	ESS Whistleblowing Report	Restraint single separation/ physical intervention	Following incidents, debriefing sessions should be carried out with young people and staff as soon as possible and issues, concerns or problems should be timeously addressed	See RSS/01				Migrated with another recommen dation	Migrated with another recommendation

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Ref No/ Evidence link	Source	Theme	Recommendation/theme	Action required	Key milestone	By when	By Whom	Millstone completion status	Action completion status
<a href="#">RSSI/10</a>	ESS Whistleblowing Report	Restraint/ single separation/ physical intervention	Managers and staff should gain awareness of, and should be trained in, alternative techniques when working with challenging behaviour, trauma, mental health issues, autism and learning difficulties.	See RSS/01 (for CALMS Training)	Annual Performance Objectives will provide a vehicle for identification for individual colleagues to undertake training and professional development as required across key areas, including * Trauma Informed Approaches * Young People and Mental Health * Autism and Learning Disabilities	01/05/2022	LAC SMT	25-50%	25-50%
<a href="#">RSSI/11</a>	ESS Whistleblowing Report	Restraint / single separation / physical intervention	A consultation exercise should be carried out with all young people living in both secure and close support units, and managers and staff, to accurately assess the use of single separation and time out and timescales of separation.	See RSS1/06 The development of our Restraint Procedure (RSS/01) should form part of learning from the Restraint documentation and audit trail created via the new procedure.		01/09/2022	LAC SMT	Not started	Not started
<a href="#">RSSI/12</a>	ESS Whistleblowing Report	Restraint/ single separation/ physical intervention	Policies/procedures/paperwork pertaining to single separation and time out should be updated, where appropriate, and managers and staff should be aware of updates and trained in their use	See RSS/05		01/09/2022		Migrated with another recommendation	Migrated with another recommendation

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AAC/13	A Review of the use and recording of restraints in residential units; and handling of complaints made against residential care staff	Allegations and complaints	Our residential workforce receives training of what procedure they must use in relation to complaints made against staff involved in implementing a restraint or physical intervention, and that this training can be audited.	<p>All Residential and ESS colleagues will be made aware of our</p> <ul style="list-style-type: none"> <li>-Allegations of abuse against staff procedure</li> <li>-Reporting of concerns by Staff procedure - Whistleblowing policy</li> </ul> <p>We will ensure that attendance at this training is auditable</p>	<p>All colleagues will undertake directed reading of the Managing Allegation of Abuse against staff Procedure and the procedure for Reporting of Concerns. A copy of the Procedures will be available on line and will be accessible to all colleagues</p> <p>The Procedures will form part of the essential learning under the existing Induction Programme for all new colleagues</p>	01/04/2022	LAC SMT	75-95%	50-75%
					<p>All Residential and ESS managers will undertake directed reading associated with the Allegations of Abuse against Staff Procedure. Completion will be noted and dated within their supervision record.</p>	01/04/2022	LAC SMT	75-95%	
					<p>A minimum of 75% of Residential and ESS colleagues will completed the online training Allegations of abuse against staff on the mylearning hub</p>	01/06/2022	LAC SMT	75-95%	
					<p>A minimum of 65% of Residential and ESS colleagues will have completed the essential training as part of their essential learning.</p>	01/07/2022	LAC SMT	Not started	
					<p>A minimum of 95% of Residential and ESS colleagues will have completed the essential training as part of their essential learning.</p>	13/01/2023	LAC SMT	Not started	
					<p>An audit (dip sample) will be undertaken by managers to establish levels of compliance with actions under AAC/13 (% completion target). Any remedial action, including formal performance management monitoring will be taken as required.</p>	01/07/2022	LAC SMT	Not started	

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Ref No/ Evidence link	Source	Theme	Recommendation/theme	Action required	Key milestone	By when	By Whom	Millstone completion status	Action completion status
AAC/14	GC SCR	Allegations and complaints	Where a practice issue has been identified for a member of staff, through performance management, complaint, allegation etc. the issue is to be documented and managed with timescales of expected outcomes.	We will reinstate the supervision policy and procedure into our practice by ensuring all Line Managers use the recognised policy/procedure and use the recognised template for recording of supervision records.  Where an issue around performance and or behaviour is raised through complaint, informal performance management oversight will be triggered and reviews.	Formal supervision sessions will be recorded using a standard template. Each record will be signed and dated by the supervisee/supervisor. An electronic record of each session will be provided to the supervisor.	01/06/2022	LAC SMT	Not started	No started
					All colleagues will agree a (minimum of 3 maximum of 6) performance objectives for each performance period as part of their Looking Back / Looking Forward conversations. Objectives will reflect identified areas of personal/professional development and learning and may include whole service objectives as deemed necessary by the service manager.	01/06/2022	LAC SMT	Not started	Not started
					Where a service complaint is upheld or partially upheld and linked to colleagues practice, approach or conduct or where standards have fallen below that expected of Council employee's this will form part of a colleagues performance objectives setting (Looking Forward) conversation.	01/06/2022	LAC SMT Brian Henderson Gavin Thomson	Not started	Not started
AAC/15	GC SCR	Allegations and complaints	Complaints received that consist of an allegation made against members of staff by a young person in care should be managed using the procedure for allegations made against members of staff and should be consistently recorded.	See (AAC/13)		01/06/2022	LAC SMT Brian Henderson Gavin Thomson	Migrated with another recommendation	Migrated with another recommendation
AAC/16	GC SCR	Allegations and complaints	When further investigation is required following an allegation, the member of staff must be either placed within the organisation away from users of the service or suspended for the duration of the investigation. Where the staff member is a locum worker there should be no further shifts allocated during the investigation period.	Our Allegations of abuse against staff and supporting guidance for managers from (AAC/13) clearly set out our expectation of procedure when allegations are made against a member of staff.	Implement and KPI/Milestones set out at (AAC/13)			50-75%	50-75%
					Locum RCO's will be required to read the Allegations of Abuse Against Staff as part of their induction.	01/06/2022		Not started	
AAC/17	GC SCR				Implement milestones set out at (AAC/13)			25-50%	

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		Allegations and complaints	Where a member of staff is being managed for performance or behaviour issues, they should not be routinely moved from one unit to another but managed in accordance with procedure.	Our Allegations of abuse against staff and supporting guidance for managers from (AAC/13) clearly set out our expectation of procedure when allegations are made against a member of staff.	No colleague will be transferred to another unit unless subject to a Disciplinary Investigation or as a result of a decision by the Service Manager, stating clearly the reasons and rationale. Residential and ESS will undertake an annual audit with HR colleague's to evidence compliance.	01/04/2022		<25%	25-50%
AAC/18	GC SCR	Allegations	All levels of management must work to create		All Grade 9 and 10 Residential and ESS colleagues will complete				
		and complaints	a culture of support and positive response to ensure staff raise any concerns they have of a colleague's behaviour. Reporting staff Concerns and Whistleblowing policy and procedure awareness must be effectively implemented and monitored creating a compulsion to act on concerns raised staff and managers.		Conversation Spotlight session by May 2022	31/05/2022		<25%	<25%
AAC/19	GC SCR	Allegations and complaints	Where a member of staff is subject to performance management measures or disciplinary proceedings this needs to be shared with other managers who have a responsibility, if the staff member holds more than one post. This will include where there is a need to move a member of staff	Item incorporated into management meeting agenda. Recording and Notification process agreed.	Colleagues subject to active Disciplinary and formal Performance Management will be a standing item on the senior management meeting agenda. Where a colleague is identified as holding more than one post within the Council or works as a temporary, agency or Locum in another section, this information will be noted and a basic non-disclosure advisory notice will be provided.	01/02/2022	LAC/SMT	50-75%	50-75%
AAC/20	ESS Whistleblowing Report	Allegations and complaints	Use of the Allegations of Abuse Against Members of Staff Procedure should be promoted throughout City of Edinburgh Council's Social Work Services.	We will promote our Allegations of abuse against staff procedure, Reporting of concerns by Staff procedure and Whistleblowing policy within our Residential and ESS Service.	Updated and Revised Procedure ratified March 2021 eLearning Module available to colleagues via i-Trent from December 2021 Incorporated into Chief Executives News Beat December 2021	01/01/2022	Jackie Irvine	Complete	Complete

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				This will include information on our online training course on the mylearning hub "Allegations of abuse against staff"						
AAC/21	ESS Whistleblowing Report	Allegations and complaints	All managers and staff should undertake the eLearning module which accompanies the Allegations of Abuse Against Members of Staff Procedure and oversight should be provided by Learning & Development to ensure that this happens.	See (ACC/13)					Migrated with another recommendation	Migrated with another recommendation
AAC/22	ESS Whistleblowing Report	Allegations and complaints	Awareness and training about the Allegations of Abuse Against Members of Staff Procedure should be cascaded to young people.	Young people will receive an induction pack when they enter our houses	Residential Service and ESS will ensure each house has a welcome pack that is kept up to date and includes details of the allegation of abuse against staff procedure	31/03/2022	Mark Crawford Frank Phelan		Not started	Not started
AAC/23	ESS Whistleblowing Report	Allegations and complaints	When an allegation has been made against a staff member and further investigation is required, the staff member should be moved away from working with young people or suspended for the duration of the investigation. If the staff member is a locum worker, no further shifts should be allocated during the period of the investigation.	See AAC/17 and AAC/19  (Our Allegations of abuse against staff and supporting guidance for managers from (AAC/13) clearly set out our expectation of procedure when allegations are made against a member of staff. )					Not started	Not started
AAC/24	ESS Whistleblowing Report	Allegations and complaints	Use of the Reporting of Staff Concerns Procedure should be promoted throughout City of Edinburgh Council's Social Work Services.	See (AAC/13/15/20)					Migrated with another recommendation	Migrated with another recommendation

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Ref No/ Evidence link	Source	Theme	Recommendation/theme	Action required	Key milestone	By when	By Whom	Millstone completion status	Action completion status
<a href="#">AAC/25</a>	ESS Whistleblowing Report	Allegations and complaints	All managers and staff should be trained in the use of the Reporting of Staff Concerns Procedure.	See (AAC/13/15)				Migrated with another recommendation	Migrated with another recommendation
<a href="#">AAC/26</a>	ESS Whistleblowing Report	Allegations and complaints	Use of the Whistleblowing Policy should be promoted throughout City of Edinburgh Council's Social Work Services	See (AAC/20)				Migrated with another recommendation	Migrated with another recommendation
<a href="#">AAC/27</a>	ESS Whistleblowing Report	Allegations and complaints	All managers and staff should be trained in use of the Whistleblowing Policy.	See (AAC/18//20)				Migrated with another recommendation	Migrated with another recommendation
<a href="#">AAC/28</a>	ESS Whistleblowing Report	Allegations and complaints	Where issues with a Manager or staff member's practice has been identified, these should be documented and robustly managed within the council's performance management framework or disciplinary procedure. Practice	See AAC/017 and ACC/19  (All colleagues in Residential Services and ESS will use the councils established performance management or disciplinary	See AAC/13 - Essential learning KPI/Millstone			Not started	Not started
					All performance management issues and disciplinary actions will be recorded on MyPeople (iTrent)			Not started	
<a href="#">AAC/29</a>	ESS Whistleblowing Report	Allegations and complaints	The Care Inspectorate and regulatory bodies should be informed timeously of all notifiable incidents and Significant Occurrence Notifications should be completed, where appropriate.	Ensure all staff are aware of their duty to report concerns and record significant occurrences	See KIP/Millstones for ACC/13			Not started	Not started
					Information on how to notify that care inspectorate will be sent to all residential and ESS Colleagues	01/06/2022		Not started	Not started
<a href="#">AAC/30</a>	ESS Whistleblowing Report	Allegations and complaints	When a member of staff is subject to performance management measures or disciplinary proceedings and holds another post, this should be shared with other managers. This will include when there is a need to move a member of staff.	See AAC/19		01/09/2022	LAC SMT	Migrated with another recommendation	Migrated with another recommendation

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AAC/31	ESS Whistleblowing Report	Allegations and complaints	A robust review of the formal complaints process should be carried out, including storage and retention of complaints records and adherence to the statutory SPSO Standards for the handling and management of complaints	All colleagues in Residential and ESS will undertake the online training on the complaints procedure  See AAC/32	All Stage 1 (Frontline Resolution) and Stage 2 (Investigations) undertaken in accordance with the Council's Complaints Procedures will be recorded and held by the Children's Services Complaint Team. Including; * Complaint summary, date and details of complainant * whether managed under S1 or S2 * An investigation report (S2) provided on the investigation Officers Report Template * The Outcome(s) Upheld, Partially Upheld, Not Upheld * Service Improvement(s) generated Action owner / responsible officer	01/04/2022	Brian Henderson  Gavin Thomson  Jon Ferrer	<25%	<25%
AAC/32	ESS Whistleblowing Report	Allegations and complaints	A robust review should be carried out of complaints handling and management at secure and residential unit level across the Communities and Families estate	Review of current complaints handling practice  review of recording keeping (communication with complainant, completion of investigating officers report, complaint response letter, senior sign off and implementation of service improvements generated from upheld and partially upheld complaints)	All Stage 1 (Frontline Resolution) and Stage 2 (Investigations) undertaken in accordance with the Council's Complaints Procedures will be recorded and held by the Children's Services Complaint Team. Including; * Complaint summary, date and details of complainant * whether managed under S1 or S2 * An investigation report (S2) provided on the investigation Officers Report Template * The Outcome(s) Upheld, Partially Upheld, Not Upheld * Service Improvement(s) generated Action owner / responsible officer	01/04/2022	Brian Henderson  Gavin Thomson  Jon Ferrer	Migrated with another recommendation	Migrated with another recommendation
AAC/33	ESS Whistleblowing Report	Allegations and complaints	Complaints which allege malpractice by staff members should be managed using the Allegations of Abuse Against Staff Procedure.	Complaints received and screened by the Children's Services Complaints Team will identify complaints that require to be managed under the Allegations of Abuse Against Staff Procedure.		01/03/2022	Brian Henderson  Gavin Thomson	Migrated with another recommendation	Migrated with another recommendation

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Ref No/ Evidence link	Source	Theme	Recommendation/theme	Action required	Key milestone	By when	By Whom	Millstone completion status	Action completion status
<a href="#">AAC/34</a>	ESS Whistleblowing Report	Allegations and complaints	With reference to the issues identified about complaints handling and management, a review should be carried out of the quality of complaints handling/management across all Social Work service areas.	Compliance with the CEC Complaints Procedure will be subject to routine dip sampling and referred to the CSWO Quality and Compliance Service to formalise the sample size, frequency of audit, parameters and scope. A report will be provided to the senior management team and Service Director	Terms of Reference to include; Agree frequency and owner of dip sample Agree sample size and audit parameters Agree areas of focus, evaluation and scrutiny reporting arrangements and action owners	01/10/2022	Keith Dyer Jon Ferrer Quality and Compliance  Brian Henderson Gavin Thomson	Not started	Not started
<a href="#">R/35</a>	Review of Recruitment Practice and Procedures; and the use of Locum and Temporary Staff in Residential Care	Recruitment	Current recruitment process within residential care are reviewed and where appropriate, updated to ensure compliance with recruitment and selection protocols and safe recruitment practice.  This compliance should also be recorded/auditable.	Review residential (recruitment centre) process to ensure recruitment processes and practice recommended are compliant with safe selection and recruitment standards.  Evidence of compliance will be recorded and auditable.	All managers involved in recruitment and selection will have completed the eLearning module "Safe Recruitment Practices"	01/04/2022	Mark Crawford  Frank Phelan		
					Recruitment will be efficient and reduce delays when appointing to new posts, reducing staffing pressures within units	31/01/2022	Mark Crawford  Frank Phelan  James Bertram  James Gallagher  Craig Murchie		
					Prior to the planned recruitment and selection due to commence in February 2022. A light touch review of current recruitment process will take place.		30/06/2022		
					A full review of the existing recruitment process will be considered for compliance			<25%	<25%

Appendix 1

		Craig Murchie		
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Ref No/ Evidence link	Source	Theme	Recommendation/theme	Action required	Key milestone	By when	By Whom	Millstone completion status	Action completion status
					Following the scheduled recruitment and selection activity planned for February 2022. A substantive review of the RCO Job description and job Specification linked to both Residential and Secure will take place (and prior to the next recruitment drive) identifying key skills and requirements for each post reflecting skills sets associated with each working environment.	30/06/2022	Mark Crawford Frank Phelan James Bertram James Gallagher Craig Murchie		
					Review Essential learning directory for colleagues in all residential and ESS posts	30/06/2022	Mark Crawford Frank Phelan		
<a href="#">R/36</a>	Review of Recruitment Practice and Procedures; and the use of Locum and Temporary Staff in Residential Care	Recruitment	To ensure all staff employed or who work within residential care services have the appropriate qualifications to practice, are registered with the appropriate professional registration body and have been subject to appropriate checks, including PVG before they undertake any formal duties.	All pre-recruitment checks including PVG will be completed and in place before any preferred candidate is provided with a start date	See R/35  All essential qualification certificates are witnessed, signed and copies held on personnel file (responsibility of the recruiting manager). All preferred candidates that require SSSC registration will be registered under the correct employment category, or be in the process of registering with the relevant regulatory body	01/03/2022	Mark Crawford Frank Phelan James Bertram James Gallagher Craig Murchie	<25%	<25%

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R/37	GC SCR	Recruitment	The residential induction programme should be re-introduced. This should also include child protection training that includes perpetrator behaviour and creating confidence in staff to report concerning behaviour.	The residential induction programme and Essential Learning Register will be revised and updated as required  This training will include, <ul style="list-style-type: none"> <li>directed reading relating to the relevant CEC policies and procedures for residential care and ESS.</li> <li>Colleagues Code of Conduct, ICT and SWIFT acceptable use policy</li> <li>CALMS Training</li> </ul>	The views of residential managers will be sought to support the development of an induction programme  The Essential Learning Directory will be adopted by all line managers and recruiting managers following employee starting in post.	01/06/2022	Mark Crawford Frank Phelan James Bertram James Gallagher Craig Murchie	<25%	<25%
					Short life working group will support a review and refresh of existing induction programme. The programme will include the materials covered within the action for this recommendation R/37	01/06/2022	Steve Hart Frank Phelan		

Ref No/ Evidence link	Source	Theme	Recommendation/theme	Action required	Key milestone	By when	By Whom	Millstone completion status	Action completion status
					Review the Essential learning Directory for colleagues in all residential and ESS posts. (See recommendation R/35)	01/06/2022	Steve Hart Frankie Phelan HR		
R/38	GC SCR	Recruitment	The Council's safer recruitment training should be revised. The subject of safe recruitment is	Review our safe recruitment process as part of wider review of recruitment in	Improvement plan will track progress. Leads from HR and L&D who have primacy for undertaking any refresh of essential learning relevant to council posts, regulatory requirements and Terms and conditions.	30/06/2022	Mark Crawford	Not started	Not started
R/39	GC SCR	Recruitment	There must be strict compliance with recruitment processes and all staff recruited to post or the locum bureau must be recruited through the Recruitment Centre.	See R/35, R/36, R/37, R/38, R/40, LB/51		01/02/2022	Mark Crawford Frank Phelan James Bertram James Gallagher	<25%	<25%

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							Craig Murchie		
<a href="#">R/40</a>	GC SCR	Recruitment	Corporate messages should form part of the Recruitment Centre. The recruitment of prospective residential and secure staff need to be made aware that they are part of a local authority. The use of Council logos, templates, aims and vision as well as status of Corporate Parenting should be present and communicated	Senior Management Team will undertake a review of current activities and literature associated with 'Recruitment Centre and Evaluation suite'.  Associated documentation will be 'branded' and consistently formatted.  Associated documentation will include reference to the Corporate Parenting Plan and principles as set out within Edinburgh's Promise.		01/09/2022	Steve Harte  Frank Henderson  Mark Crawford	Not started	Not started
<a href="#">LB/51</a>	Review of Recruitment Practice and Procedures; and the use of Locum and Temporary Staff in Residential Care	Locum Bureau	Review the arrangements and circumstances where overtime is utilised/authorised and how overtime arrangements are monitored and managed, to ensure CEC is compliant with Fair Work Principles in our use of casual workers in residential care. This includes a review to understand current oversight of arrangements and practice associated with the Locum Bureau.	Overtime costs and usage will be subject to a financial impact review. Identifying spikes in overtime by unit, team and colleagues. Overtime will be mapped against vacancies and absence rates to ensure it is cost effective, subject to a fair, equity allocation process and to ensure managers are cognisant of the need for a safe work/life balance and compliance with working time directives	Financial break down of overtime by service, unit, colleague. Identification of any patterns or trends (indicating high/low usage) impact on budget management / sickness absence cost effectiveness when measured against vacancy rates, locum and temporary agency usage.	05/04/2022	Nichola Dadds  Jon Ferrer  Steve Harte	<25%	<25%
<a href="#">LB/52</a>	GC SCR	Locum Bureau	Practice guidance for locum bureau staff is needed. The practice guidance should include the use of existing Council staff members and the appropriate deployment of these staff in units where they may have had previous contact with children or young people	Practice Guidance will be developed in conjunction with the Council's RCO Essential Learning Directory, Residential and ESS Induction package		01/01/2023	LAC SMT Locum Bureau	Not started	Not started

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Ref No/ Evidence link	Source	Theme	Recommendation/theme	Action required	Key milestone	By when	By Whom	Millstone completion status	Action completion status
<a href="#">LB/53</a>	GC SCR	Locum Bureau	There is the need to review the Locum Bureau to ensure long-serving locums have been through the Recruitment Centre process.	We will undertake an audit of all colleagues registered with the locum bureau to identify any colleagues that have not been through the recruitment centre process	An audit report will be provided by the locum bureau identifying all colleagues registered with them and clarifying the colleagues has gone through the assessment centre.		LAC SMT Contracts Officer Locum Bureau Yvonne McWhirr	<25%	<25%
<a href="#">LB/54</a>	GC SCR	Locum Bureau	There must be regular quality assurance of agency staff to ensure that staff provided are of an agreed standard in qualification and registration	See LB/55	Assurance from agency providers that systems in place to ensure all agency staff are registered with SSSC  Mechanism agreed between CEC and agencies to verify registration of agency staff	01/09/2022	LAC SMT Contracts Officer Locum Bureau Yvonne McWhirr	<25%	<25%
<a href="#">LB/55</a>	GC SCR	Locum Bureau	Staff provided by agencies and those on the locum bureau list must be registered with the SSSC	Review of current locum usage and evidence of SSSC registration  Review of contractual arrangements and service contract with agencies contracted to provide temporary staff through contracts officer.	Assurance from agency providers that systems in place to ensure all agency staff are registered with SSSC  Mechanism agreed between CEC and agencies to verify registration of agency staff	01/09/2022	LAC SMT Contracts Officer Locum Bureau Yvonne McWhirr	50-75%	50-75%
<a href="#">LB/56</a>	GC SCR	Locum Bureau	Communication between areas of the service when a member of staff is suspended, resigns during, or is dismissed due to serious misconduct must include the suspension from the locum bureau. Removal from the list is part of the process that the risk of future contact is eliminated.	Ongoing and active Disciplinary will become a standing item of management meeting agenda. This will include performance or conduct subject to investigation, review or scrutiny.  Where colleague is also employed under Locum Bureau a directive will be issued by Service Manager	Information sharing through management meetings  Regular review of colleagues subject to active disciplinarys and precautionary suspensions.  Colleagues who remain on the Locum register, but have resigned from their substantive post whilst an active investigation by either CEC or SSSC is underway (Fitness to Practice)	01/04/2022	LAC SMT	Not started	Not started

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				suspending them from active duty as a CEC Locum until conclusion of the investigation or where decision to dismiss.					
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Ref No/ Evidence link	Source	Theme	Recommendation/theme	Action required	Key milestone	By when	By Whom	Millstone completion status	Action completion status
<a href="#">QA/57</a>	GC SCR	Quality Assurance	Systematic and regular quality reporting must be implemented. The service should consider the creation of a Quality Assurance governance meeting.	Multi-Agency Quality Assurance Governance meeting to be established covering all CEC residential and secure provisions. concerns will be identified through existing triggers and exception/escalation reporting mechanisms, including service complaints managed at S2, Care Service Feedback, SON, Inspection feedback, self-evaluation and colleague surveys. Meetings will be attended by internal and external stakeholders, Who Cares, CEC complaints team, Care Inspectorate, C&F Practice Team and Quality, Compliance and Regulation. The meeting structure and methodology will be modelled on the existing provision for MAQA within EHSCP.	Creation of Terms of Reference Formation of Group membership and information management / referral system Initial meeting to have taken place by	01/06/2022 01/09/2022 01/01/2023	Jon Ferrer Keith Dyer Quality and Compliance	Not started	Not started

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<p>AQ/58</p>	<p>GC SCR</p>	<p>Quality Assurance</p>	<p>The recommendations from the Quality Assurance Report on Secure Care 2016, have not been fully implemented with inconsistencies in the notifications of secure placement of young people to the Chief Social Work Officer and others.</p> <p>It is strongly recommended that the process of this be revised with practice guidance created and implemented.</p>	<p>Secure Review Improvement Plan March 2017</p> <ol style="list-style-type: none"> <li>1) Introduce business process to save extract of secure referral panel minute for young people in Swift and case notes.</li> <li>2) Ensure all Young People being considered for admission to secure accommodation and placed in Edinburgh or out with Edinburgh are discussed at the secure referral panel</li> <li>3) Completion of a SON by Head of Secure Services for all planned admissions into secure</li> <li>4) Completion of SON by Head of Secure Services for all planned admissions into secure were out of authority</li> <li>5) Completion of SON where young person placed in secure as an emergency admission</li> <li>6) where Children's Hearing authorises a secure condition but the young person is not admitted</li> <li>7) Completion of a SWIFT case note by team manager/ Head of Secure to agree that a secure placement has been agreed and is appropriate - setting out reasons.</li> </ol>	<p>Revised Emergency Admission checklist and authorisation process revised and updated 2020 and 2021</p> <p>Revised categorisation and recording of secure admissions, placement agreed, placement not available, placement not provided, revised 2017, updated 2020 and 2021.</p> <p>Authorisation and notification letters created and signed off by CSWO 2021</p>	<p>01/10/2021</p>	<p>Jon Ferrer Keith Dyer Andrew McWhirter Mark Crawford Brian Henderson</p>	<p>Complete</p>	<p>Complete</p>
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Ref No/ Evidence link	Source	Theme	Recommendation/theme	Action required	Key milestone	By when	By Whom	Millstone completion status	Action completion status
<a href="#">QA/59</a>	GC SCR	Quality Assurance	Action plans as a result of self-assessment or Care Inspectorate activity must be completed and used to improve the service.	Actions, activity and service improvements generated from internal and external scrutiny and self-evaluation will be delivered and monitored in conjunction with the MAQA (See QA/57), activity identified through annual SLA activity and routine self-assessment and dip sampling will be overseen by LAC SMT	Formation of MAQA  collation of existing recommendations and service improvements generated by recent inspection and self-evaluation activity from 01/01/2019  Evaluation of compliance and implementation with associated evidence carried out at agreed intervals	01/01/2023  01/02/2022  01/05/2022	Steve Harte  Frank Phelan  Mark Crawford  Jon Ferrer  Quality and Compliance	25-50%	25-50%
<a href="#">QA/60</a>	GC SCR	Quality Assurance	Managers should consider extending the current Practice Evaluations model in Communities and Families to Residential and Secure Care.	SLA between Quality and Compliance and Children's Services (Res and ESS) will identify output from self-evaluation and audit activity from the MAQA and external inspection. Key tasks and deliverables will be recorded with timescales and action leads and supported via the CSWO Quality and Compliance service. Delivery of components of work identified through as core activity within the SLA will be reported to the CSWO and Director via SMT and feature in the CSWO annual report.	Revision of SLA to include single and multi-agency practice evaluations that incorporate a minimum of 1 case from Residential and 1 case from Secure to be included in each sample and for each separate exercise.	01/06/2022	Keith Dyer  Quality and Compliance  Steve Harte	25-50%	25-50%
<a href="#">QA/61</a>	GC SCR	Quality Assurance	The quality assurance of care provided out with the authority requires a robust management system of monitoring or governance of the quality of care provided	See QA/57 and QA/58	Recommendation absorbed under related activity	N/A	N/A	Migrated with another recommendation	Migrated with another recommendation

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<a href="#">QA/62</a>	ESS Whistleblowing Report	Quality Assurance	Regular auditing of paperwork should be carried out by Unit Managers and External Manager to assure accuracy and quality of written work, and to address issues of practice, culture and overall service provision to young people. This should include the timeous quality assurance of Incident Register Records by Unit Manager and External Manager.	See QA/60 and QA/57 A dip sample internal audit timetable will be included in the expectations set out by the SLA for Residential and ESS. Small scale quality control dip sample audits will be undertaken at agreed intervals by middle and senior managers, covering themes identified under QA/62, including restraint register and associated processes, single separations, complaint management, compliance with key procedures (ie Allegations of abuse against staff)	Creation of Terms of Reference Creation of MAQA for Residential and Secure	01/09/2022	Jon Ferrer Keith Dyer Quality and Compliance Steve Harte	<25%	<25%
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Ref No/ Evidence link	Source	Theme	Recommendation/theme	Action required	Key milestone	By when	By Whom	Millstone completion status	Action completion status
<a href="#">QA/63</a>	ESS Whistleblowing Report	Quality Assurance	Regular auditing of supervision model, quality and frequency should be carried out, to include the opinions of managers and staff, with regular dip sampling of supervision records to assure the quality of the process.	See QA/62 The LAC management team will undertake an annual dip sample of supervision records held and seek assurance regarding completion of performance conversations and objective setting for each period. This exercise will include a review of supervisory ratio's, frequency of supervision, quality of supervision records, accountability of actions and tasks assigned during supervision and the quality of performance objectives set. The sample will be no less than 10% of total establishment.	Refresher of Corporate Supervision Policy and Procedure, including; recording template supervision contracts Performance Objective setting retention and access Creation of Supervision audit template Audit exercise (testing)	01/03/2022  01/06/2022 01/10/2022	Keith Dyer Quality and Compliance Steve Harte	<25%	<25%

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QA/64	ESS Whistleblowing Report	Quality Assurance	A review of quality assurance mechanisms, systems and processes should be carried out across Communities and Families in order to develop a robust response to assessing quality and implementing improvements. This would provide assurance about the quality of service provision and would ensure timeous identification and early prevention of issues of concern, whilst also celebrating areas of good practice and high-quality service provision.	See QA/63, QA/62, QA/61, QA/60, QA/59	Recommendation absorbed, oversight through monitoring of actions QA63, 62, 61, 60, 59	01/12/2022	Jon Ferrer Keith Dyer Quality and Compliance Steve Harte	Migrated with another recommendation	Migrated with another recommendation
QA/65	ESS Whistleblowing Report	Quality Assurance	A procedure should be developed for regular quality assurance of complaints, such as dip sampling. This would ensure quality assurance of the complaints process and could assist in identifying patterns and trends at an earlier stage.	See QA/60, QA/62	Recommendation monitored via QA/60, QA/62	01/09/2022	Keith Dyer Quality and Compliance Steve Harte Brian Henderson Gavin Thomson	<25%	<25%
CAP/66	ESS Whistleblowing Report	Culture and practice	Managers and staff should understand, and should be trained in, the impact of trauma and adverse childhood experiences on young people and their behaviours.	All Residential and ESS colleagues and managers will receive Trauma Informed and ACE's training and service specific professional	Programme of training to take place during 2022. Dates TBC	01/12/2022	LAC SMT	<25%	<25%
CAP/67	ESS Whistleblowing Report	Culture and practice	ESS should promote a nurturing, supportive home for young people and should work towards becoming a trauma-informed environment.	See CAP/66. Associated documentation will link directly with the principles as set out in the Edinburgh Corporate Parenting Plan and the Edinburgh Promise	Programme of training to take place during 2022. Dates TBC	01/12/2022	LAC SMT	<25%	<25%

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Ref No/ Evidence link	Source	Theme	Recommendation/theme	Action required	Key milestone	By when	By Whom	Millstone completion status	Action completion status
<a href="#">CAP/68</a>	ESS Whistleblowing Report	Culture and practice	Managers and staff should use child positive language when speaking to, or referring to, young people.	See CAP/66, CAP/67	Programme of training to take place during 2022. Dates TBC	01/12/2022	LAC SMT	<25%	<25%
<a href="#">CAP/69</a>	ESS Whistleblowing Report	Culture and practice	Staff and, where appropriate, young people should know how and where to access all council-wide and ESS policies/procedures and should be trained in their use.	See LB/52, R/37, RS/12, AAC/13, 18, 20, 22, 26, 34	Recommendation and associated actions absorbed		LAC SMT	Migrated with another recommendation	Migrated with another recommendation
<a href="#">CAP/70</a>	ESS Whistleblowing Report	Culture and practice	Managers, staff and young people should be aware of the Edinburgh and Lothians Interagency Child Protection Procedures.	Colleagues to be advised and refreshed on the existing Inter-agency Child Protection Procedures	Number of colleagues and managers trained in CP Procedure	01/03/2022	LAC SMT	50-75%	50-75%
<a href="#">CAP/71</a>	ESS Whistleblowing Report	Culture and practice	Managers, staff and young people should know how and where to access the Edinburgh and Lothians Inter-Agency Child Protection Procedures.	Access to relevant and associated documentation will be available to all Colleagues. Awareness to be created through staff meetings and service events.	Number of colleagues and managers trained in CP Procedure		LAC SMT	50-75%	50-75%
<a href="#">CAP/72</a>	ESS Whistleblowing Report	Culture and practice	Managers, staff and young people should understand the content and processes of the Edinburgh and Lothians Inter-Agency Child protection Procedures and use appropriately.	See CAP/71	Number of colleagues and managers trained in CP Procedure		LAC SMT	50-75%	50-75%
<a href="#">CAP/73</a>	ESS Whistleblowing Report	Culture and practice	A review should be carried out of the paperwork used by managers and staff and paperwork should be updated, where appropriate.	See QA/57, QA/60 and QA/61 Internal guidance, protocols, business processes only Does not include formal Policies or Procedures which have a predetermined authorisation pathway for their creation, sign off, ratification and review.	Review of all in house and formatted documentation and templates used across service area Seek feedback from current user group Review, update and replace documentation, using uniform suite of templates, to ensure consistent formatting, branding, file naming convention and retention protocols Launch revised documentation	01/05/2022 01/08/2022 01/12/2022 01/03/2023	LAC SMT Quality and Compliance	25-50%	25-50%
<a href="#">CAP/74</a>	ESS Whistleblowing Report	Culture and practice	Managers and staff should be aware of, and trained in, the use of paperwork.	See CAP66, CAP/67, CAP/68 and CAP/73		01/03/2023	LAC SMT Quality and Compliance	<25%	<25%

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<a href="#">CAP/75</a>	ESS Whistleblowing Report	Culture and practice	Child positive language should be used in written documentation.	See CAP66, CAP/67, CAP/68 and CAP/73		01/03/2023	LAC SMT Quality and Compliance	<25%	<25%
<a href="#">CAP/76</a>	ESS Whistleblowing Report	Culture and practice	One-to-one interviews should be carried out with young people currently living at ESS to obtain their views about the ESS culture and dynamic.	Young People will be given the opportunity to speak to colleagues, key workers, trusted adults and advocates and Who Cares around experiences of secure and residential as part of their exist interviews, key worker meetings, reviews and post incident debriefings.		01/09/2022	LAC SMT	Not started	Not started

Ref No/ Evidence link	Source	Theme	Recommendation/theme	Action required	Key milestone	By when	By Whom	Millstone completion status	Action completion status
<a href="#">CAP/77</a>	ESS Whistleblowing Report	Culture and practice	An anonymised questionnaire should be provided to managers and staff to obtain their views about the ESS culture and dynamic.	Development of anonymous colleagues survey	Survey questions developed survey tool created survey launched feedback collated feedback and report presented Actions implemented.	01/09/2022	Keith Dyer  Quality and Compliance  Jon Ferrer  Steve Harte	Not started	Not started
<a href="#">CAP/78</a>	ESS Whistleblowing Report	Culture and practice	One-to-one interviews should be made available to managers and staff where requested	See CAP/77  Colleagues have access to 'safe space' conversations with line manager and service manager.  Colleagues can report concerns through Whistle Blowing anonymously or through care service feedback.  Colleagues can also access the individual Stress Risk Assessment tools and be referred for support for confidential counselling and support via		01/02/2022	Steve Harte  Frank Phelan  Mark Crawford	75-95%	75-95%

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				employee assistance (PAM's)					
<a href="#">CAP/79</a>	ESS Whistleblowing Report	Culture and practice	Timeous action should be taken to address identified issues.	See QA/57, QA/59	Recommendation and associated actions absorbed.	01/06/2022	LAC SMT	Migrated with another recommendation	Migrated with another recommendation
<a href="#">CAP/80</a>	GC SCR	Culture and practice	The service needs to develop opportunity to share good practice with a view to replicating it across the service.	See QA/57, QA/59 and QA/60	Recommendation and associated action(s) absorbed	01/06/2022	Jon Ferrer Keith Dyer Steve Harte LAC SMT	Migrated with another recommendation	Migrated with another recommendation
<a href="#">SMO/81</a>	Review of Recruitment Practice and Procedures; and the use of Locum and Temporary Staff in Residential Care	Staffing and management oversight	Creating a transparent overview of team and service establishment within units that is available to managers, finance officers and human resource staff; that employee establishment numbers are kept up to date and reviewed in line with annual service provision and projected staffing requirements.	See LB/51 Service and Unit Est will be understood in terms of workforce numbers, position and deployment  Workforce movement, identification of gaps and staffing pressures will be considered across the suite of services and resources will be pulled and managed accordingly	Financial breakdown is a regular agenda and service managers and accountants will meet to review and identify pressures, flex and establishment (current and projected) on a minimum quarterly basis	01/06/2022	LAC SMT Principle Accountant	75-95%	75-95%

Ref No/ Evidence link	Source	Theme	Recommendation/theme	Action required	Key milestone	By when	By Whom	Millstone completion status	Action completion status
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Appendix 1

<a href="#">SMO/82</a>	Review of Recruitment Practice and Procedures; and the use of Locum and Temporary Staff in Residential Care	Staffing and management oversight	Address any anomalies or issues associated with current establishment structure, including short term or time limited terms and conditions (such as acting up, use of agency staff and use of temporary contracts) to ensure compliance with CEC and HR policy. To ensure up to date information is available and visible to management.	See LB/51 and SMO/82	Permeant, fixed term and temporary positions will be reviewed and considered in terms of overall impact on basic staffing costs linked with Est budget  Overtime, use of Locum and Agency Staff will incrementally reduce to a level that operates within an acceptable and predicible expenditure range (under normal operating parameters). Cover will be used where possible based on impact cost, with higher cost cover being reduced and replaced.	01/02/2023	LAC SMT  Principle Accountant	25-50%	25-50%
<a href="#">SMO/83</a>	GC SCR	Staffing and management oversight	Supervision of staff must take place in line with Council policy and procedure. This also includes temporary agency and locum staff.	See AAC/14	Recommendation and associated action(s) absorbed	01/06/2022	LAC- SMT	Migrated with another recommendation	Migrated with another recommendation
<a href="#">SMO/84</a>	GC SCR	Staffing and management oversight	Locally held HR files, including supervision records should be passed on to new managers of the employee.	See QA/63	Recommendation and associated action(s) absorbed	01/03/2022		Migrated with another recommendation	Migrated with another recommendation
<a href="#">SMO/85</a>	GC SCR	Staffing and management oversight	Practice guidance should be created for management on the recording and storing of staff supervision, absence management and performance with the expectation of effective implementation	See AAC/17, AAC/19, AAC28, QA/63	Recommendation and associated action(s) absorbed	01/06/2022		Migrated with another recommendation	Migrated with another recommendation
<a href="#">SMO/86</a>	GC SCR	Staffing and management oversight	The managers of the establishment must notify registration and regulatory bodies when there is a possible breach of registration made by a staff member.	See AAC/29	Recommendation and associated action(s) absorbed	01/06/2022		Migrated with another recommendation	Migrated with another recommendation

Appendix 1

SMO/87	ESS Whistleblowing Report	Staffing and management oversight	A robust review should be carried out of the policies and procedures used by ESS and that these are updated, where appropriate.	All existing Policies and Procedures (excluding internal or local protocols/Guidance - see CAP/73) will be reviewed, updated, ratified or created as required	<p>All existing (and newly created) Policies and Procedures will be added to the Directorate P&amp;P Register.</p> <p>Policies will be reviewed if outstanding or pending (Annual) Procedures will be reviewed if outstanding or pending (1, 2 or 3 yearly)</p> <p>Each document will have a current 'author' and 'sponsor'</p> <p>Each document will be assessed as to the requirement to complete a DPIA or Integrated Impact Assessment (IIA). IIA's will be signed off by a SD or Service Manager and published on the CEC website</p> <p>Each document will proceed through the appropriate sign off and ratification process (Council Committee for Policies, Director/SD Sign off for Procedures)</p> <p>Completed P&amp;P will be added to the Council ORB P&amp;P Register and where appropriate the CEC External website</p>	<p>01/06/2022</p> <p>01/02/2023</p> <p>01/06/2022</p> <p>01/06/2022</p> <p>01/02/2023</p> <p>01/04/2023</p>	LAC SMT	<25%	<25%
SMO/88	ESS Whistleblowing Report	Staffing and management oversight	There should be regular auditing of ESS-specific policies and procedures to check their efficacy and appropriateness.	All Residential and ESS related Policies and Procedures, Protocols and Guidance will be reviewed at the agreed frequency standard (annually - policy, 1, 2, 3 yearly for Procedures and internal or local Protocols and Guidance)	<p>P&amp;P Register updated with service specific P&amp;P's</p> <p>Identify date of next review, author, sponsor and risk level</p> <p>Assess against requirements for IIA and DPIA</p> <p>Complete the appropriate sign off and ratification process</p>	01/04/2022	LAC SMT	<25%	<25%

Appendix 1

Ref No/ Evidence link	Source	Theme	Recommendation/theme	Action required	Key milestone	By when	By Whom	Millstone completion status	Action completion status
<a href="#">SMO/89</a>	ESS Whistleblowing Report	Staffing and management oversight	A review should be undertaken of the current model, quality and frequency of supervision carried out with managers and staff.	See action ACC/14 & QA/63	Recommendation and associated action(s) absorbed into ACC/14 and QA/63	01/06/2022	LAC - SMT	Migrated with another recommendation	Migrated with another recommendation
<a href="#">SMO/90</a>	ESS Whistleblowing Report	Staffing and management oversight	An updated ESS Supervision Policy and model should be developed, aligned to council policy and procedures, in consultation with managers and staff.	ESS and Residential services will comply with and follow the assigned Council Supervision Policy and Procedure  Work undertake will link in with the following related areas; AAC/14, QA/63, CAP/66, CAP/67, CAP/68, CAP/73, CAP/74, CAP/75	Additional service/discipline/culture specific guidance will be created reflecting the principles of the Promise, Trauma and Restorative Informed Approaches.	01/12/2022	LAC SMT	Migrated with another recommendation	Migrated with another recommendation

## QUESTION NO 1

**By Councillor Webber for answer by the Convener of the Finance and Resources Committee at a meeting of the Council on 10 February 2022**

This question was asked at the Council meeting on 10 February 2022, however, due to the complexities of the information requested, and after discussion with Councillor Webber it was agreed that a fuller response to this question would be available for the next meeting of Full Council on 17 March 2022

### Question

- (1) Delivery of KEY critical services have been impacted by the guidance for individuals with possible coronavirus infection. Can the Convener provide information on the weekly number of absences related to Covid since the emergence of the Omicron variant on 29<sup>th</sup> November 2021.

By department and job category (ie Team Member operational / Team Leader / Manager / Senior Manager) by each week.

A separate table can be provided for each department.

### Answer

(1)

w/c	Department / Service	Job Role	Covid +ve (PCR or LFT)	Close Contact imposed Isolation	1st Absence due to Covid +
29 <sup>th</sup> November 21		TMO			
		TL			
		Man			
		Senior Man			
6 <sup>th</sup> December 21		TMO			
		TL			
		Man			
		Senior Man			
13 <sup>th</sup> December 21		TMO			

		TL			
		Man			
		Senior Man			
20 <sup>th</sup> December 21		TMO			
		TL			
		Man			
		Senior Man			
27 <sup>th</sup> December 21		TMO			
		TL			
		Man			
		Senior Man			
3 <sup>rd</sup> January 22		TMO			
		TL			
		Man			
		Senior Man			
10 <sup>th</sup> January 22		TMO			
		TL			
		Man			
		Senior Man			
17 <sup>th</sup> January 22		TMO			
		TL			
		Man			
		Senior Man			
24 <sup>th</sup> January 22		TMO			
		TL			
		Man			
		Senior Man			
31 <sup>st</sup> January 22		TMO			
		TL			
		Man			
		Senior Man			
7 <sup>th</sup> February 22		TMO			
		TL			
		Man			
		Senior Man			

## QUESTION NO 2

**By Councillor Lang for answer by the Convener of the Education, Children and Families Committee at a meeting of the Council on 17 March 2022**

**Question** (1) What percentage of (a) primary and (b) secondary school teachers are on fixed term contracts as opposed to permanent contracts?

**Answer** (1)

**Question** (2) What is the reason and rationale for using fixed term contracts for Council funded teaching posts?

**Answer** (2)

**Question** (3) What additional monies have been received from the Scottish Government since January 2021 for the recruitment of permanent teaching posts in Edinburgh and how has this funding been used?

**Answer** (3)

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**QUESTION NO 3**

**By Councillor Lang for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 17 March 2022**

**Question**

How many public litter bins have been removed since 1 January 2020, broken down by council ward?

**Answer**

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## QUESTION NO 4

**By Councillor Lang for answer by the Leader of the Council at a meeting of the Council on 17 March 2022**

At the 10 February 2022 meeting of the Council and in response to a Leader's question on delays to the safety improvements at the Davidson Main's roundabout, the Council Leader said:

*"I am happy to follow this up with officers and find out exactly where this is in the process and exactly why this has taken so long."*

**Question** (1) Can the Council Leader confirm what discussions he has had with officers since 10 February regarding the Davidson Mains roundabout?

**Answer** (1)

**Question** (2) What explanation has he received as to why the promised safety improvements have been delayed?

**Answer** (2)

**Question** (3) What information he has received as to the current timetable for getting the promised changes in place?

**Answer** (3)

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## QUESTION NO 5

**By Councillor Lang for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 17 March 2022**

**Question** (1) Which of the road strengthening, resurfacing and surface treatment projects listed in appendix 1 of the 17 June 2021 Transport & Environment committee report "Transport Infrastructure Investment - Capital Delivery Priorities for 2021/2022" have been delivered, as at 15 March 2022?

**Answer** (1)

**Question** (2) Which of the footway surface treatment and footway reconstruction projects listed in appendix 1 of the 17 June 2021 Transport & Environment committee report "Transport Infrastructure Investment - Capital Delivery Priorities for 2021/2022" have been delivered, as at 15 March 2022?

**Answer** (2)

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## QUESTION NO 6

**By Councillor Whyte for answer by the Vice-Convener of the Transport and Environment Committee at a meeting of the Council on 17 March 2022**

I refer the Vice-Convener to my question and her answer at Council on 26 August 2021 regarding the investigation into the burning of memorial benches by Council staff in 2020.

Given that it is now more than two years since the Evening News reported this matter noting that the Vice Convener of the Transport and Environment Committee, Councillor Doran would be “devastated” if she found out a loved-one’s bench had been burned and that “she did not know how the scandal could have happened” and that “the person behind the decision must be held accountable”, and directly quoted Councillor Doran as saying: ““I don’t know how this would have happened and that is what we need to investigate. We need to find out who made that decision.”

Can she please now answer the four questions I posed in August 2021 with regard to the second investigation she indicated was ongoing at that time, namely:

- |                 |            |                                   |
|-----------------|------------|-----------------------------------|
| <b>Question</b> | <b>(1)</b> | Has the investigation concluded?  |
| <b>Answer</b>   | <b>(1)</b> |                                   |
| <b>Question</b> | <b>(2)</b> | How did the incident happen?      |
| <b>Answer</b>   | <b>(2)</b> |                                   |
| <b>Question</b> | <b>(3)</b> | Who made the decision?            |
| <b>Answer</b>   | <b>(3)</b> |                                   |
| <b>Question</b> | <b>(4)</b> | Has anyone been held accountable? |
| <b>Answer</b>   | <b>(4)</b> |                                   |

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## QUESTION NO 7

**By Councillor Whyte for answer by the Convener of the Housing, Homelessness and Fair Work Committee at a meeting of the Council on 17 March 2022**

I refer the Convener to the answer she provided with regard to this site on 12 March 2020. She will recall the details that:

A project team was first initiated for this site in 2014 – some eight years ago;

Committee agreed the site should be redeveloped in January 2016 – some six years ago;

A planning application was lodged in 2018 and then paused with no indication of further progress towards planning permission being publicly obvious – four years ago;

Even taking into account the delay she indicated in buying back homes to allow redevelopment this concluded before her last answer in Summer 2019 – almost three years ago.

Given that two years have now elapsed since her last answer:

**Question** (1) Can she indicate whether any progress has been made, other than the demolition she indicated was impending in 2020?

**Answer** (1)

**Question** (2) Does she consider these delivery timescales acceptable either in terms of providing new social housing or with regard to leaving an empty and blighted site at the heart of a community for so long?

**Answer** (2)

**Question** (3) Can she say whether any action can be taken to improve the appearance of the area (other than the graffiti boards which are sometimes damaged by those seeking access to the area) given that the lack of progress means it may be some time before any further work is undertaken?

**Answer**

**(3)**

## QUESTION NO 8

**By Councillor Hutchison for answer  
by the Convener of the Transport and  
Environment Committee at a meeting  
of the Council on 17 March 2022**

Further to my question to the Transport and Environment Convener at the August 2018 meeting of the Full Council and the follow up meeting in her office can the Convener please confirm;

**Question** (1) How many non-compliant chicanes have been eliminated across the city since the question was first raised?

**Answer** (1)

**Questions** (2) Has the Convener actively engaged with the Planning Convener to help ensure no new non-compliant chicanes are put in place?

**Answer** (2)

**Questions** (3) How many new non-compliant chicanes have been installed across the city since the question was first raised?

**Answer** (3)

**Question** (4) Does the Convener believe that her efforts in taking the simple step of removing non-complaint chicanes to aid permeability for cyclists have been successful?

**Answer** (4)

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## QUESTION NO 9

**By Councillor Hutchison for answer  
by the Convener of the Planning  
Committee at a meeting of the  
Council on 17 March 2022**

Further to my question to the Transport and Environment Convener at the August 2018 meeting of the Full Council and the follow up meeting in her office can the Convener please confirm;

**Question** (1) Whether the issue of non-compliant chicanes has been discussed in consideration of planning applications by his committee?

**Answer** (1)

**Questions** (2) Whether his committee have approved any new non-compliant chicanes since August 2018.

**Answers** (2)

**Questions** (3) If so, how many and why?

**Answers** (3)

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## QUESTION NO 10

**By Councillor Webber for answer by the Convener of the Finance and Resources Committee at a meeting of the Council on 17 March 2022**

Can the convener provide information on the methods and processes for charging our EV fleet

**Question** (1) what locations are used to charge - please specify if public or on CEC owned land?

**Answer** (1)

**Question** (2) What time of day is charging taking place?

**Answer** (2)

**Question** (3) Is charging carried out during shifts/working hours?

**Answer** (3)

**Question** (4) If during shift, how long are employees at charging points?

**Answer** (4)

**Question** (5) Can the Charge Place Scotland monthly statements be provided for last 12 months?

**Answer** (5)

**Question** (6) How is the account managed (eg - the CPS card is linked to vehicle or the member of staff has a card that can be used for any CEC vehicle)?

**Answer** (6)

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## QUESTION NO 11

**By Councillor Jim Campbell for answer by the Convener of the Housing, Homelessness and Fair Work Committee at a meeting of the Council on 17 March 2022**

**Question** (1) How many affordable homes have been built in Edinburgh per year since 2017?

**Answer** (1)

**Question** (2) How does this compare with the target for affordable house building as outlined in the Capital Coalition 52 Pledges

**Answer** (2)

**Question** (3) How is the “energy efficiency” of these homes determined, have all of the homes been built to the same standard or if there are different standards please record these for each year since 2017

**Answer** (3)

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## QUESTION NO 12

**By Councillor Jim Campbell for answer by the Convener of the Planning Committee at a meeting of the Council on 17 March 2022**

The Council has promoted its intention to have a Short Term Lets Control Area including in a press release on 23 February 2022.

Given that the changes to Planning rules will not affect properties that have operated in this way for more than 10 years:

- Question**           **(1)** What number and proportion of short term-lets is it expected will be required to seek planning permission to continue operating?
- Answer**             **(1)**
- Question**           **(2)** What is the expectation with regard to how many of these may be successful in gaining planning permission?
- Answer**             **(2)**

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## QUESTION NO 13

**By Councillor Webber for answer by the Convener of the Education, Children and Families Committee at a meeting of the Council on 17 March 2022**

The Council recently started a project to provide iPads to every pupil in the city from P6 upwards which was promoted by the Council Leader last month.

**Question**           **(1)** What proportion of P6 to S6 pupils will have been issued with an iPad by 5 May when the Council election takes place?

**Answer**           **(1)**

**Question**           **(2)** When is the roll out expected to be complete?

**Answer**           **(2)**

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## QUESTION NO 14

**By Councillor Whyte for answer by the Leader of the Council at a meeting of the Council on 17 March 2022**

The Council Leader is very keen to promote the Edinburgh City Deal, seemingly indicating that it is a very particular achievement of his Council Administration:

**Question** (1) How many other Scottish City Deals have been signed and how many were concluded earlier than Edinburgh's?

**Answer** (1)

**Question** (2) What share of the £1.3Bn (both in cash and percentage terms) is being provided by the UK Government, the Scottish Government, the City of Edinburgh Council?

**Answer** (2)

**Question** (3) What share of the £1.3Bn (both in cash and percentage terms) is being spent on Council services in Edinburgh, Regional Transport services, the Universities?

**Answer** (3)

**Question** (4) What City Deal projects have delivered to date?

**Answer** (4)

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## QUESTION NO 15

**By Councillor Rust for answer by the Convener of the Education, Children and Families Committee at a meeting of the Council on 17 March 2022**

### **Question**

The Council is often keen to promote the achievement of the provision of 1140 nursery hours per child. When was this delivered and how does it related to the promised timescale as outlined in the Capital Coalition 52 Commitments or any official Council pledge?

### **Answer**

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## QUESTION NO 16

**By Councillor Johnston for answer  
by the Convener of the Housing,  
Homelessness and Fair Work  
Committee at a meeting of the  
Council on 17 March 2022**

The Council has promoted that it has achieved “Living Wage City status” for Edinburgh.

**Question** (1) What actions had to be taken to achieve this?

**Answer** (1)

**Question** (2) How many employees have seen a wage increase directly related to their employer signing up for accreditation following encouragement by the Council?

**Answer** (2)

**Question** (3) How many additional employers have been accredited each year since the Capital Coalition 52 commitments was published in 2017 and how does this compare with the target in the Council’s Performance Framework to increase the number by 100 per year?

**Answer** (3)

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## QUESTION NO 17

**By Councillor Jim Campbell for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 17 March 2022**

The Council has publicly promoted that it has reduced its carbon footprint by around 60%, claimed the award of £7.7m from Zero Waste Scotland for communal recycling as a success and regularly claims to have planted additional trees.

**Question** (1) What proportion of the cut in the Council's carbon footprint relates to external factors like grid decarbonisation and the new Energy from waste Plant at Millerhill which has been criticised by Friends of the Earth Scotland for exporting Edinburgh's carbon emissions?

**Answer** (1)

**Question** (2) What was the recycling rate inherited by the Convener in 2017 and what has it been in each of the years since?

**Answer** (2)

**Question** (3) How many trees has the Council pledged to plant and by when and how many have actually been planted?

**Answer** (3)

**Question** (4) What proportion of the trees planted are still in place and thriving?

**Answer** (4)

**Question** (5) What is the net change in number of trees in the City since 2017 given that many have been removed including in high profile cases by the Council or on Council land such as in East Princes Street Gardens and at Ocean Drive?

**Answer** (5)

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## QUESTION NO 18

**By Councillor Bruce for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 17 March 2022**

The Convener regularly refers to “record investment” in terms of spending on roads, paths, pavements and bridges.

**Question** (1) What was the breakdown of funding between each of these categories in each year since 2017?

**Answer** (1)

**Question** (2) What is the repair backlog in Edinburgh and at the current rate of spend how many years will it take to resolve?

**Answer** (2)

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## QUESTION NO 19

**By Councillor Rust for answer by the Convener of the Culture and Communities Committee at a meeting of the Council on 17 March 2022**

The Council used a press release on 24 November 2021 to welcome planning approval for the Dunard Concert Hall project.

**Question** (1) What proportion of the funding for the Dunard Concert Hall is sourced from the Council and what proportion from philanthropic sources?

**Answer** (1)

**Question** (2) How far behind schedule is the project following legal disputes over the Planning Consent process which relates directly to the functioning of the Council?

**Answer** (2)

**Question** (3) What increase in cost or reduction in scope was required as a result of these delays?

**Answer** (3)

**Question** (4) What were the direct costs to the Council Taxpayer in legal fees?

**Answer** (4)

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## QUESTION NO 20

**By Councillor Whyte for answer by the Convener of the Finance and Resources Committee at a meeting of the Council on 17 March 2022**

The Council created what the Council Leader has described as “a free face-to-face service that helped thousands of EU citizens living in Edinburgh secure settled status after Brexit.”

**Question (1)** How many EU citizens are living in Edinburgh at present?

**Answer (1)**

**Question (2)** How many have secured settled status?

**Answer (2)**

**Question (3)** How many used the free face-to-face service and how many secured their settled status without this help?

**Answer (3)**

**Question (4)** What did the service cost in total and per service user?

**Answer (4)**

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## QUESTION NO 21

**By Councillor Johnston for answer  
by the Convener of the Transport and  
Environment Committee at a meeting  
of the Council on 17 March 2022**

The Council has supported Lothian Buses during the pandemic with a package of Council and Scottish Government Covid support that apparently amounted to £70m.

**Question** (1) What proportion of the £70m directly related to Barnett consequential of support provided for bus services by the UK Government and passed to the Scottish Government as additional funding to allow it to provide the equivalent support in Scotland?

**Answer** (1)

**Question** (2) What proportion of this fund relates to the UK Government's Covid Furlough Scheme?

**Answer** (2)

**Question** (3) Please give an estimate of the future reductions in turnover for Lothian Buses because of each of the following: i) the opening of the Tram completion project to Newhaven, ii) the "to not through" policy in the City Centre transformation and iii) any alterations to Lothian Bus Tours and Lothian Buses Airport services as a result of Council traffic changes?

**Answer** (3)

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## QUESTION NO 22

**By Councillor Laidlaw for answer by the Convener of the Education, Children and Families Committee at a meeting of the Council on 17 March 2022**

**Question (1) The Census or the Census?**

In school and council communications for parents and children relating to the Health & Wellbeing Census, it is often referred to as “the Census”.

However, this is an optional survey and not an official “Census” where there is a legal obligation to participate.

There is obvious risk of causing confusion as this is running concurrently with the once-in-a-decade real Census.

- a) Has the council liaised with the Scottish Government team managing the real Census to ask for their approval to refer to this survey as “the Census”?
- b) Was it a conscious decision to run the two exercises concurrently?

**Answer (1)**

**Question (2) Health & Wellbeing Census Data processing**

The Health and Wellbeing survey responses are being cross linked with other personal information held against a child's Scottish Candidate Number (SCN) such as free school meal status, exclusion, attendance and absence.

- a) Please can you confirm all other categories of data that are linked with a child's SCN?
- b) Is this data being merged and analysed in the SmartSurvey platform?
- c) Please explain fully how long data will be stored and in what format and whether this will be linked with the SCN:
  - i) At school level
  - ii) At local authority level?
  - iii) At Scottish Government level?
- d) When will the SCN link be permanently deleted at each level?
  - i) At school level
  - ii) At local authority level?
  - iii) At Scottish Government level?

**Answer (2)**

**Question (3) Health & Wellbeing Census Disclosure Scotland**

Some IT support workers and other staff within the council and external supplier, SmartSurvey, may be able to identify vulnerable children and have access to an unprecedented range of personal data for each individual. They will be working in a position of trust, even if they shouldn't have direct contact. Although they would be committing an offence, staff would have the data to be able to email a child directly or would be in a position where they could provide that data to others.

Do all internal and external staff with direct or indirect access to this data, including IT support workers, have a PVG Disclosure Record?

**Answer (3)**

**Question (4) Health & Wellbeing Census Validation**

We are led to believe that several of the census questions have been adopted from several different established surveys. Conventionally these individual surveys have been developed after a rigorous validation process for a specific purpose. Therefore, the set of questions posed in the census is a new survey; one in which questions can be removed, changed or added reflecting local authority preferences.

Has the census been subjected to an independent validation process to ensure it fulfils the task in the least restrictive manner?

**Answer (4)**

**Question (5) Health & Wellbeing Census Ethics**

Has CEC and/or Scottish Government put its chosen question sets for the Health & Wellbeing Census through an ethical review process, that considers all questions in the full context in which they are asked?

**Answer (5)**

**Question (6) Health & Wellbeing Census future intentions**

This “census” has chosen to link all responses to a child’s Scottish Candidate Number, rather than work on an anonymous basis. We are now led to believe it is the intention to repeat the census every four years.

- a) Is it the intention to repeat the HWBC survey in future years with the same responders - how is this possible if the original linking mechanism (SCN) will be deleted?
- b) Is it the intention to cross link additional data from participants in future years?
- c) If additional data will be cross linked, what could this include, eg exam results?

**Answer (6)**

**Question (7) Health & Wellbeing Census Timescales**

This census has been planned by the Scottish Government for four years.

CEC completed the initial Data Protection Impact Assessment nearly six months ago in September 2021.

When members of the public, including parents submit information requests or complaints to the council, they have to wait 20 working days for a response.

Why have parents across the city only been given 10 days’ notice of this census taking place in their schools?

**Answer (7)**

**Question (8) Health & Wellbeing Census latest statistics**

How many schools

- a) Have begun data collection?
- b) Have completed their involvement in the surveys?
- c) How many opt outs have been received in total in Edinburgh?
- d) How many of these were from parents?
- e) How many of these were from children on the day?

**Answer (8)**

**Question (9) Health & Wellbeing Census Opt-out process**

Different schools are using different processes to manage opt outs.

- a) Please outline all the different opt-out processes being used by schools in Edinburgh. Eg paper forms, ParentPay lunch booking/school trips system
- b) Please provide the numbers of schools using each one.

**Answer (9)**

**Question (10) School email addresses for children**

The HWBC census has raised concerns about the use of a child's Scottish Candidate Number (SCN) as their email address and the visibility of a city-wide directory of children's names, schools and SCNs. Other councils do not use SCN in children's email addresses.

- a) Why was SCN chosen as a basis for children's email addresses?
- b) What risk assessments were carried out in relation to this?
- c) Were parents advised that there would be city-wide visibility of their children's information and that it would be easy for children/adults at other schools to contact their children directly or indeed, any adult from any external email address?

**Answer (10)**

## QUESTION NO 23

**By Councillor Mitchell for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 17 March 2022**

### Question

Please could the Convener confirm the (a) current status and (b) expected delivery date of the following active travel projects which had previous levels of consultation and design work.

- i) Junction of Queensferry Road - Learmonth Terrace - Oxford Terrace - Clarendon Crescent walking and cycling improvements.
- ii) Carrington Road walking and cycling improvements.
- iii) Botanics - Inverleith Park crossing.
- iv) Leslie Place - Deanhaugh Street / Haugh Street crossing and signal improvements.

### Answer

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**QUESTION NO 24**

**By Councillor Douglas for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 17 March 2022**

**Question**

Broken down by ward, how much money has been spent on either fixing or upgrading roads and pavements across each of the last five years?

**Answer**

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**QUESTION NO 25**

**By Councillor Douglas for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 17 March 2022**

**Question**

How many reports of fly tipping have been received in each of the past three years broken down by ward, and what were the timescales for dealing with these once reported?

**Answer**

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## QUESTION NO 26

**By Councillor Douglas for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 17 March 2022**

**Question**           (1) How many garden waste permits have been issued across the city broken down by ward for each year since the system came into effect?

**Answer**             (1)

**Question**           (2) How many requests have been received by the council from residents wishing to register for garden waste collections outside of the registration window?

**Answer**             (2)

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## QUESTION NO 27

**By Councillor Douglas for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 17 March 2022**

**Question**           **(1)** What monitoring is being done of the increased congestion and pollution levels in and around Picardy Place since the westbound entrance to York Place was shut off due to the tram works?

**Answer**             **(1)**

**Question**           **(2)** What measures are the council taking to help alleviate the increased congestion?

**Answer**             **(2)**

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by virtue of paragraph(s) 8, 9 of Part 1 of Schedule 7A  
of the Local Government(Scotland) Act 1973.

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